

**MINUTES  
COUNCIL MEETING  
CITY OF OVERBROOK, OVERBROOK CITY HALL  
401 MAPLE STREET  
SEPTEMBER 11, 2019**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the September 11, 2019 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas. <b>Mayor Jon Brady</b> – present <b>Council Members:</b> Carol Baughman - present Joanne Allen - present Tammy Metzger - absent Cheryl Miller - present John Fairchild - present <b>Others present:</b> Jim Koger Terry Hollingsworth Cathy Sowers Ross Miner</p>
<p>PUBLIC HEARING CDBG APPLICATION: GARRETT NORDSTROM (B)</p>	<p>Public Hearing opened at 7:05pm  Discussion: CDBG application- Garrett Nordstrom from GAS.  No public questions or comments were offered. We will know if we will be awarded the grant around January 15, 2020.  Motion: to close public hearing at 7:15 pm Moved: Joanne Allen, Carol Baughman Motion Carried (4-0)</p>
<p>APPROVAL OF AGENDA: (C)</p>	<p>Discussion: Agenda reviewed. Move J.1 to above the consent agenda.  Motion: I move to approve the agenda as amended. Moved: Carol Baughman , Joanne Allen Motion Carried (4-0)</p>
<p>NEW BUSINESS: RESOLUTIONS 2019-08 ABD 2019-09 CDBG APPLICATION: GARRETT NORDSTROM (GAS)</p>	<p>Discussion: water rates, CDBG application, water project costs, Resolutions 2019-08, Resolutions 2019-09, Statement of Assurances,</p>

<p>(J.1)</p>	<p>Residential Displacement Plan, Disclosure Report, Administration Contract;</p> <p>Motion: I move that we approve Resolution 2019-8.  Moved: Carol Baughman, Cheryl Miller  Motion Carried (4-0)</p> <p>Motion: I move that we approve Resolution 2019-9.  Moved: Carol Baughman, Cheryl Miller  Motion Carried (4-0)</p> <p>Motion: I move we authorize the mayor to sign the other documents presented by Garrett Nordstrom.  Moved: Joanne Allen, Carol Baughman  Motion Carried (4-0)</p> <p>Motion: I move we approve the Administration Contract with Governmental Assistance Services.  Moved: Cheryl Miller, John Fairchild  Motion Carried (4-0)</p>
<p>Break 7:40 pm – 7:53 pm</p>	<p>Allowing Jim Koger to check on the water main break in the 500 block of Oak Street</p>
<p>CONSENT AGENDA: (D)</p>	<p>D.1. Minutes – 8/4/2019 Regular Council Meeting Minutes, 8/22/2019 Special Meeting Minutes/Work Session Notes  D.2. Warrants  D.3. Request to Shred City Documents  D.4. Planning Commission Report P&amp;Z minutes  D.5. Zoning Administrator Report  D.6. Housing Authority Board Report  D.7. Water Distribution System Report  D.8. Council Work Order List  D.9. Library Board Report- No Report  D.10. Law Department/Animal Control Report  D.11. Code Compliance Report  D.12. Maintenance Department Report  D.13. City Clerk Report  D.14. OPR Director Report</p> <p>Motion: I move to approve the Consent Agenda as written.</p>

	Moved: Carol Baughman, Cheryl Miller Motion Carried (4-0)
SPECIAL REPORTS: OSAGE COUNTY HEALTH AND RESORCE FAIR/HOME TOWN HEALTH (E)	Discussion: Flyer was shared with council. The representative did not attend as planned.
PUBLIC COMMENTS: (F.)	Shari Weber – delinquent taxes: There are a lot of properties that aren't on the tax sale that should be. Encourages us to talk to commissioners about doing another sale immediately. Tell them that the taxes need to be collected. Her phone number is 828-3859. She welcomes our help with this. She left a publication listing delinquent taxes, also can view on the county website.
UTILITY BILLING ACCOUNT HEARINGS (G.)	Discussion: Utility Billing Hearings Report  Accounts: 32000 463000 510000 286000  Motion: I move that we accept the payment plans as presented. Moved: Joanne Allen, Cheryl Miller Motion Carried: (4-0)
COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (H.1)	Discussion: Treasurer's Report presented. Important to educate the public about pool costs. Maybe form a group like "Friends of the Library" for the pool. More activities could bring in more money.  Motion: I move to approve the Treasurer's Report Moved: Carol Baughman, Joanne Allen Motion Carried: (4-0)
COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM (H.2)	Discussion: Oak Street / School Signs: Proposed Ordinance written by the City Attorney; The Police Chief will talk to school administration about options of closing the Oak Street passage only for school days or all year round. Will address at the next City Council meeting.

