

**MINUTES  
COUNCIL MEETING  
CITY OF OVERBROOK, OVERBROOK CITY HALL  
401 MAPLE STREET  
July 8, 2020**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the July 8, 2020 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas. <b>Mayor Jon Brady</b> - present <b>Council Members:</b> Carol Baughman - present Cheryl Miller - present John Fairchild - present Caitlin Curtis – present Phoenix Anshutz - present <b>Others present:</b> Jim Koger LaVerna Gray Cathy Sowers</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed. Correction made to the date of the Fire Department’s Open House (G.2); Full agenda, request to stay on track by Cheryl Miller</p> <p>Motion: I move to approve the agenda as amended. Moved: Cheryl Miller, Caitlin Curtis Motion Carried (5-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes – 6/10/2020 Regular Council Meeting Minutes, 6/26/2020 Work Session Notes C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report P&amp;Z minutes C.5. Zoning Administrator Report C.6. Housing Authority Board Report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report C.10. Law Department/Animal Control Report C.11. Code Compliance Report- No Report C.12. Maintenance Department Report C.13. City Clerk Report C.14. OPR Director Report</p>

	<p>Motion: I move to approve the Consent Agenda as written.                  Moved: Cheryl Miller, Carol Baughman                  Motion Carried (5-0)</p>
<p>SPECIAL REPORTS: RAILS TO TRAILS GRANT: SCOTT AVERILL (D.1)</p>	<p>Discussion: Scott Averill representative of Kanza Rail Trail Association: applying for a grant from the Sunflower Foundation which is a \$50,000 matching grant. Requests permission to place the City’s name on the application as a supporter with no monetary or other obligation.</p> <p>Motion: I move to allow the name of the City of Overbrook on the application                  Moved: John Fairchild, Cheryl Miller                  Motion Carried (5-0)</p>
<p>SPECIAL REPORTS: CANDIDATE FOR OSAGE COUNTY CLERK: CHRISTINE FLYNN (D.2)</p>	<p>Discussion: Christine Flynn, candidate for Osage County Clerk, introduced herself and shared information with the City Council and others present.</p>
<p>SPECIAL REPORTS: AUDIT &amp; BUDGETING: JIM LONG (D.3)</p>	<p>This special report was moved to around 8:00 pm due to Jim Long’s schedule.                  (follows G.4b)</p>
<p>PUBLIC COMMENTS: (E.)</p>	<p>Discussion: Summer Taylor shared that she does not support a mask mandate. Her concern is that we do not have the resources to enforce it.</p>
<p>UTILITY BILLING ACCOUNT HEARINGS (F.)</p>	<p>Discussion: No hearings, Utility Billing report presented, following the guidelines of the KCC; Mayor Brady requested that a statement be placed in the August City Newsletter that states the City’s willingness to help Citizens experiencing financial difficulties</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (G.1)</p>	<p>Discussion: Treasurer’s Report presented.</p> <p>Motion: I move to approve the Treasurer’s Report                  Moved: Carol Baughman, John Fairchild                  Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM: REQUEST TO CLOSE STREET (G.2)</p>	<p>Discussion: Fire Department’s request to close Santa Fe Trail Street from Maple Street to the first alley for their Open House on August 15, 2020 from 8:00 am to 2:00 pm</p>

	<p>Terry is working with schools regarding bus patterns and the closing of a section of Oak Street.</p> <p>Motion: Cheryl Miller, Carol Baughman          Moved: I move to approve the closure of Santa Fe Trail Street from Maple Street to the first alley west on August 15, 2020 for the Fire Department’s Open House.          Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE (G.3)</p>	<p>No Action Items</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT: COVID-19 MASKS (G.4a)</p>	<p>Discussion: COVID-19 masks – recently received county’s decision, this is the 1<sup>st</sup> opportunity to discuss masks with the city council. Received feedback from several people in the form of letters. Feedback is split with some favoring the state’s position and some favoring the county’s position. Each member present was given an opportunity to share their opinion. 5 citizens shared their opinions.</p> <p>Motion: I move that we do not mandate masks and that the City of Overbrook participates in educating the public on how to keep each other as safe as possible.          Moved: Cheryl Miller, John Fairchild          Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT: GROCERY STORE (G.4b)</p>	<p>Discussion: The local grocery store is closing. Different ownership models were shared with City Council Members. Mayor Brady stated that it is especially important to support the businesses in our community. Jamie Needham offered her ideas on how products from the Farmer’s Market could help residents at Oak Park Plaza, Britton Winter offered to pick up groceries in Topeka for citizens in need. Summer Taylor talked about the loss of the grocery store and the effect it may have on real estate. The grocery store will be the topic of the July work session.</p>
<p>SPECIAL REPORTS: AUDIT &amp; BUDGETING: JIM LONG (D.3)</p>	<p>(Special Report was moved to this time. See note on D.3)          Discussion: Council members were given copies of the auditor’s report. Jim Long presented the</p>

