

CITY OF OVERBROOK

MINUTES SPECIAL COUNCIL MEETING 6PM January 5, 2009 Overbrook City Hall

MEMBERS PRESENT: Don Schultz, Dorthy Chikly, Bob Sisson, Larry Coursen, and Tadd Goodyear. Mayor Jack Young was absent.

OTHERS PRESENT: Jim Koger, Patty Hylton, Ed Harmison.

The meeting was called to order by Council President Bob Sisson at 6:00 PM after which roll call determined the presence of a quorum. The Council President then stated that the purpose of the meeting was to discuss the hours, wages, job descriptions, and scheduling of non-elected personnel of the City of Overbrook, Kansas.

Following discussion, Larry Coursen moved to increase Jim Koger's pay rate to \$14.16, Steve Simmons's pay rate to \$15.99, and Curtis Musick's pay rate to \$10.02 and then give a 3% Cost of Living Raise to all PT and FT employees. Overtime would be requested to be kept to a minimum. JHK There will be no Overtime for the Maintenance Department. Motion carried 4-1.

Ed Harmison asked to discuss the pay rates for his PT employees and the Cost of Living raise at our next meeting.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Larry Coursen and Tadd Goodyear, the meeting was adjourned at 6:55 PM.

At 6:55 PM the meeting was called back to order. Larry Coursen moved to make the raises effective January 19th. Tadd Goodyear seconded; Motion carried 4-1.

The meeting was then adjourned at 6:58PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
February 11, 2009

CITY OF OVERBROOK

MINUTES REGULAR COUNCIL MEETING January 14, 2009 Overbrook City Hall

MEMBERS PRESENT: Don Schultz, Dorothy Chikly, Larry Coursen, Tadd Goodyear, and Mayor Jack Young. Bob Sisson was absent.

OTHERS PRESENT: Patty Hylton, Jim Koger, Steve Simmons, Curtis Musick, Jon Brady, Eula Lee Fuller, Bev Hix, Dennis Graves, Mike Graham, Scott Warren, Michael Coffman, Mike Lee, Nolan McIver, Mac Barnett, Ed Harmison, Luke Coltrane, and Vickie Peek.

The meeting was called to order by Mayor Jack Young at 7:00 PM after which roll call determined the presence of a quorum.

MINUTES: Larry Coursen moved to approve the Minutes from the December 10, 2008 Regular Council Meeting. Don Schultz seconded; Motion approved 4-0. Larry Coursen moved to approve the Minutes from the December 3, 2008 Special Council Meeting. Tadd Goodyear seconded; Motion carried 4-0. Larry Coursen moved to approve the Minutes from the January 5th, 2009 Special Council Meeting with the following correction: ~~Overtime would be requested to be kept to a minimum.~~ ^{JHK} "There will be no Overtime for the Maintenance Department." Don Schultz seconded; Motion approved 4-0.

WARRANTS: Warrants will be discussed during the Treasurer report.

NOLAN MCIVER PLAT: Following discussion about the location of the existing home in Lot 2 and the east property line, Larry Coursen moved to accept the plat as received. Dorothy Chikly seconded; Motion carried 4-0.

SEWER UPDATE: Vic Robbins was not able to attend. Vic indicated earlier in the day by phone to Jim Koger that Phase 2 design work continues on the lagoons. Michael Coffman is following-up on the warranty for the Trench Settlement.

SEWER LOCATION 701 W. 2nd Mike Graham: Mike contacted David Peimann, as requested by the Council last month, to see if there was an easement. Mr. Peimann indicated to Mike Graham that there was not an easement where the line is located. Mike indicated that he would like to start work in March. At 7:19PM Don Schultz moved to call an Executive Session for 10 minutes with Michael Coffman to discuss this item, citing Attorney/Client Privilege. Larry Coursen seconded; Motion carried 4-0. The Meeting resumed at 7:28PM with no action taken as a result of the Executive Session. Following discussion, it was decided that we get a bid to have the sewer line moved to the easement. Jim Koger is to call Mike Graham when we have received the bid and to send him a copy by mail. At that point we will arrange when to discuss the matter further.

SIDEWALKS IN TO JONES PARK: Discussion, with input from both Dennis Graves and Mac Barnett, led Mayor Young to ask Dorothy Chikly to contact the League about the standards for sidewalks. Discussion will continue next meeting. Luke Coltrane addressed his support for the project to the Council.

SECOND FT POLICE OFFICER: Following discussion, Don Schultz moved to advertise for a Second Officer to see if we could find a qualified candidate. Dorothy Chikly seconded. Motion carried 4-0. Jim Koger is to work with Officer Harmison on the wording and placing of the ad. It was recommended that the ad run in the Kansas Journal.

CAT LEASH LAW Crystal and Chris Tinch: The Tinch's did not come to the Meeting. Eula Lee Fuller discussed with the Council an incident with a German Shepherd that occurred Monday afternoon, January 12th. Tadd Goodyear agreed to speak with the dog owner.

NEW BUSINESS:

Larry Coursen moved to name Long CPA Auditor for the 2008 Overbrook Audit. Dorothy Chikly seconded; Motion passed 4-0.

Larry Coursen moved to approve Ordinance 324 Standard Traffic for 2008 and Ordinance 325 Uniform Public Defense for 2008. Tadd Goodyear seconded; Motion carried 4-0.

PT Police Officer Pay Rate: Officer Harmison gave rates from the surrounding areas. The Overtime Policy is to be as described earlier. Dorothy Chikly moved to increase the PT Policy Officer Pay Rate to \$11.25 effective January 19th. Tadd Goodyear seconded; Motion carried 4-0.

UNFINISHED BUSINESS:

Building at 323 Maple: Following discussion, Michael Coffman was asked to speak with David Peimann about obtaining a copy of his contract with the contractor doing the work at 323 Maple.

Planning and Zoning followup: There was discussion about the open seats on the Planning and Zoning Commission. Don Schultz indicated that Zach Anshutz had agreed to join the Planning Commission. Tadd Goodyear moved to name Zach to the Commission. Larry Coursen seconded; Motion carried 4-0. Property locates are addressed on pg 12, section 15 of the Master Zoning Ordinance.

Housing Authority: Don Schultz is to talk with Cliff O'Bryhim and John Jewell about possible names for filling J.A. Cordts spot on the Housing Authority. We will follow-up on this next meeting.

Repairs at Well #4: Steve Simmons let the Council know that Russell Smith had completed installing the new box at well #4. Once Well #4 was back on, it was producing at less than half the usual volume. Steve has Patchen's working on the pump at Well # 4.

Utility Bill Ordinance Update: Jim Koger continues to work on the master Utility Bill Ordinance. Following discussion, Don Schultz moved to join the Kansas Setoff program. Tadd Goodyear seconded; Motion carried 4-0.

Tree dump/update: Following discussion, it was decided that we would no longer accept grass clippings and leaves at our tree dump. Jim Koger is to get the signs updated.

Jones Park Lot 29 Document: Jim Koger requested that this item be continued to next meeting.

Rec Commission Update: The Council will have details for Section 1 ready for the next meeting. Jon Brady gave an update on the ball diamonds.

Maintenance Cell Phones: Following discussion, Jim Koger is to check on the warranty/insurance on the two phones.

Backflow Preventer follow-up: No new news. Plan to follow-up later this year.

CITY OFFICER REPORTS:

LAW: Officer Harmison gave his report. Officer Harmison asked that the City keep an eye on the slope of the banks at the new Children's Fishing Pond. Western Heights and the street leading to Brookside are getting rough. The white Police car will be repaired this week. The Police Department fax machine needs repaired or replaced.

MAINTENANCE: Steve Simmons gave his report. Discussion items included the sewer pond, trees at the lake, the wells, and animal control issues. Don Schultz moved that just Steve Simmons go to the Kansas Rural Water

Association Conference in Wichita. Larry Coursen seconded; Motion approved 4-0. Steve is to register early to take advantage of the discount.

TREASURER: Following discussion, Larry Coursen moved to pay warrants. Don Schultz seconded; Motion carried 4-0. Patty Hylton gave the Treasurer Report. Discussion about the economy led to the request that Patty prepare a report for next month showing the 10% reduction effect on our budget including the governor's budget changes and our new pay rates. Our next audit will be in May.

CLERK: Jim Koger gave the Clerk report. Jim thanked everyone who helped us get the Sewer Rehab CDBG grant. We will not designate a delegate for the KRWA Conference.

COUNCIL MEMBER COMMENTS:

Tadd Goodyear, Dorthy Chikly, and Larry Coursen: None.

Don Schultz reminded us that State Day was coming up later this month.

MAYOR'S REPORT: Mayor Young indicated that his questions about pay rates earlier had nothing to do with the quality of work being done. He just was concerned that the money would not be available to do the raises. Mayor Young also wanted the Council to know that if they want someone to enforce the no Overtime policy, they need to appoint someone to do it.

Don Schultz's rebuttal was that comp time is offered.

COMMENTS FROM PUBLIC NOT ON THE AGENDA: Officer Harmison asked if we were sending flowers to Bob Sisson and his family- we did.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Larry Coursen and Tadd Goodyear, the meeting was adjourned at 9:42 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
February 11, 2009

CITY OF OVERBROOK

MINUTES SPECIAL COUNCIL MEETING 9AM January 26, 2009 Overbrook City Hall

MEMBERS PRESENT: Don Schultz, Bob Sisson, Larry Coursen, and Mayor Jack Young. Tadd Goodyear and Dorthy Chikly were absent.

OTHERS PRESENT: Chad Oswald, Vic Robbins, Steve Simmons and Jim Koger.

The meeting was called to order by Mayor Jack Young at 9:03 AM after which roll call determined the presence of a quorum. The meeting began with Chad Oswald presenting a diagram for review. The sewer connections had been inspected approximately 3 years earlier by Bob Call.

After discussion, Larry Coursen moved to put in one two inch water meter and to issue a conditional use permit allowing RV's in the new spots for two years, starting January 26, 2009. Don Schultz seconded; Motion carried 3-0.

Once the water meter is in, Mr. Oswald will run the lines to the proposed 5 additional units. Mr. Oswald will maintain the road to the additional sites. We will send the monthly bill for usage at the new meter to Mr. Oswald.

There is a \$250 fee for the conditional use permit. The fee for the new water meter is \$1,500.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Larry Coursen and Bob Sisson, the meeting was adjourned at 9:17 AM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
February 11, 2009

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

February 11, 2009

Overbrook Public Library

MEMBERS PRESENT: Don Schultz, Dorthy Chikly, Bob Sisson, Tadd Goodyear, and Mayor Jack Young. Larry Coursen was absent.

OTHERS PRESENT: Scott Warren, Dr. Steve Pegram, Jim Koger, Steve Simmons, Shandy Vollrath, Jon Brady, Randy Boudeman, Pat Martin, Bev Hix, Dennis Graves, Mike Graham, Curtis Stahel, Michael Coffman, Carol Baughman, Zac Anshutz, Jim Foster, Ed Harmison, Vic Robbins, Luke Coltrane, Dana Mentzer, Bruce Sisson, Janet Johnson, Ann Blosser, Randy White, Joe Gast, Craig Meier, Kristine Meier, Laurie Costlow, Dodie Greenfield, Joe Meinhardt, Mary Boos, Clay Lee, Donna Crawford, Cheryl Florance, Brian Kuermaier and Vickie Peek. Two others were here for a short time but left before I was able to ask them their names.

The meeting was called to order by Mayor Jack Young at 7:00 PM after which roll call determined the presence of a quorum.

MINUTES: Dorthy Chikly moved to approve the Minutes from the January 14, 2009 Regular Council Meeting and the corrected Minutes from the January 5, 2009 Special Council Meeting. Bob Sisson seconded; Motion approved 4-0.

WARRANTS: Warrants will be discussed during the Treasurer report.

At this point, the Mayor invited Shandy Vollrath to address the Council in regard to recent fine work done by our EMTs and Police Chief Harmison. Shandy was at the Council Meeting in behalf of the Bach family and thanked the responders for their great care.

Point of Order: Don Schultz recognized that the Minutes from the January 26, 2009 Special Meeting was not part of the Agenda but were included in the Council Packets. Following review, Don Schultz moved to approve the January 26, 2009 Special Meeting Minutes. Dorthy Chikly seconded; Motion carried 4-0.

SFT 434 Superintendent Dr. Steve Pegram and several members of the School Board were in attendance to discuss potential district reorganization. Mayor Young indicated to the crowd that they would have the opportunity to listen to the presentation and the public would could address questions to the School Board/Superintendent at the upcoming PTO meeting at OAC (6:30PM on February 17th, 2009) or at the District Meeting on February 23rd (6PM).

After Dr. Pegram and the School Board Members left, Jim Foster and Mary Boos both indicated their concern over the plans to the Council.

SEWER UPDATE: Vic Robbins and Donna Crawford addressed the Council. Donna Crawford had Mayor Young sign an electronic deposit form for the CDBG grant. The Environmental Impact Study will commence once the grant is awarded. By February 1, 2010, the goal is have the project bid out and awarded. We would then have two years to get completed.

There was a ten minute break at this point in the meeting.

Upon return, Tadd Goodyear moved to sign the contract with the Department of Commerce. Bob Sisson seconded; Motion carried 4-0.

Donna Crawford then had the Council review the Civil Rights, Housing and the Procurement Policy documents which had been used previously during Phase I. If there is a Housing Complaint due to Phase II of the Sewer Rehab project, Jim Koger is to call Donna Crawford immediately. Tadd Goodyear moved to have Mayor Young sign the documents. Bob Sisson seconded; Motion carried 4-0. Mayor Young signed the documents.

Vic Robbins next discussed the easement order. Michael Coffman will send a copy to Donna Crawford.

Donna Crawford then led the discussion on Streets. We can still apply for up to \$400,000 in grants for street work. We would need to put up at least 25%; 50% is a more favorable amount. Cost figures will need to be calculated. Following discussion, Jim Koger was asked to request that Bill Jacobs (from King Engineering) attend our next Council Meeting to discuss a Comprehensive Street Update Plan.

Donna Crawford will send an updated contract to us prior to our next meeting.

Phase II: Vic continues to work on the plans for at the lagoon. Phase I: Following discussion, Vic will give a summary report to Michael to send to the insurance company.

SEWER LOCATION 701 W. 2nd Mike Graham: Following discussion about the lack of available slope in the area, Tadd Goodyear moved to grant Mike Graham a building permit following the execution of the necessary easements. Dorthy Chikly seconded; Motion carried 4-0. Michael Coffman and Vic Robbins are to work with Mike Graham on the wording of the easements.

SIDEWALKS IN TO JONES PARK: Following discussion, (with input from both Dennis Graves, Luke Coltrane, and Michael Coffman), Bob Sisson moved to disapprove the previously submitted petitions to have the City build the sidewalks. Bob's motion indicated those interested in building the sidewalks could have Leo Lang do the work, but they would need to pay for it. Tadd Goodyear seconded; Motion carried 4-0.

NEW BUSINESS:

Streets/Accessories: Item was discussed earlier in the meeting during the Water/Sewer update.

Asst City Clerk: Tabled until next meeting.

Connecting Links: Bob Sisson moved to not accept the Connecting Links agreement. Tadd Goodyear seconded; Motion carried 4-0.

UNFINISHED BUSINESS:

Building at 323 Maple: Michael Coffman asked to address this in Executive Session. Mayor Young indicated that we would move this item until later in the meeting.

Planning and Zoning follow-up: No action taken.

Housing Authority: Tadd Goodyear moved to name JoAnne O'Brien to replace J.A. Cordts on the Housing Authority. Bob Sisson seconded; Motion carried 4-0. The clerk is to write a letter to notify JoAnne O'Brien, J.A. Cordts, and Bruce Smith.

