

**COUNCIL
MEETING
CITY OF OVERBROOK, OVERBROOK
LIBRARY 317 MAPLE STREET
August 10, 2022**

<p>CALL TO ORDER, ROLL CALL: (A)</p>	<p>Mayor Jon Brady called the meeting to order at 6:04 Mayor Jon Brady - present Council Members: Carol Baughman – present Cheryl Miller – present @6:07 John Fairchild – absent Caitlin Curtis – present Angela Mordecai – present We have a quorum. Others present: Jim Koger, Becky Coltrane, Ben Kramer, Charlie Glen.</p>
<p>Not Used this meeting (B)</p>	
<p>APPROVAL OF AGENDA: (C)</p>	<p>Discussion: Additions or corrections? Additions to new business J.1. STO and UPOC and I.3a Property Acquisition Motion: I motion to approve the agenda as amended. Carol, Angela Motioned Passed: (4-0)</p>
<p>CONSENT AGENDA: (D)</p>	<p>D.1 Minutes – 5/11/22 and 6/08/22 work session notes 07/01/22 D.2 Warrants D.3 Request to Shred City Documents D.4 Planning Commission Report P&Z minutes D.5 Zoning Administrator Report</p>

	<p>D.6 Housing Authority Board Report D.7 Water Distribution System Report D.8 Council Work Order List D.9 Library Board Report D.10 Law Department/Animal Control Report D.11 Code Compliance Report D.12 Maintenance Department Report D.13 City Clerk Report D.14 OPR Director Report</p> <p>Discussion: no advancement on planning and zoning commissioner and committee members. Discussion on OPR job description add to J.2, discussion on water Distribution System report.</p> <p>Motion: I motion to approve Consent agenda Cait, Cheryl Motion Passed: (4-0)</p>
<p>SPECIAL REPORTS: (E) Ben Kramer, Sean Gordon Auditor, Charlie Glenn Softball Tournament</p>	<p>Discussion: Charlie Glen softball tournament Oct. 7,8,9 would like approval for light use and alcohol allowance. Charlie will get with police dept, make aware of no parking at apartments. And of people setting up tents.</p> <p>Motion: I motion to approve the softball tournament for the weekend of October 7,8,9.</p> <p>Angela, Carol Motion Passed: (4-0)</p> <p>Ben Kramer: working on west tower it's out of service now. Outside is finished, working on inside, need change order to extend 30-40 days for completion. Want to make sure we are working on schedule to make sure we have a tower in service. They will have west tower working before east tower.</p> <p>Water Distribution: Main line almost in. Will start hooking up new meters in area 3, a week or two out. Working on booster pump</p>

	<p>station. Buildings to come end of this month. Planning on leaving the old buildings. – Jim and Jon to look at the tree.</p> <p>Think about putting a fire hydrant under the east tower. Kramer will investigate it.</p> <p>Time extensions due to buildings and doors being delayed, and variable feed drives (vfd) coming from overseas. Carstensen’s is not asking for additional payment to cover extension, but Kramer will be asking for additional fees. Concerns about the extra engineering expenses, rough estimate could be up to \$45,000. Concerns about where parts are coming from with world conflicts that are happening right now. Discussion on restoration/clean-up work, homeowner concerns.</p> <p>Substantial completion is when the warranty will start. One date for all. Separate date for booster pump and chlorination building.</p> <p>Pay applications links in agenda</p> <p>Motion: I motion to approve the pay requests as presented.</p> <p>Cait Curtis, Carol Baughman Motion Passed (4-0)</p>
<p>E.2 AUDIT DRAFT 21</p>	<p>Discussion: Sean Gordon Auditor – Jim reported that he has talked to auditor. A delay with the audit is delaying the 2023 budget preparation.</p> <p>Jim asked council to glance through the audit and to tie info into the work session.</p> <p>Deadline to publish our budget hearing is Sept. 10th</p>
<p>PUBLIC COMMENTS: (F)</p>	<p>None</p>
<p>UTILITY BILLING ACCOUNT HEARINGS: (G)</p>	<p>Discussion: 37 shut off notices. Motion: I motion to approve utility hearing</p> <p>Cheryl, Carol</p>

