

**Council Meeting  
City of Overbrook  
Overbrook City Hall  
August 9, 2023, 6:00 pm**

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00.</p> <p><b>Mayor Jon Brady</b> - present <b>Council Members:</b> Carol Baughman –present Cheryl Miller –present Kyle Maichel –present Caitlin Curtis – present Angela Mordecai-present</p> <p>We have a quorum. <b>Others present:</b> Becky Coltrane Assistant City Clerk, Eric Carlson Police Chief, Heather Kuder-county commissioner, Montey Kuder, Kevin Stone, Charlie Glenn,</p>
<p>B.</p>	<p>Additions to Agenda: D.3 Charlie Glenn, D.4 citizens award</p> <p>Motion Angela, 2<sup>nd</sup> Carol Passed (5-0)</p>
<p>C. Consent Agenda</p>	<p>The minutes of the special meeting July 31<sup>st</sup> will be available next month.</p> <p>I move to approve the consent agenda as amended Carol, Angela Passed (5-0)</p> <p>Discussion of getting Kyle a lap top and getting the previous laptop from John.</p>
<p>D. Special Reports</p>	<p>D.1 Charlie Glenn Sept 8,9,10. Asking to Wave night restrictions and alcohol restrictions at Jones Park for the ball tournament.</p> <p>I move to allow the softball tournament. Cheryl, Angela</p>

	<p>Passed (5-0)</p> <p>D.2 Public Service Recognition Awards. Overbrook Bible Church, Pastor Stone and Caitlin Curtis for providing food to residents who were fearful to leave their homes.</p> <p>D.3 Heather Kuder – county commissioner – Property Taxes and Economic Development. We will stay at the same revenue neutral rate for the next budget year. She discussed how taxes are assessed. Questions for Heather about increasing big business, we need housing in Osage county. The Re-compete program was a big push at the Economic Vision summit. Burlingame Allen Co Campus was a topic of discussion at the summit. Neighborhood Revitalization Program is something the new economic development director is moving forward with. Need to get this info into the newsletter. One of the issues the county is working on is getting a building code enforcer and more structured codes. Interested in partnering with the county about building codes. Grant discussion and that there are so many available. Suggestion from the chief of police on hiring independent grant writers. Talked about broadband. Shared contracts with the county and the cities and shared equipment, health services. Thank you to Heather.</p> <p>D.4 Water Project- Completed the last pay app. # 20. The response from Carstensens is not particularly positive. Withheld Liquated damages, grass seed that hasn't grown, and insurance claims.</p> <p>A couple of months ago we agreed to increase our loan value. We owe \$44,000 interest by Aug 25<sup>th</sup>. We need clarification of all the fees assessed and where all the money is coming from. We may need a special meeting to figure out how to pay this and what our options are.</p> <p>I move to sign the 3<sup>rd</sup> Amendment to the loan agreement between KDHE and the City of Overbrook. #2989</p> <p>Cheryl, Carol Passed (5-0)</p> <p>Meeting on Teams on Friday 18<sup>th</sup> @ 10:00am Special Meeting to vote on Loan Tuesday August 22<sup>nd</sup> @ 6:30</p> <p>Break @ 7:40 and return @ 7:45</p>
E. Public Comments	None
F. Council Action/Discussion Items	<p>F.1 Treasurers Report: Review of the treasurer's report.</p> <p>Audit Report is in dropbox.</p>