Repairs at Well #4: Well #4 is done and back on line. Jim and Steve are to look for additional people in our area that work on wells.

Utility Bill Ordinance Update: Jim Koger continues to work on the master Utility Bill Ordinance. Following discussion, Jim Koger is to bring sample wording for adding the set-off fee to delinquent accounts.

Jones Park Lot 29 Document: The Council reviewed the draft Lot 29 letter. Jim Koger is to send the letter once Mayor Young has signed it.

Rec Commission Update Section 1 details: Following discussion, the consensus was to review further and vote on section 1 next month.

Ad for 2nd FT Police Officer: Following discussion, Dorthy moved to require the applicant to live within 10 miles of Overbrook. Tadd Goodyear seconded; Motion passed 4-0. Jim is to check with KPERS to see if they can recommend additional places to advertise the opening.

Chad Oswald water meter: The meter has been installed.

CITY OFFICER REPORTS:

LAW: Officer Harmison gave his report.

MAINTENANCE: Steve Simmons gave his report. Discussion items included replacing water meters, identifying the source of the paper towels in our sewer, and creating a work list for Curtis. Steve discussed the Winwater bid for repairs at the main pump house. Bob Sisson moved to order the parts. Don Schultz seconded. Motion carried 4-0. Animal Control was discussed next. Steve has hauled some stray cats to Carbondale. Tadd Goodyear indicated that he had spoken with Mike Gerisch's wife about their dogs.

TREASURER: Patty Hylton was absent. Tadd Goodyear moved to pay the warrants. Bob Sisson seconded; Motion carried 4-0.

CLERK: Jim Koger gave the Clerk report. There was discussion about surplus equipment from Rural Water #3. Jim Koger is to let Derrick Dahl know about the tennis court paint in barrels at the Shop.

EXECUTIVE SESSION:

Dorothy Chikly moved to go into an executive session for 5 minutes with the City Attorney to discuss matters pertaining to unfinished business. Don Schultz seconded; Motion carried 4-0.

Returned at 10:15PM. No action taken.

EXECUTIVE SESSION:

Bob Sisson moved to go into an executive session for 10 minutes with Chief Harmison to discuss matters unrelated to elected personnel. Tadd Goodyear seconded; Motion carried 4-0.

Returned at 10:24PM. No action taken.

COUNCIL MEMBER COMMENTS:

Tadd Goodyear, Dorothy Chikly, Don Schultz, and Bob Sisson: None.

MAYOR'S REPORT: Mayor Young will follow-up with Steve on a work plan for Curtis. There was discussion about the beaver at Overbrook City Lake.

COMMENTS FROM PUBLIC NOT ON THE AGENDA: Jon Brady asked the Council to consider closing an area at the City Lake (near where the new soccer field will be) to vehicle traffic. This item will be discussed later once the project is closer to completion. Scott Warren asked if we planned to treat the stumps on some of the brush that was cut near the lake. Consensus was that we would.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Bob Sisson and Dorothy Chikly, the meeting was adjourned at 10:30 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
March 11, 2009

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

March 11, 2009

Overbrook City Hall

MEMBERS PRESENT: Don Schultz, Dorthy Chikly, Bob Sisson, Larry Coursen, and Mayor Jack Young. Tadd Goodyear arrived at 7:04PM.

OTHERS PRESENT: Bill Jacobs, Scott Warren, Jim Koger, Steve Simmons, Mark Jones, Jon Brady, Pat Martin, Bev Hix, Michael Coffman, Ed Harmison, Amy Fischer, Curtis Musick, and Vickie Peek. Vic Robbins arrived at 7:17. Joe and Joyce Greene arrived at 7:34PM.

The meeting was called to order by Mayor Jack Young at 7:00 PM after which roll call determined the presence of a quorum.

MINUTES: Don Schultz moved to approve the Minutes from the February 11, 2009 Regular Council Meeting. Larry Coursen seconded; Motion approved 4-0.

WARRANTS: Larry Coursen moved to approve the warrants. Bob Sisson seconded; Motion carried 4-0.

Tadd Goodyear arrived at 7:04PM.

Since Joe Greene had not yet arrived, the Mayor indicated that we would return to the Osage Waste Contract Renewal Agenda Item later in the meeting.

Bill Jacobs COMPREHENSIVE STREET UPDATE: Bill Jacobs, from King Engineering was present to discuss the KDOT Stimulus Pack Application options and to give an estimate for a city-wide street condition survey. The KDOT applications are due by 5PM on Friday, March 13th. Bill had verified with KDOT Engineer Earl Bozak that the only street in Overbrook that would qualify for this grant was Maple Street. As the County maintains Maple, and parking areas are not covered by the KDOT Stimulus Pack grant, the consensus was that we wouldn't qualify. The estimate for a condition survey (of street surfaces only) was \$5,400. A drainage plan would be perhaps \$1,500 more but would not include the sizing of the pipes. Following discussion, it was decided that we would not pursue a street survey at this time. The Council thanked Mr. Jacobs for attending and then directed Steve Simmons to contact a few area excavators for cost on ditch work in specific areas.

Vic Robbins arrived at 7:17PM.

WATER BILL 308 W. FIFTH: Mark Jones discussed his water bill with the Council. The consensus was to have Steve get his old meter checked and report back next meeting.

SEWER UPDATE: Vic Robbins presented his report. The easement for the sewer at 701 W. 2nd has been given to Michael Coffman. Part of the easement is on the railroad right of way. Vic met with appraisers last week regarding the easements for Phase II of the Sewer Rehab Project. Vic is still working on the descriptive letter to give to Michael Coffman regarding the street settlement from Phase I. The west berm of the final south lagoon cell has developed a leak and will have to be dug up and repaired. The leak is in an area where an overflow pipe was once located. The water coming through is clean, but the repair is needed soon. Jim Koger is to report the leak to KDHE. Earlier this month, the sewer line coming from the north to the east lift station backed up. The City of Scranton brought their Jet truck and the clog was removed. Broken cleanouts, discovered while working on the backup, have been repaired. Blue towels have been observed at various places and clogging at the lift stations needs to be monitored on a regular basis. Steve is to talk others in the area about not flushing towels. Ed Hickman worked on Pump #1 at the West Lift Station. The most recent effluent #'s are very good. Vic continues to work on the plans for at the lagoon. Next there was discussion about an issue with the sewer at 204 Ash. The Council asked Vic to go over the sewer map with Jim Koger and investigate this issue further.

Amy Fischer was present to discuss a recent water back-up at 700 Maple. Following discussion, Tadd Goodyear moved to have Steve get someone to fix the Ditch near the property. Larry Coursen seconded; Motion carried 4-0.

OSAGE WASTE CONTRACT RENEWAL: Following discussion with Joe Greene from Osage Waste, Larry Coursen moved to approve the new 2 year contract as written. Tadd Goodyear seconded; Following discussion of the possibility of adding recycling options in the future, the Motion carried 5-0.

At 8:15PM, Mayor Young called for a 10 minute break.

The meeting resumed at 8:25PM.

NEW BUSINESS:

Pool: Following discussion, Tadd Goodyear moved to have the Luther's manage the pool like they did last year as well as hire the lifeguards. Bob Sisson seconded; Motion carried 5-0. The consensus was for Steve to start getting the pool cleaned about a month prior to the scheduled opening of the pool.

Asst City Clerk: Following discussion, the consensus was to get applications and have them ready to review at our next regular Council Meeting.

At this point, Vic Robbins wanted to know if the Council was still considering applying for a CDBG grant for street repair. If they still are, a preliminary report would be a necessary part of that application. The consensus was to discuss the possibility with Donna Crawford.

No more new business.

UNFINISHED BUSINESS:

Building at 323 Maple: Following discussion, no action was taken.

Planning and Zoning follow-up: No recommendations.

Sewer Easement follow-up 701 W. 2nd: this was discussed earlier in the meeting during the Sewer Update.

Rec Commission Update Section 1 details: Following discussion, Don Schultz moved to accept the Recreation Commission Ordinance as is. Tadd Goodyear seconded; Motion carried 5-0. Following verification by the clerk, Don Schultz moved to assign #326 to the Ordinance. Tadd Goodyear seconded; Motion again 5-0.

CITY OFFICER REPORTS:

LAW: Officer Harmison was out on a call. There was a question about police coverage after midnight and a complaint about speeding. Mayor Young directed the Council to let Officer Harmison know when they have received a complaint.

MAINTENANCE: Steve Simmons gave his report. Following discussion, the consensus was for Steve to get bids for the sidewalk repair in front of the laundry mat. Next Well #3 was discussed. Steve is to have Frank Rhoades take a look at it. Steve also needs to work on the remote read for the meter at Well #3. Steve discussed some meters that he plans to replace in the near future. The Council read the information from Jim Jackson at KRWA regarding Chlorine Readings. The consensus was for Steve to keep taking the readings as recommended. As a follow-up to the repairs at the well house, a bid for new meters inside the well house from Olathe Winwater was considered. The consensus was to not replace those meters at this time. Following discussion about the number of hours of Comp time that was being accumulated, Larry Coursen moved to cap Comp Time at 250 hours. Tadd Goodyear seconded; Motion carried 5-0. Next the brush dump was discussed. Larry Coursen moved to close the brush dump. Bob Sisson seconded; Following discussion the motion was defeated 0-5. Tadd Goodyear moved to change the hours the brush dump is open to 8-10AM one Saturday per month. Bob Sisson seconded; Motion carried 4-1. The consensus was that it should be the third Saturday of each month, beginning with April 18th, City-Wide Clean-up day. Jim Koger is to show Steve how to check the Lift Station Omni-Site data. Mayor Young asked Steve to write up a work list for Curtis. Blue Towels in the Sewer were also discussed.

TREASURER: Patty Hylton was absent. Her printed report was in the Council packet.

CLERK: Jim Koger gave the Clerk report. Following discussion, Tadd Goodyear moved to approve the new Governmental Assistance Service contract we recently received from Donna Crawford. Bob Sisson seconded; Motion carried 5-0. Don Schultz moved to advance Steve Simmons \$250 for the KRWA Conference in Wichita. Steve is to keep receipts. Larry Coursen seconded; Motion carried 5-0. There was additional discussion about the ditch near 114 Walnut. Consensus was that it was the property owner's responsibility. Jack Young will write a letter to the 2nd Grade Brownies thanking them for their letter and interest in a recycling program. Jim Koger will forward JAG info to Donna Crawford. Consensus was for Jack to sign the Tarwater Credit Application.

COUNCIL MEMBER COMMENTS:

Tadd Goodyear and Bob Sisson: None.

Don Schultz: Council Member Schultz described the opportunity to buy state tax credit through the OCED plan with Network Kansas.

Dorothy Chikly and Larry Coursen: None.

MAYOR'S REPORT: Mayor Young read and then passed around the Thank You card from Bob Sisson and his family. Mayor Young then asked if the outfield has been seeded at the baseball field. He also suggested that silt fences be considered. Jon Brady indicated that the outfield should be seeded soon.

COMMENTS FROM PUBLIC NOT ON THE AGENDA: Jon Brady asked the Council to consider moving the Dog Pen. There was discussion about following-up with Dr. Sanders about storing animals there. Jon also discussed removing the two culverts and re-doing the ditch at the NW corner of the Maintenance Building.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Larry Coursen and Bob Sisson, the meeting was adjourned at 9:30 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
April 8, 2009

CITY OF OVERBROOK

MINUTES SPECIAL COUNCIL MEETING March 13, 2009 Overbrook City Hall

MEMBERS PRESENT: Don Schultz, Bob Sisson, and Larry Coursen. Mayor Young was absent.

OTHERS PRESENT: Jim Koger

The meeting was called to order by Council President Bob Sisson at 9:00 AM after which roll call determined the presence of a quorum. The Council President then stated that the purpose of the meeting was to:

1. Make a decision on the street survey for pending CDBG application;

and

2. Answer request to donate one individual season pool pass to OAA for March 28th Fundraiser for raising money for the ball diamonds.

Following discussion about the possibility of receiving grant money for street and ditch repair, Don Schultz moved to have Bill Jacobs, from King Engineering, do the street survey (with a drainage plan), at an approximate cost of \$7,000.00. Bob Sisson seconded. Discussion indicated that there is a possibility that the grant may require some matching funds. Motion carried 2-1.

Don Schultz moved to donate one individual season pool pass to the Overbrook Athletic Association for their March 28th Fundraiser. Larry Coursen seconded; Motion carried 3-0.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Larry Coursen and Don Schultz, the meeting was adjourned at 9:04 AM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
April 8, 2009

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

April 8, 2009

Overbrook City Hall

MEMBERS PRESENT: Don Schultz, Dorthy Chikly, Bob Sisson, Larry Coursen, Tadd Goodyear and Mayor Jack Young.

OTHERS PRESENT: Scott Warren, Jim Koger, Jon Brady, Bev Hix, Ed Harmison, Joanne O'Brien, Carol Baughman, David Gerisch, Mike Graham, and Vickie Peek.

The meeting was called to order by Mayor Jack Young at 7:00 PM after which roll call determined the presence of a quorum.

Following brief discussion, Bob Sisson moved to recess the meeting until Wednesday, April 15th, 2009 at 7PM. Larry Coursen seconded; Motion carried 4-0.

At 7:00 PM on April 15th, 2009, the meeting returned to order.

MEMBERS PRESENT: Don Schultz, Dorthy Chikly, Bob Sisson, Larry Coursen, Tadd Goodyear and Mayor Jack Young.

OTHERS PRESENT: Scott Warren, Jim Koger, Jon Brady, Bev Hix, Joanne O'Brien, Carol Baughman, Pat Martin, Steve Simmons, Curtis Musick, Patty Hylton, Andrew Smith, Lois Schultz, Michael Coffman, Jason Hielscher, Lindee Calderwood, Tammy Luther, Barb Prost, Jon Wilhite, Bob Bostrom, Kit Bostrom, Vic Robbins, Barb Prost and Vickie Peek.

MINUTES: Larry Coursen moved to approve the Minutes from the March 11, 2009 Regular Council Meeting. Tadd Goodyear seconded; Motion approved 5-0. Don Schultz moved to approve the Minutes from the March 13, 2009 Special Meeting. Larry Coursen seconded; Motion carried 5-0.

WARRANTS: Tadd Goodyear moved to approve the warrants. Bob Sisson seconded; Motion carried 5-0.

The Clerk read the oath of office for the new Mayor, Don Schultz, and for the new Council Members, Jon Brady and Carol Baughman. Mayor Schultz thanked outgoing Mayor Young and Council Members Sisson and Coursen for their years of service to the City. Mayor Schultz will bring his appointment to the May meeting for approval. The appointee will fulfill the remainder of Mayor Schultz's Council term.

Street Survey: Clerk is to ask Bill Jacobs for final figure and details ASAP. 300 Block of Maple discussion- Steve Simmons is to ask Leo Lang for measurements and/or a drawing. Steve is also to find out how long the bid is good for. Tadd Goodyear moved to approve upon the receipt of diagrams. Dorthy Chikly seconded; Discussion: hope to have it done in the next 3-4 days. Motion passed 4-0.

Progress Edition: Barb Prost was here from the Osage County Herald-Chronicle to discuss this year's Progress Edition. Following discussion, Jon Brady moved to purchase a full page color ad similar to last year. Tadd Goodyear seconded. Motion carried 4-0. Jim Koger is to work with Carol Baughman on getting information and picture from our area clubs to use in the ad. We will try to get pictures of the pool before the end of May deadline.

New business:

Pool employee salaries Following discussion, Tadd Goodyear moved to make the pool salaries as follows:

- Lifeguard without WSI \$7.00 per hour
- Lifeguard with WSI \$7.25 per hour
- Assistant Manager \$8.25 per hour
- Chelsea Luther \$480/wk based on 40 hours per week
- Tammy Luther \$10.00 per hour part-time

Jon Brady seconded. Motion carried 4-0.

