

City of Overbrook
Overbrook City Hall
February 11th, 2026 6:00pm

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00pm.</p> <p>Mayor Jon Brady – Present</p> <p>Council Members: Polly Berkley- Present Cheryl Miller – Present Kyle Maichel –Present Hanna Smith – Present Matt Craig – Present</p> <p>We have a quorum.</p> <p>Others present: Becky Coltrane City Clerk, Bailey Lang Assistant City Clerk, Eric Carlson Police Chief, Madison Warbritton OPR Director, Danny Gamblin Head of Maintenance, Brent Newton, Sebastian Hornelenberg, Leah Spurlock, Gentry Babcock, Mia, Keithen Meyer, Sasha Hahn, Joanne Allen, Russel Mitchell, David and Kathy Alcorn, Scott and Kerri Davis.</p>
<p>B. Commendation</p>	
<p>C. Approval Agenda</p>	<p>I move to approve the agenda. Ms. Meggison wants to be removed Washburn students moved to E2.</p> <p>Cheryl, Polly Passed (5-0)</p>
<p>D. Approval Consent Agenda</p>	<p>I move to approve the consent Agenda as presented. (Cheryl, Hanna) Passed (5-0)</p>
<p>E. Special Reports:</p>	<p>E1. Sewer Project Updates- Keithen Meyer: Work is underway on the lagoon system, including the addition of piping to allow the lagoons to operate in series. This will provide wastewater with a longer treatment time and allow for sludge removal and control discharge.</p> <p>Schwab Eaton recommended Durk’s Heavy Contractors for the project based on their experience with dirt work, utilities, and similar projects. It was noted that Durk’s Heavy Contractors are</p>

	<p>well qualified to perform this portion of the project The recommendation required approval from the Kansas Department of Health and Environment (KDHE), which has now been granted. Once the contract is signed by Jon, work may begin.</p> <p>I make a motion to go with Keithan’s recommendation to go Durk’s to work on the lagoon. (Polly, Cheryl) (5-0)</p> <p>E2. Washburn University students Leah, Gentry, Sebastian, and Mia, along with Sasha Hahn of JEO Consulting, presented on a GIS mapping project and comprehensive plan. The proposed system would create detailed maps showing parcels, addresses, land use, buildings, housing conditions, utilities, and 100- and 500-year flood hazard areas. These maps would support city planning, maintenance tracking, permitting by property, and decision-making for governing bodies. This would enable this to build a website, including information on homes, and utility uses as the happen.</p> <p>Cost proposal to not exceed an hourly fee of 5k. Produce a comprehensive plan. Map would be layered for each individual map, which a picture is produced</p> <p>I make a motion to approve the contract for 5k for the PDF mapping with the 5 maps discussed. (Polly, Cheryl) (5-0)</p>
<p>F. Public Comment</p>	<p>F.1 Mobile home park met with Chad- he has a map with everyone’s lot lines, make sure every homeowner has okayed- and signed on. Will have to the city by March 1st. That is getting us closer for planning, everyone knows their boundaries for homeowners which would help future homeowners. - Kerri Davis- 105 Elm lot 9 Overbrook KS 66524</p>
<p>G.1. Maintenance Action Items</p>	<p>G.1 None</p> <p>Updates: Staff are working with Haynes to train Ben on rural pump house systems. Rural Water District 5 recently changed their meter, which caused issues at the pump house; these have since been resolved. The City is awaiting camera footage from Sargent Drilling to inspect pipes for a possible hole in the casing.</p> <p>Sinkhole Investigation – Rock Creek Café Area: An update was provided on the sinkhole near Rock Creek Café. Camera inspection to the north shows the storm drain flows into the east–west state drain, but staff were unable to confirm whether there is a leak at the northeast corner of Maple. Options discussed included backfilling the culvert or filling the sinkhole area.</p>

