

MINUTES REGULAR COUNCIL MEETING JANUARY 12, 2000

MEMBERS PRESENT: Bruce Smith, Rich Hamit, Jason Florance,
Mayor Glyn Day, Dale Fox and Wally
Thomas absent.

OTHERS PRESENT: Bob Sisson, Chief Ed Harmison, Max
Friesen, Leonard Jirek, Marian Massoth,
Cheryl Brown.

Mayor Day called the meeting to order at 7:30 P.M. Roll was called by the clerk; there was a quorum present.

MINUTES/WARRANTS: Bruce Smith made a motion, seconded by Jason Florance, to approve the minutes of the December meeting as written. Motion carried 3-0.

Bruce Smith made a motion, seconded by Jason Florance, to pay all warrants presented. Motion carried 3-0.

CITY LAKE PROJECT: Marian Massoth from King's Engineering reported that we are still waiting on the state permits for water appropriation and structure. Massoth has been in contact with the contractor, and he is ready to start as soon as the permits have been signed. There was discussion about ways to speed up the process. Mayor Day suggested that a call be made to Representative Hummerickhouse during the meeting for an update. Leonard Jirek from Wildlife and Parks was present to say that he'd like to review expenses and the grants. Since the contractor's bid was the same as the total grant, Jirek stated that he would be willing to use some of the funds from the second grant to cover expenses for the actual building of the lake. This would delay the actual finishing part of the project, but would mean less money spent by the city. Jirek also mentioned the possibility of the contractor doing the shore-line work at an hourly rate, with Jirek supervising rather than paying an engineer. He would need a letter from the city authorizing his doing the supervising.

Jirek said that it would take two years before the lake would be ready for fishing which will allow two full growing seasons. He also said that he's requested 2500 channel cat for the first round of stocking.

Bruce Smith made a motion, seconded by Jason Florance, to authorize Leonard Jirek to oversee the design and construction phase of shaping the shoreline. Motion carried 3-0.

Chief Harmison had questions regarding law enforcement. Jirek said that even with state jurisdiction, he prefers that the city write and enforce their own ordinances, which keeps any fines collected in the city treasury.

CONNECTING LINKS: Bruce Smith made a motion, seconded by Rich Hamit, to sign the agreement with the Osage County Commissioners which states that the county will pay the city \$498.00 to maintain .83 miles of Maple Street. Motion carried 3-0.

WASTEWATER DISCHARGE PERMIT: Mayor Day reported that the state has issued the city's wastewater permit with certain conditions that have to be completed. The first requirement is to have a certified engineer's study done which will provide a facility plan and a schedule of compliance. This plan must be done by June 1, and submitted to the state by December 1, 2000. The deadline for compliance is December 31, 2001. The mayor said that since Marian Massoth has worked for the KDHE, he's asked her to bring a proposal from King's Engineering to the next council meeting.

BACKSTOPS AT JONES PARK: Mayor Day presented a proposal to replace the backstops at the ball diamonds from McElhaneey Fence Builders in the amount of \$12,425.00 per backstop. After a short discussion, the proposal was rejected. There was discussion about ways that the existing backstops could be reinforced before the nets are put up for the season. The high school uses the ballfields, and will be starting practices the first of March. The school usually donates about \$500 to the ball association, and also sends someone to get the diamonds in shape for the start of the season. Mayor Day asked that everyone think of ideas for the next meeting.

LAW REPORT: Chief Ed Harmison reported that he has learned that he is required by the state to attend the police academy after all. It was his understanding that his previous experience and training would eliminate his attending the academy, but that's not the case after all. Harmison will be going as soon as Everette Dannar is finished, which will be the first week of March.

Harmison said that the police department has been approved for a \$5,147 grant of which \$4633 will come from the federal government and \$514 from the city.

The monthly report was reviewed. Chief Harmison told the council that he's asked the county to post "Speed zone Ahead" signs on the north and south side of town, but hasn't gotten any response. He asked if the council would write a letter of request; the council agreed by consensus.

MAINTENANCE REPORT: Bob Sisson reported that he's been having quite a bit of trouble with the chlorinator lately. He's ordered spare repair kits. Sisson also said that Acme Plumbing from Topcka is interested in working out a maintenance program, and will have a proposal for discussion at a future meeting. Mayor Day asked if we've had more complaints from the residents on Ash Street about "red water". The clerk said she hasn't received any complaints from that neighborhood lately.

TREASURER'S REPORT: Max Friesen reported that it appears the balances are in good shape for the end of the year.

CLERK'S REPORT: Cheryl Brown asked permission to replace the monitor used for all the accounting and payroll computer programs. Bruce Smith made a motion, seconded by Jason Florence, to authorize the purchase of a new monitor. Motion carried

3-0. Brown also reported that the "2000" dog and cat tags are available, and that any dog or cat not licensed is subject to a \$58.50 fine. The owner needs to bring proof of a current rabies vaccination. Brown also stated that the city licenses are good from January 1st to December 31st, regardless of how long the rabies vaccination is valid. There was discussion about asking Dr. Sanders about boarding animals that have been picked up by city personnel.

COUNCILMEMBER COMMENTS: Bruce Smith expressed his concern about all the cars parked by the doctor's office. These cars are most likely overflow from Osage AutoWorks. Since this is a public parking area, and if the cars are legally tagged, there isn't much that can be done other than asking that they be kept somewhere else. Smith did say that one of the car's had been parked with the hood partially open for some time. Chief Harmison said that he would talk to the owner, Don Heberling, regarding this matter.

Jason Florance said that he's been asked by a couple of people about having a street light installed in the vicinity of East First and Cedar. These are people that walk in the area, and not necessarily the residents. The clerk said she would ask KPI to do a feasibility study.

Rich Hamit asked what progress has been made about putting bike racks by City Hall. Chief Harmison said that the Overbrook principal, Kay Alston, has indicated the school may have one that we can use. He's still waiting to hear from her about this matter. Hamit also asked about the proposal from a company that says they can help the city recover certain taxes in return for a percentage of whatever we get. Max Friesen said that we should check this out with the League or the city attorney. The matter was tabled until more information can be obtained.

MISCELLANEOUS: Chief Harmison asked that the council consider fixing the outside of the city building when the weather permits. The council agreed by concensus to consider the matter.

There being no further business before the council, Bruce Smith made a motion, seconded by Rich Hamit, to adjourn. Motion carried; the meeting was adjourned at 9:15 PM.

Submitted respectfully,

Cheryl L. Brown
City Clerk

APPROVED: 2-9-2000

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

FEBRUARY 9, 2000

MEMBERS PRESENT: Dale Fox, Rich Hamit, Bruce Smith, Jason Florance, Mayor Glyn Day. Wally Thomas absent.

OTHERS PRESENT: Marian Massoth, Leonard Jirek, JoEllen Criger, Kim Bellemere, Roger Harmon, Max Friesen, Bob Sisson, Ed Harmon, Cheryl Brown.

Mayor Day called the meeting to order at 7:30 P.M. Roll was called by the clerk; there was a quorum present.

MINUTES/WARRANTS: Bruce Smith made a motion, seconded by Jason Florance, to approve the minutes with one change. Motion carried 3-0.

Bruce Smith made a motion, seconded by Rich Hamit, to pay all warrants as presented. Motion carried 3-0.

POOL REPORT: JoEllen Criger reported that she plans to open the swimming pool on May 27, 2000, but she has contacted someone to give lifeguard training classes, starting May 15, which means the pool will need to have the prep work done by the first week-end in May. She is planning to notify other towns that this training will be available. The council agreed by consensus.

After discussion regarding problems with not having enough water pressure to water all the plants and flowers while the pool is open and the bathrooms are being used, the council authorized having a yard hydrant installed. It was decided that Criger would contact Bruce McKee regarding getting the pool ready to open.

Criger asked the council to consider raises for the Water Safety Instructors. Currently, the lifeguards make \$5.75/hr and WSI's make \$6.00/hr. The mayor asked what the pool managers earn. The clerk said that they make \$5.15/hr. Criger thinks the pool manager should make the same as WSI's at the least, and recommends the manager be paid \$6.50/hr because of all the responsibility. Dale Fox made a motion, seconded by Rich Hamit, to raise the WSI salary from \$6.00 to \$6.10 per hour, and pool managers be paid \$6.50/hr. Motion carried 4-0.

There was discussion about who should receive the fees from private lessons given by pool employees. The matter was tabled until the next meeting to allow for a compromise that would be fair to all parties involved.

BIG BROTHER/BIG SISTER: Kim Bellemere, East Field Manager for Big Brothers & Big Sisters was present to inform the council that they are planning to open several new satellite offices over the next 4 to 5 years, which will serve seventy-five counties for the first time. She explained that the purpose is to reach youth from high-risk backgrounds, and that the Big Brother/Big Sister program has been shown to make a difference in lowering numbers in the areas of skipping school, violent

confrontations, and the use of alcohol and drugs. Bellemere explained the process of getting a new satellite office open, and also what is involved with selecting the adults for the program. There will be several meetings in this area later in February where people can provide input and find out more about the entire program. At this time, they are looking for guidance in setting up the program in Osage County.

CITY LAKE PROJECT: Marian Massoth reported that the building of the lake is in full swing. The state has been here to inspect, and everything is satisfactory. The contractor has had some mechanical problems, but the drainpipe should be installed in the next couple of days. Massoth thinks that the contractor will be done in a couple of weeks, weather permitting. Rich Hamit asked if the city was doing the inspecting, as was previously planned. Mayor Day said that King's Engineering requires that they need to do the inspecting in order to sign off the work being done.

Leonard Jirek, Kansas Wildlife & Parks, stated that he was very pleased with the work done so far. Jirek told the council that the second grant calls for shaping the bottom. He asked Thomas Construction to provide bids for doing this work with Jirek supervising. Bruce Smith made a motion, seconded by Dale Fox, to authorize Thomas Construction to do the shoreline shaping with Jirek supervising. Motion carried 4-0. Jirek requested that the base for the aeration be installed before the lake fills. Jason Florance made a motion, seconded by Bruce Smith, to authorize up to \$500 for this base, with the city ordering what Jirek recommends. Motion carried 4-0. When asked what the maximum fish population will be, Jirek said that when the lake opens there should be approximately 1,000 pounds/acre or 8,000 pounds of fish which will include bass and channel cat. He said the #1 priority of the lake will be to catch fish, with #2 being eating the fish. There was discussion about applying for grants for finishing projects in the future.