Tammy Luther then requested that they be able to order 9 swimsuits, 2 rescue tubes and 1 lifeguard stand umbrella. Carol Baughman moved to purchase these items. Dorthy Chikly seconded. Motion passed 4-0. Tammy will order and bring the bills to City Hall. Tammy requested the pool be ready for them to begin training on May 21st.

Sewer update: Vic Robbins; follow-up on 701 W. 2nd easement; Basement backup 204 Ash Vic Robbins indicated that he hopes to have the Phase II draft plans by the end of the month. The authority to proceed has been granted for the easements up north for phase II. Jim Koger and Vic are to work on the response for the Phase I claim to the insurance company. We need to seed and mulch the two repairs on the west berm at the Lagoon. We might want to contact Embarq regarding the installation of their fiber optic line near that west berm. Following discussion about the basement backup issues at 204 Ash, Tadd Goodyear moved for Steve to pursue with Scranton the use of their Jetter Truck to clear the line to the west. Dorothy Chikly seconded; Motion carried 4-0. Lift Stations: consensus was for Curtis Musick to have Ed Hickman come repair the check valve at the east lift station.

Resume New Business:

Children's Fishing Pond Ordinance/No Fishing Signs Consensus was to discuss the CFP Ordinance with Park and Rec. The No Fishing sign has been installed.

Clerk Office Equipment request table until decide on assistant.

LWCF Annual Statement Jon Brady moved to approve the LWCF Annual Statement. Tadd Goodyear seconded; Motion passed 4-0.

Housing Authority Discussion Consensus was to have Bruce Smith come to our next meeting.

Donation Requests- Marion Springs/Renaissance Committee Following discussion, Dorothy Chikly moved to donate a family pool pass to Marion Springs for them to utilize in their school fundraiser. Carol Baughman seconded; Motion carried 4-0. Tadd Goodyear moved to donate a family pool pass to Odyssey of the Mind to help them raise money to go to Nationals. Dorothy Chikly seconded; Motion carried 4-0. Dorothy Chikly moved to give \$100 to the Renaissance Committee. Jon Brady seconded; Motion passed 4-0.

Straw and Seed for work at Lagoon and City Lake Following discussion, Tadd Goodyear moved to spend up to \$150 for grass seed and straw for the work at the Lagoon, City Lake, and the north side of 5th Street. Dorothy Chikly seconded; Motion carried 4-0.

Sand Spreader repair Consensus was to address this in the fall. The Clerk is to follow-up on this matter.

Fair Housing Month Proclamation Dorothy Chikly moved to accept the Fair Housing Month Proclamation as is. Carol Baughman seconded; Motion passed 4-0. The Clerk is to put the message on the May water bills.

Buy American Program Andrew Smith was here to discuss a Buy American Program. Tadd Goodyear moved to pass the request as Resolution 98. Dorothy Chikly seconded; Motion carried 4-0.

PRIDE Resolution Tadd Goodyear moved to approve Resolution 97. Dorothy Chikly seconded; Motion carried 4-0.

No more new business.

At 9:24PM a break was called.

At 9:31PM the meeting resumed.

Unfinished business:

Building at 323 Maple follow-up on from last meeting Consensus was for the Clerk, with Michael Coffman's help, to request an update letter from Mr. Peimann.

Planning and Zoning open seat(s) Mayor Schultz indicated that he spoke with Tom Wurdeman and Tom has agreed to stay on as Board President. Jason Hielscher volunteered to be on the Planning and Zoning board. Dorothy Chikly moved to name him to the board. Tadd Goodyear seconded; Motion carried 4-0.

Rec Commission update The Park and Recreation Ordinance will publish next week. Following discussion, consensus was to check with the current OAA board members.

Mark Jones Water Meter The test results are not back yet.

Asst. City Clerk Mayor Schultz recommended a special meeting. The special meeting was set for April 27th at 6PM at Overbrook City Hall.

Ads for 2nd FT Police Officer This will be addressed further at the April 27th Special Meeting.

No more unfinished business.

CITY OFFICER REPORTS:

LAW: Officer Harmison was absent.

MAINTENANCE: Steve Simmons gave his report. There was discussion about utilizing the Overbrook Veterinary. Steve was asked if we could put some gravel near the Rotary Shelter.

TREASURER: Patty Hylton presented her report. Jon Brady moved to pay the warrants. Carol Baughman seconded; there was discussion regarding the fire extinguishers. Motion carried 4-0. There was a question about how to isolate the Park and Rec mill.

CLERK: Jim Koger gave the Clerk report.

COUNCIL MEMBER COMMENTS:

Tadd Goodyear, Jon Brady, Carol Baughman, and Dorothy Chikly: None.

MAYOR'S REPORT: Mayor Schultz discussed the upcoming Mayor Conference and Governing Body Institute in Topeka May 8th & 9th.

COMMENTS FROM PUBLIC NOT ON THE AGENDA: None

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Carol Baughman, the meeting was adjourned at 10:40 PM.

Respectfully submitted,

Jim Koger, City Clerk

Approved:

May 13, 2009

CITY OF OVERBROOK

MINUTES SPECIAL COUNCIL MEETING April 27, 2009 Overbrook City Hall

MEMBERS PRESENT: Jon Brady, Carol Baughman, Dorothy Chikly, Tadd Goodyear and Mayor Don Schultz.

OTHERS PRESENT: Jim Koger, Ed Harmison

The meeting was called to order by Mayor Schultz at 6:00 PM after which roll call determined the presence of a quorum. The Mayor then stated that the purpose of the meeting was to:

1. Discuss/ Review the applications for Assistant City Clerk;
2. Discuss/ Review the applications for the Second FT Police Officer; Determine if want to run additional ads.
3. Appoint two new Library Board Members.

Dorothy Chikly moved to approve the recommendation to appoint Robert Colvin and Hope Koger to the Library Board. Jon Brady seconded. Following discussion about the term limit, Motion carried 3-0. The Clerk will let Peggy Waldman know.

Second FT Police Office Discussion: Following discussion, Tadd Goodyear moved to put an in the local paper and the FOP Listserv. Dorothy Chikly seconded. There was discussion about whether we would still require the applicant to be an academy graduate. Yes- the applicant would need to be a graduate. Motion carried 4-0. Clerk is to run the ad for 2 weeks. Item is to be on the May 13th agenda.

Assistant City Clerk Discussion: At 6:43 PM Dorothy Chikly moved to go to Executive Session for 30 minutes to discuss applications for Assistant City Clerk. Carol Baughman seconded; Motion carried 4-0.

At 7:14PM the Council returned from Executive Session. No action was taken.

Point of Business: Following discussion, consensus was that prior to our next regular council meeting, the Clerk is to narrow down the list of applications for Assistant City Clerk. The Council will then decide who to interview.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Carol Baughman, the meeting was adjourned at 7:15 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
May 13, 2009

CITY OF OVERBROOK

MINUTES COUNCIL WORK SESSION May 5, 2009 Overbrook City Hall

MEMBERS PRESENT: Carol Baughman, Dorothy Chikly, Tadd Goodyear and Mayor Don Schultz.

OTHERS PRESENT: Jim Koger, Steve Simmons, Curtis Musick, Bill Jacobs, Garrett Nordstrom

1. ITEM FOR REVIEW: Street Survey Update Bill Jacobs and Garrett Nordstrom

Grant Update Discussion regarding monies available from Stimulus Package and what we needed to do to apply. Speculation was that June 1st would be the date applications would first be due. The goal is to have the Street Survey ready for GAS by May 20th. Further discussion regarded the streets to prioritize. A motion to proceed was made and seconded but then withdrawn. Will review further at our May 13th Council Meeting.

2. ITEM FOR REVIEW: Variance request Collette Birrell Discussion approx. 4 ft. from the requested 30 ft. from road. Will review at May 13th Council Meeting.

3. ITEM FOR REVIEW: Ditch/Culvert discussion Following discussion, Steve Simmons is to check with Jim Foster about how the County handles culverts. Tadd Goodyear is to review as well.

4. OTHER ITEMS FOR DISCUSSION none

5. EXECUTIVE SESSION (IF REQUIRED)
none needed

6. ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Carol Baughman, the meeting was adjourned at 7:28 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
May 13, 2009

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

May 13, 2009

Overbrook City Hall

MEMBERS PRESENT: Carol Baughman, Jon Brady, Dorothy Chikly, and Mayor Don Schultz. Tadd Goodyear was absent.

OTHERS PRESENT: Jim Gates, Scott Warren, Jim Koger, Bev Hix, Ed Harmison, Joanne O'Brien, Curtis Musick, Patty Hylton, Michael Coffman, Jason Hielscher, Johnni Vosseller, Jon Wilhite, Bob Bostrom, Kit Bostrom, and Wayne White.

Following Mayor Schultz's recommendation, Carol Baughman moved to appoint Jim Gates to the open Council Member seat. Dorothy Chikly seconded; Motion carried 3-0.

Clerk Jim Koger administered the Oath of Office to Jim Gates.

Consent Agenda: Dorothy Chikly moved to approve the Consent Agenda. Carol Baughman seconded; Motion approved 4-0. Dorothy Chikly moved to appoint Mrs. Childress to the Library Board. Jon Brady seconded; Motion carried 4-0.

Collette Birrell Variance: Following discussion, Dorothy Chikly moved to approve the request if Planning and Zoning approve it on May 19th. Jon Brady seconded; Motion carried 4-0.

Housing Authority Discussion: Bruce Smith was unable to attend the meeting. Matter was tabled until next meeting.

Ridgeway Lodge Window Repair: Following discussion, the consensus was for Jim Gates to give a progress plan by next meeting.

Street Survey Discussion: Survey needs to be done by May 20th.

Sewer update: Vic Robbins was absent. The clerk read an email from Vic. Following discussion, it was recommended that the Clerk contact Vic to get an outline of Phase II for the new Council Members to review.

There was discussion about the former sewer connection at 204 E. 5th. Consensus was to give the resident a list of what was needed for them to get reconnected so the resident could contact a Plumber to have the work done. The three items were the current location of the sewer, where it ends, and if there is a water meter there.

We also need to follow-up on getting the jetter truck back to clean the line near the Bostrom home.

Pool: Tammy Luther was at the Regional Track Meet and could not attend the meeting. Following discussion, Dorothy Chikly moved to accept the proposed schedule and fees. Carol Baughman seconded; Motion passed unanimously.

Pump Operation Training still needs to be scheduled with Bruce McKee.

New business:

Re-appointments of City Officers: Dorothy Chikly moved to accept as stated. Carol Baughman seconded; following discussion the Motion passed unanimously.

Cold Patch purchase: Following discussion, Jim Gates moved to purchase 23 tons of Cold Patch. Jon Brady seconded; Motion carried 4-0.

Council President: Following discussion, Jon Brady nominated Jim Gates to be Council President. Dorothy Chikly seconded; Motion carried 3-0.

Bus Gate Request: Following discussion, no action was taken. Mayor Schultz will contact the Superintendent for more information.

Ball Park Field Lining: Dorothy Chikly moved to approve Chad Dunnaway as requested. Carol Baughman seconded. Following discussion, it was determined that chalk will be in addition. Motion passed unanimously.

Fireworks Contract for July 4th: Following discussion, Jon Brady moved to sign the contract with Rainbow Fireworks. Dorothy Chikly seconded; Motion carried 4-0.

Fireworks Stand Request: Following discussion, Jim Gates moved to accept the request to have a fireworks stand like last year near the Self-Storage Units. Dorothy Chikly seconded; Motion carried 4-0.

Storm Water Control Utility Bill: Following discussion, item was marked for review at a later time.

Residency on Main Street: Following discussion, Dorothy Chikly moved to have Planning and Zoning look at the issue and give a recommendation. Carol Baughman seconded; Motion carried 4-0.

Info from BG Consultants: Consensus was to keep the information for future reference.

Additional new business:

Mayor Schultz read a Thank You letter from Paul Mohler.

Mayor Schultz made the following recommendations for Council Liaisons:

Tadd Goodyear will work with Streets and the Fair Board.

Jon Brady will work with Sewer and Water and PRIDE.

Jim Gates will work with Park and Rec and Planning and Zoning.

Carol Baughman will work with Law and the Library.

Dorothy Chikly will work with Administration and the Cemetery Board.

There was discussion about purchasing a degreaser/clarifier for the lift stations. Consensus was that we needed more information.

No more new business.

At 8:45PM a 10-minute break was called.

At 8:55PM the meeting resumed.

Unfinished business:

Building at 323 Maple: The new owner, Scott Averill, had made a request to borrow the City Dump Truck to help with the building clean-up. Following lengthy discussion, the Consensus was to not allow the request. Discussion continued regarding the timeline for bringing the building back to a safe condition. Consensus was that Mayor

Schultz would contact Mr. Averill and ask that an update be given by the next Council Meeting. Mayor Schultz was to also let Scott know about the decision regarding the Dump Truck.

Planning and Zoning: Consensus was to request that a Planning and Zoning Meeting be set to discuss the Main Street residency request and the remaining outstanding items needed regarding Ordinance #310.

Wayne White left at 9:20PM.

Rec Commission update: Following discussion, Dorthy Chikly moved to appoint Scott Warren and Noel Edwards to the Rec Commission. Jon Brady seconded; Motion passed unanimously.

We'll need additional names. Perhaps a special meeting can be scheduled to address the remaining openings.

Mark Jones Water Meter: Following discussion, Jim Gates moved to split the \$129.65 over six months. Carol Baughman seconded.

Officer Harmison was called out at 9:45PM.

Following discussion, Jim Gates asked to rescind his motion. Carol Baughman agreed. Motion to rescind carried 4-0.

Jim Gates moved to accept in consideration the work Mark has done in lieu of the remaining balance. Dorthy Chikly seconded. Motion carried 3-1, with Jon Brady opposed. Mayor Young will write a letter to Mark Jones to let him know of the Council decision.

Asst. City Clerk: Following discussion, Consensus was for Jim Koger, Don Schultz and Dorthy Chikly to meet to look at the applications for the 6 remaining candidates and decide who to call for interviews. They will bring a name for approval to the next Council Meeting.

2nd FT Police Officer: This will be continued until next meeting.

Additional UF Business: Mayor Schultz discussed the recent Mayor's Conference and Governing Body Institute in Topeka. Mayor Schultz presented Dorthy Chikly with a Plaque from LKM for completing Level 2 of the LKM Leadership Academy.

No more unfinished business.

CITY OFFICER REPORTS:

LAW: Officer Harmison had not yet returned. Jon Brady moved to approve the Law Report. Carol Baughman seconded; Motion carried 4-0.

MAINTENANCE: Curtis Musick gave the report in Steve Simmons' absence. There was further discussion about utilizing the Overbrook Veterinary. Jon Brady was named as the Animal Control Liaison. Following discussion, Steve and Jon are to work on an outline with Tom Sanders.

Additional Maintenance issues discussed were developing a regular fire hydrant flushing plan and culvert replacement. Consensus was for Steve to get a bid from Leo Lang for the Box Culvert near WrenchBenders.

At 10:05PM Officer Harmison returned.

The trailer discussion was tabled. Perhaps it can be worked in to the Budget.

TREASURER: Patty Hylton presented her report. A new line will be created for the Park and Rec Mill Levy. Jim Long will be here to do the Audit on May 26th.

CLERK: Jim Koger gave the Clerk report.

COUNCIL MEMBER COMMENTS:

Jon Brady discussed the Tire Grant. Dorothy Chikly moved to pay (making sure that we got the reimbursement). Carol Baughman seconded. Motion Carried 4-0.

