

**MINUTES
COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET
DECEMBER 11, 2019**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the December 11, 2019 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas.</p> <p>Mayor Jon Brady - present</p> <p>Council Members: Carol Baughman - present Joanne Allen - present Tammy Metzger - present Cheryl Miller - present John Fairchild - present</p> <p>Others present: Jim Koger Ross Miner Cathy Sower Terry Hollingsworth</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed. Add recycling discussion as I.3.</p> <p>Motion: I move to approve the agenda as amended.</p> <p>Moved: Tammy Metzger, Carol Baughman Motion Carried (5-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes – 11/13/2019 Regular Council Meeting Minutes, 11/22/2019 Work Session Notes C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report P&Z minutes C.5. Zoning Administrator Report – No report C.6. Housing Authority Board Report – No report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report C.10. Law Department/Animal Control Report C.11. Code Compliance Report- No Report C.12. Maintenance Department Report C.13. City Clerk Report</p>

	<p>C.14. OPR Director Report</p> <p>Motion: I move to approve the Consent Agenda as written. Moved: Carol Baughman, Joanne Allen Motion Carried (5-0)</p>
<p>SPECIAL REPORT: SENATOR HENSLEY (D.1)</p>	<p>Discussion: Senator Hensley believes the Governor is going to propose that the state reactivate the property tax reduction fund. The Senator congratulated Mayor Jon Brady for being recognized as “Mayor of the Year” by the Kansas Mayor Association and presented him with certificate as a “Kansas Senate Tribute”.</p>
<p>SPECIAL REPORT: DALE FOX (D.2)</p>	<p>Discussion: The Masons are ready to sell the Lodge Building. A meeting will be set up to make the final transfer for the agreed upon price. The Masons request that they be allowed to store items upstairs. A motion to purchase was previously approved.</p>
<p>SPECIAL REPORT: MARK ZIEGLER FAMILY (D.3)</p>	<p>Discussion: Trent Moore, representing the city pool, presented a plaque to the Mark Ziegler Family in recognition of the gift they gave as a memorial to Stephanie Ziegler. A complete new sound system was donated and installed for the pool. The plaque presented to the family tonight will be mounted on the north side of the pool bath house to honor Stephanie Ziegler for her contributions to our community.</p>
<p>Break</p>	<p>Cake and pie was served to thank the Ziegler Family and to honor Joanne Allen and Tammy Metzger for their service to the community as City Council Members.</p>
<p>PUBLIC COMMENTS: (E.)</p>	<p>Discussed: consent agenda, animal control reports, animals at large</p>
<p>UTILITY BILLING ACCOUNT HEARINGS (F.)</p>	<p>Discussion: Utility Billing Hearings Report Account #256103 Account #286000</p> <p>Motion: I move we accept the two payment plans Moved: Tammy Metzger, Joanne Allen Motion Carried: (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (G.1)</p>	<p>Discussion: Treasurer’s Report presented: Tahoe (police vehicle) payment, Skid Steer purchase/budget,</p>

	<p>Motion: I move to pay off the police vehicle this year. Moved: Tammy Metzger, Cheryl Miller Motion Carried: (5-0)</p> <p>Motion: I move to approve the Treasurer's Report Moved: Joanne Allen, Carol Baughman Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM (G.2)</p>	<p>No action items</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM (G.3)</p>	<p>Discussion: Purchase of a snow box for the track loader. No action was taken at this time.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: YEAR END BONUSES (G.4)</p>	<p>Discussion: Christmas Bonuses Dept Heads - \$225.00 Maintenance - \$175.00 Dena - \$175.00 Cathy & LaVerna - \$125.00 Part Time Police and Seasonal Workers- \$30</p> <p>Motion: I move to approve the Christmas Bonuses Moved: Carol Baughman, Cheryl Miller Motion Carried (5-0)</p> <p>There will be no work session in December.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM: (G.5)</p>	<p>Ross Miner: Basketball season kicked off great. Last year had 2-3 teams. This year we have 6 teams.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL: POOL PAINTING (G.6)</p>	<p>Discussion: Pool painting plan, annual applications for pool manager</p>
<p>UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE (H.1)</p>	<p>Discussion: Ash Street repair. Water Rates draft ordinance 415 and Sewer Rates draft Ordinance 416 and establishing storm water management ordinance 417</p> <p>Motion: I move we approve Ordinance 415, 416, & 417 draft ordinances Moved: Carol Baughman, Joanne Allen</p>

	Motion Carried (5-0)
UNFINISHED BUSINESS: SIGN FOR DOWNTOWN BUSINESSES (H.2)	Discussion: KDOT did not approve the proposed sign.
UNFINISHED BUSINESS: CLARIFICATION OF 91-623 KEEPING OF DOMESTIC FOWL, 91-607 KEEPING LIVESTOCK IN CITY, 91-608 EXCEPTIONS (H.3)	Discussion: Will be discussed in January 2020
OTHER UNFINISHED BUSINESS: (H.4)	None
NEW BUSINESS: REQUEST FOR STREET LIGHT EAST END TRAIL DRIVE (I.1)	Discussion: The majority of responses to the mailed survey did not support putting a streetlight in at this time.
NEW BUSINESS: OTHER NEW BUSINESS (I.2)	Resend recycling flier and corrected list of businesses to the community.
COUNCIL MEMBER COMMENTS: (J)	<p>-Gratitude was expressed to Joanne Allen and Tammy Metzger as they complete their terms of service to the City of Overbrook.</p> <p>-Gratitude and support were expressed to Jon Brady for his work as our mayor and his leadership in addressing improvements to the water system. The recognition given to Mayor Brady by Senator Hensley was reiterated.</p> <p>-Caitlin Curtis, who will start serving as a council member in January 2020 said she was here to learn and is happy to accept support from any existing council member.</p>
MAYOR’S COMMENTS: (K)	Truly appreciate the volunteers in the community. Thank you to Joanne Allen and Tammy Metzger for their service. They will be missed. Merry Christmas to Council and Staff
ADJOURNMENT: (L)	Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 9:33 pm. Moved: Carol Baughman, Joanne Allen Motion Carried: (5-0)
Respectfully submitted, LaVerna Gray Overbrook Assistant City Clerk Approved January 8 th , 2020	