	<p>Staff will obtain pricing options for repairs and continue investigating the source of the leak.</p>
G. 2. OPR Action Items:	<p>G2. Parks and rec board discussing what the use will be at the old gym once the HVAC is complete, new door put in and with the ability to have key cards for entrance on use. Old keys will no longer work.</p> <p>Volunteer hours- board will discuss specifics on how to log those hours. Document can be changed for agreement- council to look over.</p>
G.3 Pool Action Items	<p>G3. Marzolf from Wisconsin are making the flanges for us- should have those parts back by March. We need nuts and bolts from Midwest pools for sand filter put back into place.</p> <p>Suggestion made to investigate putting in a small slide in at the pool for a few thousand dollars for the kids.</p> <p>Ready to open for the season, we could use some volunteers to help rebuild gazebo.</p>
G.4. Public Safety action items	<p>G.4 none.</p>
G.5 Financial Report	<p>G5. Financial Report: Brian Nipe was supposed to meet with Becky this week, but Becky had a personal matter that did not allow that meeting, Becky made the spreadsheet on her own for each department- their incoming cash flow, expenses for Jan. 2026</p> <p>I make a motion to approve the treasurer's report (Polly, Cheryl) (5-0)</p>
G.6 Administrative Action Items	<p>G6a: Comprehensive Plan Mapping- Washburn Students: Moved to E2.</p> <p>G6b. Executive Session- K.S. A. 75-4319 (b)(1) non-elected personnel.</p> <p>I move that the governing body recess into an executive session to discuss non-elected personnel in pursuant to the K.S. A. 75-4319 (b)(1). The open meeting will resume in 30 minutes at Overbrook City Hall at 7:15. Motion made by Polly and 2nd by Cheryl. Coming out of executive session at 7:45. Those present will be council members, city clerk, and mayor.</p> <p>No actions and no decisions were made.</p>

	<p>G6c. Executive Session- K.S. A. 75-4319 (b)(2) consultation with attorney.</p> <p>I move that the governing body recess into an executive session to discuss non-elected personnel, pursuant to the K.S.A 75-4319(b)(2) The open meeting will resume in 15 minutes at Overbrook City Hall at 7:50. Motion by Polly and 2nd by Cheryl. Coming out of executive session at 8:05. Those present will be the council, clerk, assistant clerk and attorney.</p> <p>No actions or decisions were taken.</p>
	<p>G6d.</p>
	<p>G6e.</p>
<p>H. Unfinished Business</p>	<p>H.1 2018 Building Codes: Planning and Zoning committee have a draft for current fees for codes, as well as a packet. They would like to have a joint council meeting and planning and zoning, on the 17th at 6pm for a special meeting.</p> <p>H. 2 Mayors Summit Update: on the 12th of February at Osage City Hall.</p> <p>H. 3 Updated bid for survey on Surrey Lane: No updates from previous meeting.</p>
<p>I. New Business</p>	<p>I1. Dumpster Overflow:</p> <p>I make a motion to remove one dumpster at maintenance shop, the remaining dumpster dumped twice a week if needed and remove city hall dumpster and go to trash can. (Polly, Cheryl) (5-0) Call the county on moving the recycling back to the old maintenance shop.</p> <p>I2. Ordinance for Council meeting and work sessions made into an ordinance 452: I make a motion to approve the ordinance 452 (Cheryl, Hanna) (5-0)</p> <p>I3. Computer Software Support: I make a motion to approve the software support, change ship to correct name and address. (Polly, Cheryl) (5-0)</p>

	<p>I4. Work Sessions dates and times: Remember that march meeting will meet the 1st Wednesday instead of the second- council meeting will take place March 4th, 2026. And notify public of the change of dates.</p> <p>I5. Special Meeting for Planning and Zoning: already addressed.</p> <p>I6. Executive Session- K.S. A. 75-4319 (b)(1) I move that the governing body recess into an executive session to discuss non-elected personnel in pursuant to the K.S. A. 75-4319 (b)(1). The open meeting will resume in 15 minutes at Overbrook City Hall at 8:45. Motion made by Polly and 2nd by Hanna. Coming out of executive session at 9pm. Those present will be council members. No actions no decisions were made</p>
J.	<p>Cheryl wants to know what happens when solicitors come- they must fill out a permit, get a background check. She would like Becky to write up a blurb about solicitors and the peddler’s permit, to post on the Don’t Overlook Overbrook Facebook page. Hanna: Thank you for the candy, Becky.</p>
K. Mayor Comments	<p>Appreciate everyone’s work on the sewer project, lots of things going on, wants everyone to look at gym, 2026 projects we want to accomplish, upstairs and concessions stands. Summer help youth that would like mowing and weed eating must be 15 years old for summer work.</p>
L. Adjournment	<p>I move to adjourn at 9:05. (Polly, Matt) Passed (5-0) passed</p>
<p>Respectfully Submitted Bailey Lang Assistant City Clerk APPROVED March 4th, 2026</p>	