Jim Gates thanked everyone and told them that he appreciated the confidence we had in his filling the open Council Seat.

Carol Baughman and Dorothy Chikly: none.

Mayor Schultz asked Officer Harmison to give his Law Report. Consensus was for Officer Harmison to work with Mayor Schultz on sending a letter regarding unmowed yards. Ed will also work on untagged cars. There was discussion about an ordinance to fence pools. No action was taken.

COMMENTS FROM PUBLIC NOT ON THE AGENDA: None

MAYOR'S REPORT: Mayor Schultz indicated his desire to keep meetings from running over three hours. The Clerk was requested to get packets out earlier. Work Sessions can be an option if there is too much to cover in one meeting.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Jim Gates, the meeting was adjourned at 11:08 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
June 10, 2009

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

June 10, 2009

Overbrook City Hall

MEMBERS PRESENT: Tadd Goodyear, Carol Baughman, Jon Brady, Dorothy Chikly, and Council President Jim Gates. Mayor Don Schultz was absent.

OTHERS PRESENT: Jim Koger, Bev Hix, Ed Harmison, Joanne O'Brien, Curtis Musick, Patty Hylton, Michael Coffman, Kit Bostrom, Peggy Smith, Scott Stauffer, Pat Martin, Eula Lee Fuller, Bruce Rinkes, Karl Umscheid and Vic Robbins.

Consent Agenda: Dorothy Chikly moved to approve the Consent Agenda. Carol Baughman seconded; Motion approved 5-0.

Housing Authority Discussion: Bruce Smith was unable to attend the meeting. Matter was tabled until next meeting.

ATV 4-Wheeler Ordinance Review: Following discussion, it was determined that we will wait to discuss this topic until after Michael Coffman arrives.

Sewer update: Vic Robbins was not yet here. We will return to this topic once Vic arrives.

New business:

Skid Steer discussion: Following discussion, the Consensus was to table the Skid Steer purchase.

Vic Robbins arrived at 7:08 PM.

Sewer update (continued): Following discussion, it was determined that an inspection needs to take place at 206 W. Market to see if the foundation drains are still connected to the sanitary sewer. Michael Coffman arrived at 7:15 PM. Tadd Goodyear moved for Michael Coffman to write the property owner regarding the inspection. Jon Brady seconded; Motion carried 5-0. Following discussion regarding the necessary documents still needed by Travelers, consensus was for Jim Koger to work on finishing this up with Vic Robbins and Michael Coffman's help. Steve Simmons will work on locating Manhole B2-1. Follow-up needs to be done to make sure that the Graham easement has been recorded. It was requested that Chad Oswald's Conditional Permit be on the Agenda for our next Council Meeting. Next the sewer extension at Nolan McIver's property was discussed. Consensus was that we need to work on an easement for that extension. The Clerk is to work with Michael Coffman on this.

Questions included the possibility of revisiting our debt service and the status of the estimated 75 remaining clean-water connections. The Clerk was asked to follow-up on the one remaining court-ordered inspection. Participation in the One-Call System was discussed. The Clerk is to contact One-Call for more information. Vic finished his report by discussing how the Phase 1 Sewer Project cost increased as a result of Administrative Orders that came about after the grant money was accepted.

New business (continued):

Set 2010 Budget Planning Work Session Date: Following discussion, the consensus was to hold a budget meeting on June 24th at 6:30PM at City Hall.

Vendor Request July 4th: Following discussion and the request to review our Peddler Ordinance #159 (to include vendors) at our next meeting, Dorothy Chikly moved to allow the vendor to sell Kettle Corn at our July 4th Fireworks Display. There will be no fee charged. Carol Baughman seconded; Motion carried 4-1 with Tadd Goodyear voting no.

Water Tower Maintenance review info from Inland Potable: No action taken. Clerk was asked to find out the contract information for Utility Services.

Mandatory KS One-Call Participation: This item was discussed during the Sewer Update.

Ordinance Update Creel and Length Limits Overbrook City Lake: Following discussion, it was determined that more information was needed from Leonard Jirak. The Clerk is to make sure that our ordinances are back on the signs at the City Lake.

Additional new business:

Following discussion, Dorthy Chikly moved to make Monday, June 29th, Dr. Bruce Cole Day in Overbrook. Tadd Goodyear seconded; Motion carried 5-0. The Mayor is to work on the Proclamation.

No more new business.

Acting on a phone request from Osage Waste, the Consensus was to allow Trash pickup on Thursday, July 2nd, due to the holiday. The Clerk is to put the info on the City Message Board, KSB Marquee, and water bills.

At 8:35PM a 5-minute break was called.

At 8:40PM the meeting resumed.

The meeting now returned to the ATV Ordinance Discussion: Following discussion, Officer Harmison was asked to write down his recommendations and address the Council at our next Regular Meeting.

Unfinished business:

Rec Commission update: The Clerk is to follow-up with Scott Warren to see if have new names.

Ridgeway Lodge window: The inspector is due soon; will address next meeting.

Bus gate request: Jim Mercer will be here next meeting to discuss the request.

Cold patch purchase: Consensus was for the Clerk to coordinate the order date with the Maintenance Department.

Wallace and WrenchBender culverts: The Wallace Culvert was discussed first. Tadd Goodyear moved that we tear out and put back the culvert at our expense. The landowner will pay for the culvert. Any asphalt, stone, concrete, etc., overlay will be on them. Dorthy Chikly seconded; Discussion- when does this take effect? Consensus was from this point forward. Motion carried 5-0. Discussion moved on to the Box Culvert at Wrench Benders. Tadd Goodyear moved to get the culvert fixed. Dorthy Chikly seconded; Motion carried 5-0.

Thunder Prairie Fish Feeder contract renewal: Tadd Goodyear moved to approve Tim Larson's bid to fill the fish feeder's at the City Lake and the Children's Fishing Pond. Dorthy Chikly seconded; Motion carried 5-0.

Asst. City Clerk: Dorthy Chikly described the application and interview process and then recommended Kit Bostrom as the new Assistant City Clerk. Carol Baughman seconded; Discussion focused on job description/task lists. Motion passed 5-0.

2nd FT Police Officer: Carol Baughman indicated that they have interviewed the two remaining candidates. Background checks are underway. A recommendation should be ready by next meeting.

Street Survey update: The Clerk was asked to follow-up with Bill Jacobs as to whether Lake Shore Drive and the road to Brookside were on the Street Survey.

Other unfinished business:

Building at 323 Maple: The Council received an email from Scott Averill regarding his proposed steps for action. No action taken.

Follow-up on Drainage issue near the 400th block of Western Heights. Tadd Goodyear will follow-up with G&G.

No more unfinished business.

CITY OFFICER REPORTS:

LAW: Officer Harmison gave his report. Following discussion about the possibility of purchasing a new vehicle, Officer Harmison was asked to bring more information to our next meeting.

MAINTENANCE: Steve Simmons gave his report. There was discussion about the curb and sidewalk near First Security Bank. Steve was asked to bring a bid to our next meeting. The Well House Repair needs to be scheduled soon.

TREASURER: Patty Hylton presented her report. She has not yet heard back from Jim Long. There were additional warrants not included in the Consent Agenda. Jon Brady moved to pay the additional warrants. Dorothy Chikly seconded; Motion carried 5-0.

CLERK: Jim Koger gave the Clerk report. The KPERS/KPF differential was discussed.

COUNCIL MEMBER COMMENTS:

Tadd Goodyear, and Carol Baughman: None.

Jon Brady: There was discussion regarding the temporary fence south of the East Water Tower. Consensus was for Jon to check on installing a permanent fence.

Dorothy Chikly: Thanked Bev Hix for the cookies she brought to the meeting.

MAYOR'S REPORT: Council President Jim Gates: None

COMMENTS FROM PUBLIC NOT ON THE AGENDA:

Scott Stauffer asked the Council to consider doing something about his ditch and culvert. Steve Simmons was asked to visit the site and report back at the next meeting.

Karl Umscheid asked if there was anything that could be done to help with the littering at the City Pond. He also volunteered to help with the weeds along the dam.

Ed Harmison asked for approval to purchase cameras for each police car. Jon Brady moved to spend up to \$600 total for the cameras. Tadd Goodyear seconded; Motion carried 5-0.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Tadd Goodyear and Carol Baughman, the meeting was adjourned at 10:02 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
July 8, 2009

CITY OF OVERBROOK

MINUTES BUDGET MEETING June 24, 2009 Overbrook City Hall 6:30PM

MEMBERS PRESENT: Carol Baughman, Jon Brady, Dorothy Chikly, Jim Gates, and Mayor Don Schultz. Tadd Goodyear was absent.

OTHERS PRESENT: Jim Koger, Ed Harmison, and Patty Hylton.

Mayor Schultz called the meeting to order at 6:37 PM at which time the clerk called reU to determine the presence of a quorum.

Following extended discussion,

The Council directed the Clerk is to;

1. Obtain a copy of the Recreation Commission Ballot Question from the County Clerk.
2. Contact KPERS to find out details of any waiting periods for KP&F enrollment.

An additional Budget Work Session was set for July 15th at 6:30PM. Each Council Member was asked to work with their department head in the meantime.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Jim Gates and Carol Baughman, the meeting was adjourned at 8:15 PM.

Respectfully submitted,

Jim Koger, City Clerk

Approved:

July 8, 2009

CITY OF OVERBROOK

MINUTES SPECIAL MEETING June 24, 2009 Overbrook City Hall 6PM

MEMBERS PRESENT: Carol Baughman, Jon Brady, Dorothy Chikly, Jim Gates, and Mayor Don Schultz. Tadd Goodyear was absent.

OTHERS PRESENT: Jim Koger, Ed Harmison, Steve Simmons, Curtis Musick, and Patty Hylton (6:22pm). Mayor Schultz called the meeting to order at 6:02 PM at which time the clerk called roll to determine the presence of a quorum.

The object of this meeting being to:

1. Decide whether to fix the tractor.
2. Finalize Culvert Policy and decide whether to order culverts.
3. Discuss Marathon Softball Tournament proposed for July 25th and 26th at Jones Park.

Following discussion regarding the tractor, Jim Gates moved to have Shuck's repair the tractor at a cost not to exceed \$4,000.00. Dorothy Chikly seconded; Motion carried 4-0.

Following discussion, Jim Gates moved to establish the following culvert policy:

For all culverts:

Property Owner buy the culvert (per size and length recommendation from City), the City will install with a normal gravel fill, we will return to fill if settling occurs, Property Owner will be responsible for anything beyond the normal gravel fill.

Carol Baughman seconded; Motion carded 4-0.

Following discussion about the Marathon Softball Tournament benefitting the new Park Project, Jon Brady moved to approve the request to hold the tourney on July 25th and 26th at Jones Park. The host will be responsible. No alcohol will be permitted on the premises. Carol Baughman seconded; Motion approved 4-0. The clerk is to send Kelsi Wlscombe a letter to advise of the approval.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Carol Baughman, the meeting was adjourned at 6:36PM.

Respectfully submitted,

Jim Koger, City Clerk

Approved:
July 8, 2009

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

July 8, 2009

7PM

Overbrook City Hall

MEMBERS PRESENT: Jim Gates, Dorothy Chikly, Jon Brady, Carol Baughman, Tadd Goodyear and Mayor Don Schultz.

OTHERS PRESENT: Stephanie Watson, Nancy Durbin, Bob Bostrom, Kit Bostrom, Joanne Lemberger, Darrell Simpson, Randy Boudeman, Steve Pegram, John Divine, John Krewson, Anita Maichel, Curtis Musick, Steve Simmons, Jim Koger, Karl Umscheid, Shawn Worden, Zac Anshutz, Trudy Anshutz, Bruce Smith, Jennifer Anshutz, Bev Hix, Bruce Rinkes, Ed Harmison, Wayne White, Mark Jones, Sandy Gustin (8:17PM) and 3 guests.

The meeting was called to order by Mayor Don Schultz at 7:00 PM after which roll call determined the presence of a quorum.

CONSENT AGENDA: There was discussion about the wording regarding the skid steer on the June 10th Minutes. No action was taken. Following discussion regarding the Warrants, Jim Gates moved to approve the Consent Agenda; Dorothy Chikly seconded. Motion carried 5-0.

Santa Fe Trail Days: Nancy Durbin discussed the upcoming Santa Fe Trail Days festival with the Council. The event will be held in Overbrook on October 2nd & 3rd. Dorothy Chikly moved to close Cedar for the Santa Fe Trail Days Street Dance and to approve an ad for \$100 for the event. Jim Gates seconded; Motion carried 5-0. Jim Koger is to get the ad revision to Nancy Durbin by mid-August.

Osage County Economic Development: Stephanie Watson discussed the ongoing Business Retention and Expansion Survey. It is very important to hand out Neighborhood Revitalization Program Packets to Building Permit applicants. Stephanie also discussed area tourism and recent area real estate trends. There are funds available for Seniors who need part-time income.

Meadowbrook 2 Sidewalks: Jennifer Anshutz was at the Council Meeting to request that the Council reconsider their previous decision to not approve a special assessment for the construction of a sidewalk from Trail Drive to the Ball Parks and from Sunflower Drive to the new park. Consensus was to discuss issue with Michael Coffman and address the question at the next regular Council Meeting.

Management Firm: John Divine Where we are now and where do we want to be in 8 years? Mr. Divine gave a presentation in regards to what his company could do to help our City accomplish in terms of identifying and realizing our goals.

Parking on Surrey Lane: John Krewson and Anita Maichel, 302 Surrey Lane, were at the Council Meeting to address a problem they were having getting in and out of their new garage. Neighbors park on the west side of Surrey Lane making it difficult to get out of the driveway. Following discussion, the consensus was to talk to the neighboring property owner about making place to park off street. We are to follow-up with John Krewson.

Gate Request: Randy Boudeman and Dr. Steve Pegram addressed the Council in regard to the bus parking at OAC. Following discussion, the plan is to park on the east side. Dr. Pegram will follow-up with Jim Koger.

Housing Authority: Bruce Smith gave a report on the Housing Authority. Michael Coffman is reviewing the original 1979 resolution.

At 8:32 PM a 10 minute break was called. The meeting was called back to order at 8:42PM.

Sewer update: Bruce Rinkes gave the sewer update in Vic Robbins' absence. Final Plans are not done. We should have the answer soon from the Pipeline Company. King Engineering needs to know the anniversary date of the award.

Mark Jones Animal Control Discussion: Following discussion, the consensus was that we would review the possibility of extending what defines a kennel from 4 months to 6 months. We will follow-up at a future meeting. Further discussion regarded the use of invisible fence. No building permit is needed. Homeowner may be asked to put a sign indicating that they are using an invisible fence.

The Mayor at this time recommended an adjustment to the Agenda and asked that New Business Item A be addressed before we go to unfinished business.

Sidewalk in front of First Security Bank: Darrell Simpson addressed the Council about repairing the sidewalk in front of First Security Bank. Following discussion, the consensus was to review the business owner/city obligation regarding sidewalks. We will re-address this at the next Council Meeting.

UNFINISHED BUSINESS:

a. Rec Commission update: Following discussion, Jim Gates moved to amend the Recreation Commission Ordinance to read that at least 3 of the members must live in town. As many as two could live out of town. Dorthy Chikly seconded; Motion carried 3-2. Dorthy Chikly moved to appoint Karl Umscheid to the Recreation Commission. Tadd Goodyear seconded; Motion carried 5-0.

b. Ridgeway Lodge window: Following discussion, the consensus was to get another bid, possibly from David Sowers.

c. Bus gate request: discussed earlier in the meeting.

d. Cold patch purchase: matter was tabled.

e. Wallace and WrenchBender culverts: matter was tabled.

f. Any other unfinished business:

Manhole at 105 Elm: following discussion, Jim Koger is to work with Vic and Michael to see if we have an easement. Steve Simmons is to help locate.

