

**City of Overbrook**  
**Overbrook City Hall**  
**July 10, 2024 6:00pm**

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00pm.</p> <p><b>Mayor Jon Brady</b> - present  <b>Council Members:</b>  Carol Baughman – present  Cheryl Miller – absent  Kyle Maichel – present  Hanna Smith – present  Matt Craig – present</p> <p>We have a quorum.</p> <p><b>Others present:</b>  Jim Koger City Clerk, Becky Coltrane Assistant City Clerk, Eric Carlson Police Chief, Keithen Meyer with Schwab-Eaton, Don Huges KDOT</p>
<p>B. Don Huges KDOT Presentation</p>	<p>Don Huges presented Police Chief Eric Carlon an award for his department’s participation in a Community Traffic Safety Award. He was also awarded a radar unit for one of the police cars, for participation in the school zone enforcement program.</p>
<p>C. Approval Agenda</p>	<p>I move to approve the agenda as amended.  Add executive session during administration  Carol, Matt  (4-0)</p>
<p>D. Consent Agenda</p>	<p>I move to approve the consent agenda  Kyle, Hanna  (4-0)</p>
<p>E. Special Reports</p>	<p>E.1 Keithen Meyer – Schwab-Eaton sewer project. We received our pre- approval letter <b>for 60% Loan forgiveness</b> for the loan. Project consisted of desludging lagoons, and repair pipes so sewer goes though all 4 pools and then goes to a wet land cell. The goal is to not have wastewater discharge and not have to test so often. We need to be completing multiple items in August to receive the loan. (Paperwork/documents in council packet information) Many questions presented. Big question about</p>

updating our lift stations. With the progression of the project estimation of project completion would be Fall of 2028.

I move to approve signing the contract estimated cost of up to \$55,000 (including the incurred cost) for the PER.

Carol, Hanna  
(4-0)

I move to approve up to \$36,000 for GAS services and for Jon to sign the contract with GAS.

Kyle, Hanna  
(4-0)

We need to stay in contact with Brett Wagoner for the contract with him to work on our application.

E.2 Bear Willmott-Drainage Issues – has a very large issue with water drainage in his front yard. He brought video and photos of the ditch overflow, his sump pump drains, and his down spout drains. We need to move forward and clear ditches and culverts on Santa Fe Trail and Western Heights and Santa Fe Trail and Sycamore.

I move to replace culvert and dig out the ditch on Santa Fe Trail and Sycamore and dig the ditch at Santa Fe Trail and Western Heights.

Carol, Kyle  
(4-0)

I move to complete this work by September 30<sup>th</sup> 2024

Hanna, Kyle  
(4-0)

Similar Situation on Santa Fe Trail and Ash. The ditch needs dug out and the culvert needs blown out. Matt will do some investigating on this area will use the fire station equipment to blow out the tube. He will report back next meeting to see what needs to be done.

Sidewalk on Trail Drive has created some drainage issues. The culverts need to be looked at to make sure they can handle the water.

I move to ask Ralph Guffey to do some grading on this area up to \$500.

Kyle, Hanna  
(4-0)

Kyle will work with Ralph to make a plan.

F. Public Comment	none
G. 1a Treasurers Report	<p>Bank Rec – Review of Debts , Loans and money being transferred to the different funds.</p> <p>Police Cars – we will go ahead and move forward with paying off the new cars. And adjust how much is going into the equipment reserve fund.</p> <p>2025 Budget Timeline – before the 20<sup>th</sup> of this month we need to commit to either exceed the RNR or stay the same. Jim will be working with Jim Long to complete our budget.</p> <p>I move to notify the county we are going to exceed the RNR. Kyle, Hanna (4-0)</p> <p>I move to approve the treasurers report. Carol, Hanna (4-0)</p> <p>Discussion at parks and rec on Authority to approve expenditures. And procedures to exceed your expenditures. Parks and Rec voted to increase the Parks and Rec directors spending authority.</p>
G.2 Public Safety	Building Inspector discussion- Jon has talked with the Attorney about our legal actions with the people who are living illegally in the apartments at the old Mexican restaurant. We will be looking at the system of our zoning, board of appeals and the council.
G.3 Maintenance Department Action Items	none
G.4 Administration Department	<p>a. County Wide Housing Assessment – information is in the council packet. We have some questions regarding the assessment. We will hold onto our payment to the county until we get some of our questions answered.</p> <p>b. ARPA money to the land bank. Jon would like the council to think about where they each would like to spend the ARPA money. Land Bank, heating and air in old gym/upstairs of city hall, more utility assistance, emergency generators.</p> <p>c. Maple Sidewalk improvements. CBDG grants for sidewalks.</p>

	<p>I move to go into executive session to discuss non elected personnel for 15 minutes. With council members and the city clerk and assistant city clerk.</p> <p>Hanna, Matt (4-0)</p> <p>Out of executive session at 8:18 no actions no decisions were made.</p> <p>We will get an ad in the paper to advertise open positions.</p>
G.5 Pool Action	Lots of positive feedback on the pool and how good the water looks.
G.6 OPR Action	Salary and Purchasing are things that they did some reviewing at their meeting. OPR Meeting notes attached in the council packet. OPR was presented with thinking about a policy for the gym use when the heat/AC are fixed. They are having a social tomorrow night.
H. Unfinished Business	<ol style="list-style-type: none"> <li>1. Security Cameras – two companies have presented information and will be preparing bids for next council meeting.</li> <li>2. SFT Trail update – email from Jessica Frye read with the updates.</li> </ol>
I. New Business	<ol style="list-style-type: none"> <li>1. Monetary Request from SFTJH Athletics– No action will be taken on this. Each council member considered donating personally.</li> <li>2. Old easement release on property in the country that our water line runs through. The council is considering formally abandoning of it and will look out it closer in August.</li> <li>4. Internet/Software service – quote from Jayhawk for service for adding back up service.</li> </ol> <p>I move for Jim to move forward with the quote from Jayhawk for support.</p> <p>Kyle, Hanna (4-0)</p>

J. Council Members Comments	Carol – none Hanna -none Kyle – Let’s get some of the 80% things done in the next two weeks. Jim – Katie Moon and Jim and Jon will be working on the comprehensive plan on Friday. Next Mayors summit is on the 18 <sup>th</sup> . Becky- Wanted to point out the summer help was doing a good job.
K. Mayor Comments	none
L. Adjournment	I move we adjourn. Matt, Hanna (4-0) Adjourn 8:57pm
Respectfully Submitted Becky Coltrane Assistant City Clerk	