	Motion passed (4-0)
COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT	Sue and Jim worked to figure out the discrepancies with water project account. Need to look at trash payment. Library line needs to be looked at. Motion: I motion to approve the treasurer report. Cheryl, Carol Motion passed (4-0)
EXECUTIVE SESSION	Motion: I motion to go into executive session for 20 minutes. Return at 7:45 Carol, Cheryl Motion passed (4-0) Return from executive session at 7:45
COUNCIL ACTION ITEM (H.2) POLICE DEPT	Motion: I motion to appoint Eric Carlson to interim police chief effective immediately. Cheryl, Carol Motion passed (4-0) Discussion: The handbook states incoming police chief to be paid \$17/hour. Discussion to pay the same as previous chief. Motion: I motion to pay interim chief the same at the exiting chief's pay. Cheryl, Carol Motion passed (4-0)
COUNCIL ACTION ITEM (H.3) MAINTENANCE	None
COUNCIL ACTION ITEM (H.4) ADMINISTRATION	None
COUNCIL ACTION ITEM (H.4a) EXECUTIVE SESSION	Motion: I motion to go into executive session for 15 minutes returning at 8:30pm. Chery, Carol Motion passed (4-0)

	<p>Return at 8:30 No action was taken</p> <p>I motion to go into executive session for 5 mins returning at 8:37 pm</p> <p>Angela, Cheryl Motion passed (4-0)</p> <p>Return 8:37 No action was taken.</p>
<p>COUNCIL ACTION ITEM (H.4b) GROCERY STORE RESOLUTION</p>	<p>Discussion: Town hall meeting went well. Consensus was to move forward down the path to a city operated grocery store. Around 30-50 people in attendance.</p> <p>Motion: I motion to approve draft resolution 2022-05 with city attorney concurrence.</p> <p>Angela, Cheryl</p> <p>Motion Passed: (4-0)</p>
<p>COUNCIL ACTION ITEM (H.4c) GRANT INFORMATION, INTERNET, SAFE ROUTES</p>	<p>Internet Grant opportunity, Safe Streets move to the Instruction committee.</p>
<p>UNFINISHED BUSINESS (I.1) WATER DISTRIBUTION PROJECT/SEWER</p>	<p>Discussion: Scored IFQ's. All scored well. Front runner is Schwab Eaton, PEC, BG items looked cookie cutter. BG reference had a lot of comments on sump pumps and not supportive on fixing the Schwab Eaton is a very personal company. Infrastructure committee will meet on Wednesday to finalize the decision.</p>
<p>UNFINISHED BUSINESS (I.2) STRUCTURE DISCUSSION, 2023 BUDGET</p>	<p>Discussion: Budget discussion, parks and rec director, police chief changes, make assistant clerk a full-time position, street repairs and think about a street repair plan.</p>
<p>UNFINISHED BUSINESS (I.3) TORNADO SIREN</p>	<p>Discussion: need to get the siren purchased</p>
<p>UNFINISHED BUSINESS (I.3a) PROPERTY ACQUISITION</p>	<p>Discussion: Monetary offer to Casey's for property behind Casey's General Store, they countered, we will counteroffer.</p>

UNFINISHED BUSINESS (I.4) SEWER	Refer to (I.1) updates
UNFINISHED BUSINESS (I.5) PARKING ORDINANCE	No updates were made, the way the ordinance exists addresses the issues that we are having. Definitions need to be listed. Ordinance Enforcement.
NEW BUSINESS (J.1) and (J.2)	<p>Kyle Michaels ditch repair plan is in place.</p> <p>Look in drop box for information decisions to be made at next council meeting.</p> <p>Discussion of OPR position and look at budget perspective.</p> <p>Discussion repair front steps of city hall.</p> <p>I motion to repair historic front step of city hall.</p> <p>Cheryl, Carol Motion Passed (4-0)</p>
COUNCIL MEMBER COMMENTS:	<p>Cheryl – somethings are going well, some not so well, Mexican restaurant, positive progress on grocery store project. Growth Committee is talking about developing a private economic development group.</p> <p>Angela – appreciates everyone’s time. Good discussions, Felt like a productive meeting.</p> <p>Carol – no comments</p> <p>Cait – no comments</p>
MAYORS COMMENTS	<p>Appreciate the teamwork from everyone. Citizens excited about new water lines. Keep in mind it’s a long game in city government. Keep making this city a place where people want to move, live and work.</p>
ADJOURNMENT	<p>I motion to adjourn the meeting.</p> <p>Cait, Angela Motion passed (4-0) 9:45 pm</p>
<p>Approved September 14th, 2022</p> <p>Becky Coltrane Asst. City Clerk</p>	