Tower Maintenance: following discussion, consensus was to get a comparative bid.

Tractor Repair: following discussion, Dorthy Chikly moved to pay \$100 for gas for having tractor hauled to Lawrence for repair. Tadd Goodyear seconded; Motion carried 5-0.

Fishing Ordinance Overbrook City Lake: Following discussion, Jon Brady moved to reference the recommendation from Ks Wildlife and Parks. Dorthy Chikly seconded. Motion carried 5-0. Jim Koger is to follow-up with Michael Coffman.

2nd FT Police Officer: Carol Baughman moved to offer the 2nd FT Police Officer Job to Officer Shane Quigley. Jim Gates seconded; Following discussion, Jim Gates moved to have an Executive Session with Officer Harmison for 10 minutes to discuss matter related to non-elected personnel. Carol Baughman seconded; Motion carried 5-0. The Executive Session began at 10:07 PM. At 10:17 PM the meeting resumed. No decisions were made and no action was taken as a result of the Executive Session. There was no more discussion, so the motion was called. The Motion passed 5-0. The 2nd FT Police Officer Position was offered to Officer Quigley and he accepted. Welcome Officer Quigley!

ATV Discussion: Consensus was to give this to Michael Coffman for review.

Beaver at Overbrook City Lake: nothing to report.

Building at 323 Maple: no new news.

There was no other unfinished business.

NEW BUSINESS

a. Sidewalk in front of First Security Bank. Item addressed previously in meeting.

b. Skid Steer discussion: item was tabled.

c. Signers for Sewer Rehab: Consensus was to sign form.

d. Work Ready: Mayor Schultz followed-up on he had learned about the Work-Ready program, a resource we could use for hiring.

e. Ordinance 159 Review: Consensus was for Jim Koger to pull our current ordinance for review next meeting.

f. Sidewalk at Jones Park: Following discussion, Jon Brady moved, based on Patty Hylton's assurance, to front the money for the sidewalk at Jones Park (from the Rotary Shelter to over the dam of the Children's Fishing Pond to the dam on the east side of the City Lake. This money will be reimbursed from the Trail Grant. Dorthy Chikly seconded; Motion carried 5-0.

g. Zoning Issues: Following discussion regarding a zoning change on Maple Street, Consensus was to work in conjunction with Planning and Zoning on this issue plus the flood plain verbage, new subdivision section, culverts and an updated zoning map. We will follow-up at a future date.

h. Mitigation Plan: Sheila Dale found 8 pages of data that needed correction. Jim Koger and Carol Baughman are to follow-up with the County on this.

i. Water Line Valve Replacement: Following discussion, it was decided to review this further next meeting.

j. Any other new business:

Conrad's Special Event Permit, Sept 18 and 25th 2009: Following discussion, Jon moved to approve the request. Jim Gates seconded; Motion carried 5-0.

There was no other new business

CITY OFFICER REPORTS:

LAW: Officer Harmison gave his report. Officer Harmison will bring info on a vehicle next month. The Police Department had received a request to have fireworks on the 18th at the fair. The Council recommended that the request be forwarded to the fair board. The Police Department will utilize 6 Part-Time Officers during the fair.

MAINTENANCE: Steve Simmons gave his report. Discussion items included: 1). Pothole at 6th and Oak, 2). Spray, and 3). the well house repair. Steve will work on these items.

TREASURER: Patty Hylton was absent.

CLERK: Jim Koger gave the Clerk report. Following discussion, the clerk was asked to check on an overhead projector and to update the website.

COUNCIL MEMBER COMMENTS:

Jon Brady, Jim Gates, Carol Baughman and Dorothy Chikly: None.

Tadd Goodyear: He'll follow-up on the drainage to the west of his home.

MAYOR'S REPORT: The Mayor requested that a discussion regarding routes for larger trucks be a future agenda item.

COMMENTS FROM PUBLIC NOT ON THE AGENDA: Karl Umscheid indicated that he would call the Officer on duty the next time he saw the beaver at the City Lake.

At 11:37PM, Jim Gates moved to have a 15 minute Executive Session to discuss matters related to non-elected personnel. Dorothy Chikly seconded; Motion carried.

The meeting came back in session at 11:54PM. No decisions were made nor were any actions taken as a result of the Executive Session.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Jim Gates and Dorothy Chikly, the meeting was adjourned at 11:58PM.

Respectfully submitted,

Jim Koger, City Clerk

Approved:

October 14, 2009

CITY OF OVERBROOK

MINUTES BUDGET WORKSHOP July 15, 2009 6:30PM Overbrook City Hall

MEMBERS PRESENT: Carol Baughman, Jon Brady, Dorthy Chikly, Jim Gates, Tadd Goodyear and Mayor Don Schultz.

OTHERS PRESENT: Jim Koger, Ed Harmison, Patty Hylton, Karl Umscheid, Kip Jewell

The Council and those in attendance discussed the 2010 budget. The meeting was adjourned at 8:40PM following a motion duly made and seconded by Jim Gates and Tadd Goodyear.

Respectfully submitted,

Jim Koger, City Clerk

Approved:

September 9, 2009

CITY OF OVERBROOK

MINUTES

SPECIAL COUNCIL MEETING

July 24, 2009 5:00PM

Overbrook City Hall

MEMBERS PRESENT: Carol Baughman, Jon Brady, Dorothy Chikly, Jim Gates and Mayor Don Schultz. Tadd Goodyear was absent.

OTHERS PRESENT: Jim Koger and Ed Harmison.

Following discussion, including a phone call to Patty Hylton, Dorothy Chikly moved to accept the budget summary as stated. Jim Gates seconded; Motion carried 4-0.

Dorothy Chikly moved to accept the ordinance to increase the mill levy 1 mill per the establishment of the Park and Recreation Commission. Carol Baughman seconded; Motion carried 4-0. The clerk is to submit the ordinance and budget summary to the paper.

Following discussion on Officer Harmison's request to replace the white police car, consensus was that the Council needed more info. Item is be on the agenda for the next regular Council Meeting.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Jon Brady, the meeting was adjourned at 5:40 PM.

Respectfully submitted,

Jim Koger, City Clerk

Approved:

September 9, 2009

CITY OF OVERBROOK

MINUTES REGULAR COUNCIL MEETING August 12, 2009 7PM Overbrook City Hall

MEMBERS PRESENT: Jim Gates, Dorthy Chikly, Jon Brady, Tadd Goodyear and Mayor Don Schultz. Carol Baughman was absent.

OTHERS PRESENT: Erick Berkefeldt, Darrell Simpson, Dale Fox, Mike Lee, Eula Lee Fuller, Chelsea Luther, Donna Crawford, Patty Hylton, Curtis Musick, Steve Simmons, Jim Koger, Karl Umscheid, Shawn Worden, Jon Wilhite, Bev Hix, Vic Robbins and Ed Harmison.

The meeting was called to order by Mayor Don Schultz at 7:00 PM after which roll call determined the presence of a quorum.

The Budget Hearing was called to order. There were no public comments. Jim Gates moved to approve the 2010 Budget. Dorthy Chikly seconded; Motion carried 4-0. The Budget Hearing was closed at 7:04PM.

CONSENT AGENDA: Dorthy Chikly moved to approve the Consent Agenda with the Minutes to be presented at the September Council Meeting. Motion carried.

Executive Session to discuss non-elected personnel: Dorthy Chikly moved to have an executive session for 15 minutes to discuss non-elected personnel. Jon Brady seconded; Motion carried 4-0.

At 7:20 PM, the meeting was called back to order. No action was taken during the Executive Session.

Dorthy Chikly moved to re-open the Maintenance Superintendent position. Jim Gates seconded; Following discussion the Motion passed 4-0.

Mayor Schultz excused Tadd Goodyear from the meeting so he could attend to his fair board duties on the first night of the Overbrook Fair.

Pool update: Chelsea Luther addressed the Council regarding the pool season. Discussion items included the Swim Team, the skimmer repair, maintenance items inside the pool house, and chemical storage. Aug 30th is the last day and it will be a free swim.

First Security Bank front curb/sidewalk: Darrell Simpson discussed the front curb/sidewalk issue with the Council. Jim Gates moved to establish the following policy in regards to a sidewalk with a curb tied to the downtown area of Overbrook. The City would be responsible for the first four feet of such sidewalk. Dorthy Chikly seconded; Motion carried 3-0.

Children's Fishing Pond: Dale Fox and Mike Lee discussed the easement/liability issues with the Council. This item is to be on the September meeting Agenda.

Sewer update: Vic Robbins and Donna Crawford gave an update on Phase 2. Vic will be meeting Friday morning with Central Star to discuss the pipeline easement. There was discussion about the Prairie Orchid. Phase 2 plans will be updated accordingly once the manhole has been located near lot 10. Donna Crawford will need the signature form for the sewer project. Patty Hylton will re-open the grant account using the same account #. Follow-up still needs to be done on the easement at 105 Elm and the disconnect requests at 206 W. Market and 6th and Walnut. Jim Koger is follow-up with Michael Coffman on the easement for the Ash St sewer addition. There was also discussion about whether the jet truck had been back to clean the line near the Bostrom's. Steve Simmons indicated that he will keep trying. Donna Crawford discussed the possibility of amending their contract for street repair to change to a possible water system upgrade. Such an upgrade would be at least a 25% match. The timeline for a decision would be the end of September. The Mayor suggested following-up with Bill Jacobs regarding the street survey. Consensus was to make this an Agenda Item at our next Council Meeting. Donna also indicated that she had been working with Rita Clary at Rural Development regarding Stimulus Funds and would like to schedule her to come to one of our future meetings.

UNFINISHED BUSINESS:

- a. Rec Commission update Jim Gates moved to name Brian Kuermaier and Erick Berkefeldt to the Park and Recreation Commission. Jon Brady seconded; Motion carried 3-0. Consensus was for the Council to give guidance regarding the Park and Rec responsibilities for the Pool and the Lake/Children's Fishing Pond. The Children's Fishing Pond Opening/Fishing Derby will be held September 5th. The Council will discuss the CFP Ordinance later in the meeting.

b. Ridgeway Lodge window David Sowers will be coming to look at the repair soon.

A 10 Minute break was called at 9:02 PM. The meeting resumed at 9:12PM.

c. follow-up on sidewalk to Meadowbrook II following discussion, the consensus was to stand by the previous decision regarding the Meadowbrook II sidewalk. The Council indicated a desire to have Planning and Zoning establish a sidewalk standard. The Mayor asked for that to be an action item for Planning and Zoning. Such a plan would include both development and maintenance standards.

Following discussion, Jim Gates moved to approve the Children's Fishing Pond Ordinance (Ordinance #333). Dorothy Chikly seconded; Motion carried 3-0. Next there was discussion regarding City Equipment usage at the City Parks. When a volunteer uses City Equipment on a city project, our insurance covers the equipment but not the user. Consensus was to request that such groups use a qualified operator.

d. sidewalks in business area follow-up item was addressed earlier in meeting / related discussion regarding alleys: Following discussion, it was suggested that Tadd Goodyear work with the clerk and Planning and Zoning on establishing an alley policy that would address related items including drainage, trees, gravel, etc.

e. Water Tower Maintenance follow-up we are waiting on a bid from Pittsburg Tanks- will follow-up in future meeting.

f. ATV 4-Wheeler Ordinance update No news- will follow-up in future meeting.

g. follow-up on drainage issue at 600 Maple following discussion, Steve Simmons is to check with Vic Robbins and G&G Excavating.

h. Peddler Ordinance review No news- will follow-up in future meeting.

i. update on Osage County Hazard Mitigation Plan we have additional information from Sheila Dale and Carol Baughman. Jim Koger will continue to work on the update.

j. Water Line Valve replacement follow-up following discussion, consensus was to buy the valves and get the repairs scheduled.

k. 323 Maple follow-up Building has been cleaned up. Item tabled until next meeting.

l. Addtl info from John Devine The Leadership Firm following discussion, the consensus was to take no further action at this time.

m. Storm Ready update the Storm Ready signs will be installed soon.

n. Kennel language review follow-up no news Jim Koger is to follow-up with Michael Coffman.

There was no other unfinished business.

NEW BUSINESS

a. Well 2 Repair discussion indicated that the well will have to be pulled for repair. Steve Simmons is to get bids for the repair.

b. GWR rule no action was taken following discussion of the new Ground Water Rule.

c. Review record request draft The clerk was requested to bring fee amounts to the next meeting.

d. Review proposed change to the Osage Co. Neighborhood Revitalization Plan following discussion, Jim Koger is to contact Stephanie Watson to clarify attachment 1- part 6, and part 14 regarding the Agriculture portion. Item was tabled until next meeting.

e. Street repair bids Item was tabled until the water valve repairs are done.

f. Dump Truck Repair also include spreader Dorothy Chikly moved to approve the Dump Truck repair at Ryan's Motorsports. Jim Gates seconded; Motion was approved 3-0. The spreader repair was then discussed. Jim Gates is to check on the price of the repair.

g. iGov website proposal item was tabled until next meeting.

There was no other new business

CITY OFFICER REPORTS:

LAW: Officer Harmison gave his report. There was discussion about replacing the white police car. Consensus was to get additional bids from Chevrolet and Dodge as well as a trade value amount for the white car from Donnie Heberling.

At this point Jon Brady moved to have an Executive Session with the Chief of Police for 5 minutes. Jim Gates seconded; Motion carried 3-0. The Executive Session began at 10:45PM.

At 10:50PM the Council Meeting resumed. No decisions were made and no action was taken during the Executive Session.

MAINTENANCE: Steve Simmons gave his report. There was discussion about the 3 in-town bus pickups. Steve and Jim are to work on the signs. There was discussion about dumping dirt at the park, the mayor's recent conversation with Glen Tyson regarding chip and seal, grass seeding, the pool, and the lift station degreaser. No actions were taken on these items. Jim Gates moved to repair the brown truck, per the \$975 bid from Swisher Automotive. Dorothy Chikly seconded; Motion passed 3-0. Curtis Musick asked about putting some dirt in the area by the lake where trees were cleared last winter. Consensus was that this sounded like a good idea. Steve Simmons was asked to check with the well man about the 5/8" meters inside wellhouses 1&2.

TREASURER: Patty Hylton presented her report. Patty will look to see if the money we paid Bill Jacobs has been placed in streets. Patty indicated that the pool revenue was up almost \$3,000 this year. Coupled with payroll being down, this was quite a successful pool season. There was discussion regarding the specific rules for using special highway funds. Dorothy Chikly moved to rescind the previous Council decision to purchase valves. Jon Brady seconded; Motion carried 3-0. Jon Brady moved to retain Long CPA for the 2009 Audit. Dorothy Chikly seconded, Motion passed 3-0. Mayor Schultz asked Patty to come to the Park and Rec meeting on September 2nd to discuss how to establish the Park and Rec Treasurer position.

CLERK: Jim Koger gave the Clerk report. Jim was asked to re-program the telemetry to just call us while the responder was being repaired.

COUNCIL MEMBER COMMENTS:

Jon Brady: Jon discussed the need to move the road on the east end of the new soccer field. Consensus was for Jon to stake the proposed location so gravel could be hauled in.

Jim Gates and Dorothy Chikly: None.

MAYOR'S REPORT: None

COMMENTS FROM PUBLIC NOT ON THE AGENDA: Karl Umscheid items related to the upcoming Children's Fishing Derby.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Jim Gates and Dorothy Chikly, the meeting was adjourned at 11:43 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
September 9, 2009

CITY OF OVERBROOK

MINUTES REGULAR COUNCIL MEETING September 9, 2009 7PM Overbrook City Hall

MEMBERS PRESENT: Tadd Goodyear, Carol Baughman, Jon Brady, Dorthy Chikly, Jim Gates and Mayor Don Schultz.