LAGOON STUDY: Mayor Day asked Marian Massoth to prepare a cost estimate for a feasibility study regarding lagoon improvements. Buddy Rogers, Sr. was present to tell the council that the water on his property has been affected, and is interested in what the city is planning to do. Mayor Day explained that the state has ordered the city to have an engineer's study submitted by December of this year, with a timetable for what the city will do and when it will be done to follow. Massoth said that she may be doing some sampling at the Co-op and Davis Meats to see exactly what is going into the system. Rogers said that he was satisfied as long as something will be done. Massoth will present her proposal at the March meeting. The mayor said that there is probably more data available about the wind-driven aerators as part of the solution.

BACKSTOPS: The mayor reported that the Wiscombe brothers are going to try to stabilize the backstops to get through this ball season. He's also made arrangements to have the nets hung by the first of March.

PARKED CARS: Chief Harmison said he talked to Don Heberling about leaving cars parked by the clinic. Two of them have been moved, but from time to time he has to park cars there that's he's bought for resale.

STREET LIGHT REQUEST: The clerk reported that a resolution requesting adding a street light on Cedar needs to be adopted. She was asked to send a letter stating our intent to the closest residents, and then act on the matter at the next meeting.

BIKE RACKS: Chief Harmison said that the bicycle rack to be donated by the school is rather large. It was decided to cut it into 2 sections, with one placed on the south side of City Hall, and the other by the Co-op gas station.

TRAFFIC & PUBLIC OFFENSE ORDINANCES: Bruce Smith made a motion, seconded by Dale Fox, to adopt Ordinance No 225 which incorporates by reference the state Standard Traffic ordinance, and Ordinance No 226 which incorporates by reference the state Uniform Public Offense Code. Motion passed 4-0. These will be in effect after publication.

LAW REPORT: Chief Ed Harmison told the council that he had received several complaints about the dust from the co-op. He has talked to the managers, and they said the problem should be taken care of soon.

Harmison said that Ted Miller, a part-time reserve officer, needs to attend a school that's required after working two years. The school doesn't cost anything, but the city would need to pay his salary while he attends. Rich Hamit made a motion, seconded by Jason Florance, to pay Ted Miller a salary of \$605 while he attends this school, providing that Chief Harmison is satisfied that Miller's availability will continue. Motion carried 4-0.

Chief Harmison reported that Everette Dannar has completed 6 weeks of the academy, and is doing well. He requested that Dannar be sent to a 2-day school in March that will provide training in getting the funds from drug seizures. At the present, when we ask for assistance, the funds go to the assisting agency. Jason Florance made a motion, seconded by Dale Fox, to send Everette Dannar to this school at a cost of \$100. Motion carried 4-0.

Harmison recommends that we annex all the area involved with the new city lake, including Hwy 56. Mayor Day said that we'll do this when we have all the necessary information regarding the new boundary.

Chief Harmison said that he had applied for 6 new weapons in the latest grants, and has been told that we've been approved for one new gun and \$900 worth of holsters. He will be sending in an amended application needless to say in order to get weapons instead of so many holsters.

Harmison and Sisson told the council that we can no longer allow people dumping tree limbs, etc., in the Jones Park area because of the lake. The council agreed by consensus to have Sisson check into using an area by the lagoons. Sisson was told to get the necessary signs and barricades for the Jones Park area.

Chief Harmison suggested a newsletter, at least quarterly, for the purpose of informing the residents of this type of thing, as well as other information. The clerk said that it costs approximately \$120 per mailing, but since the paper just comes out once a week we need some way to get information to the people. Sisson suggested that the

tree-dump information be put on the cable channel like the animal license notice had been.

Harrison also recommended that a committee be formed regarding long-term planning developing the city lake and Jones Park area that would address parking and other improvements.

The law report covering police activity was reviewed and discussed.

MAINTENANCE REPORT: Bob Sisson reported that there are two entries into the lagoon area that people can use, but recommends coming off the gravel road when it's muddy. There was discussion about a gas service line that runs across the corner of the property. Sisson was told to get locates before any digging is done.

TREASURER'S REPORT: Max Friesen reported that the funds appear to be in very good shape.

CLERK'S REPORT: Cheryl Brown said that we've received a letter from the AfterProm committee asking for donations. Rich Hamit made a motion, seconded by Bruce Smith, to donate \$100 to the AfterProm group. Motion carried 4-0.

Brown asked permission to buy a computer program called PC Anywhere that would allow the utility billing and accounting providers to have access to the city's computer. This would be a great help when there are problems, or updates. Bruce Smith made a motion, seconded by Dale Fox, to authorize up to \$200 to purchase this program. Motion carried.

COUNCILMEMBER COMMENTS: Bruce Smith asked if Sisson and Call are signed up for the Kansas Rural Water Association annual convention in March. Sisson said that they're registered.

MISC: Roger Harmon was present to ask for a copy of the plans for the city lake. He's needing this information to prepare an application for grant money to be used for trails that would connect the lake to the Jones Park area.

There being no further business before the council, Dale Fox made a motion to adjourn. Jason Florance seconded; meeting was adjourned at 9:55 PM.

Respectfully submitted,

Cheryl L. Brown
City Clerk

APPROVED

B. A. 2/10/01

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

March 8, 2000
APRIL 13, 2000

MEMBERS PRESENT: Bruce Smith, Jason Florance, Rich Hamit, Mayor Glyn Day. Dale Fox and Wally Thomas absent.

OTHERS PRESENT: Ruth VonStein, Kay O'Bryhim, Marian Massoth, Sonia Arb. Pat McKenzie, Jon Wilhite, Max Friesen, Bob Sisson, Everette Dannar, Cheryl Brown.

Mayor Day called the meeting to order at 7:30 P.M. The clerk called the roll; there was a quorum present. Opening prayer was offered by Mayor Day.

MINUTES/WARRANTS: Rich Hamit made a motion, seconded by Jason Florance, to approve the minutes of the February, 2000 meeting as written. Motion carried 3-0.

Bruce Smith made a motion, seconded by Rich Hamit, to pay all warrants presented. Motion carried 3-0.

STREET LIGHT: Bruce Smith made a motion, seconded by Jason Florance, to pass Resolution No. 40 requesting the installation of a street light at the intersection of East First Street and Cedar Street. Motion carried 3-0; the resolution passed.

LIBRARY: Rich Hamit made a motion, seconded by Bruce Smith, to appoint Sharon Mitchell to the Overbrook Library Board to fill the term of Diana Day, which expires in April, 2002. Motion carried 3-0.

CITY CABLE CHANNEL ACCESS: Cheryl Brown told the council that right after last month's meeting at which a newsletter had been discussed, Ted Keehn of MRC Incorporated stopped in the office and left information about his company. What he does is sell the equipment necessary to televise information on the local cable channel. Even though the system is capable of several functions, the main purpose would be to broadcast information to the citizens in a timely manner. Messages can be started or changed immediately. Brown thinks that this would be much better than a quarterly or monthly newsletter, and eventually would be more cost effective than hulk postage. Keehn could not be present at this meeting, but would be available in April. Brown also had talked to Galaxy Cablevision about the availability of a channel. While a channel is available, there might not be any audio capabilities at this time. The council agreed by consensus to get more information from Galaxy about what they could provide before Keehn comes to a meeting.

BETTERMENT COMMITTEE: Ruth VonStein and Kay O'Bryhim as representatives of the Betterment Committee were present to inquire about future plans for the new city lake area, as well as Jones Park in general. They are willing to help with any projects, but need to know what other plans are being developed. Mayor Day said that there will be a time-span of around 2 years between the building of the lake and

opening it for fishing. At this time, Roger Harmon is working on getting a grant for walking trails between the lake and Jones Park, and recommends that the committee work with him. Von Stein asked about getting more water supply to a bigger area of the park. There was discussion as to the best way to provide more water, especially to the shelter house and tennis courts. Day said that a committee to develop Jones Park is in the works. It was suggested that someone from Betterment be on this committee. The clerk said that the city is no longer able to levy taxes specifically for recreation, but can levy the same amount to be included in the general fund. VonStein also stated that they were concerned about the maintenance building regarding safety hazards because of various things that are stored outside the building. Mayor Day said that the coaches will be informing parents to use the parking around the water tower as much as possible. The council agreed by concensus to check into improving the safety and appearance around the building. There was discussion about the boundaries of the park. Max Friesen said that the only way to be sure would be to have it surveyed. VonStein said that she would let the council know about someone serving on the Jones Park Committee.

LAGOON STUDY: Marian Massoth of Kings Engineering presented a proposal for the feasibility study of the wastewater treatment facility. The study would include reviewing the Kramer plan done in 1996, update information regarding the lagoon performance now, and evaluating various options to bring the wastewater plant into compliance with the state permit. The cost estimate for this study is \$2600.00. Mayor Day asked that this matter be tabled until the full council can be present. The council agreed by concensus to have Massoth come to the April meeting.

CONSTRUCTION DRAINAGE: Pat McKenzie and Sonia Arb came before the council to discuss problems with water drainage patterns at their residences on West Market as a result of new construction. The new construction between their houses has made an existing problem much worse. Mayor Day said that when he met with Bob Ellis, owner, and the contractor, he understood that when the final grading is done a ditch will be put on the property line, with input from the neighbors as to the location and size. Day assumed that either Ellis or the contractor would keep the neighbors informed as to this plan. McKenzie said that they were finally contacted two days ago. Bob Sisson said that the contractor told him that a diversion ditch will be put in, but not until the final grading is done. Mayor Day stated that he's hoping the landowner will help alleviate the situation with some ditchwork at the time final grading is done. The council agreed by concensus to have Sisson re-do the ditch on the south side of the road, and install larger drain tubes that are to be paid for by the property owners. McKenzie asked what happens if the owner doesn't do what he's said he will do to help this problem. The mayor said that it would become a civil matter between the property owners as the city doesn't have any regulations that deal with drainage in regards to construction. McKenzie and Arb thanked the council for listening, and said they will be grateful for any help the city can provide.

LAW REPORT: Everette Dannar was present to give the report as Chief Harmison is currently attending the academy from which Dannar just graduated. Dannar told the

council some of what was covered in the academy. He also gave a report on what's been done by the department this past month.

Dannar told the council that having one cell phone for the patrol cars isn't very satisfactory, and asked permission to get a second phone. They would be set up so that calls would be forwarded from one phone to the other. CellularOne has a special running where for \$25/month you get 250 free minutes. The current plan costs between \$35 and \$50/month for just one phone. Bruce Smith made a motion, seconded by Jason Florance, to approve the two phones for the police department. Motion carried 3-0.

