

**City of Overbrook
Overbrook City Hall
November 13, 2024 6:00pm**

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00pm.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman – arrived at 6:20 Cheryl Miller – present Kyle Maichel – present Hanna Smith –present Matt Craig – present</p> <p>We have a quorum.</p> <p>Others present: Jim Koger City Clerk, Becky Coltrane Assistant City Clerk, Eric Carlson Police Chief, Danny Gamblin Maintenance, Hazel and Shelia Meggison</p>
<p>B. Recognitions</p>	
<p>C. Approval Agenda</p>	<p>Add Meggisons to E.1, Executive Session to discuss bids for road paving.</p> <p>I move to approve the agenda with corrections listed above. Hanna, Cheryl Passed(4-0)</p>
<p>D. Approval Consent Agenda</p>	<p>No library report. Jim pointed out the Planning and Zoning report for council to look at.</p> <p>I move to approve the consent agenda. Kyle, Cheryl Passed (4-0)</p>
<p>E. Special Reports</p>	<p>E.1 Hazel and Shelia Meggisons – live outside of town by 1 mile but on City water. They have been having some problems with smelly water since the water project was completed. Danny has installed a flushing valve to help with the smelly water, so he can flush the line easier. We had KRW out to help. The water is smelly on both Hot and Cold water. Danny reported he goes out</p>

	<p>twice a week to flush and takes a residual sampling. He also discussed the lines and how the system works. Danny has called McCain plumbing to see if they could come help figure out what it could be, or make suggestions to how to figure it out.</p> <p>E.1 Waste Water Projects updates: We received the preliminary report approved by KDHE and Schwab-Eaton has been doing the surveying and marking property lines out by the lagoon.</p> <p>Review of issues with sewer lines by 503 Locust.</p>
F. Public Comment	
G. 1a Treasurers Report	<p>G.1. Review of balances, and closing out the water project grant account. The council agrees of looking at closing the grant account and moving the funds and looking into which fund the money should go.</p> <p>Review of fund 03. We will need to be moving some money over to 03, but we will need to stay under budget authority.</p> <p>Jim reviewed all the other funds.</p> <p>I move to approve the treasurers report Matt, Hanna Passed (5-0)</p>
G.2 Public Safety	<p>Review Proposed ATV ordinance for the city for members to review. See hand out for review. Council members need to review the proposed ordinance and get back with the chief with edits to it.</p>
G.3 Maintenance Dept Action Items	<p>Review of 3 different Bids for Road repairs in 2025. We will respond to the 2 lowest bids to get specific details for street by street.</p> <p>Danny gave quotes for sewer jet roding machine, discussed how we need to do more sewer preventative maintenance. Quotes for a new machine and a used machine.</p> <p>Also discussed the issues (age, and wear rust in the bed) with the dump truck.</p> <p>I move to sell the dump truck.</p>

	<p>Kyle, Matt Passed (5-0) I move to pay the Ford truck and the mower off. Hanna, Matt Passed(5-0)</p>
G.4 Administrative Action Items	<p>G.4a Jim discussed Mercury Broadband added to City Hall and the Shop, move kwikcom to old shop. MIH Osage County grant application will be submitted this month by the county. Minimum Housing Code – minimum water ordinance is already in place we need to begin to enforce.</p> <p>Updates to Utility Billing Policy – Jim will add how he wants these changed.</p> <p>Pickleball light discussion-</p> <p>RQP for Accountants to help review our books. We have heard back from all, we have a quote from Nyp Accounting.</p> <p>CDBG Updates from Brett Waggoner – We don't have an accurate LMI survey and will need one if we are going to apply for a CDBG grant.</p> <p>Follow up on tree in ROW discussion from last month-city attorney says no we do not have any liability there, but they could file a claim with our insurance if they wanted to move forward with that.</p>
G.5 Pool Action	None
G.6 OPR Action	<p>I move we go into executive session for 5 mins. Matt, Chery Passed (5-0)</p> <p>Return from executive session no actions no decisions were made.</p> <p>We need new members for the OPR board.</p> <p>I move to approve the candidate the OPR board has recommended as the Parks and Rec director at \$20.00/hour. Hanna, Matt Passed(5-0)</p>
H. Unfinished Business	H.1 Vacant Lot proposal – we would like to continue to review it and have the lawyer and police chief look at it.

	<p>H.2 ARPA funds – giving \$15,000 to Patterson grant. Leaves a balance to \$100,000. We need to decide on where we will move the ARPA money to. Attached spreadsheet to allocate ARPA funds to different projects.</p> <p>I move to fund the rest of the matching donations to the Patterson Grant.</p> <p>Hanna, Matt Passed(5-0)</p> <p>Energy Choice SB24 Discussion- Jim had many discussions with Planning and Zoning, Inspectors, and Kansas Gas. He will bring the information collected to the city’s lawyer.</p>
I. New Business	<p>Update Zoning Map –</p> <p>I move to approve the updated Zoning Map.</p> <p>Cheryl, Carol</p> <p>Passed (5-0)</p> <p>Ordinance #444 AN ORDINANCE OF THE CITY OF OVERBROOK, KANSAS, AMENDING ORDINANCE #379 BY ADOPTING THE UPDATED ZONING MAP OF THE CITY OF OVERBROOK, KANSAS.</p>
J. Council Members Comments	<p>Cheryl Carol Hanna Matt -would like to have more police presence at night. And for the cars to parked at different locations. Kyle Jim Becky –</p>
K. Mayor Comments	No comments
L. Adjournment	<p>I move to adjourn. Matt, Cheryl (5-0)</p>
Respectfully Submitted Becky Coltrane Assistant City Clerk	