OTHERS PRESENT: Patty Hylton, Craig Meier, 3 guests.

Agenda changed due to Clerk's illness Voted/Passed

Warrants: Discussion included Jon Brady asking about the bill to Platinum Chemical Jim Gates Shuck Implement Tractor Repair came in less than the bid.

Craig Meier Oktoberfest: Following discussion, the CMB special event request passed unanimously. In addition, per Craig's request, it was voted on and approved to use the new 5th Street extension as a backup for the Oktoberfest Tractor Pull in the event of inclement weather.

Well #2 Repair: Following discussion, Jon Brady is to be available at time of repair.

Lodge Window: Jim Gates said some repair may be done by David Sowers.

Spreader Repair: Jim Gates will have info next Tuesday.

A motion was made to adjourn and reconvene on Tuesday, September 15th at 7PM. The motion passed and the meeting was adjourned at 7:20 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
October 14, 2009

CITY OF OVERBROOK

MINUTES REGULAR COUNCIL MEETING

September 9, 2009 7PM Overbrook City
September 15, 2009 Reconvene 7 PM

Reconvene and Call to order/ roll call: On September 15th, at 7PM at Overbrook City hall the meeting reconvened.

Members Present: Carol Baughman, Dorthy Chikly, Jim Gates and Mayor Don Schultz.

Others Present: Tom Wurdeman, Yolanda Dickinson, Pat Martin, Eula Lee Fuller, Bill Jacobs, Derrick from the Osage County Herald-Chronicle, Jim Koger, Steve Simmons, Karl Umscheid, Shawn Worden, Ed Harmison, Brian Kuermaier, and Patty Hylton,

Consent Agenda: Approval of Agenda, Minutes, Warrants, misc requests: following discussion about the mixing valves, Jim Gates move to approve all of the items on the Consent Agenda EXCEPT the projector. Carol Baughman seconded; Discussion: Overbrook Gas and Convenience CMB is for offsite consumption. Motion carried 3-0.

Planning and Zoning: Following discussion on getting the new subdivisions section added to our Comprehensive Zoning Ordinance, Planning and Zoning will put a draft together for the November City Council Meeting.

Sewer update: Bill Jacobs, in Vic Robbins absence, gave the sewer report. Plans and Specs are finalized. The Engineering design should be done within a week. They'll submit thereafter to KDHE. The conversation then moved to streets.

The consensus was that the water distribution system citywide was not in all that bad of shape. We had missed the hearing for a 2010 grant, so if we were to pursue a CDBG grant for upgrade to our water distribution it would have to wait until 2011. If we want to move forward on the street repair, we'd need to hold a public hearing by October 15th.

There was discussion of the three plans for street repair presented by Bill Jacobs. It is our understanding from Donna Crawford that a 50% match would give us our best chance of getting our grant request approved. Donna didn't believe that a KDHE loan would be available for this project but that a bond would be a possibility. Other possible options would include grant applications through KDOT or Rural Development. There was also discussion about including a truck path in our repair plan. Dorthy Chikly moved to accept option 2 (with a finalization of the streets involved). Jim Gates seconded. Motion carried 3-0. We will need to have the hearing notice to the paper by October 1st.

Recreation Commission Update: Brian Kuermaier and Karl Umscheid, from the Park and Recreation Commission, addressed the Council. The Fishing Derby was a great success. Soccer is coming up, headed by Erick Berckefeldt. Most games will be at the high school with some being played in Lyndon. Games start the 26th of September and the tournament will be held on October 31st. They had 86 sign-ups. There was discussion about the Park and Rec Commission role at the Pool. Council consensus was that the City would still run the pool. There was discussion about the City Lake and the possibility of hiring a Field Manager. Work on the 2011 Park and Rec Budget will need to be worked on in time to finish in June/July of next year. The next Park and Rec meeting will be on Wednesday, October 7th. Mayor Schultz asked Brian Kuermaier to present an ongoing report. Following discussion about the new bathroom at the Park, the Maintenance Department is to open and close the bathroom each day and clean as needed.

At 8:30 PM a five minute break was called. The meeting resumed at 8:35 PM.

UNFINISHED BUSINESS:

a. Ridgeway Lodge window: Following discussion, no action was taken. Should have another bid at next meeting.

b. update on Osage County Hazard Mitigation Plan: Since the plan has been finalized, nothing to do at this time. Changes will need to be part of next update.

c. Well #2 Repair: Following discussion, Dorothy Chikly moved to accept the bid from Patchen for repair at Well #2. Jim Gates seconded; Discussion was that this would give us a baseline for Well#2. The Separate Well Maintenance program bids will come later. Motion carried 3-0. There was additional discussion

about Well #3. Dorothy Chikly moved to get an estimate for the repair with the understanding that a repair up to \$2,200 would be pre-authorized. Carol Baughman seconded; Motion carried 3-0.

d. Review Record Request Ordinance #334: Following discussion, Jim Gates moved to approve Ordinance #334 as written. Dorothy Chikly seconded; Motion carried 3-0.

e. Review proposed change to the Os. Co. Neighborhood Revitalization Plan: Jim Gates moved to approve the changes to the Osage County Neighborhood

Revitalization Plan. Dorothy Chikly seconded; Motion carried 3-0.

f. Discussion to pursue grant for Street repair or Water System improvements: this item was discussed earlier in the meeting.

g. Dump Truck spreader repair: Following discussion, Dorothy Chikly moved to accept Ryan's Motorsports bid for the repair. Carol Baughman seconded; Motion carried 3-0.

h. iGov website proposal: Following discussion, this item was tabled until next meeting.

i. Any other unfinished business:

Patrol Car: Following discussion, Jim Gates moved to purchase the 2010 Ford. Dorothy Chikly seconded. Additional discussion indicated that it might be as long as 3 months before the car could be ready. This vehicle would be replacing our current white police car. Motion carried 3-0.

323 Maple: Following discussion, consensus was to request a written report from the property owner for our next meeting. The property owner would be welcome to attend the meeting as well.

Ordinance 159 (Peddler's): No new information. Will follow-up next meeting.

Well House Repair: Needs to be scheduled.

ATV Ordinance: Following discussion, consensus was to get an opinion from Michael Coffman regarding Officer Harmison's recommendation to disallow quads and racing atv's.

206 W. Market: Follow-up is needed on the letter to request the inspection of the sump pump/perimeter drain disconnect from the city sewer.

There was no other unfinished business.

NEW BUSINESS

a. Approve 2009 Ordinances #335 and #336 2009 Standard Traffic Ord and Uniform Public Offense Code: Dorothy Chikly moved to approve Ordinances 335 and 336. Jim Gates seconded; Motion carried 3-0.

b. Review FEMA Model Floodplain Management Ordinance and resolution to adopt by reference: Following discussion, this need to be forwarded to Planning and

Zoning for Review.

c. Municipal Court request to change Court to the second Thursday of each month: Following discussion, Jim Gates moved to allow Court to be moved to the second Thursday of the Month. This would be contingent upon the approval from the City Attorney, Michael Coffman. Dorothy Chikly seconded; Motion carried 3-0.

d. any other new business: The Clerk presented a Fall Sports/Music Advertising request from the Osage County Herald-Chronicle. Following discussion, Jim Gates moved to purchase the ads. Dorothy Chikly seconded; Motion carried 2-1 with Chikly opposed.

There was no other new business.

CITY OFFICER REPORTS:

LAW: Officer Harmison gave his report. Following discussion, Dorothy Chikly moved to approve Officer Harmison's request to attend October Training. Jim Gates seconded; Motion carried 3-0.

MAINTENANCE: Steve Simmons gave his report. Discussion items included: 1). getting the Pool ready for winter, 2). Ditch work/Grass seeding, and 3). The Homecoming Parade. Steve will work on these items. Consensus was to not take any action on the request to purchase locating equipment. Steve and Curtis will take their Water and Wastewater Operator exams in December.

TREASURER: Patty Hylton gave the Treasurer report. Discussion included Budget items to watch. Water and Sewer, Street Maintenance, and City Park/Lake expenses are higher than in the recent past.

CLERK: Jim Koger gave the Clerk report.

COUNCIL MEMBER COMMENTS:

Jim Gates, Carol Baughman and Dorothy Chikly: None.

MAYOR'S REPORT: None

COMMENTS FROM PUBLIC NOT ON THE AGENDA: Eula Lee Fuller asked if the City had a back-up operator for Water and Sewer. Curtis Musick is the back-up operator.

At 10:47 PM, Jim Gates moved to have a five minute Executive Session to discuss matters related to non-elected personnel. Dorothy Chikly seconded; Motion carried 3-0. The meeting was called back to order at 10:52PM. No decisions were made nor were any actions taken as a result of the Executive Session.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Jim Gates, the meeting was adjourned at 10:53PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
October 14, 2009

CITY OF OVERBROOK

MINUTES SPECIAL COUNCIL MEETING September 23, 2009 7PM Overbrook City Hall

MEMBERS PRESENT: Tadd Goodyear, Carol Baughman, Jon Brady, Dorthy Chikly, Jim Gates and Mayor Don Schultz.

OTHERS PRESENT: Donna Crawford, Patty Hylton, Bill Jacobs, Dave Malone, Steve Simmons, Jim Koger.

Tadd Goodyear moved to reverse the order of the agenda. Carol Baughman seconded; Motion carried 5-0.

Item 3: Discussion regarding the dump truck spreader repair: the Parts have to be pre-paid. The clerk is to cut the check. No action was taken on how to handle the freight due from Swenson.

Item 2: Discussion regarding Well #3 repair, Well #2 repair, and piping work at the well house: Following discussion, consensus was that more info was needed regarding:

price of us producing water

the contract with RWD #5

help we could get from KRWA

No action was taken. Garland from Alliance Pump will be invited to our next meeting.

Item 1: Resource Meeting with Donna Crawford, Dave Malone, and Bill Jacobs to discuss possibility of CDBG Application for street repair in Overbrook:

Donna Crawford indicated that if we were to do this it would require a public hearing. Donna would suggest a 50% match. We could apply for up to \$400,000 of grant money. Discussion next centered on cost. Potential Plans were reviewed. Dave Malone then addressed the Council about how a bond could be used for the matching portion of the grant. Following additional discussion, Tadd Goodyear moved to accept Alternate 1 with minor changes and rescind the previous adoption of Alternate 2. Jim Gates seconded. There was discussion if this included Maple Street. Tadd amended his motion to include Maple. Jim Gates seconded this amendment. Following discussion about a project price cap, Tadd Goodyear amended his motion to include a cap of \$750,000. Jim Gates seconded; Motion carried 4-1 with Chikly opposed.

Consensus was to have the Public Hearing prior to the regular City Council Meeting on October 14th. Donna Crawford will set up a meeting with the County to discuss Maple Street.

Following discussion, Jon Brady moved to hire Dave Malone on a contingent basis. Tadd Goodyear seconded; Motion carried 5-0.

Adjournment: Jim Gates made a motion to adjourn. Tadd Goodyear seconded; motion passed. The meeting was adjourned at 7:20 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
October 14, 2009

CITY OF OVERBROOK

MINUTES PUBLIC HEARING FOLLOWED BY THE REGULAR COUNCIL MEETING

October 14, 2009 6PM Overbrook Attendance Center Gymnasium

MEMBERS PRESENT: Tadd Goodyear, Jon Brady, Dorthy Chikly, Jim Gates and Mayor Don Schultz. Carol Baughman was absent.

OTHERS PRESENT: Other staff and public members were in attendance

The Public Hearing was called to order at 6:05PM. A quorum was present.

Public Hearing purpose of this hearing is to present important information regarding a proposed project to repair and upgrade approximately 70-percent of our City streets.

Mayor Schultz thanked everyone for coming and then gave a brief description of the project.

Presentations were given by Bill Jacobs from King Engineering, Donna Crawford from Governmental Assistance Services, and Dale Malone from MKM Consulting, LLC..

Comments were received from the public.

Closing comments were given by the Mayor and at 7:08 pm the Hearing was closed.

The regular meeting was called to order at 7:15 PM by Mayor Schultz, after which the clerk took roll call to determine that a quorum was present. Carol Baughman was absent.

OTHERS PRESENT: Steve Simmons, RW Vaught, Curt Musick, Ed Harmison, Jim Koger, Kit Bostrom, Patty Hylton, Karl Umscheid, Shawn Worden.

Consent Agenda: Following Discussion, Jim Gates moved to approve the Consent Agenda as presented. Dorthy Chikly seconded; Motion carried 4-0.

Street Project: Following discussion which included clarification on what would be done to Devon St. and Surrey Lane, Jim Gates moved to go ahead and apply for the Street Grant. Tadd Goodyear seconded; Motion carried 3-1 with Jon Brady opposed. Tadd Goodyear moved to approve Ordinance #345. Jim Gates seconded. Discussion: the changes to Devon St. and Surrey Lane are included in the motion. Motion carried 4-0. Dorthy Chikly moved to approve Resolution 2009-09. Jim Gates seconded; Motion carried 4-0. Next Donna Crawford led the discussion in regards to Resolution 2009-10 and 2009-11. Jim Gates moved to accept Resolution 2009-10, with the updated amount from the Inter-local agreement with the County. Dorthy Chikly seconded. Following discussion, Jim Gates moved to amend his motion to read that the Council gives the Mayor authority to sign the Inter-local agreement that Donna Crawford reaches with the County. The Inter-local is to be attached to the Resolution. Dorthy Chikly repeated her second. Motion carried 4-0. Following discussion, Dorthy Chikly moved to approve Resolution 2009-11. Tadd Goodyear seconded; Motion carried 4-0. Discussion continued in regards to the Assurances and Certifications document. Dorthy Chikly moved to adopt the document. Jim Gates seconded; Motion carried 4-0.

Sewer update: Vic Robbins was absent. Following discussion, Jon Brady moved to pay Governmental Assistance Services and request the draw for reimbursement. Tadd Goodyear seconded; Motion carried 4-0. No further action was taken.

Well Repair: RW Vaught addressed the Council. His company offers equipment that allows for remote monitoring and control of Well Systems. No action was taken. The Council thanked Mr. Vaught for coming. The rest of the Well Repair discussion was moved to Unfinished Business.

Recreation Commission Update: Karl Umscheid gave the Recreation Commission report. There was discussion about locking the new bathrooms. Consensus was that Steve Simmons would lock and unlock the bathrooms each day. The bathrooms would be open approximately from daylight to dark each day.

UNFINISHED BUSINESS:

- a. Ridgeway Lodge window: No new information.
- b. 323 Maple Update: Indication was that we would receive a report in the next day or so. No action taken.
- c. Dump Truck spreader repair: Parts are in now.
- d. Update on Maintenance Superintendent applications *Note may require an executive session : Following discussion, this item was tabled until next meeting.
- e. Website: Following discussion, this item was tabled until next meeting.
- f. any other unfinished business
 1. Well #3 Repair: Following discussion, Tadd Goodyear moved to authorize up to \$5,000.00 to pull the well and get the motor repaired. Jim Gates seconded; Motion carried 3-1 with Dorthy Chikly opposed. The consensus was for no action on Wells 1&2 until after the flow test results are obtained from KRWA. KRWA also provided a spreadsheet to help calculate the cost for us to produce our water.

There was no other unfinished business.

At 8:35 PM a five minute break was called. The meeting resumed at 8:40 PM.

NEW BUSINESS

At this point in the meeting, Mayor Schultz requested a change in the order of Agenda Items. Item B will be the first New Business Item.