Dannar reported that he has talked to the person in charge of the Law Grant, and has re-done it so that it's more practical. The grant allows for 2 pistols and gear, and Dannar has learned that one pistol is available at this time, and the other one will have to be ordered. There could be a 4-6 month wait on the second pistol. The council agreed by consensus for Dannar to get the one pistol now, and order the second one.

TREASURER'S REPORT: Max Friesen reported that all the funds appear to be in order.

MAINTENANCE REPORT: Bob Sisson reported that street signs have been ordered for Meadowbrook II. Sisson has received an estimate of \$243 for re-doing the school flashing light at 7th and Maple. Bruce Smith made a motion, seconded by Jason Florance to approve replacing the light. Motion carried 3-0.

Sisson also said that there have been a few water breaks, and the chlorinator has been repaired again.

He said that the state has sent the application for the permit from KDOT regarding the highway access to the city lake.

Sisson asked for an advance of \$260 for expenses at the KRWA convention in Wichita. Rich Hamit made a motion, seconded by Jason Florance, to pay Sisson \$260 in advance. Motion carried 3-0.

He reported that Snook's Plumbing will be coming to hook up the plumbing at the pool, and McKee should be here the end of April to help get the pool up and running.

There was discussion about improving the drainage in Hamit's block by re-doing the ditches in the next block below him.

CLERK'S REPORT: Cheryl Brown asked permission to get a pager for Bob Call. Most of the time Call is either in his own vehicle or mowing, and does not have access to the maintenance mobile phone. The police pager costs \$11.95/month. Bruce Smith made a motion, seconded by Rich Hamit, to get a pager for Bob Call. Motion carried 3-0.

Brown gave the council a listing of businesses from PRIDE that Carolyn Mecrian brought her for updating. They are going to publish a new listing, and need help to make sure everything is accurate.

COUNCILMEMBER'S COMMENTS: Rich Hamit asked permission to attend a Municipal Leader workshop on April 1st for \$75.00. Jason Florance made a motion, seconded by Bruce Smith, to pay for Hamit to go to the workshop. Motion carried 3-0.

MAYOR'S REPORT: Mayor Day talked to the city clerk in Atwood about having Municipal Accountants researching the recovery of taxes the city has paid. The mayor thinks it might be worth paying someone to work while the clerk puts what information this company needs together. The council agreed by concensus.

MISCELLANEOUS: Max Friesen wanted the council to consider not signing the Connecting Links agreement next year, and letting the county do the snow removal and road maintenance on Maple. There was discussion concerning how long the city would have to wait for these services. The council agreed by concensus to take this into consideration before renewing the agreement next year.

There being no further business before the council, Bruce Smith made a motion, seconded by Rich Hamit, to adjourn. Motion carried; the meeting was adjoutned at 10:00 P.M.

Respectfully submitted,

Cheryl Brown, City Clerk

APPROVED: _____

4-12-2000

CITY OF OVERBROOK

MINUTES REGULAR COUNCIL MEETING APRIL 12, 2000

MEMBERS PRESENT: Bruce Smith, Jason Florance, Wally Thomas, Rich Hamit, Dale Fox (7:37 pm), Mayor Glyn Day.

OTHERS PRESENT: Carolyn Meerian, Pat Martin, Rickie Slechta, Lois Harris, Ted Keehn, Leonard Jirck, Joe & Kenny Green, Pat McKenzie, Mark Congdon, Marian Massoth, Bob Sisson, Max Friesen, Cheryl Brown

Mayor Day called the meeting to order at 7:30 P.M. The clerk called the roll; there was a quorum. The mayor opened with prayer.

MINUTES/WARRANTS: Bruce Smith made a motion, seconded by Rich Hamit, to approve the March minutes as written. Motion carried 4-0.

Jason Florance made a motion, seconded by Bruce Smith, to pay all warrants presented. Motion carried 4-0.

CITY CABLE CHANNEL: Ted Keehn, of Media Communications, came before the council to present his companies plan to provide equipment and training that would provide the city with the ability to broadcast information over a cable channel. The program would work through the existing computer in City Hall. At this time, the cable company doesn't have the facilities to offer audio, but hopes to add this in the future. Presently, only video messages can be broadcast. This will consist of written messages and some basic web slides that will be re-broadcast repeatedly. Showing video cassettes would require a VCR at the Galaxy equipment building with someone manually changing the cassettes. Mr. Keehn stated that this can be expanded to include advertising when more features are added by the cable company. The system would include a character generator, channel modulator, TV monitor, setup and training for \$1922.00. There are no additional monthly fees from his company, unless additional Graphic Image CD's at a cost of \$10/image are ordered in the future.

Cheryl Brown said that she feels that this would be ideal for getting information to the residents more timely than by newspaper, bulk mailings, or even by notices on bulletin boards all over town. Keehn said that this can reach up to 75% of the population depending on how many people subscribe to cable television. The cost of one bulk mailing can be \$120.00. The newspaper does alot of publishing at no cost to the city, but it comes out just once a week. Keehn said that the system can be up & running within a couple of weeks, depending on how fast a phone line can be installed at the equipment building and the cable installed at City Hall. Bruce Smith made a motion, seconded by Jason Florance, to purchase the system from M.R.C. Motion carried 5-0.

SOLID WASTE CONTRACT: Joe Green was present to request the city to renew the current contract for trash removal. Bruce Smith made a motion, seconded by Wally Thomas, to renew the solid waste contract with Osage Waste Disposal, Inc. Motion

carried 5-0. Green asked if something could be done about tree branches in a few places that obstruct their trucks, making it difficult to operate their routes. The council agreed to have the police department pursue notifying the property owners.

PRIDE PROJECT: Pat Martin stated that as they are getting ready for City-Wide Garage Sale on April 29th, they would like to see some cleaning up done in town. Martin stated that our main street looks terrible with all the leaves and trash that haven't been cleaned for a long time, and there are some other places of concern. She said that the ball diamonds don't look very good, and the maintenance building looks like a dump. She also mentioned a car that has been parked on the street at 405 Elm since the people moved in four years ago. Martin said that they would like to see these things cleaned up so that our city wouldn't look so dump. Mayor Day said that some work has been done at Jones Park, with more to be done as volunteers have time. Renting a street sweeper was discussed. Martin said that the ball diamonds look better this week, but felt they were a disgrace last summer during the tournaments. She feels that all the other ballparks in the county look better than Overbrook's. She also mentioned the lack of parking space. The mayor said that the teams are going to be encouraged to park by the water tower, which is close to the park. Martin stated that they would like to see the area around the city maintenance building cleaned up to look better. Sisson said that they've been moving some stuff around to the back, and will try to move the gravel to make more parking. Carolyn Mecrian also mentioned the vehicle parked next to a house down the street that has been there for a long time. The council agreed to have the police department check into this matter. Dale Fox suggested having the fire department wash the streets. Max Friesen said that most of it could be done with the backhoe and a couple of shovels. Rickie Stechta asked about on-going maintenance on Maple Street. Mayor Day said that his lease calls for him to maintain the sidewalks in front of his business. Buying a sweeper was discussed. The price of a new one can be up to \$15,000.00. Bruce Smith asked about placing trash cans on Maple Street. Sisson was asked to price used street sweepers. Caroly Mecrian informed the council that the new "Welcome to Overbrook" brochures will soon be available.

CITY LAKE UPDATE: Leonard Jirek told the council that the lake is about 97% completed. He told the council that his estimates for the shore-shaping were very close to the actual cost. Jirek asked permission to order the necessary fish. These would include a sunfish called Georgia Giants and also small-mouthed bass. Dale Fox made a motion, seconded by Bruce Smith, to approve purchasing the fish recommended by Jirek. Motion carried 5-0. Jirek said that Thomas Construction has agreed to bill in two installments so that the city can get some grant money sooner.

POOL REPORT: JoEllen Criger asked if the new hydrant can be locked. Sisson said that he will get some kind of lock for it. Criger said that private lessons will be limited to 5-hr sessions, and the instructors will be paid an hourly salary.

LAGOON STUDY: Marian Massoth of King Engineering presented a proposal for a feasibility study. The state has required that this be done by June 1, 2000. Rich Hamit

made a motion, seconded by Dale Fox, to approve the study being done by King Engineering. Motion carried.

WATER USAGE: Mark Congdon came before the council to protest his last water billing for 79,000 gallons. Congdon called the mayor, who suggested monitoring the usage. Current readings do not indicate a leak, as the usage is back within normal limits. Congdon's question is how can you have a major leak one day, and no leak the next day. He questioned the accuracy of the meter. After discussion, the council agreed to have Sisson pull the meter and have it tested. The Congdon's would not have to pay the bill if the meter is found to be faulty, but would be accountable if the test shows it to be in good order.

MAINTENANCE REPORT: Bob Sisson asked permission to have the Kansas Rural Water Assn. prepare the 1999 Consumer Confidence report again this year at a cost of \$100.00. Bruce Smith made a motion, seconded by Dale Fox, to authorize this. Motion carried 5-0.

Sisson said that street signs have been put up in the Meadowbrook II addition. Pat McKenzie asked when the city will be doing the ditch work at her house. Sisson said that he hadn't planned on doing the work until the construction has been mostly done at the adjoining property. He said that he can check with the contractor to decide what size drainage tube should be used, and go from there. Mayor Day said that his plan is to have everybody concerned present to decide exactly what ditches need to be dug, and where to put them. Day said that the city would attempt to do something to help the situation until the construction is done.

Sisson wanted to say in response to the PRIDE representatives that he's had a lot of people comment on how good our town looks, and as far as Maple Street is concerned, he thinks it looks as good or better than a lot of other towns in the vicinity. He also stated that when he was a business owner here, he took care of the area in front of his property. He stated that he would clean up around the maintenance building, but thought our ballpark looks better than most others. Bruce Smith brought up the possibility of acquiring more property to the north of the building to make more parking lot. The mayor said that people using the water tower area will help the situation.

TREASURER'S REPORT: Max Friesen said that all the balances are in order.

COUNCILMEMBER COMMENTS: Dale Fox asked if something more can be done to improve the drainage problems on Elm Street near his mother's house. The council agreed to have Sisson check into the matter.

Rich Hamit thanked the council for allowing him to attend the Leadership seminar sponsored by the League. He felt it was helpful. Hamit also said he would really like to see the junk car and tree limb ordinances enforced because he's had more comments from people regarding those matters than anything else.

