

## City of Overbrook, Kansas

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Overbrook, KS 66524

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[www.overbrookks.com](http://www.overbrookks.com)

February 18, 2025

Project: Maple Street Sidewalk Improvements

### REQUEST FOR QUOTATION PROCEDURE

The City of Overbrook is requesting a Quotation to install a sidewalk along west side of Maple Street.

1. The City Council will determine if a project or purchase of a product should be processed with a request for Quotation (RFQ) document. If yes, the city shall prepare a Request for Quotation.
2. The City will send a request for quotation to vendors as required. The request will also be published in the Osage County Herald-Chronicle and on our website.
3. The RFQ shall be mailed to each designated vendor. We will also mail the RFQ to vendors that request the RFQ.
4. The RFQ shall designate a date for closing of the bid process. ***The bid is due back by close of business (5pm CST) on Tuesday, March 12, 2025.***
5. The City Council or designee shall review all proposals, summarize the proposals, and present a final report to the City Council for final selection.
6. This request for quotation shall be a negotiated procurement with the City reserving the right to negotiate for the best and final offer.
7. Final selection will be based on overall proposal factors of cost, design considerations, and maintenance. Upon final selection of the vendor, a letter shall be sent to each entity indicating the results of the process.
8. CLOSING OF BIDS: All bids/Quotation shall be received by 5PM (CST) on Tuesday March 12, 2025 and shall be sent to the City of Overbrook, Kansas, at the City Hall, 401 Maple, PO Box 288, Overbrook, Kansas 66524 PHONE: 785-665-7328 FAX: 785-665-7236

### Specifications

The bid shall include all labor, materials and installation of the sidewalk. The length of the sidewalk to install is approximately 1038'. The sidewalk shall extend from City Hall to Highway 56 along the west side of Maple Street.

There is a current sidewalk in many areas of the proposed path. Demolition of this current sidewalk shall be included in the proposal as a separate line item.

The sidewalk shall be in the road right of way. The current path does not require any additional easements for installation.

The width shall be 4 foot wide with all slopes meeting ADA requirements. The minimum depth shall be 4 inches. Concrete shall be a single course of KDOT grade 3.5 (3500 psi compressive strength). Welded wire is required as part of the installation.

There are 3 intersections along the path. Each intersection shall be graded to meet ADA slope and with detectable warning surface requirements installed.

Please include with your quote a defined scope of work including details about subbase work.

If you have any questions, please let us know. Thank you!

Alternative area:

The City has one other area that we need concrete work done and would entertain quotes for doing this item at the same time as the Maple Street Sidewalk Improvements. This Alternative area will be identified as:

A. Area between Ball Fields

If interested, please provide quotes for Alternate area A as an addition to the Maple Street Improvement project AND as a stand-alone item if we choose to do it at a later date.

These two bids shall include all labor, materials and installation of the sidewalk. The length of the sidewalk to install is approximately 363'. The sidewalk shall extend from the existing sidewalk between the two ballfields east to where it will meet the playground sidewalk at the NE corner of the playground. Please see the attached map of the proposed path. A design to properly address the waterway east of the outfield fence will be needed.

There is not a current sidewalk in this proposed path.

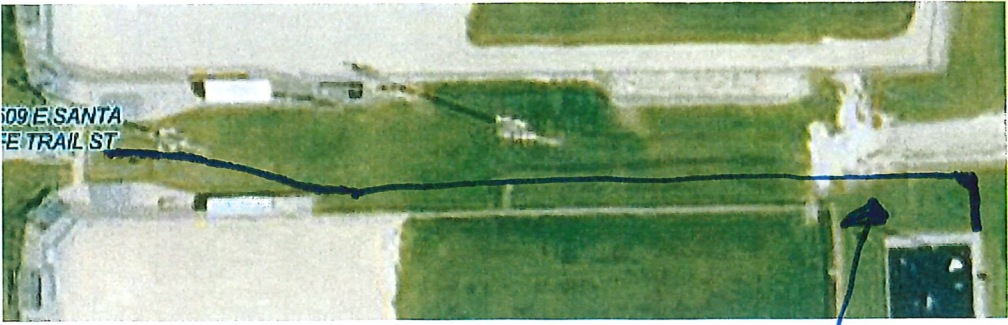
The width shall be 4 foot wide with all slopes meeting ADA requirements. The minimum depth shall be 4 inches. Concrete shall be a single course of KDOT grade 3.5 (3500 psi compressive strength). Welded wire is required as part of the installation.

At the east end, we will want an entrance on to the sidewalk, graded to meet ADA slope and with detectable warning surface requirements installed.

Please include with your quote(s) for Alternate A, with a defined scope of work including details about subbase work.

If you have any questions, please let us know. Thank you!

Jim Koger  
Overbrook City Clerk  
[cityclerk@overbrookks.com](mailto:cityclerk@overbrookks.com)



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Waterway