

**MINUTES  
COUNCIL MEETING  
CITY OF OVERBROOK, OVERBROOK CITY HALL  
401 MAPLE STREET  
March 11, 2020**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the March 11, 2020 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas.</p> <p><b>Mayor Jon Brady</b> - present <b>Council Members:</b> Carol Baughman - present Cheryl Miller - present John Fairchild - present Caitlin Curtis – absent Phoenix Anshutz - present <b>Others present:</b> Jim Koger Cathy Sowers Danny Gamblin</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed. Add I.3 Connecting Links</p> <p>Motion: I move to approve the agenda as amended.</p> <p>Moved: Carol Baughman, John Fairchild Motion Carried (4-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes – 2/12/2020 Regular Council Meeting Minutes, 2/28/2020 Work Session Notes C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report P&amp;Z minutes C.5. Zoning Administrator Report – No report C.6. Housing Authority Board Report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report C.10. Law Department/Animal Control Report C.11. Code Compliance Report C.12. Maintenance Department Report C.13. City Clerk Report C.14. OPR Director Report – No report</p>

	<p>Motion: I move to approve the Consent Agenda as written.                  Moved: Carol Baughman, Phoenix Anshutz                  Motion Carried (4-0)</p>
<p>SPECIAL REPORTS: MARSHALL MADILL: INTEGRITY INSURANCE PROPERTY AND LIABILITY INSURANCE BID                  (D.1)</p>	<p>Discussion: Marshall Madill presented Integrity’s Insurance Proposal.</p>
<p>SPECIAL REPORTS: RON BOLZ: BOLZ INSURANCE OUR EMC RENEWAL                  (D.2)</p>	<p>Discussion: Ron Bolz presented a proposal for EMC Renewal.</p>
<p>PUBLIC COMMENTS:                  (E.)</p>	<p>None</p>
<p>UTILITY BILLING ACCOUNT HEARINGS                  (F.)</p>	<p>Discussion: Payment plans were presented for accounts 32000, 262000, 368000, 463000, 570000. Possibility of providing customers with water saving information.</p> <p>Motion: I move to accept the payment plans as presented.                  Moved: Cheryl Miller, Carol Baughman                  Motion Carried: (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS                  (G.1)</p>	<p>Discussion: Treasurer’s Report presented.</p> <p>Motion: I move to approve the Treasurer’s Report                  Moved: Cheryl Miller, Phoenix Anshutz                  Motion Carried: (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM                  (G.2)</p>	<p>No action items</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM                  (G.3)</p>	<p>Discussion: mowing options, equipment replacement plan, tractor purchase for mowing, dump truck bed repair, need for salt/sand spreader, rain impact on the lagoons, homes that are tapped into our sewer system with a sump pump and strategies to address this issue, shop towels and grease in manholes, ditch work plans; Council requests tractor replacement costs.</p>

<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: PROPERTY &amp; LIABILITY INSURANCE RENEWAL (G.4a)</p>	<p>Discussion: Insurance options  Motion: I move to renew the City’s property &amp; liability insurance with EMC – Bolz Insurance Moved: Carol Baughman, Cheryl Miller Motion Carried (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEM: ADMINISTRATION ACTION ITEM: SOFTWARE RENEWAL (G.4b)</p>	<p>Discussion: Jayhawk Software Renewal  Motion: I move to renew Jayhawk Software with the backup service Moved: Carol Baughman, John Fairchild Motion Carried (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEM: PARK AND RECREATION ACTION ITEM: (G.5)</p>	<p>No action items</p>
<p>COUNCIL ACTION/DISCUSSION ITEM: SWIMMING POOL ACTION ITEM: WATERLINK SPIN TOUCH AUTOMATED WATER ANALYZER</p>	<p>Discussion: Waterlink Spin Touch automated water analyzer; Pool chemical pricing will be done by Jon Brady, Jim Koger, and Trent Moore. A meeting will be set up to discuss pool repair, painting plan, and a schedule to prepare for opening.  Motion: I move to give Jim Koger and Jon Brady the authority to purchase a water analyzer not to exceed \$1000.00 Moved: Cheryl Miller, Carol Baughman Motion Carried (4-0)</p>
<p>UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE (H.1)</p>	<p>Discussion: LMI Survey requirements have been met. CDBG contract, Rural Development will attend the April Council Meeting, BOD testing, sludge test, smoke testing, blue towels, grease in manhole, KDHE Environmental Review</p>
<p>UNFINISHED BUSINESS: POOL PAINTING PLAN UPDATE (H.2)</p>	<p>Meeting will be set up to discuss and finalize plan in the next two weeks.</p>
<p>UNFINISHED BUSINESS: REVISIT BUSINESS SIGN DISCUSSION (H.3)</p>	<p>Discussion: application for the directional sign  Motion: I move to submit an application for the directional sign and pay the fee after getting authority by KDOT Moved: Cheryl Miller, John Fairchild Motion Carried (4-0)</p>

<p>OTHER UNFINISHED BUSINESS: (H.4)</p>	<p>Discussion: Business Appreciation Ideas: send cards recognizing improvements, newspaper recognition, potluck dinner date will be set up by next council meeting, late night business specials, explore Chamber of Commerce Activities</p>
<p>NEW BUSINESS: EMPLOYEE HEALTH INSURANCE RENEWAL APRIL 15TH (I.1)</p>	<p>Discussion: Premium increased 18%, Options from other companies are being explored. Will discuss at the next work session on April 27 and at the next council meeting.</p>
<p>NEW BUSINESS: PLANS FOR THE SECOND FLOOR (I.2)</p>	<p>Discussion: The transfer of ownership is completed. Ready to make plans for usage.</p>
<p>NEW BUSINESS: OTHER NEW BUSINESS (I.3)</p>	<p>Discussion: Connecting Links  Motion: I move to not sign the Connection Links Agreement Moved: Carol Baughman, John Fairchild Motion Carried: (4-0)</p>
<p>COUNCIL MEMBER COMMENTS: (J)</p>	<ul style="list-style-type: none"> <li>-Thriftway improvements/ possible business spotlight</li> <li>-Create a list of topics for work sessions</li> <li>-Planning and Zoning recruitment</li> <li>-Improving the livability of Overbrook: committees</li> <li>-Comprehensive Plan for the City</li> <li>-Clerk Conference</li> <li>-Ordinance for trash containers left at the street or put something in the newsletter</li> </ul>
<p>MAYOR’S COMMENTS: (K)</p>	<p>Need to continue to work on our vision and projects, possible cleanup activities to support local groups</p>
<p>ADJOURNMENT: (L)</p>	<p>Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 9:45 pm. Moved: Carol Baughman, John Fairchild Motion Carried: (4-0)</p>
<p>Respectfully submitted, LaVerna Gray Overbrook Assistant City Clerk APPROVED April 8, 2020</p>	