- b. Towing of Vehicles: Ron Garcia discussed the towing of his vehicle with the Council and Officer Harmison. Following this discussion, Tadd Goodyear moved to give Mr. Garcia his \$75 back. Dorthy Chikly seconded; Motion carried 4-0. The Clerk is to process the refund.
 - a. Street Light Request 100 block of Sunflower Drive: Following discussion, Jim Gates moved to approve to approve the request. Dorthy Chikly seconded; Motion carried 4-0. The clerk is to send the request to Westar.
 - c. Cell Phone for City Clerk: Following discussion, Jim Gates moved to purchase a cell phone for the Clerk to use and to add it to the City Plan. Dorthy Chikly seconded; Motion approved 4-0.
 - d. Purchase Order Review: Following discussion, Mayor Schultz will work with the clerk on this item.
 - e. any other new business
 1. Condition of Building at 704 Maple: Officer Harmison presented photos of the home at 704 Maple. No one lives there. Following discussion, consensus was that the clerk would issue a letter asking for a response of intention. A response is desired by next meeting.
 2. Driving thru Fairgrounds: There was discussion about this being a problem. No action was taken.
 3. Old stuff in rural pump house, well house, 1&2: Following discussion, consensus was to remove when possible.

There was no other new business.

Three unfinished Business items were addressed at this time:

1. Court will move to the second Thursday of the month beginning in December. Michael will work on the Ordinance;
2. The consensus was to get the well house repair done as soon as possible; and
3. The Clerk is to discuss the Flood Plain Map Ordinance with Planning and Zoning at their meeting next week.

CITY OFFICER REPORTS:

LAW: Officer Harmison gave his report.

MAINTENANCE: Steve Simmons gave his report. Discussion items included: 1). Chemical Inventory, and 2). Seasonal Help.

Consensus was to eliminate the 15 hour per week position. Mayor Schultz will speak with Sam Nihiser.

TREASURER: Patty Hylton gave the Treasurer report. Patty will speak with Dave Malone about the possibility of consolidating some of our other debt at a lower interest rate. Following discussion, Patty's recommendation was to be conservative during the last months of 2009, focusing on critical needs first and foremost.

CLERK: Jim Koger gave the Clerk report. After review, Tadd moved to pay the additional warrants. Jim Gates seconded; Motion carried 4-0.

COUNCIL MEMBER COMMENTS:

Jon Brady: Council Member Brady expressed concern over continued drink, food, and ice purchases. Consensus was that this was not necessary at this time of year.

Jim Gates, Tadd Goodyear and Dorothy Chikly: None.

MAYOR'S REPORT: Mayor Schultz indicated that the League Regional Dinner would be November 19th in Shawnee Mission. He will be going to the Dinner- it's on a Thursday. If anyone else wants to go, please let Don know.

COMMENTS FROM PUBLIC NOT ON THE AGENDA: none

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Jon Brady, the meeting was adjourned at 9:38PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
November 11, 2009

CITY OF OVERBROOK

MINUTES SPECIAL COUNCIL MEETING OCTOBER 27, 2009 6:30PM Overbrook City Hall

MEMBERS PRESENT: Tadd Goodyear, Carol Baughman, Jon Brady, Dorthy Chikly, Jim Gates and Mayor Don Schultz.

OTHERS PRESENT: Jim Koger, Steve Simmons, Curtis Musick, Kit Bostrom.

The meeting was called to order by Mayor Don Schultz at 6:30 PM after which roll call determined the presence of a quorum.

The object of the meeting is to review two bids for repairs on Well #3 and make decisions on which bid to accept.

Following discussion about the additional items to be bid, Tadd Goodyear moved to approve the \$6,528.10 bid from Patchens. Dorthy Chikly seconded. Discussion: Acidizing the well would be a separate motion. Motion carried 5-0.

Following discussion about what to do if Patchen's finds that we need to acidize Well#3, Dorthy Chikly moved to approve, if deemed essential to acidize while the pump was out, up to a \$2,500.00 expenditure. Tadd Goodyear seconded; Motion carried 5-0.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Jim Gates and Dorthy Chikly, the meeting was adjourned at 7:15 PM.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
November 11, 2009

CITY OF OVERBROOK

MINUTES SPECIAL COUNCIL MEETING NOVEMBER 3, 2009 6:30PM Overbrook City Hall

MEMBERS PRESENT: Carol Baughman, Jon Brady, Dorothy Chikly, Jim Gates and Mayor Don Schultz. Tadd Goodyear was absent.

OTHERS PRESENT: Jim Koger, Michael Coffman, and Jack Young.

The meeting was called to order by Mayor Don Schultz at 6:30 PM after which roll call determined the presence of a quorum.

The object of the meeting is to hold an Executive Session to discuss Personnel matters of non-elected personnel.

At 6:34PM, Jim Gates moved to have a 20 minute Executive Session to discuss Personnel matters of non-elected personnel. The City Clerk and the City Attorney were asked to be part of the Executive Session. Dorothy Chikly seconded; Motion carried 4-0.

The meeting came back in session at 6:59PM. No decisions were made nor were any actions taken as a result of the Executive Session.

ADJOURNMENT:

There being no further business to come before the Council, on a motion duly made and seconded by Dorothy Chikly and Carol Baughman, the meeting was adjourned at 7:01 PM.

Respectfully submitted,

Jim Koger
City Clerk
Approved:
November 11, 2009

**REGULAR COUNCIL MEETING
CITY OF OVERBROOK**

MINUTES - November 11, 2009

CALL TO ORDER,
ROLL CALL:
(1)

Mayor Don Schultz called the November 11, 2009, regular council meeting to order at 7.00 p.m. in Overbrook City Hall, 401 Maple, Overbrook, Kansas.

Roll call was taken and it was determined that a quorum was present. Mayor Don Schultz and Council Members Jim Gates, Carol Baughman, Dorothy Chikly, and Jon Brady were present. Tadd Goodyear was absent. Others present included Kit Bostrom, Michael Coffman, Patty Hylton, Ed Harmison and Curtis Musick. Members of the public were also present at the meeting.

MOTION, APPROVE
CONSENT AGENDA:
(2.a, b, c)

Dorothy Chikly (Carol Baughman) moved to approve the consent agenda as follows;

- October 14, 2009 minutes
- October 27, 2009 minutes
- November 3, 2009 minutes
- Warrants
- State Set-Off Training for Clerks, December 4, 2009
- SFT After Prom 2010 - \$100.00 Donation
- Appoint Yolanda Dickinson to Library Board

DISCUSSION,
CONSENT AGENDA:
(2.a, b, c)

Council asked if it was necessary to list in the minutes the names of the public in attendance, especially since there had been a large crowd and names may have been missed. Legal Counsel did not see any reason the names needed to be included in the minutes

AMENDED MOTION,
APPROVE CONSENT
AGENDA:
(2.a,b,c)

Dorothy Chikly (Jim Gates) moved to amend her motion to remove the list of others present in the minutes of the October 14, 2009 public hearing and regular council meeting. Motion as amended passed 4-0.

CITY BOARD
REPORTS:
(3)

No reports were presented.

REPORTS,
TOURISM:
(4.a.)

Stephanie Watson, County Economic Development Director reported the tourism dollars for Osage County are at 13.7 million which is up from the 12.5 million dollars two years ago. The City of Overbrook is invited to participate with Osage County Economic Development in a booth at the Kansas Sampler Festival to be held in Leavenworth the first weekend in May, 2010. Set up will be on Friday with the festival running on Saturday and Sunday. Overbrook could provide brochures, volunteer help, and other items to give away such as pens, flower packets, etc. There would be no other costs to the city other than supplies provided for the booth. They expect 80,000 people to attend this event. The theme will be 'Explore Osage'.

MOTION,
PARTICIPATE AT
KANSAS SAMPLER
FESTIVAL:
(4.a.)

Jim Gates (Jon Brady) moved to participate in the Kansas Sampler Festival to be held the first weekend in May, 2010 and to determine at a later date how the city will support this endeavor. Motion passed 4-0.

REPORTS,
FLYING CLUB:
(4.b.)

Neal Baughman presented an update on the Flying Club relocating in the Overbrook area. The members have looked at two possible locations: 1) behind the BP Station and 2) the Overbrook Fairgrounds. Council discussed with Mr. Baughman some of the

club's concerns with the two sites such as trees that interfere and gradients that cause turbulence. The club usually holds a Memorial Day contest which brings in about 60 participants from a five-state area. Mr. Baughman stated that the club would like to request permission to hold a smaller event in August, 2010 at the fairgrounds. Council explained that the club will need to acquire permission from the Fair Board for use of the fairgrounds and then request city approval to hold a special event.

REPORTS:
FIREWORKS
(4.c.)

Robert Colvin was not present and had asked to be moved to the December meeting.

DISCUSSION, STREET
PROJECT UPDATE:
(5)

Mayor Schultz reported that he had spoken to Donna Crawford earlier that day. She told him the application for the Community Block Development Grant for the street project had been submitted in a timely manner and we should hear soon after the first of the year on the awarding of funds.

DISCUSSION,
SEWER UPDATE:
(6)

Mayor Schultz updated the Council on the status of the sewer project. The spec book must be completed by the engineers which will give a detailed description of the project; then the bid description is published and contractors can submit their bids. The Council reviews the bids with the engineers and choose a contractor to make an offer. This must all be completed by February 1, 2010. The grant application has to be submitted no later than February 1.

Council reviewed the written report submitted by Vic Robbins and discussed some concerns with King and Associates being attentive to the project and their tardiness in completing the necessary reports. There is an obligation to submit a published document to Donna Crawford by the end of the week.

DISCUSSION, MOLT
CLAIM:
(6)

Mayor Schultz explained to the Council that the claim submitted by Molt for property flooding had been submitted to the city's insurance company and the insurance company had reported that the city's insurance will not cover a claim of this type.

DISCUSSION, REPAIR
OF WELLS:
(7.a.)

Mayor Schultz reported that the repair on Well #3 had begun. The Council had already approved that work which began on Tuesday when Patchen pulled the pump. They found that one phase of the motor was bad probably as a result of lightening damage; the pump screen was in good shape, though, which means the well itself is probably in good condition, and the galvanized pipe needed to be replaced. A three-page summary report was provided to the Council which summarized the discussion Mayor Schultz had with Patchen regarding the history and status of the wells. Mayor Schultz stated that Wells #1 and #2 will need some work done in the near future. Council reviewed the written summary and discussed repair and work that needs to be done on the other wells. Council stated that there is the need to limit access to the wells and secure the well houses and chlorination house through locks. The Winwater bid of \$3,970.00 for meters that go in the main pump house was also reviewed and discussed. Dorthy Chikly commented that the list explaining the needed work on all the wells was excellent and would like to see a spreadsheet prioritizing these items with dollar amounts attached so the council could review and make some long term goals for future repair.

Mayor Schultz will pursue putting dollars to the wish list, obtain bids on the work needed and request a bid on the Pedrotti system so Council can review the bids and determine how to proceed.

UPDATE ON 323
MAPLE BUILDING:
(7.b.)

Council reviewed the written report and status update on the progress of the repair and maintenance of the building located at 323 Maple.

- MAINTENANCE SUPERINTENDENT POSITION:
(7.c.) Mayor Schultz reported the city had received 14 applications to date for the Maintenance Superintendent position. He plans to review and select the top 6-7 candidates to conduct an initial interview. The final 3-4 candidates will be presented to the council for further review in December. The plan is to have the position filled around the first of the year.
- REVIEW MUNICIPAL COURT MEETING DATE:
(7.d.) Council reviewed the proposed Ordinance 337 establishing the time and place of Municipal Court on the second Thursday of the month beginning on December 10, 2009.
- MOTION, ORD. 337 COURT MEETING DATE TO SECOND THURSDAY:
(7.d.) Dorthy Chikly (Jim Gates) moved to approve Ordinance 337. Motion passed 4-0.
- DISCUSSION, WEBSITE MANAGEMENT:
(7.e.) Council reviewed two proposals submitted by Amanda Cook and Santa Fe Trail High School on designing, updating and maintaining the city website. Council requested some additional information and input regarding the amount of time it takes to maintain the website and if there are any other options to keep the existing website and have it maintained. Council agreed there needs to be more discussion and review at a future meeting
- DISCUSSION, TRAILER COURT AT 105 ELM:
(7.f.) Council discussed the two proposed agreements that need to be signed so the city can proceed with the Phase II sewer project and the concerns with the porch and steps of one trailer which are located over a sewer manhole.
- MOTION, APPROVE EASEMENT AGREEMENT AND SHED AGREEMENT:
(7.f.) Dorthy Chikly (Jim Gates) moved to approve the easement agreement and shed agreement and delegate authority to Mayor Schultz to sign the agreements. Motion passed 4-0.
- DISCUSSION, THREE TRAILERS MOVED IN:
(7.f.) Council discussed the possibility of issuing a conditional use permit to the three trailers which are currently out of compliance with the city planning and zoning ordinance. Council recommended that a meeting be held with the owners, the Mayor and legal counsel for the city to notify the owners that there are some issues with compliance to the city ordinance and permits before they proceed to renovate the trailers and prior to any necessary inspections of these homes and the home owned by Mr. Oswald.
- OTHER UNFINISHED BUSINESS:
(7.g.) No other unfinished business.
- BREAK:
The Council meeting recessed at 8:53 p.m. for a break.
The meeting resumed at 9:00 p.m.
- DISCUSSION, STREET LIGHT REQUEST:
(8.a.) Council reviewed and discussed the request for a street light at the 200 block of Trail Drive and discussed the possible need for a street light to be located on the other cul-de-sac on Sunflower. It was noted that last month they had received a request for a street light on the corner of Sunflower and Trail Drive. There was concern expressed that the request had come from only one person and that all the neighbors should be interviewed to determine approval by all citizens located in the neighborhood.

- MOTION, APPROVE STREET LIGHTS (8.a.) Jon Brady (Dorothy Chikly) moved to have two street lights installed in a prime location on the two cul-de-sacs on Trail Drive and Sunflower Drive pending approval by the citizens who live in the area. Motion passed 4-0.
- STATUS REPORT, FLOOD MAP ORDINANCE: (8.b.) Mayor Schultz reported that Jim Koger had sent the Flood Map Ordinance to the state for final review and approval as required. The ordinance will be on the December agenda for Council review and possible approval.
- DISCUSSION, DONATION FOR SFT PTO CARNIVAL: (8.c.) Council discussed the options of making a monetary donation or prize for the carnival. It was suggested that a family pass for the pool would be possible and would have value of \$75.00.
- MOTION, APPROVE DONATION FOR SFT PTO CARNIVAL: (8.c.) Dorothy Chikly (Jon Brady) moved to donate one family pool pass for the Santa Fe Trail PTO Carnival. Motion passed 4-0.
- MOTION, APPOINT PLANNING & ZONING BOARD MEMBER: (8.d.) Dorothy Chikly (Jim Gates) moved to appoint Jason Hielscher to the position which expires this month on the Planning and Zoning Board for a three year term ending November, 2012. Motion passed 4-0.
- MOTION, APPOINT PLANNING & ZONING BOARD MEMBER: (8.d.) Dorothy Chikly (Jon Brady) moved to appoint Sheila Dale to the position which expires this month that is currently occupied by Yolanda Dickinson on the Planning and Zoning Board for a three year term ending November, 2012. Motion passed 4-0.
- MOTION, APPOINT PLANNING & ZONING BOARD MEMBER: (8.d.) Jim Gates (Dorothy Chikly) moved to appoint Craig Meier to the position which expires this month that is currently occupied by Pat Martin on the Planning and Zoning Board for a three year term ending November, 2012. Motion passed 4-0.
- DISCUSSION, SHERIFF SALE OF LUMBER YARD: (8.e.) Council discussed the opportunity for the city to bid on the sale of the lumber yard. The decision was not to move forward to attempt to bid on the property in the hope that someone would purchase it and open a business in the city.
- DISCUSSION, REPAIR OF PARK BATHROOM DOORS (8.f.) Council discussed the two bids received from Ryan Motorsports and Swisher Automotive on the repair of the bathroom doors at the park which had been damaged by juvenile vandalism. Council asked maintenance to attempt to block the entrances during the time the doors are being repaired.
- MOTION, APPROVE BID FOR REPAIR OF BATHROOM DOORS: (8.f.) Jim Gates (Dorothy Chikly) moved to accept the bid from Swisher Automotive for \$495.00. Motion passed 4-0.
- DISCUSSION, OSAGE COUNTY 7TH ANNUAL TOY RUN DONATION: (8.g.) Officer Harmison presented a request for donation to the Boozefighters Motorcycle Club for the Osage County 7th Annual Toy Run for ECKAN. The motorcycle club will be meeting in Overbrook on November 14th and riding to Four Corners for this fundraiser. Council asked if toys could be collected by the city but since the event was to be held the next Saturday, there was not enough time to do this.