	<p>report. Will need to publish the budget during the last week of July. A Budget Hearing will be held on August 12, 2020.</p> <p>Motion: I move to approve the audit.          Moved: Carol Baughman, Cheryl Miller          Motion Carried (5-0)</p> <p>Motion: I move to approve the payment to Jim Long for his work.          Moved: Carol Baughman, Cheryl Miller          Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION          ITEMS: ADMINISTRATION          DEPARTMENT: I&amp;I ASSISTANCE          (G.4c)</p>	<p>Discussion: the possibility of amnesty, we are having a lot of water coming into the system, Sewer camera revealed 2 locations of many blue towels, Did not find the cause of the sink hole, Jim Koger and Jon Brady will present a proposal to the council at the August Council Meeting regarding the sink hole at the Coop. They will also continue to work on a plan for I&amp;I and the blue towels.</p>
<p>COUNCIL ACTION/DISCUSSION          ITEMS: ADMINISTRATION          DEPARTMENT: REVIEW FOR          APPROVAL WATER          CONSERVATION PLAN          (G.4d)</p>	<p>Discussion: The council will review the water conservation plan and will be prepared to approve or disapprove it at the August Council Meeting.</p>
<p>COUNCIL ACTION/DISCUSSION          ITEMS: PARK AND RECREATION          (G.5)</p>	<p>Discussion: Possible Blue Green Algae bloom at the lake. The water is being tested now. Will follow up with the public if the test is positive.</p>
<p>COUNCIL ACTION/DISCUSSION          ITEMS: SWIMMING POOL          (G.6)</p>	<p>Discussion: A swimmer, who attended a pool party held at Overbrook City Pool, tested positive for COVID-19. Instructions from the Osage County Health Department were closely followed.</p>
<p>UNFINISHED BUSINESS: WATER          DISTRIBUTION PROJECT/SEWER          UPDATE          (H.1)</p>	<p>Discussion: The last water sample was very good. The connection of water/sewer to a proposed new housing development was discussed.</p>

	<p>Motion: I move to approve hiring Cramer and Cramer to complete a task analysis for no more than \$3000.                  Moved: Cheryl Miller, Carol Baughman                  Motion Carried: (5-0)</p>
<p>UNFINISHED BUSINESS:                  REPAIR/REPLACEMENT OF                  MESSAGE SIGN                  (H.2)</p>	<p>Discussion: The old message board is down. Waiting on the new window to be put in. Then will test the use of a big screen tv to deliver messages.</p>
<p>UNFINISHED BUSINESS: FURTHER                  DISCUSSION DOWNTOWN                  WELCOME SIGNS                  (H.3)</p>	<p>Discussion: Caitlin Curtis will order one sign.</p>
<p>UNFINISHED BUSINESS: CDBG-CV                  GRANT                  (H.4)</p>	<p>No update</p>
<p>OTHER UNFINISHED BUSINESS:                  (H.5)</p>	<p>Discussion: Enforcement of the new fireworks ordinance, patterns of police patrol, crosswalks, the agenda order</p>
<p>NEW BUSINESS:                  (I.)</p>	<p>None</p>
<p>NEW BUSINESS: OTHER NEW                  BUSINESS                  (I.1)</p>	<p>None</p>
<p>COUNCIL MEMBER COMMENTS:                  (J)</p>	<p>None</p>
<p>MAYOR’S COMMENTS:                  (K)</p>	<p>None</p>
<p>ADJOURNMENT:                  (L)</p>	<p>Mayor Jon Brady called for a motion to adjourn.                  Motion: I move to adjourn at 10:00 pm                  Moved: Carol Baughman, Cheryl Miller                  Motion Carried: (5-0)</p>
<p>Respectfully submitted,                  LaVerna Gray                  Overbrook Assistant City Clerk</p>	