There being no further business before the council, Dale Fox made a motion, seconded by Bruce Smith, to adjourn. Motion carried; meeting adjourned at 9:45 PM.

APPROVED - 5-10-2000

MINUTES

REGULAR COUNCIL MEETING

MAY 10, 2000

MEMBERS PRESENT:
Florance,

Bruce Smith(7:35pm), Wally Thomas, Rich Hamit, Jason

Mayor Glyn Day, Dale Fox absent.

OTHERS PRESENT:

Elizabeth Hurst, Bonnie Stevens, Rickie Slechta, Ed Harmison,
Bob Sisson, Max Friesen, Everette Daunar, Cheryl Brown.

The May council meeting was called to order at 7:30 PM. Roll was called by the clerk; there was a quorum present. Mayor Day began the meeting with prayer.

MINUTES/WARRANTS:

Rich Hamit made a motion, seconded by Jason Florance, to approve the minutes of the April meeting as written. Motion carried 3-0.

Jason Florance made a motion, seconded by Wally Thomas, to pay all warrants presented. Motion carried 3-0.

WATER-METER TESTING:

Bob Sisson showed the council a copy of results from the testing that was done on the meter removed from the Mark Congdon residence. The test proved that the meter was in good working order, and that the 79,000 gallons of water did indeed go through it. The clerk explained that the usual procedure is to allow the resident pay this size of bill in monthly installments in addition to each month's current billing. The council agreed by concensus to send a letter to the Congdon's with a copy of the test, and explain that they would be responsible for the entire bill.

DITCH WORK:

Bob Sisson reported that he has talked to the contractor doing the constuction on West Market. The contractor has indicated that he's planning to do the final grading next week, and would prefer that Sisson wait to re-do the ditch until he's done moving equipment back and forth. Mayor Day said that he wanted to go with Sisson at that time just to make sure that all the neighbors are satisfied with what will be done.

RE-APPOINTMENT OF CITY OFFICERS: This was done as follows:

- Bob Sisson as Maintenance Supervisor-Motion/Bruce Smith Second/Jason Florance 4-0.
- Bob Call as Maintenance Assistant--Motion/Rich Hamit, Second/Bruce Smith 4-0.
- Cheryl Brown as City Clerk - Motion/Jason Florance Second/Bruce Smith 4-0.
- Max Friesen as City Treasurer - Motion/Wally Thomas Second/Rich Hamit 4-0.
- Stephen Jones as City Attorney - Motion/Bruce Smith Second/Jason Florance 4-0.
- Larry Coursen as Municipal Judge - Motion/Wally Thomas Second/Bruce Smith 4-0.
- Shayne Coursen as Court Clerk - Motion/Jason Florance Second/Rich Hamit 4-0.
- Ed Harmison as Chief of Police - Motion/Rich Hamit Second/Jason Florance 4-0.

Everette Dannar as Asst. Chief of Police Motion/Bruce Smith Second/Jason Florance

4-0.

Deputy Law Officers: Billy Warrington, Steve Pfannenstiel, Terry Hollingsworth, Ted Miller, Randy Harrison, Mark Daniels, Terry Ralston, Gary Hoffsommer.
Motion/Jason Florance Second/Bruce Smith

4-0.

LAW REPORT: Chief Ed Harmison reviewed the monthly law report. Harmison reported that the two vehicles are in good shape. He also stated that Dannar is driving the 1999 Ford and he is driving the 1996 which has 44,000 miles at this time. Harmison reminded the council that he would like them to consider replacing the '96 while it has some trade-in value. Shawnee Mission Ford in Olathe has 13 new patrolcars in stock, which sell for \$19,900 each. Harmison also stated that even though the odometer says 44,000 miles, it's probably more like 70,000 due to the time it sits idling. The mayor asked when the 1999 will be paid off. The clerk said there is one more payment of approximately \$7200 due in February, 2001. Florance said that he would like to see the '96 traded rather than kept to the point that it's only worth a few hundred dollars. Mayor Day told Harmison to find out the trade-in value of the '96, and more information on financing options for discussion at the next meeting.

Chief Harmison told the council that he will be the primary officer during the daytime, and Dannar will be working various evening shifts. He also said that he will still be using some part-timers on week-ends, etc. Harmison also said that both he and Dannar may have to work together on some calls as a safety measure.

Harmison also stated that he has counted some 35 cars around town that are in violation of the "Junk Car Ordinance". This ordinance refers to cars that are not legally tagged and registered. He is currently checking into weed and tree-limb problems around town. The council encouraged him to pursue these matters.

MAINTENANCE REPORT: Bob Sisson reported that two wells are down with pump problems, and will be repaired soon. Sisson wanted the council to consider authorizing running a new 4" water line from the main line to Ruth Bryson's residence. She is the only one depending on the 6" line which is constantly having to be repaired. He said that Todd Goodyear has bid the trenching at \$1/foot and we would do the pipe-work ourselves. The city would have to get another easement, but Mrs. Bryson has said she would be willing to grant whatever easement the city needs. The matter was tabled until Sisson can get the exact cost of the trenching and pipe from Goodyear. The clerk will have the city attorney draw up the easement documents.

Sisson told the council that he would like to have the 600 & 700 blocks of Maple Street repaired and resealed this year in addition to the other streets.

The condition of East First Street going to the cemetery was discussed. Sisson said that he has received several complaints about the condition of the street. The original agreement was for Max Friesen to pay for 25% of the maintenance because of the construction equipment in the Meadowbrook II addition. Mayor Day stated that it was originally thought that the construction phase wouldn't last very long, and that the improvements would have been made by this time. The council agreed by consensus to check into doing more repair work this summer when the other streets are being re-sealed. Sisson also said that the streets in the addition need to be bladed. Max Friesen said that he's planning to have more gravel put on the streets, but Sisson said he thinks grading the existing gravel would make them better. The mayor suggested planning on doing some major rebuilding in the next year.

Elizabeth Hurst, who lives on Trail Drive, said that the large rocks on the street are damaging her tires, and she also asked if something could be done about the weeds in the vacant lots. Friesen said that he would be mowing the lots in the next day or two.

Sisson said that he had been asked about putting in a water line to supply the tennis courts and shelter house in Jones Park. He said that the closest place to start is the east water tower, which means that it would have come across Meadowbrook II. After more discussion, Sisson was told to have more definite cost figures at the June meeting for consideration.

Sisson reported that the swimming pool is ready for the season.

MISC: Cheryl Brown reported that the city cable channel broadcasting has been delayed because something in the processor at the equipment building was broken while being installed. Brown said that she has seen the web slides that will be broadcast repeatedly, and that they look good. We will most likely be using channel 99, unless Galaxy has to do some switching.

Brown also said the maintenance cell phones have been updated so that the secondary phone will ring after the primary phone isn't answered.

MAYOR'S REPORT: Mayor Day said that St. Francis has agreed to keep the clinic open until the end of June, at which time the Kansas Medical Clinic will take over providing medical staff. They became aware of the situation through the TV and newspaper coverage, and felt like this would be a good place for their services. They also said that whoever comes will be encouraged to become involved in the community. The mayor also expressed his gratitude to everyone who signed petitions, made phone calls, or was in any way involved with the issue.

TREASURER'S REPORT: Max Friesen expressed concern about how much money has been spent out of the general fund for the city lake project. The clerk said that the first grant payment of \$31,000 has been received, but won't show up until the May fund reports. She also said that the paper work has been sent to Kansas Wildlife & Parks to start the process of getting the next grant payment.

MISC: Rickie Slechta asked if any of the newspapers will report on the success of the work that the citizens did towards keeping the clinic open. Mayor Day said that there was a news story on Channel 13 this evening, and that the Topeka paper is planning on another article. Day hasn't been contacted by the Osage County Chronicle as yet. The mayor said that once the group has selected someone, this person will be meeting with various community groups to answer questions and concerns. Mayor Day said he was very pleased with the meetings he's had with the Kansas Medical Clinic group.

There being no further business before the council, Bruce Smith made a motion, seconded by Jason Florance, to adjourn. Motion carried 4-0; the meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Cheryl L. Brown, City Clerk

APPROVED:

6-14-2000

MINUTES

REGULAR COUNCIL MEETING

JUNE 14, 2000

MEMBERS PRESENT:

Bruce Smith, Jason Florance, Rich Hamit, Wally Thomas, Dale Fox (8:15 pm), Mayor Glyn Day absent.

OTHERS PRESENT:

Terry Ralston, Orville & Connie Sparks, David Sowers, Jon Brady, Mark & JoEllen Criger, Rickie Slechta, Pat McKenzie, Roger Harmon, Bob Sisson, Max Friesen, Ed Harmison, Everette Dannar, Cheryl Brown

In the absence of Mayor Day and Council President Dale Fox, Rich Hamit made a motion, seconded by Wally Thomas, to appoint Bruce Smith to lead the meeting. Motion carried.

Bruce Smith called the meeting to order at 7:40 P.M. Roll was called; there was a quorum present.

MINUTES/WARRANTS:

Rich Hamit made a motion, seconded by Jason Florance, to approve the minutes of the May council meeting as written. Motion carried 4-0.

Jason Florance moved to pay all warrants presented; Rich Hamit seconded. Motion carried 4-0.

POOL REPORT: JoEllen Criger reported that paying the lifeguards an hourly wage for private lessons isn't working, and she has gone back to the previous method, which allows the instructor to receive the total fee until she comes up with another plan. Mark Criger stated that paying the WSF's in this way gives incentive to getting adequate help. JoEllen also said the parents seemed happier with the old way.

Mark Criger wanted the council to know that while the pool as a whole is running fine, the skimmer doors keep breaking, and he is working with McKee to solve the problem. The chlorinator works great. Criger said that he is still disappointed with the water supply to the bathhouse. He thinks that there's a restriction between the main line and the bathhouse due to coming from a large line to a little line back to a large line. Criger said that the line appears to be larger than the 1" meter. Criger said that whoever did the plumbing should be accountable, and fix the problem. He said that the hydrant on the north end of the pool is a good idea, but since it's about 5 feet away from the pool, you have to walk the full length of the pool to turn it on and off. JoEllen said that if the hydrant isn't used, she has to make extra trips to run the water when the pool is closed. Adding an extension to the hose or to the hydrant itself to make it accessible from inside the pool was discussed. There was discussion about either replacing the high-pressure stools or replacing water lines to solve the lack of water volume.