	<p>We need to look over the budget goals. And look at the spreadsheet and review Parks and Rec fund. A lot of questions have arisen from the spreadsheet.</p> <p>Cait would not like to vote on the treasurer’s report until we get somethings cleared up.</p> <p>We need to pull fund reports out of Denali.</p>
<p>F.2.</p>	<p>F.2a and b. I move to approve the 2023 STO and UPOC. The fine will be at least \$60 and not more than \$500. Except for speeding. No less than \$50 and no more than \$500. Cheryl, Carol Passed (5-0)</p> <p>2c. Asking for 2 additional mils for the 2023 budget. Gave council a list of reasons why. Public Safety is doing more code compliance, animal control, traffic control, fixing the cars has gotten more expensive.</p> <p>2d. Speed Bump issue – are we required to have signs? Suggestion to put them at an intersection or an alley. How were the speedbumps adhered to the road? Maintenance and Police were thinking about zigzagging them. Danny is going to ask the asphalt company how much permanent ones cost to put in. A big concern with the rebar to put them in permanently will damage the road or if the rebar works it’s selfout the city would be responsible for peoples tire replacement.</p> <p>*action items: What’s the law on speed bumps, and strategy for placement.</p>
	<p>F.3 Maintenance Dept Action Items: purchase new tracks for skid steer. Price sheet given to council members. We need to take a look at the spreadsheet on the equipment, to find where the money will come from. No decision to be made tonight. We need to determine if we can work this into the budget. We will set up a meeting with Danny, Jon, Kyle and Cait to go over equipment plan, and will have information ready to vote on next council meeting. Danny to get price quote for speed bump creation. Get information about the asphalt out to the public for paving driveways.</p>
	<p>F.4a I move to go into executive session to discuss non-elected personal, include city clerk and asst. city clerk at 9:01 return in 10 mins at 9:11. Angela, Cait Passed(5-0)</p>

	<p>Return from executive session at 9:11. No actions, no decisions were made.</p> <p>F4b. Recommend not to pay the GO Bond off this year.</p>
	<p>F.4c. 2024 Budget Discussion- We need to get the report from Jim Long... asked for 2mil increase for Public Safety, Library has asked for 1 mil increase. We need to look at General and Parks and Rec. On the 22<sup>nd</sup> we need to choose a date for a budget workshop.</p> <p>We reviewed the 2022 Audit. Procurement Policy, Purchasing Policy, Purchase Orders, were discussed.</p>
	<p>F.4d1 Infrastructure Discussion F.4d1 Alley discussion, if it's an alley it has to stay as an alley and not a private drive, discussion on maintenance, STO speed limits in alley and stop signs. We would need specific ordinance to set speed limits. Speed bumps in alley is an option. Cost analysis for maintenance of Alleys.</p> <p>F.4e2 Sidewalk Grant application from Carbondale – Angela will look into more information on this.</p>
	<p>F.5 Pool Action Item: What is the plan for the pool? Plan to fix the skimmers. Who is going to take the lead on this plan? Becky will take the lead on getting some numbers to fix the pool and will talk with Jess about numbers for the pool fixing.</p> <p>F.6 OPR Action Items: Jess's probationary period will be getting over.</p>
G. Unfinished Business	<p>H.1 Geotech survey needs to get done for the property behind Casey's.</p> <p>H.2 Cleaning RFP we are going to open it back up and separate the jobs of city hall and the park</p>
H. New Business	<p>Conversation with KRWA for smoke testing. Because of the rain they will be coming next week.</p> <p>No information about the Grant we applied for.</p>
Jl Council Members Comments	<p>Cheryl – thanks to Kyle for joining the council. Would like more information about the apartments in the building with the Mexican restaurant.</p> <p>Carol- none</p> <p>Cait- anything scheduled for work session, thank you to Kyle for joining council. Might be interested in joining a committee.</p> <p>Angela- Work session on the 25<sup>th</sup> what time and thanks for figuring out the work session dates.</p> <p>Kyle- nothing, glad to be here.</p> <p>Becky- Shout out to Maintenance turned in 100% of their receipts for their gas/diesel bill!</p>

K. Mayor Comments	Good things for reading water meters, payroll is all directed deposit, maintenance has a lot on their plate and have done a lot of repairs in town (the sink hole), working on reporting and compliance samples.
L. Adjournment	I move to adjourn the meeting. 10:01pm Carol, Cheryl Passed (4-0)
Respectfully Submitted Becky Coltrane Assistant City Clerk	