

City of Overbrook
Overbrook City Hall
June 12 , 2024 6:00pm

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:04pm.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman – present Cheryl Miller – present Kyle Maichel – present Hanna Smith –present Matt Craig – present</p> <p>We have a quorum.</p> <p>Others present: Jim Koger City Clerk , Becky Coltrane Assistant City Clerk, Eric Carlson Police Chief, Jessica Frye (Historical Society)</p>
<p>B. Reappointment of non-elected personnel</p>	<p>See list</p> <p>I move we reappoint the list of people as presented Cheryl, Hanna Passed (5-0)</p>
<p>C. Approval Agenda</p>	<p>Missing minutes and library board report or planning and zoning minutes.</p> <p>I move to approve the agenda as presented.</p> <p>Carol, Cheryl Passed 3-0</p>
<p>D. Consent Agenda</p>	<p>I move to approve the consent agenda as presented. Cheryl, Carol Passed 5-0</p>
<p>E. Special Reports</p>	<p>E.1 Jessica Frye Overbrook Historical Society- Santa Fe Trail Festival would like approval for event to be held downtown, Sept. 21st. Is requesting having downtown closed off from traffic.</p>

	<p>I move to approve the approve the event. Kyle would like to request a member to come to council to update the progress on the festival. Carol, Cheryl Passed (5-0)</p> <p>E.2 Sean Gordon (Auditor) – Audit is not complete yet. Jon and Jim have both been in contact with Sean. And has given him all the information that he has requested.</p> <p>E.3 Water project – tress- The arborist has said the tree on western Heights has a disease. The other tree has some damage from the water project. The citizens have requested the city help with removal of the trees.</p> <p>Discussion on giving an allotment to replace trees. Discussion on the quote the arborist gave on removal of the trees.</p> <p>I move that we make an offer of replacement of hardwood trees for \$150 each, purchased from Santa Fe Trail Greenhouse in Scranton. We will not remove the damaged trees. Kyle, Matt Passed (5-0)</p> <p>Water project: problems with water project down on Surrey lane, there is some damage to 305, and 307 Surrey. There is leakage around a waterline that the engineering firm should have caught during the inspection. Some concerns on sidewalk replacement on the corner of Cedar and Market.</p> <p>Waste Water project update – we have met with property owner and have met with engineering firm about the wet cell location. Proposal is to go to a 4 cell lagoon. We will be taking a field trip out to the lagoons to see how it all works.</p>
F. Public Comment	None
G. 1a Treasurers Report	G.1. review of balance sheets, items pointed out were lease purchase for police cars and payment plan or paying off the lease of the cars. We will get the exact figures for what we owe and look at the plan for the next meeting.
G.2 Public Safety	Regarding the old LaFinca Building. We are going though a lot of code enforcement. Our attorney suggested a building inspector investigate it. Which we have had a building inspector look at the plans which is a “paper review”, not an actual inspection. Can the police department utilize the inspector that we have been

	<p>using for planning and zoning. This is something we would need to discuss with the one we have been utilizing.</p> <p>Matt talked to the head of Mercury about his guys driving too fast through town and disregarding traffic signs. He would like public safety to be aware of this concern.</p> <p>Discussion on home inspectors. Code compliance, etc. Leaning towards asking the Franklin County Inspector.</p>
G.3 Maintenance Department Action Items	
G.4 Administration Department	<p>G.4a I move to approve the Grace Community Church fireworks display. Hanna, Matt Passed (5-0)</p> <p>G.3b We have received a request from the growth committee to use ARPA dollars for Overbrook land bank. If money is moved to a land bank what are the parameters for the spending of that money. The money must be spent by 2026, but it must be obligated at the end of 2024. Big ideas for the ARPA funds are Land Bank, Heating and Air for old gym, heating and Air for City Hall and Lodge, Sewer, Utility assistance.</p> <p>G.3c CDBG grant for sidewalks for west side of Maple street. We've had Schawb-Eaton work up a plan for the sidewalks and we think we will be awarded. We will table this discussion since we have already applied for the Patterson grant and sidewalks are one of our items we listed.</p>
G.5 Pool Action	
G.6 OPR Action	Jim will check with Corey on cleaning up the tools from the maintenance of the ball fields.
H. Unfinished Business	<p>H.1. Fire dept building- Charlie is getting us a bid on boring water and sewer. No updates on purchasing the building next door.</p> <p>H.2 Security Camera updates. Interested in adding a security camera at the lagoons. And reconfiguring cameras at the shop, pool, and city hall, other suggestions would be 56 and maple, city park, later ideas could be working with businesses to set up cameras.</p> <p>H.3 none</p>
I. New Business	<p>Becky asked for permission to begin paying some of our bills electronically.</p> <p>I move to allow Becky to pay some of the bills electronically. If there is the appropriate documentation to support the payments.</p> <p>Matt, Cheryl</p>

	Passed (5-0)
J. Council Members Comments	<p>Carol – none</p> <p>Cheryl- would like to have more tables around the city lake, and maybe public poop scoop bags available for dog fesses around the lake.</p> <p>Hanna – nothing</p> <p>Matt – nothing</p> <p>Kyle – questions on movement on the 80% of projects getting completed. And figuring out what the timbers are for down by the trail.</p> <p>Jim- is having surgery this Friday and will be gone next week for recovery.</p> <p>Becky – positive words about our small town.</p>
K. Mayor Comments	We will continue to work on our 80% of projects. And hopefully not have any big problem arise. We have a lot of things happening this summer and the budget will be coming up.
L. Adjournment	<p>I move we adjourn.</p> <p>Carol, Cheryl</p> <p>Passed (5-0)</p>
<p>Respectfully Submitted</p> <p>Becky Coltrane</p> <p>Assistant City Clerk</p> <p>APPROVED July 10th, 2024</p>	