

City of Overbrook
Overbrook City Hall
May 08, 2024 6:00pm

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:04pm.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman –6:03 Cheryl Miller – present Kyle Maichel – present Hanna Smith –present Matt Craig – present</p> <p>We have a quorum.</p> <p>Others present: Jim Koger City Clerk, Eric Carlson Police Chief, Charlie Glenn</p>
<p>B. Public Hearing Small Cities CDBG</p>	<p>Garrett Nordstrom was here for the public hearing for the Small Cities CDBG grant to update the grant amount and matching funds amount for the local municipality sponsored local business CDBG application for 802 Maple. The hearing opened with Garrett Nordstrom indicating the overall project cost will be \$400,000 with the property owner providing \$100,000 and the CDBG grant for \$300,000. If awarded, they will have a year to design the project and a year of construction. Mayor Brady opened the hearing to public comment. There was no public comment. Following council discussion, Carol Baughman (Cheryl Miller) moved to approve Mayor Brady signing Resolution #2024-0501. Motion carried 5-0. Garrett Nordstrom walked us thru what else Mayor Brady will need to sign.</p> <p>There was discussion about viability and Garrett Nordstrom explained how the application will require a detailed business plan. Jon asked what to do if other businesses are interested- they should contact Governmental Assistance Services.</p> <p>The public hearing closed at 6:15PM. Matt Craig stepped outside to discuss matter with Garrett Nordstrom.</p>
<p>C. Approval Agenda</p>	<p>I move to approve the agenda as presented. Carol, Hanna</p>

	Passed 4-0
D. Consent Agenda	I move to approve the consent agenda as presented. Cheryl, Matt Passed 5-0
E. Special Reports	<p>E.1 Water Project, RWD#5 Contract update and Warranty discussion, Wastewater Project Update</p> <p>Jon mentioned that we need to reach out to Mercury Broadband about restoration.</p> <p>There was discussion regarding the seeding from the water project. If we get any concerns, we will discuss with Carstensen's. We've received concern regarding two trees potentially damaged during the water project. Consensus was to have local company check them out.</p> <p>Keithen Meyer from Schwab Eaton continues to work on the Wastewater Project.</p> <p>Charlie Glenn was present to ask the Council for approval for the Fair Board and OPR to hold a 24-hour overnight softball tournament beginning October 4th and ending October 6th. It will be a fundraiser for both organizations. Following discussion, Cheryl Miller (Matt Craig) moved to waive the No Alcohol and time frame restriction for the duration of the tournament. Motion carried 5-0.</p> <p>Charlie also asked if the Fair Board could hold a dance with a live band after the Rodeo during the Fair. There was discussion about our noise ordinance. Following the discussion, Matt Craig (Cheryl Miller) moved to allow the band to play until midnight. Following additional discussion, the motion and second were amended to allow the dance/music to continue to 2AM. Motion carried 5-0. Chief Carlson will need to post notice on our social media and Becky will include notice in the August newsletter.</p>
F. Public Comment	None
G. 1a Treasurers Report	<p>Jim presented the treasurers report. Sean Gordon is still working on the audit.</p> <p>I move to approve the treasurers report. Carol, Hanna Passed (5-0)</p>

<p>G.2 Public Safety</p>	<p>Chief Carlson shared that the officers had recently been awarded by KDOT. Don Hughes will be here in June or July to present.</p> <p>Supplemental Insurance Proposal – Eric presented the proposal for the Council to consider providing supplemental insurance for city employees. There was discussion including the plan for Eric to serve as the Benefit Coordinator and how we would utilize/fund the Employee Benefit Fund.</p> <p>Cheryl Miller (Carol Baughman) moved to accept the supplemental insurance proposal. Discussion: This is for regular employees that meet the eligibility guidelines. Passed (5-0)</p> <p>Following discussion, Cheryl Miller (Hanna Smith) requested an Executive Session for 15 minutes to discuss personnel matter of non-elected personnel including the Council, Jim Koger and Eric Carlson. Motion carried 5-0. We went to executive session at 7:17PM.</p> <p>At 7:32PM the Council returned from Executive Session with no decisions made and no actions were taken.</p> <p>Chief Carlson requested that the Council consider raising the number of hours per week that Dana Mentzer works. Following discussion, Kyle Maichel (Cheryl Miller) moved to approve Chief Carlson’s recommendation of 32 hours per week with 80% of her pay coming from the General Fund and 20% coming from Law. Motion carried 5-0.</p>
<p>G.3 Maintenance Department Action Items</p>	<p>Jon shared that we have hired two seasonal workers, Tyse Taylor and Gabe Smith.</p>
<p>G.4 Administration Department</p>	<p>Three fireworks display permits were reviewed along with two fireworks stand applications. Following discussion, Kyle Maichel (Cheryl Miller) moved to approve all 5 and also waive the Fair Board Stand fee (per their request). Motion carried 5-0.</p> <p>After discussion, it was the consensus of the Council that it was getting too late in the year to do an RFP for a Street Project this year. We will work on patching and pothole fixing and then plan a bigger project next year.</p>
<p>G.5 Pool Action</p>	<p>Pool updates- they are working to get the pool ready. Midwest Pools will be here tomorrow. The chemical shed has moved. They are working on the diving board.</p>

G.6 OPR Action	<p>Jon discussed possible applications to the Overbrook Community Foundation.</p> <p>The school will be unavailable for Summer Camp for three weeks this summer. Corey is working on an alternate location (hopefully the Library Community Room) for those 2 weeks in June and 1 in July.</p>
H. Unfinished Business	<p>New Fire Department building is going up. Coordinate with Ralph Guffey so we have all the parts and pieces ordered and ready for when sewer work needs to be done.</p> <p>Other unfinished business – None</p>
I. New Business	<p>The Council tasked the Infrastructure Committee with coming up with an updated security camera plan.</p> <p>Kyle Maichel discussed the importance of trying to close out some projects that we are about 80% done with. Jim Koger and Jon Brady will work with the departments to address some of the items mentioned.</p> <p>There was no other new business.</p>
J. Council Members Comments	<p>Carol- asked how long the mercury flags needed to stay in place</p> <p>Cheryl – Congratulated Matt on getting married! She also apologized for missing the work session. Cheryl commented on how quickly geese babies seem to disappear at the City Lake.</p> <p>Hanna – mentioned that it was her oldest son’s birthday.</p> <p>Kyle – wanted everyone to know that Charlie Rappard passed away.</p> <p>Jim – Ben Trotter got the outside LED message board at City Hall to show the time of day.</p>
K. Mayor Comments	203 Maple Zoning Change Public Hearing is May 28 th
L. Adjournment	<p>8:45PM I move we adjourn.</p> <p>Carol, Cheryl</p> <p>Passed (5-0)</p>