

**MINUTES
COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET
January 9, 2019**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the January 9, 2019 Council Meeting to order at 7:04 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas. Mayor Jon Brady – present Council Members: Carol Baughman – present Joanne Allen – present Tammy Metzger – present David Penrod – present via phone Cheryl Miller – present Others present: Jim Koger Cathy Sowers Terry Hollingsworth Danny Gamblin</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed – add recycling as I.5 Motion: I move to approve the agenda as amended Moved: Joanne Allen, Carol Baughman Motion Carried (5-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes – 12/12/18 Regular Council Meeting Minutes, 12/28/18 Work Session Notes C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report - P & Z minutes C.5. Zoning Administrator Report – no report C.6. Housing Authority Board Report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report C.10. Law Department/Animal Control Report C.11. Code Compliance Report C.12. Maintenance Department Report C.13. City Clerk Report C.14. OPR Director Report Motion: I move to approve the Consent Agenda as written. Moved: Tammy Metzger, Joanne Allen Motion Carried (5-0)</p>
<p>SPECIAL REPORTS: (D.)</p>	<p>None</p>

<p>PUBLIC COMMENTS (E)</p>	<p>None</p>
<p>UTILITY BILLING ACCOUNT HEARINGS (F)</p>	<p>Discussion: Utility Billing</p> <p>Motion: I move to authorize the City Clerk to approve hearing requests received by the January hearing deadline that address past due amounts prior to the next Council Meeting.</p> <p>Moved: Tammy Metzger, Carol Baughman</p> <p>Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (G.1)</p>	<p>Discussion: Treasurer's Report</p> <p>Motion: I move to approve the treasurer's report as written.</p> <p>Moved: Joanne Allen, Carol Baughman</p> <p>Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT ACTION ITEMs (G.2)</p>	<p>Discussion: Ride Along Policy:</p> <p>Motion: I move to approve the Ride Along Policy</p> <p>Moved: Carol Baughman, Joanne Allen</p> <p>Motion Carried: (4-1) (Nay David Penrod)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEMs (G.3)</p>	<p>No Action Items</p>

<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEMs (G.4)</p>	<p>Discussion: Water Distribution Project, well repairs, LMI survey</p> <p>Motion: I move to get contractor help to install meters at wells 3 and 5. Moved: David Penrod, Joanne Allen Motion Carried: (5-0)</p> <p>Motion: I move to rehab well 1 if the bid is within a few thousand dollars of the well 2 rehab or less. Moved: David Penrod, Tammy Metzger Motion Carried: (5-0)</p> <p>Discussion: Condition of Lakeshore Lane / east exit out of Casey's. A letter will be sent to Casey's</p> <p>Discussion: Year-End Reviews: COLA/Merit Motion: I move that the city council recess into executive session to discuss COLA/Merit pay. The justification of such motion is for the non-elected personnel matter exception, K.S.A. 75-4219(b)(2) Moved: Carol Baughman, Joanne Allen Motion Carried: (5-0)</p> <p>The city council returned to open session at 8:15 pm. No action was taken, or decisions were made during executive session.</p> <p>Discussion: Year-End Reviews: COLA/Merit</p> <p>Motion: I move to give a COLA (cost of living adjustment) of 2.8% to the full-time staff and to the Assistant City Clerk and to the City Treasurer effective the next Jan 21, 2019 pay check Moved: Joanne Allen, Carol Baughman Motion Carried: (5-0)</p> <p>Discussion: 2002 Chevy Utility Truck Sealed Bids. Mayor Brady opened three bids.</p> <p>Motion: I move we accept the highest bid of \$843.37 for the utility truck Moved: Tammy Metzger, Joanne Allen Motion Carried: (5-0)</p>
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<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM(s) (G.5)</p>	<p>Discussion: In town board member position needs to be filled.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEM(s) (G.6)</p>	<p>Discussion: Pool Manager Applications Motion: I move to accept the application of Ann Fawl for the Pool Manager position Moved: David Penrod, Cheryl Miller Motion Carried: (5-0)</p> <p>Discussion: pool skimmers – continue discussion at the February Council Meeting as the estimate from Midwest Custom Pools won't be ready until next week. Also need to follow through on pool pump and impeller, pool lights, and Scooby.</p>
<p>UNFINISHED BUSINESS: SECURITY CAMERA SYSTEMS FOR CITY HALL/POLICE DEPARTMENT, POOL, AND SHOP/CONCESSION STAND (H.1)</p>	<p>Discussion: Security Camera Systems estimates, and summary reviewed.</p> <p>Motion: I move to authorize David Penrod to select a Camera Security System at a cost of \$12,000.00 or less. Moved: Tammy Metzger, Joanne Allen Motion Carried: (5-0)</p>
<p>UNFINISHED BUSINESS: GOOSE CONTROL PROGRAM UPDATE (H.2)</p>	<p>Discussion: Goose hunt scheduled for Jan. 5 did not take place as there were no geese. The next hunt is scheduled for January 19th.</p>
<p>OTHER UNFINISHED BUSINESS: (H.6)</p>	<p>None</p>
<p>NEW BUSINESS: KRWA VOTING DELEGATE AND ALTERNATE (I.1)</p>	<p>Discussion: 2019 Kansas Rural Water Association voting delegate and alternate</p> <p>Motion: I move that Jim Koger will be the delegate and Danny Gamblin will be the alternate. Moved: Tammy Metzger, Joanne Allen Motion Carried: (5-0)</p>
<p>NEW BUSINESS: DECKING FOR CITY LAKE DOCK AS 2019 WASTE TIRE GRANT PROJECT (I.2)</p>	<p>Discussion: 2019 Waste Tire Grant project options</p> <p>Motion: I move that we apply for 2 picnic tables and 2 eight foot benches to be placed close to the gazebo Moved: Tammy Metzger, Carol Baughman Motion Carried: (4-1) Nay – David Penrod</p>

<p>NEW BUSINESS: WEST FRANKLIN AT APPANOOSE ELEMENTARY PTO , INC REQUEST FOR DONATION (I.3)</p>	<p>Discussion: Appanoose PTO donation request</p> <p>Motion: I move that we donate a family pool pass Moved: Carol Baughman, Cheryl Miller Motion Failed: (2-3) Nays David Penrod, Joanne Allen, Tammy Metzger</p>
<p>NEW BUSINESS: PRIDE RESOLUTION (I.4)</p>	<p>Discussion: PRIDE Resolution</p> <p>Motion: I move that we approve the resolution for the PRIDE program Moved: Joanne Allen, Tammy Metzger Motion Carried: (5-0)</p>
<p>NEW BUSINESS: GLASS RECYCLING (I.5)</p>	<p>Discussion: Glass recycling by the old gym</p>
<p>NEW BUSINESS: OTHER NEW BUSINESS (I.5)</p>	<p>None</p>
<p>COUNCIL MEMBER COMMENTS: (J)</p>	<p>Joanne Allen – Pleased with what the staff has done for the Council and the Community. Jim Koger – Asked Cheryl Miller about her experience of being spotlighted as a community business. She expressed that the experience was beneficial.</p>
<p>MAYOR’S COMMENTS: (K)</p>	<p>Appreciated everyone’s work. We have some big decision coming up. Stay focused and professional.</p>
<p>ADJOURNMENT: (L)</p>	<p>Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 8:59 pm Moved: Joanne Allen, Carol Baughman Motion Carried (5-0)</p>
<p>Respectfully submitted, LaVerna Gray Overbrook Assistant City Clerk APPROVED Feb 13, 2019</p>	