COMMENDATION: Everette Dannar presented Reserve Police Officer Terry Ralston with a letter of commendation and certificate of appreciation for his actions when Connie Sparks needed medical assistance after receiving an electrical shock. Dannar and the council thanked Ralston for his hours of volunteering in Overbrook.

FIREWORKS SALES: David Sowers was present to ask permission to sell fireworks at the Boy Scout building again this year. Wally Thomas made a motion, seconded by Jason Florance, to approve the sale of fireworks by any citizen as long as no sales are made after 10 P.M. Motion carried 4-0.

VEHICLE CONCERNS: Jon Brady was present to get information about certain parts of the city's "junk vehicle" ordinance. Chief Harmison said that any vehicle in disrepair, without current tags and registration meets the qualifications of the ordinance. He said that 10 letters were sent.

Brady asked if the city was not going to allow any restoration of cars anymore. Harmison said that Brady has 10 days to request a hearing. Brady said he understood this meeting to be his hearing. He had questions about what is suitable material to use for covering. Chief Harmison said that the ordinance states only that the material is "non-viewable", but that it still needs to have legal tags and registration. Brady brought up the fact that it is very difficult to get certain vehicles tagged. Dale Fox made a motion, seconded by Jason Florance, to table the matter until the July meeting in order to get more information on

what is necessary to comply with the ordinance, which would give Brady additional time. The clerk was instructed to consult with the city attorney regarding adequate "screening". Chief Harmison was told to delay any further notices regarding nuisance vehicles.

DITCH WORK: Patricia McKenzie was present to thank the city for the ditchwork recently done by her property, but still feels that there will be a problem with the drainage caused by the new construction on the east side of her property. There was discussion about what the contractor had said he would do concerning trenching at the end of the construction. Bob Sisson said that he thinks something will be done, and Bruce Smith asked for time to visit with Mayor Day about previous arrangements with the contractor. McKenzie asked to be notified after the visit.

CITY LAKE: Ed Harmison asked about how the city lake will be named. A contest was suggested. Jon Brady said that KPL has a "Green Team" that works with cities on similar projects to furnish lumber from old poles. Ed Harmison and Dale Fox agreed to serve as co-chairmen on a committee to develop long-term plans for the city lake area.

4TH OF JULY: Rich Hamit made a motion, seconded by Jason Florance, to pay for the fireworks to be used on July 4th, and be reimbursed as soon as possible. Motion carried 5-0.

MAINTENANCE REPORT: Bob Sisson told the council that he's been contacted by Utility Services, the company that does the water tower maintenance, about companies using our water towers for their antenna management. Utility Services would let it be known that we are interested, and if the towers meet the requirements, the city would receive compensation. The companies using the towers would be responsible for maintaining the connections. The council agreed by consensus to have Mayor Day review the plan, and to get more information about what revenues the city could expect. The matter was tabled until the next meeting.

Sisson brought up the matter of replacing the maintenance truck. He said that he wasn't wanting to do this right away, but wanted the council to consider the matter before making any decisions on replacing the 1996 police car. He pointed out that the city has only one maintenance vehicle, and that Bob Call drives his own van, and only asks for mileage for trips to Carbondale Veterinary Clinic. Sisson said that the 91 truck should last another year at least, but just wanted the council to keep it in mind. He has some information about leasing from Superior Chevrolet in Kansas City, and will get the same from other dealers. The council told Sisson to put together a spec sheet that could be used to take bids at a later time.

Sisson said that the city's ditch work on West Market in the area of the new construction seems to be working fine. After discussion, the council agreed by consensus to check into amending the zoning ordinance regarding drainage concerns. The clerk was asked to check with the League regarding sample ordinances that deal with this matter.

Sisson said that the new water line to connect Ruth Bryson has been delayed because the wording in the first easement has to be changed regarding the ownership of the property.

The water level at the city lake is slowly increasing, and all the new grass and flowers seem to be doing fine. The perch seem to be doing fine, and the bass will be delivered sometime in July, or as soon as the water level will support them. Signs stating that stocking is to be done by city personnel or Leonard Jirek only will be posted soon.

Sisson wanted it stated that he wasn't the one who designed the pool, or installed the high-pressure stools and sinks and thinks that the one responsible for that should have to be accountable for the volume and pressure problems. He also was upset that McKee Pools came to get the pool ready to open at a cost of over \$900 after he and Bob Call spent several days getting things ready for opening. Sisson understood that McKee would help get the pool ready this year at no additional cost as part of the original agreement. Dale Fox was under the same impression, and said that he would contact McKee about his charge. The clerk stated that most of the bill was for labor, and very little for supplies.

TREASURER'S REPORT: Max Friesen stated that he was concerned about how much money is being spent, and that the balance in the general fund is very low. He recommends watching the spending.

CLERK'S REPORT: Cheryl Brown said that the city cable channel has been delayed due to some problems at the equipment building, and she has been waiting for some response from the Galaxy people in Topeka.

The clerk reminded the council that the mill levy may have to be raised to fund Employee Benefits for the library. That will be discussed more at the July meeting.

The legislature has passed a law requiring each government agency to appoint a Local Freedom of Information Officer. This resolution can be adopted next month.

MISCELLANEOUS: Chief Harmison stated that he has about 20 names that will need to be notified regarding tree branch heights, and that's just on one side of town.

LAW REPORT: Chief Harmison reviewed his monthly report for the council. He told the council that after studying what extra officers have cost the past several years, he has told the fair board that they will need to be responsible for any extra security needed for the fair. Harmison said that he will make sure the town is covered, but can't afford extra men just for the fairgrounds.

Harmison told the council that he has found what appears to be a better buy on a new patrolcar from Laird Noller in Topeka. After a short discussion, the council agreed by consensus to table this matter until the present lease on the 1999 patrolcar has been paid. This will be in February of 2001.

Dale Fox made a motion, seconded by Wally Thomas, to go into executive session from 9:35 to 9:45 PM to discuss matters not related to elected personnel. Motion carried 5-0.

Bruce Smith called the meeting back into open session at 9:45 PM. No action was taken at this time.

REVIEW OF SALARIES: Jason Florance made a motion, seconded by Wally Thomas, to go into executive session to discuss non-elected personnel salaries for 15 minutes. Motion carried; the meeting was closed. Bruce Smith called the meeting into open session at 10 PM. Dale Fox made a motion, seconded by Jason Florance, to approve the following raises:

All full-time employees	3.5% raise
All part-time law officers	3.5% raise
Municipal Court Judge	\$50.00/month (from \$250 to \$300)
All other employees	would remain at current salaries.

Motion carried 5-0; raise to be effective as of June 1, 2000.

There being no further business before the council, Dale Fox made a motion, seconded by Rich Hamit, to adjourn. Motion carried 5-0; the meeting adjourned at 10:00 P.M.

Respectfully,

Cheryl L. Brown

APPROVED: 7-12-2000

MINUTES

REGULAR COUNCIL MEETING

JUNE 14, 2000

MEMBERS PRESENT:

Bruce Smith, Jason Florance, Rich Hamit, Wally Thomas, Dale Fox (8:15 pm), Mayor Glyn Day absent.

OTHERS PRESENT:

Terry Ralston, Orville & Connie Sparks, David Sowers, Jon Brady, Mark & JoEllen Criger, Rickie Slechta, Pat McKenzie, Roger Harmon, Bob Sisson, Max Friesen, Ed Harmison, Everette Dannar, Cheryl Brown

In the absence of Mayor Day and Council President Dale Fox, Rich Hamit made a motion, seconded by Wally Thomas, to appoint Bruce Smith to lead the meeting. Motion carried.

Bruce Smith called the meeting to order at 7:40 P.M. Roll was called; there was a quorum present.

MINUTES/WARRANTS:

Rich Hamit made a motion, seconded by Jason Florance, to approve the minutes of the May council meeting as written. Motion carried 4-0.

Jason Florance moved to pay all warrants presented; Rich Hamit seconded. Motion carried 4-0.

POOL REPORT: JoEllen Criger reported that paying the lifeguards an hourly wage for private lessons isn't working, and she has gone back to the previous method, which allows the instructor to receive the total fee until she comes up with another plan. Mark Criger stated that paying the WSF's in this way gives incentive to getting adequate help. JoEllen also said the parents seemed happier with the old way.

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REVIEW OF SALARIES: Jason Florance made a motion, seconded by Wally Thomas, to go into executive session to discuss non-elected personnel salaries for 15 minutes. Motion carried; the meeting was closed. Bruce Smith called the meeting into open session at 10 PM. Dale Fox made a motion, seconded by Jason Florance, to approve the following raises:

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Municipal Court Judge	\$50.00/month (from \$250 to \$300)
All other employees would remain at current salaries.	

Motion carried 5-0; raise to be effective as of June 1, 2000.

There being no further business before the council, Dale Fox made a motion, seconded by Rich Hamit, to adjourn. Motion carried 5-0; the meeting adjourned at 10:00 P.M.

Respectfully,

Cheryl L. Brown

APPROVED: 7-12-2000

MINUTES

REGULAR COUNCIL MEETING

JULY 12, 2000

MEMBERS PRESENT:

Dale Fox, Rich Hamit, Jason Florance, Wally Thomas,
Bruce Smith (8:30 pm), Mayor Glyn Day.

OTHERS PRESENT:

Stephen Jones, Bob Ellis, Jay Wolfe, Rickie Slechta, Max
Friesen, Ed Harmison, Bob Sisson, Cheryl Brown.

Mayor Day called the July council meeting to order at 7:30 PM. Roll was called by the clerk; there was a quorum present. Opening prayer was offered by the mayor.

MINUTES/WARRANTS: Motion by Rich Hamit, seconded by Jason Florance, to approve the June minutes as written. Motion carried 4-0.

Dale Fox made a motion, seconded by Jason Florance, to pay all warrants as presented. Motion carried 4-0.

UTILITY SERVICE CONNECTION: Bob Ellis and Jay Wolfe were present to ask for compensation in the amount of \$720.00 for the extra expense getting connected to the city sewer at 405 W. Market. Before any digging was done, Bob Sisson had told them that there was a sewer line at the south end of the property. After Wolfe Construction started digging, it was determined that the line Sisson referred to didn't extend to Ellis' property, and they had to connect to a line in the front of the property. This resulted in extra expenses to Ellis. The city attorney, Stephen Jones, and councilmember Dale Fox questioned why the contractor didn't verify that there was a suitable line for connection before the actual digging started. After discussion, Rich Hamit made a motion, seconded by Wally Thomas, to pay Ellis \$360 compensation (half of his claim) **with no admission of fault**. Motion carried 3-1, with Fox voting no.

