

**COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK LIBRARY
317 MAPLE STREET
June 9, 2021**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Jon Brady called the June 9, 2021, Council Meeting to order at 6:05 pm in the Community Room, Overbrook Library, 317 Maple, Overbrook.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman - present Cheryl Miller - present John Fairchild – present Caitlin Curtis – present Phoenix Anshutz – present Others present: Jim Koger – present Cathy Sowers – present Ross Miner – present Aaron Traphagen - present</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed.</p> <p>Motion: Accept agenda as written Moved: Cheryl Miller, Carol Baughman Motion Carried: (5-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1 Minutes – 5/12/2021 City Council Meeting Minutes, 5/28/2021 Special Meeting, 5/28/2021 Work Session Note C.2 Warrants C.3 Request to Shred City Documents C.4 Planning Commission Report P&Z minutes C.5 Zoning Administrator Report C.6 Housing Authority Board Report C.7 Water Distribution System Report C.8 Council Work Order List C.9 Library Board Report C.10 Law Department/Animal Control Report C.11 Code Compliance Report C.12 Maintenance Department Report C.13 City Clerk Report C.14 OPR Director Report</p>

	<p>C.15 Library Board Appointment Motion: To approve consent agenda as written. Moved:, Cheryl Miller, Carol Baughman Motion Carried: (5-0) Jim Koger to give council personnel policy draft in dropbox on Thursday, June 10th.</p>
<p>SPECIAL REPORTS: (D.1)</p>	<p>None</p>
<p>PUBLIC COMMENTS: (E)</p>	<p>None</p>
<p>UTILITY BILLING ACCOUNT HEARINGS (F)</p>	<p>Discussion: Perhaps better to leave some of the more personal information out of the hearing list. Consensus was to have letters delivered to the accounts facing shutoff.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: JIM KOGER (G.1)</p>	<p>Discussion: Cathy Sowers presented her report Motion: Approve treasurer report Moved: Cheryl Miller, Carol Baughman Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT ACTION ITEMS; (G.2)</p>	<p>Officer Nick Pate graduates on Friday.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM: (G.3)</p>	<p>Discussion: Aaron Traphagen was in attendance. There was discussion regarding crosswalks, additional 20 MPH signs, and additional stop signs. Jim Koger will discuss these items with Chief Hollingsworth. If additional signs go up, Maintenance will install.</p> <p>Patchen had to rebuild the pool pump. Hickman had two motors rebuilt for us on the east lift station. Our crew fixed the injector nozzle at the chlorine building. Seasonal crew has been busy mowing and trimming as well as working on emptying trash at the lake. They are also cleaning up downtown.</p> <p>Mayor Brady updated the Council on the work that still needed to be done at the Kids Pond.</p> <p>We are still working on the equipment plan.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION</p>	<p>Discussion: There was discussion regarding the establishment of a Land Bank. We will check to</p>

<p>DEPARTMENT ACTION ITEMS: LAND BANK DISCUSSION (G.4)</p>	<p>see if will need to change anything with our City Insurance policy.</p> <p>Motion: Establish Land Bank Moved: Cheryl Miller, Carol Baughman Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POOL ACTION ITEMS (G.5)</p>	<p>None</p>
<p>OPR Director: Ross Miner OPR Update</p>	<p>Ross Miner was in attendance and updated the Council on OPR projects. The new mound arrived and will be installed soon. The summer ball season has begun and is going well. The new summer camp re-opened last Thursday. There are approximately 35 Full-Time campers. There are fewer drop-in patrons than expected.</p> <p>Action Item: OPR will need to work on their budget.</p>
<p>UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE (H.1)</p>	<p>Discussion: Parcel 15P: Move forward with imminent domain or place line in KDOT Road Right of Way.</p> <p>Motion: Move forward with the placement of the new line in the KDOT Road Right of Way on Parcel 15P.</p> <p>Moved: Cheryl Miller, Phoenix Anshutz Motion Carried: (5-0)</p> <p>Future discussion will be necessary to budget in case of likelihood KDOT would charge us to move the line if 56 is ever widened. Could be a non-budgeted fund possibility.</p>
<p>OTHER UNFINISHED BUSINESS: GROCERY STORE SURVEY DISCUSSION (H.2)</p>	<p>Nothing to report. Committee will meet later in June.</p>
<p>OTHER UNFINISHED BUSINESS: PERSONNEL POLICY UPDATES (H.3)</p>	<p>Still working on updates to policy. Will discuss at the July Council Meeting.</p>

<p>OTHER UNFINISHED BUSINESS: ALLEY/EASEMENT DISCUSSION FOLLOW-UP FROM JANUARY MEETING (H.4)</p>	<p>Discussion: No action taken. Further work needed.</p>
<p>OTHER UNFINISHED BUSINESS: DEVELOPING SUBCOMMITTEES (H.5)</p>	<p>Discussion included who might want to serve on which committees. Streets and Sidewalks renamed as Infrastructure. There can be no more than 2 Council Members per committee. Agendas were discussed as well as how often committees would meet. Consensus would be that employees would be paid for their time since they would be required to be on at least one committee.</p>
<p>OTHER UNFINISHED BUSINESS: (H.6)</p>	<p>There was no other unfinished business.</p>
<p>NEW BUSINESS: Connecting Links (I.1)</p>	<p>Discussion: We have not accepted agreement in the past.</p> <p>Motion: Not accept Connecting Links agreement Moved: Cheryl Miller, Carol Baughman Motion Carried: (5-0)</p>
<p>NEW BUSINESS: AMERICAN RESCUE ACTOR OF 2021 (ARPA) (I.2)</p>	<p>We will submit our application by the July deadline. Anticipated figure \$150k.</p>
<p>OTHER NEW BUSINESS: (I.3)</p>	<p>None</p>
<p>COUNCIL MEMBER COMMENTS: (J)</p>	<p>John Fairchild - nothing Carol Baughman – wanted to mention everyone is doing a good job! Cheryl Miller – The Hair Shoppe sold, will stay as a beauty salon. Phoenix Anshutz – He is moving to Indianapolis for his new job. This will be his last Council Meeting. He has really enjoyed serving on the Council. Caitlin Curtis – Congratulations to Phoenix! Jon Brady Thanked Phoenix for his service. Caitlin Continued that she is excited for the crosswalk design contest.</p>

June 2021 City Council Notes

	<p>Jim K – we are getting closer to having the proposal completed to return to Osage RWD#5 for new contract terms. Hanna Smith - none</p>
<p>MAYOR’S COMMENTS: (K)</p>	<p>None</p>
<p>ADJOURNMENT: (L)</p>	<p>Discussion: Mayor Jon Brady called for a motion to adjourn at 9:00 pm</p> <p>Motion: Adjourn council meeting at 9:00 pm Moved: Carol Baughman, Cheryl Miller Motion Carried: (5-0)</p>
<p>Respectfully submitted, Jim Koger Overbrook City Clerk Approved July 14, 2021</p>	