<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM (H.3)</p>	<p>Discussion: Tractor – wait to make the decision about purchasing a newer tractor after the first of the year with a new budget.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: (H.4)</p>	<p>Discussion: Water distribution project update; Rate increase request from Rural Water #5- response letter topics shared.</p> <p>Discussion: Training Agreement: Pryor Learning Solutions \$199 per user per year. Council will review information and more discussion will occur at next council meeting</p> <p>Discussion: JUS upgrades – Service Order upgrade not needed. 2<sup>nd</sup> handheld meter not needed now, wait to see what changes the water project brings. Upgrades to billing system needed with cost about \$5.50 per month.</p> <p>Motion: I move to approve the JUS billing upgrade  Moved: Cheryl Miller, Joanne Allen  Motion Carried (4-0)</p> <p>Discussion: Request credit card limit increase from \$1,000 to \$1,500 for card ending in 55 only</p> <p>Motion: I move we increase the credit card limit to \$1,500 for card ending in 55 only.  Moved: Cheryl Miller, Carol Baughman  Motion Carried (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM: ROSS MINER (H.5)</p>	<p>Got a bid on the new dugout. Redoing the north field.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEMS (H.6)</p>	<p>The mayor and city clerk will set up a work session to discuss pool.</p>
<p>UNFINISHED BUSINESS: SIGN FOR DOWNTOWN BUSINESSES (I.1)</p>	<p>Discussion: Jennifer Anshutz will do the graphic design. Cheryl Miller and Jon Brady will go to the site to determine the size of the sign sometime over the weekend.</p>
<p>UNFINISHED BUSINESS: 2019 STREET WORK</p>	<p>Discussion: Patching is scheduled for next week. 3 big holes on 5<sup>th</sup> Street. Map will be completed</p>

(I.2)	on Friday for repairs. Could police department help identify potholes?
UNFINISHED BUSINESS: OPR IN-TOWN BOARD MEMBER (I.3)	Still in search
UNFINISHED BUSINESS: 2019 STO, UPOC (I.4)	Discussion: Ordinance 410 and Ordinance 411  Motion: I move we approve Ordinances 410 and 411. Moved: Joanne Allen, Carol Baughman Motion Carried (4-0)
UNFINISHED BUSINESS: GOOSE MANAGEMENT PLAN UPDATE (I.5)	Discussion: Very few geese have been seen. Will discuss goose hunts at October council meeting. Migrating geese aren't a concern, just don't want them to stay. The city clerk will contact hunters to see if they're still interested in hunting.
OTHER UNFINISHED BUSINESS: (I.6)	Discussion: Older police car repairs. The city clerk will check on the progress of the repairs and the costs.
NEW BUSINESS: CALRIFICATION OF 91-623 KEEPING OF DOMESTIC FOWL, 91-607 KEEPING LIVESTOCK IN CITY, 91-608 EXCEPTIONS (J.2)	Discussion: The city clerk and assistant city clerk will draw up draft ordinances on chickens and the livestock exception.
NEW BUSINESS: OTHER NEW BUSINESS (J.3)	None
COUNCIL MEMBER COMMENTS: (K)	John Fairchild – Water Rates: need to develop a plan. Jim Koger and Jon Brady will draft a proposal for October. Carol Baughman – Looking forward to attending conference Cheryl Miller – Contacted by Caitlin Curtis about serving on the City Council. Jim Koger – Phoenix Anshutz has shown interest in serving on City Council.
MAYOR'S COMMENTS: (L)	
ADJOURNMENT: (M)	Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 9:51 pm. Moved: Joanne Allen, Cheryl Miller Motion Carried: (4-0)

<p>Respectfully submitted, LaVerna Gray Overbrook Assistant City Clerk APPROVED Oct 9, 2019</p>	
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