MISC: Rich Hamit made a motion, seconded by Jason Florance to go into executive session for 15 minutes to discuss confidential matters with the city attorney not related to elected personnel. Motion carried 4-0; meeting was recessed at 8:27 pm. Mayor Day opened the meeting at 8:39 pm; no action was taken as a result of the closed session.

1999 AUDIT REPORT: Jim Long of Bogner & Long was present to review the finding of the audit of the 1999 financial records of the City of Overbrook. Long said that there were no problems or exceptions. However, he repeated earlier recommendations that the city do more to establish larger cash reserves. After review, Dale Fox made a motion, seconded by Rich Hamit, to accept the audit report for 1999. Motion carried 5-0.

2001 BUDGET PREP: Jim Long presented the council the proposed 2001 budget. He explained that due to an increase in property tax valuation, the proposed budget does not call for any increase in tax dollars levied. Long pointed out that the extra revenue needed for library employee benefits would be possible without actually increasing the tax levy. Mayor Day said that he would like to see the law fund be able to sustain itself for the entire year, but isn't sure how to do that. Chief Ed Harmison agreed that the police department has run out of revenue and budget one to two months before the end of the year. There was discussion about putting all the court revenue into the Law fund instead of the General fund, but the clerk stated that if this is done, then all expenses for the judge, clerk, and city attorney will have to come out of the Law fund instead of the General fund as they presently do. The mayor stated that the Law expenses have increased due to the addition of another full-time officer. Long said that using some sales tax revenue, or increasing the tax dollars are the most obvious choices. The council can increase the levy by adopting an ordinance since the tax lid was removed by the legislature in 1999. Dale Fox stated that he was against this since the residents had recently voted for the sales tax, and the tax necessary to build the new pool. The

council agreed by concensus that they would discuss the options, and let Long know before the end of the week if any changes would be necessary before publication. Chief Harmison asked what the total expenditures were for the police department in 1999. Long answered \$65,786 that was the maximum amount budgeted. However, the total of transfer from the general fund, and actual Law expenses paid out of the General fund was \$29,000.00 Long was thanked for his time.

POOL REPORT: Bob Sisson told the council that Mark and JoEllen Criger are still not satisfied with the pool's water supply. Sisson said that after the pool is closed, a line can be run from the meter on the 4" line over to the existing line. There was discussion about why the high-pressure sinks and stools were installed. This brought up the previous bill from McKee Pools for start-up work. Dale Fox said he had left a message for Bruce McKee about the bill, but hasn't heard from him. The council agreed by concensus to have McKee come to the August meeting to explain the bill. Fox wanted the record to show that while he was upset about the bill, he was very pleased with the pool itself. The council also recommended that Sisson check the water pressure in the bathhouse before a final decision is made regarding any changes in the plumbing.

VEHICLE NUISANCE ORDINANCE: Cheryl Brown told the council that Stephen Jones' opinion of "screening of sufficient size, strength, and density to screen vehicles from public view and prevent ready access to children" would be some kind of fencing. Several councilmembers were in favor of allowing car-covers to be used in place of fencing around the vehicles. Dale Fox made a motion, seconded by Rich Hamit, to amend Ordinance No 168 to state that the notice shall be sent by certified mail only, and also add an approved automotive covering as a means to prevent public viewing and ready access. Motion carried 5-0.

ANTENNA MANAGEMENT: Allowing companies to use our water tower for antenna transmissions was tabled until more information is known.

LOCAL FREEDOM OF INFORMATION OFFICER: Bruce Smith made a motion, seconded by Dale Fox, to adopt Resolution 41 to appoint Cheryl Brown as the Local Freedom of Information Officer for the City of Overbrook. Motion carried 5-0. She will have brochures available to explain the necessary procedures to be followed by the public to obtain certain information.

WATER EMERGENCY PLAN: Dale Fox made a motion, seconded by Rich Hamit, to adopt Ordinance No 227, which defines different categories of emergencies, and procedures for enacting necessary responses. Motion carried 5-0.

EXECUTIVE SESSION: Bruce Smith made a motion, seconded by Wally Thomas, to recess the meeting to discuss matters not related to elected personnel for 15 minutes. Motion carried 5-0. The meeting was opened at 10:05 PM. Bruce Smith made a motion, seconded by Dale Fox, to recess for another 15 minutes to discuss matters not related to elected personnel. Motion carried 5-0. Chief Ed Harmison was asked to stay. Mayor Day opened the meeting at 10:23 PM. Rich Hamit made a motion, seconded by Dale Fox, to recess the meeting at 10:24 PM for further discussion. Motion carried 5-0. The meeting was opened to the public at 10:38 PM. No action was taken as a result of the closed sessions.

LAW REPORT: Chief Ed Harmison reviewed the monthly law report with the council. Harmison and Danner are attending a National Highway Safety Council class on DRIVING UNDER THE INFLUENCE. Harmison asked to be reimbursed the \$20 fee for the class. The council agreed by concensus to pay the \$20 fee. Chief Harmison also told the council that they have been approved to use a grant for the purchase of 2 vests, where we would pay for both and be reimbursed for one some time in September. The initial cost would be \$1209.00, with half to be reimbursed. Harmison explained that vests should be replaced every 5 years, and the ones worn by him and

Dannar are close to that age, but they could be used by reserve officers. Bruce Smith made a motion, seconded by Rich Hamit, to approve the purchase of 2 new vests, with the grant reimbursing the cost of one at a later date. Motion carried 5-0.

MAINTENANCE REPORT: Bob Sisson reported that since the streets are in good shape and the price of re-sealing has increased, he would like to do some extra patching but not re-seal half the streets as usual. The clerk was asked to check on whether or not the money received from the State Highway Fund could be held until the next fiscal year, and if it has to be spent on streets only.

Sisson reported that the "No Fish Stocking" signs have been posted at the city lake. There was some discussion about passing an ordinance regulating fines, etc. for unauthorized persons putting fish in the lake. The matter was tabled until other ordinances can be reviewed.

He said that the new service line to Ruth Bryson's property has been installed.

Sisson said that the library has requested that the front door be replaced with one that has very little glass. Due to age, the double-paned glass has fogged over, and they are concerned that someone might push through the glass. The council agreed not to replace the door as it is still functional at this time.

Bob Sisson explained how the city was going to provide water service to the apartments being built by Mike Fawl. The city will be supplying the extra materials, but Fawl will be reimbursing us for the extra expenses.

LIBRARY BOARD: Dale Fox made a motion, seconded by Bruce Smith, to appoint Scott Averill to the Overbrook Library Board for a 4-year term. Motion carried 5-0.

CLERK'S REPORT: Cheryl Brown reported that Channel 36, the city's community cable channel is up and going. Audio will be available in the future, and Galaxy personnel have said they would provide a radio when this is possible. There is also the possibility that a VCR can be added to the channel if we so wish. Some towns use this to show school functions later.

TREASURER'S REPORT: Max Friesen said he will check with the county treasurer on Thursday to see when the tax levy money is due, and make arrangements to have it mailed to the clerk as he will be gone for 2 weeks.

MAYOR'S REPORT: Mayor Day said that as he is concerned about expenditures for the rest of the year, he would like to recommend the following:

1. Set a limit on spending without approval
2. Not start any new projects
3. Think about large projects that will need addressed in the next year or two.

Bruce Smith made a motion, seconded by Dale Fox, that any purchase in excess of \$100.00 be pre-approved by Mayor Day, or by Bruce Smith in the mayor's absence. Motion carried 5-0.

PRESENTATION: Max Friesen presented a plaque stating "In God We Trust" to be displayed in City Hall. The council and clerk thanked him.

There being no additional business before the council, Dale Fox made a motion to adjourn. Bruce Smith seconded; meeting was adjourned at 11:10 P.M.

Respectfully, Cheryl Brown

APPROVED: 8-9-2000

MINUTES

REGULAR COUNCIL MEETING AUGUST 9, 2000

MEMBERS PRESENT: Dale Fox, Rich Hamit, Jason Florance, Wally Thomas, Bruce Smith. Mayor Glyn Day absent.

OTHERS PRESENT: Mark Congdon, Max Friesen, Everette Dannar, Bob Sisson, Cheryl Brown.

Council President Dale Fox called the August meeting to order at 7:30 PM. The clerk called the roll; there was a quorum.

MINUTES/WARRANTS: Rich Hamit made a motion, seconded by Bruce Smith, to approve the minutes of the July council meeting with changes in describing payment to a claim presented by Bob Ellis. Motion carried 5-0.

Bruce Smith made a motion, seconded by Jason Florance to pay all warrants presented. Motion carried 5-0.

ORDINANCE NO. 228: Bruce Smith moved to adopt Ordinance No 228 which amends Ordinance No 168 dealing with inoperable vehicles. The ordinance defines what is acceptable screening, and who is authorized to approve such screening. It also allows the notices to be sent by certified mail rather than personal delivery. Rich Hamit seconded; the motion carried 5-0.

PAYMENT OF WATER BILL: Mark Congdon came before the council a second time to protest his April water billing for 79,000 gallons usage. He explained that he has checked different amounts of water usage from various sources in his house, and the garden hose, and claims there is no possible way that they could have used 79,000 gallons of water. After Congdon's first appearance before the council, the meter was pulled and tested by an approved firm, and was found to be within acceptable limits. Congdon stated that he is refusing to pay the bill because the council hasn't satisfied his questioning of how he could use that much water with no apparent breaks. Following more discussion, Bruce Smith made a motion, seconded by Wally Thomas, to stand by the decision to uphold the water billing. Motion carried 5-0. Congdon stated that he is still refusing to pay the bill. The council told him that the regular process for non-payment will have to be enforced if the bill remains unpaid. Congdon left the meeting at this point.

8:00 P.M. 2001 BUDGET HEARING: Cheryl Brown explained that even though the expenditures for the police department have been increased, this only allows more to be spent in the event more revenue is available. The 2001 budget does not call for any increase in the mill levy. Bruce Smith made a motion, seconded by Wally Thomas, to adopt the 2001 budget as prepared. Motion carried 5-0.

LAW REPORT: Everett Dannar was present due to Chief Harmison being on vacation. Dannar reviewed the monthly police report, and discussed what the department goals are regarding spending in 2001. Dannar reported that he and Harmison attended a DUI school, and are now nationally certified.