MOTION, APPROVE DONATION TO OSAGE COUNTY TOY RUN: (8.g.) Carol Baughman moved to donate \$50.00 to the Osage County 7th Annual Toy Run for ECKAN. Motion died for lack of second.

OTHER NEW BUSINESS: (8.h.) No other new business.

LAW REPORT: (9.a.) Officer Harmison reviewed his written report and also reported that Halloween night was pretty quiet in Overbrook - no problems occurred that evening. He indicated that he had visited with the parents of the children who had caused the damage to bathroom doors and some restitution has been agreed upon by one of the families to be paid over a three to four month period.

Officer Harmison reported that Officer Quigley was in need of a vest. He stated that the City of Carbondale was willing to sell Officer Quigley's used vest for \$175.00. This vest was a little over a year old and a new vest would cost \$700.00.

MOTION, APPROVE PURCHASE OF VEST: (9.a.) Jim Gates (Jon Brady) moved to authorize Officer Harmison to purchase the used vest from the City of Carbondale for \$175.00. Motion passed 4-0.

OFFICER HARMISON 10 YEARS OF SERVICE: (9.a.) Officer Harmison stated that as of November, 2009 he will have been serving as an officer in the City of Overbrook for 10 years. Council congratulated and thanked Officer Harmison for his ten years of service to the City of Overbrook.

MAINTENANCE AND ANIMAL CONTROL REPORT: (9.b.) Curtis Musick reported that the spreader and dump truck had been repaired and were in good working order and that he is overseeing the well repair work.

Mr. Musick requested approval to have the driver's seat in the white truck replaced because it was in very poor condition. Council agreed that Curtis should look for a used or refurbished seat for the truck.

Council discussed with Mr. Musick the need for fencing around the tower and in other locations as well the need for possible gates in specific locations to limit access where necessary.

Mayor Schultz requested that the weeds and thistles be sprayed up on the dam.

Mayor Schultz discussed the written complaint that had been received about a dog on Oak Street. Officer Harmison was asked to contact the owners and discuss the problem with them.

TREASURER REPORT: (9.c.) Patty Hylton reviewed the financial report in the packet with the Council and reported she was working on a reimbursement for wastewater.

Ms. Hylton stated that it was time to renew the Peachtree software tax table and requested approval to proceed with this renewal. Council agreed she should go ahead and renew. She also explained that the Library is currently being charged 50% of this cost and recommended that the council lower that charge to 25% since it is not used 50% of the time by the Library. Council did not see any problems with this change.

Council discussed with Ms. Hylton the cost of providing Christmas bonuses to staff. Ms. Hylton suggested it could be included in the warrants for next month.

MOTION, APPROVE CHRISTMAS BONUSES (9.c) Jim Gates (Dorothy Chikly) moved to approve a Christmas bonus for full time employees of \$100.00 and for part time employees of \$50.00. Motion passed 4-0.

CLERK REPORT: (9.d.) The written report submitted by Jim Koger was reviewed by Council.

COUNCIL MEMBER COMMENTS: (10.) Jon Brady reported that the new trees had been planted at the park and he discussed the need to be sure a request for the trail grant reimbursement had been made to Wildlife and Parks. He reported there may be some surveys that need to be done by the city to comply with the grants.

Mr. Brady also reported that grass seed had been planted on the soccer field. He stated the city may need to do something in the near future to keep people from driving onto the grass. The assessment of fines was suggested as a possibility.

The city also needs to proceed with the application for the third phase of the trail grant.

MAYOR'S REPORT: (11.) Council was reminded they were invited to attend the dinner in Shawnee Mission on Thursday night. Mayor Schultz was planning to attend.

Mayor Schultz reminded the Council that employee evaluations will need to be done in the next month for employees in each of the departments.

PUBLIC COMMENTS: (12.) No comments were received from the public.

ADJOURNMENT: (13.) Dorothy Chikly (Jim Gates) moved to adjourn the meeting at 10:12 p.m. Motion passed 4-0.

Respectfully submitted,

Kit A. Bostrom
Assistant City Clerk
Approved:
December 9, 2009

**SPECIAL COUNCIL MEETING
CITY OF OVERBROOK**

MINUTES--November 11, 2009

- CALL TO ORDER:** Mayor Don Schultz called the November 11, 2009 special council meeting to order at 6:30 p.m. in the Overbrook City Hall, 401 Maple, Overbrook, Kansas.
- ROLL CALL:** Roll call was taken and it was determined that a quorum was present. Mayor Don Schultz and Council Member Jim Gates, Carol Baughman, Dorthy Chikly, Jon Brady, and Tadd Goodyear were present. Others present included Kit Bostrom, Michael Coffman, Patty Hylton, and Ed Harmison. No members of the public were present.
- MOTION , EXECUIVE SESSION:** Dorthy Chikly (Jim Gates) moved that the council go into executive session for 10 minutes from 6:31 p.m. to 6:41 p.m. for the purpose of discussing personnel matters of non-elected personnel. Those included in the executive session were the Mayor, Council, and Michael Coffman. No action is to be taken in executive session. At the conclusion of the executive session, the meeting is to be continued in open session. Motion passed 5-0.
- RECONVENE:** The council meeting reconvened at 6:41 p.m. with all members present as previously noted.
- MOTION, EXECUTIVE SESSION:** Tadd Goodyear (Jim Gates) moved that the council go into executive session for 10 minutes from 6:43 p.m. to 6:53 p.m. for the purpose of discussing personnel matters of non-elected personnel. Those included in the executive session were the Mayor, Council, and Michael Coffman. No action is to be taken in executive session. At the conclusion of the executive session, the meeting is to be continued in open session. Motion passed 5-0.
- RECONVENE:** The council meeting reconvened at 6:50 p.m. with all members present as previously noted.
- MOTION, APPROVE TO TERMINATE EMPLOYMENT:** Jim Gates (Carol Baughman) moved to terminate the employment of Steve Simmons effective November 11, 2009. Motion passed 5-0.
- DISCUSSION, CORRESPONDENCE AND PAY DUE EMPLOYEE:** Mayor Schultz requested Legal Counsel, Michael Coffman, generate a letter to Mr. Simmons notifying him of the termination. He also noted that the city owed Mr. Simmons for his regular hours of labor for Monday, Tuesday and Wednesday of this week while on paid leave, approximately 205 hours of compensatory time and approximately 80 hours of vacation time.
- DISCUSSION, FULL TIME TEMPORARY EMPLOYMENT:** Council discussed making Curtis Musick a full time employee temporarily until the Maintenance Superintendent position is filled and to give Mr. Musick a pay increase during this temporary appointment.
- MOTION, APPROVE EMPLOYEE AS FULL TIME TEMPORARY** Jim Gates (Tadd Goodyear) moved to make Curtis Musick a full time employee on a temporary basis until the Maintenance Superintendent position is filled and to give Mr. Musick a wage increase of an additional \$2.50 per hour during the temporary employment status. Motion passed 5-0.
- ADJOURNMENT:** Dorthy Chikly (Jim Gates) moved to adjourn the meeting. Motion passed 5-0.

Respectfully submitted,

Kit A. Bostrom
Assistant City Clerk
Approved:
December 9, 2009

**REGULAR COUNCIL MEETING
CITY OF OVERBROOK**

MINUTES – December 9, 2009

CALL TO ORDER,
ROLL CALL:
(A)

Mayor Don Schultz called the December 9, 2009, regular council meeting to order at 7.00 p.m. in Overbrook City Hall, 401 Maple, Overbrook, Kansas.

Roll call was taken and it was determined that a quorum was present. Mayor Don Schultz and Council Members Jim Gates, Carol Baughman, Tadd Goodyear, and Jon Brady were present. Dorthy Chikly was absent. Others present included Jim Koger, Vic Robbins, Patty Hylton, Ed Harmison and Curtis Musick. Members of the public were also present at the meeting.

APPROVAL OF
AGENDA: (A.1)

Tadd Goodyear (Carol Baughman) moved to approve the Agenda. Motion carried 4-0.

MOTION, APPROVE
CONSENT AGENDA:
(B.1a, B.1b,B.2,B.3,
b.4a)

Following discussion, Jim Gates (Tadd Goodyear) moved to approve the consent agenda as follows;

- November 11, 2009 Special Meeting minutes
- November 11, 2009 Regular Meeting minutes
- Warrants
- Resolution 2009-12 Kansas PRIDE Program
- 2010 CMB License Renewals for Casey's, O'Bryhim's, the Patch, and Conrad's.

CITY BOARD
REPORTS: (C.1)

Jon Brady (Jim Gates) moved to accept the Housing Authority Report. Motion carried 4-0. No other Board Reports were presented.

REPORTS,
FIREWORKS: (D.1)

Robert Colvin discussed his plans for making his Fireworks Stand more local based. The Council thanked him for his input.

REPORTS,
SPECIAL
ASSESSMENT:
(D.2)

Greg DeBacker addressed the Council regarding the Special Assessment on a property he recently purchased. The Special Assessment for an Unpaid City Utility Bill was from a previous tenant and was not posted in time to be recognized in the property transfer. Following discussion, it was recommended that the Clerk review KSA 12-808 with the City Attorney. Tadd Goodyear (Carol Baughman) moved to exempt the special assessment. Motion carried 4-0. The Clerk is to verify the exemption with the County.

MOTION,
KS SET-OFF: (D.3)

Following discussion, Tadd Goodyear (Carol Baughman) moved to submit the two remaining largest delinquent accounts to the Kansas Set-off Program. Motion carried 3-0 (Jim Gates abstained).

PROJECT UPDATE,
STREETS: (E)

Following discussion, it was determined that the Lower Lake Road is on the map for the planned street project. The consensus was to wait on the valve repairs on Main and Oak Streets until after we see if we get the award.

PROJECT UPDATE,
SEWER: (F)

Bid Opening December 21st 2PM. Vic will then review. A special meeting may be necessary.

DISCUSSION, REPAIR
AND SERVICE OF
WELLS:
(G.1a)

Following discussion, consensus was to get raw water sample results for wells 1&2. Follow-up on repair in January after we get the results back.

Following discussion, consensus was to work with Vic Montgomery regarding a plan for the Pump house. Specifically, advice is needed on placing of the sample taps and where to move the Aqua Mag location.

An alternative (or additional option) to pigging the lines coming to town would be to utilize the flush points along the new line.

DISCUSSION, REPAIR OF TELEMTRY: (G.1.b)

Following discussion, Tadd Goodyear Carol Baughman moved to spend up to \$3, 280 on the telemtry and the structure to house it. Motion carried 4-0.

DISCUSSION, SUPERINTENDENT POSITION: (G.2)

After reviewing the applications, interviews have been set-up for three candidates.

DISCUSSION, FLOODPLAIN ORD #346: (G.3)

The hearing for the Floodplain Ordinance #346 will be held at 6:30PM on January 13, 2010.

DISCUSSION, TRAILER COURT AT 105 ELM: (G.4)

Minimum habitat requirements were discussed. Vic Robbins is to flag sewer. Easement work still in progress.

OTHER UNFINISHED BUSINESS: (G.5)

Vic Robbins had question about Conditional Use Permit for RV. A 2004 Building Permit had been issued for 5 Mobile Home lots. Vic concerned that they would not be able to get 5 trailers in and meet easement requirements.

No other unfinished business.

BREAK:

The Council meeting recessed at 8:25 p.m. for a break. The meeting resumed at 8:35 p.m.

DISCUSSION, CFAP PROGRAM: (H.1)

Jim Gates (Tadd Goodyear) moved to approve the CFAP Memorandum of Understanding. Motion carried 4-0.

DISCUSSION, 4-LOG TREATMENT: (H.2)

The consensus was to not do 4 Log Treatment at this time.

DISCUSSION, CONDITIONAL USE PERMIT FORM: (H.3)

The consensus was that the proposed Conditional Use Permit form was acceptable.

DISCUSSION, EMPLOYEE REVIEWS (H.4)

Mayor Schultz asked Department Heads to schedule reviews with employees.

DISCUSSION, KPERS BENEFITS: (H.5)

The consensus was to affiliate with KPERS for optional insurance.

Following discussion, Tadd Goodyear (Carol Baughman) moved to approve KPERS differential this year only and to consider adjustment in 2010. Motion carried 4-0.

DISCUSSION, ADDITIONAL NEW BUSINESS ITEMS: (H.6)

Following discussion, the Council chose by consensus to not approve the proposed Royal Chemical purchase.

Following discussion, Tadd Goodyear (Jim Gates) moved to approve the CMB renewal request for Overbrook Convenience pending the receipt of the necessary documents and fee. Motion Carried 4-0.

No other new business.

LAW REPORT: (I.1)

Officer Harmison reviewed his written report. He reported that the recent underage drinking training session he attended was very good. He indicated that the police

department needed to replace the two laptops in the police cars. The Council requested more information. Other items discussed were the re-decating of the blue police car and the desire to wait until spring to have the bathroom doors at the ballpark playground re-painted.

Officer Harmison reported that Officer Quigley's six month probation period will end on January 9th.

MAINTENANCE AND ANIMAL CONTROL REPORT: (I.2)

Curtis Musick gave his report. Water testing was going good and the driver's seat had been replaced in the white truck.

The Animal Control report included follow-up on a previous complaint about the number of dogs at a household and discussion on the possibility of hiring someone to do Animal Control part-time.

TREASURER REPORT: (I.3)

Patty Hylton reviewed the financial report in the packet with the Council.

Ms. Hylton indicated that she will be checking with the Library regarding their budget. She also reminded the FT staff that we will be offering the opportunity to cash out half of their VAC carryover on the last payroll of December.

MOTION, APPROVE ADDITIONAL WARRANTS: (I.3)

Following discussion, Tadd Goodyear (Carol Baughman) moved to pay the additional warrants. Motion carried 4-0.

CLERK REPORT: (I.4)

Jim Koger gave his Clerk Report. Jim is to follow-up on the Street Light request on the Trail Drive cul-de-sac. There was no new news on the Lumber Yard sale.

COUNCIL MEMBER COMMENTS: (J)

Jim Gates applauded the organization of the Council Packets.

Carol Baughman has been working with Peggy Waldman about questions that the library has about health care insurance.

MAYOR'S REPORT: (K)

Mayor Schultz discussed the importance of the Kansas Open Meeting and Open Records Acts. Copies are on file at City Hall for anyone who has questions.

Mayor Schultz asked that a discussion regarding meter reading be part of the January meeting Agenda.

PUBLIC COMMENTS: (L)

Karl Umscheid addressed the Council regarding Animal Control.

ADJOURNMENT: (M)

Jim Gates (Carol Baughman) moved to adjourn the meeting at 9:37 p.m. Motion passed 4-0.

Respectfully submitted,

Jim Koger, City Clerk
Approved:
February 10, 2010