MAINTENANCE REPORT: Bob Sisson reported that the new meters have been installed at Mike Fawl's apartment complex, and Fawl will be billed for any extra costs. Sisson said that he will be ordering more patching material since we may be resealing fewer streets this year. He also said that the school crossing lights will be checked and turned on the Friday before school starts. Sisson said that the pool will be closing the last Sunday in August, and he'll make arrangements to shut it down as soon as possible. Everett Dannar asked about having Maple Street striped in order to enforce laws regarding driving "left of center" and also illegal turns in front of the businesses on Maple Street. Asking the county to do it, or renting a machine was discussed. Sisson and/or Dannar was told to check into the matter.

TREASURER'S REPORT: Max Friesen reported that in addition to low fund balances, he wondered why the Water/Sewer fund expenses were up from usual in relation to revenues. Sisson reported that there were extra expenses due to installing a new line on the Bryson property, installing new services on W. Market and Maple Street, and also repairs on two of the wells.

CLERK'S REPORT: Cheryl Brown reported that due to the absence of two council members and herself for the September meeting, that an ordinance rescheduling the meeting for the third Wednesday be considered. Bruce Smith made a motion, seconded by Rich Hamit, to approve Ordinance No 229 to change the regular council meeting to September 20, 2000. Motion carried 5-0.

Brown also mentioned that a prize for the winner of the Name the City Lake contest needs to be confirmed. Bruce Smith made a motion, seconded by Rich Hamit, to award the winner, or a family member, a 5-year fishing permit. In case of multiple winning entries, the winner will be determined by drawing from those entries. Motion carried 5-0.

MISCELLANEOUS: Max Friesen wanted the council to consider using Special Highway revenue on street re-sealing at least on Maple Street. The clerk reported that the Special Highway money does have to be spent on roads and bridges, but it can be held from one year to the next. The council agreed that Sisson should have Hi-Plains give him an estimate on resealing Maple Street, and also making some improvements on East First Street. Friesen said that he has added 200 tons of gravel to the two new streets, and thinks that it should be close to the base required by the city. He also said that he'll have them bladed as soon as all the gravel is on the streets.

COUNCILMEMBER COMMENTS: Wally Thomas asked if anyone had made contact with Bruce McKee regarding the billing for the pool start-up. Dale Fox said that McKee never answered his message, but that he would try again. The possibility of asking McKee to come to the September meeting was discussed.

Rich Hamit asked if the people who received the "inoperable vehicle" letters will be notified about the changes in the ordinance. Danna said that Chief Harmison will take care of this after the fair. Letters will be sent regarding tree limbs will be sent at that time, also.

MISC: Max Friesen told the council that the Boy Scout leader is wanting ideas for projects for boys working to become Eagle Scouts. The possibility of things at the city lake was discussed.

There being no further business before the council, Rich Hamit made a motion, seconded by Jason Florance, to adjourn. Motion carried 5-0 at 9:05 P.M.

Respectfully submitted,

Cheryl L. Brown

APPROVED:

9-20-2000

MINUTES

REGULAR COUNCIL MEETING SEPTEMBER 20, 2000

MEMBERS PRESENT: Dale Fox, Wally Thomas, Bruce Smith, Rich Hamit.
Mayor Day and Jason Florance absent.

OTHERS PRESENT: Mark & JoEllen Criger, Joyce Dillon, Joann Lemberger,
Carolyn Meerian, Rickie Slechta, JA Cordts, Cliff
O'Bryhim, Ed Harnison, Everette Dannar, Ted Miller,
Max Friesen, Bob Sisson, Cheryl Brown.

In the absence of Mayor Day, Council President Dale Fox called the meeting to order. Roll was called by the clerk; there was a quorum present.

MINUTES/WARRANTS: Rich Hamit made a motion, seconded by Bruce Smith, to approve the minutes of the August meeting as written. Motion carried 4-0. Bruce Smith made a motion, seconded by Wally Thomas to pay the warrants presented. Motion carried 4-0.

PAYMENT OF MEDICAL BILL: Marlene Darr and her stepson were present to ask the city to pay for medical expenses due to her son being hurt at the swimming pool. After hearing the details concerning the incident, Bruce Smith made a motion, seconded by Wally Thomas, to pay the bill of \$226.00 to St. Francis Hospital. Motion carried 4-0.

POOL REPORT: JoEllen Criger gave the council a brief report on the pool activity. She said that everything has been closed down, other than winterizing the plumbing. Mark Criger said that everything is working fine mechanically.

JoEllen told the council that this would be the last year that she'll be managing the pool. She said that she's enjoyed doing it and will miss seeing the kids, but it was too time-consuming for her at this time. The council thanked her for all that she's done, and said that they would welcome her suggestions for a replacement.

ADDITION OF STREET: Joyce Dillon started by thanking the police department for the coverage around the sale barn. She requested that the council re-consider the addition of another street south of First Street in order to handle all the traffic generated by the sale barn. Her suggestion was to make it one-way from the sale barn back to Maple Street. Dillon seemed optimistic about the other property owners being cooperative, but stated that the city will need to help. The council agreed to consider the matter, and Dillon said that she will come to the October meeting, along with some other people who would be involved.

CITIZEN CONCERNS: Carolyn Meerian, acting as spokesperson for several people, expressed their concern about how our town presents itself to visitors. She said that when one drives down main street (Maple), there are holes or depressions in the street, weeds growing in the sidewalks, and dirt in the gutters. The group would like to see things cleaned up. Meerian said she would like to see a yellow line down the middle of the street, and also painted parking stalls. She mentioned that the street going to the

cemetery needs improvement. Meerian asked why haven't any of the streets been paved. She asked what the council would like to see improved. She said that the Betterment and PRIDE committees and business owners do alot, but asked what kind of image is being presented with potholes in the streets, and trash on the sidewalks and curbs. Meerian said that the city has increased the sales tax which makes it hard to compete with Lawrence which has the same amount of sales tax, but has more to offer. She said that we need to promote our town, and shop here. Rickie Slechta said that the debris in the streets has been discussed meeting after meeting, with no changes being made, so she has since quit cleaning the area in front of her business. Meerian asked if there is a possibility of painting a middle-line and parking slots on the main streets. The council agreed that they would like to see improvements made, but there isn't extra revenue for extra projects at this time. Meerian asked why there is a shortage of money. Bruce Smith said that building the city lake was part of the reason. When asked what the cost was to the city, the clerk replied that approximately \$80,000.00 had been spent, with \$50,000.00 reimbursement from the grants. Meerian asked if this money could have been spent on the streets. Sisson said that we are waiting on Hi Plains to get here, and that work will be done on the street going to the cemetery, and also on several blocks of Maple south of Hwy 56. The council stated that the revenue from the state has to be spent on streets, but the extra work will eliminate some of the other streets being re-sealed. Sisson said that we don't have the equipment to do any painting on the streets that would look good, but he's checking with the county to see if they can do it. He also said that he's planning to do some street-patching as soon as he knows what the other street work is going to cost. Sisson also said that only about a third of the streets are re-sealed in any given year, but only the special work will probably be done this year due to higher oil prices. Cliff O'Bryhim said he had heard that no street work was planned for this year, and he was relieved to hear differently. The council agreed to check into having a line painted in the center of Maple, and also parking spaces as soon as the rest of the street work is done.

Chief Harmison stated that an active Chamber of Commerce, and more business people serving on the council would be helpful in the overall promotion of the town. Cliff O'Bryhim said he knows of some people that would be willing to run for council if they were asked. The clerk said that the deadline for filing is January 5, 2001, the cost is \$5.00, and there will be 3 positions on the ballot-one of which is mayor.

Meerian thanked the council for listening to their concerns.

NAME THE LAKE: Dale Fox and Ed Harmison said that they would have to let the clerk know who the contest winner was, but that the name is "Lake Friesen".

WATER BILL DISPUTE: The clerk told the council that an error had been discovered regarding the readings for Mark Congdon's water bill, and the matter has been resolved. Dale Fox said that while he realizes this kind of error can happen, he hopes that similar situations are checked more carefully in the future. Fox also wanted to discuss what happened when the error was discovered after the service had been disconnected. Sisson stated that he had said that he wasn't going to reconnect the service until regular business hours since the Congdon's had been given ample notice. Fox said he agreed with that, but because it was a mistake on the city's part, that the service should have been reconnected, regardless of the time. Sisson said that he was partly to blame for Bob

Call's refusing to re-connect the service because of what he had said at the time it was disconnected. Dale Fox asked Sisson to explain to Call that when Sisson is unavailable, the mayor, president of the council, or whoever is in charge does have the authority to expect his cooperation regarding such matters. Sisson said he would talk to Call.

LAW REPORT: Chief Ed Harmison reviewed his written report for the previous month. This report is available for public inspection at City Hall upon request. Chief Harmison stated that fair coverage resulted in an additional \$1237 payroll, but this is down by \$663 due to reserves (non-paid personnel) including Ted Miller, Terry Hollingsworth, Terry Ralston, Gary Hoffsonmer, and Frank Kent. Harmison also reported that he is working on a \$10,000.00 grant, of which \$5,000.00 can be used for overtime pay. Rich Hamit made a motion, seconded by Bruce Smith, to go into executive session for 15 minutes to discuss matters not related to elected personnel. Motion carried 4-0; meeting was recessed. Dale Fox called the meeting back to order. Bruce Smith made a motion, seconded by Rich Hamit, to approve paying Ted Miller while he attends the police part-time academy for two weeks. Motion carried 4-0.

MAINTENANCE REPORT: Bob Sisson reported that Leonard Jirek would like to have electricity at Lake Friesen before cold weather. The city can't request service on the property until the land has officially been deeded to the city. Max Friesen explained that there has been a delay due to where the 100' easement was staked. The council agreed to check with King's Engineering as to exactly where the stakes should be located.

Sisson reported that repairs have been done on the east lift station. He told the council that the last of the parts have been used for this repair, so future problems will require ordering a new pump, or parts.

He said that several water leaks have been repaired in the past month.

Sisson said that someone from HiPlains is supposed to be here soon, and the work should be done as soon as possible.

ALCOHOLIC LIQUOR LICENSE: Bruce Smith made a motion, seconded by Wally Thomas, to approve the alcoholic liquor license for Conrad's Bar & Grill for the year as stated on their state license. Motion carried 4-0.

TREASURER'S REPORT: Max Friesen stated that he was grateful for the sales tax revenue. He is concerned about how low the balances are, and stated that we will need to be careful the rest of the year.

There being no additional business before the council, Bruce Smith made a motion, seconded by Rich Hamit, to adjourn. Motion carried 4-0; meeting was adjourned at 9:45 P.M.

Respectfully submitted,
Cheryl L. Brown, City Clerk

APPROVED: 0-11-2000

MINUTES**COUNCIL MEETING****OCTOBER 11, 2000****MEMBERS PRESENT:**

Wally Thomas, Jason Florance, Bruce Smith,
Rich Hamit, Mayor Glyn Day. Dale Fox absent.

OTHERS PRESENT:

Marian Massoth, Max Friesen, Bob Sisson, Everette
Dannar, Cheryl Brown.

The regular council meeting was called to order by Mayor Day at 7:30 P.M. The roll was called by the clerk; there was a quorum present.

MINUTES/WARRANTS: Rich Hamit made a motion, seconded by Bruce Smith, to approve the minutes of the September, 2000 council meeting as written. Motion carried 4-0. Bruce Smith made a motion, seconded by Jason Florance, to pay all warrants presented. Motion carried 4-0.

STREET MARKING: The subject of marking parking spaces on Maple Street was discussed. Bob Sisson reported that the striping on Hwy 56 by the high school was done by a company from Emporia. Mayor Day reminded the council that determining the number of handicap parking spaces, and the location of these spaces could be complicated. The council agreed by concensus to table the matter indefinitely. Painting a yellow line down the center of Maple Street was discussed. The council agreed by concensus to consider not accepting the Connecting Links agreement with the county next year which would require maintenance be done by the county, including painting a center line.

LAGOON STUDY: Marian Massoth of King & Associates Engineering was present to report on the lagoon study progress. Massoth said that EPA hasn't approved all of the water quality standards requested by KDHE as yet. Mayor Day stated that KDHE has had a good record for working with small cities in the past, but this could change. Following discussion of current levels, the council agreed to Massoth's recommendation of measuring sludge depths, and having them sampled for heavy metals and nutrients, such as nitrogen as required by KDHE. QWAL labs can do this sampling for \$115 per sample. The council agreed by concensus to contact the Kansas Rural Water Association for their help in getting the measurements, and also the analysis if possible. There was also discussion regarding having KRWA do smoke-testing to point out problem areas in the city sewer system, including individual service hook-ups. Massoth was told to proceed with the report, and also to keep in contact with the state.

LAW REPORT: Officer Everette Dannar was present to review the monthly police report with the council in Chief Harmison's absence.

Dannar told the council that there are some mechanical problems with the 1996 patrolcar, some loud creaking noises coming from the front end. They talked to Laird Noller and were told it could cost approximately \$1000 to replace the ball joints, which is most likely the problem. The council told Dannar to take the car to one of the local shops before taking it to Topeka.

Dannar wanted the council to know that the new vests are very good, and much appreciated.

MAINTENANCE REPORT: Bob Sisson reported that Jones Park has been winterized, and everything at the pool is done, except for the pool itself. Sisson said that HI Plains was here today, and did the requested work on E. First Street going to the cemetery, and also the patching and double-seal on part of Maple Street.

Sisson said that he has installed a new chlorine injector for the wells.

Enough parts were salvaged to get the second pump back into service at the east lift station.

Sisson reported that even though the water level is very low at Lake Friesen, the fish seem to be surviving. He's told Leonard Jirek to hold off on adding more fish until we get some good rains.

He told the council that he has used the backhoe to help some people remove sidewalks. The city won't do any landscaping, but can help people break up and haul old sidewalks when time permits.

TREASURER'S REPORT: Max Friesen reported that due to very low fund balances, we need to be very careful spending the rest of the year.

CLERK'S REPORT: Cheryl Brown told the council that Bob Call's salary for cleaning the library will be done through the city from now on to keep the library's worker's compensation insurance rates from increasing.

Brown told the council that she is waiting on information from the county treasurer regarding the tax revenue from the Co-op, and how their bankruptcy may affect the revenue. Joann Hamilton said she would send the requested information, but that whether or not the Co-op pays their 2000 taxes will depend on the judge's ruling.

COUNCILMEMBER COMMENTS: Rich Hamit said that since several people came to the last meeting concerned about the appearance of Maple Street, he wondered if any comments have been made regarding the "bench" that's been sitting in front of one of the businesses for several months. The clerk said she's heard comments, but nothing that she would label as a complaint.

Hamit also said that he enjoyed the article about Mayor Day in the Topeka paper this past weekend. Day said that he was disappointed that more of what he said about his satisfaction with the governing body, staff, and town in general wasn't in the article.

MISC COMMENTS: Bob Sisson wanted the record to reflect how upset he was to find out that a woman (unwilling to give her name) had called HI Plains Sand, Co shortly after the last council meeting to verify what Sisson and the council had said at the meeting regarding what street work is planned, and when it was scheduled to be done. Sisson said that the woman making the phone call was the same as calling the council and himself liars, and was upset.

MAYOR'S REPORT: Mayor Day said that he's noticed an increase in the number of complaints about dirty or rusty water lately. Bruce Smith said that his water district provides people with a product to help remove rust as a short-term solution. Brown said that she has sent people to the store to get rust remover and put it on the city's bill. Smith said that what they provide also does a pretty good job on clothes even after they've been dried in a dryer. The mayor asked Smith to give the clerk the name and supplier of what he uses.

Bruce Smith made a motion, seconded by Jason Florance, to adjourn the meeting as all business had been conducted. Motion carried 4-0. Meeting was adjourned at 8:55 P.M.

Respectfully submitted,

Cheryl L. Brown, City Clerk

APPROVED: [Signature]

MINUTES

REGULAR COUNCIL MEETING NOVEMBER 8, 2000

MEMBERS PRESENT: Bruce Smith, Rich Hamit, Jason Florance, Mayor Glyn Day. Wally Thomas and Dale Fox absent.

OTHERS PRESENT: Paul & Chris McCartney, Pat Martin, Rickie Slechta, Vic Robbins, Marian Massoth, Jeff Good, Max Priesen, Bob Sisson, Ed Harmison, Cheryl Brown.

The regular Overbrook council meeting was called to order by Mayor Day at 7:30 P.M. It was determined that a quorum was present after roll call.

MINUTES/WARRANTS: Bruce Smith made a motion, seconded by Jason Florance, to approve the minutes of the October council meeting. Motion carried 3-0.

Bruce Smith made a motion, seconded by Rich Hamit, to pay all warrants presented. Motion carried 3-0.

CONCERNED CITIZENS: Paul and Chris McCartney were present to inquire if the city has long-term plans regarding street improvements and maintenance, and also water supply and quality. Mayor Day and Bob Sisson explained that streets are maintained using monies received from the state, and that the type and amount of maintenance depends on the funds. They also pointed out that due to higher oil prices, and extra work needed in several parts of town, fewer streets will be resealed this year.

The McCartney's stated that they felt people would be more willing to pay extra taxes if they could see what a ten or fifteen year plan would produce.

The mayor stated that while he agreed, at this time the city is facing possible improvements to the wastewater lagoons, and the council has been reluctant to designate funds for any other major projects.

Pat Martin was present to talk about the on-going problem with rust in the water which has a serious effect on their laundromat business. She stated that the rust remover given to her by the clerk helped, but one bottle doesn't last very long. Mayor Day told her that the city has been in contact with Sweetwater Technologies and Aqua-Mag, two companies recommended by the Kansas Rural Water Association, that have a process that introduces a chemical into the water system that binds with the iron in the water, and also coats the insides of the pipes. The mayor said he is hopeful that information regarding the feasibility of the city installing the system, and cost estimates will be available at the December meeting.

Paul McCartney questioned constantly repairing the same water lines after breaks rather than replacing larger sections of water line over a period of time. There was discussion about the expense involved with replacing over 6 miles of water line, even over several years. Sisson also stated that even new water lines can break under certain circumstances. McCartney said that he has seen the same spot dug up and fixed repeatedly, and thinks that replacing the line would be

cheaper in the long run, considering the damage done to the street with each repair.

Mayor Day told the McCartney's that at this time, the city has no long-term written policy regarding major upgrades to streets or water other than the earlier referenced rust removal issue. Bruce Smith stated that without raising the tax levy, it's necessary to take funding away from something in order to increase money in other areas. McCartney suggested that if the residents are informed in advance about what the city council wants to do in the next five years, that they would be more willing to pay for improvements.

VEHICLE CONCERNS: Jeff Good was present to discuss the number of vehicles presently on his property. Chief Harrison had previously notified Good of violations, and also sent him a copy of the ordinance specifying what kind of covering is acceptable. Good told the council about the conditions of his cars and motorcycles, and in which stage of repair they are at this time. After discussion, the council recommended that a time limit be given to Good for compliance. Bruce Smith made a motion, seconded by Rich Hamit, to allow 30 days, or until December 8, 2000, to comply. Motion carried 3-0.

LAGOON STUDY: Vic Robbins and Marian Massoth were present to review their findings as of this date regarding the situation of the wastewater lagoon. In addition to visual inspection, sludge measurements have been taken in cooperation with Kansas Rural Water Association. Considering their best estimates of the current wastewater flow, measurements of lagoon size, and the KRWA sludge testing, the result is a 90-day retention time. Originally it was designed and approved (by KDHE) for a 120-day retention period. KDHE requirements were discussed. Robbins stated that even using conservative equations for the requirements for a 90-day period, permit requirements should be met. Robbins thinks that high algae content in the final cell is contributing to higher than allowed readings, but has some suggestions for short-term actions that should help meet permit levels.

Robbins pointed out the following things to consider:

1. Letter from KDHE telling us that we have to do something to comply with levels on permit
2. New water quality standards coming from KDHE by way of the EPA--this may be several months from now. The state has extended the time limit by 6 months so that new requirements can be incorporated into any improvements.

Robbins said one problem may be the transferring of the highest algae concentration through the surface transfer pipes that were installed several years ago. Bruce Smith said that these pipes were put in to help move the water through the cells when there is increased rainfall, and not to completely replace the sub-surface pipes. Robbins suggested some kind of a "turndown" on the surface pipes be built that would make sure the water actually comes in below the surface.

Robbins then brought up concerns about the stream past the lagoons. He thinks that the high algae concentration escaping the lagoons is causing problems downstream. He doesn't feel that this is toxic, but it could affect the quality of the water in regards to supporting aquatic life. He hasn't done any specific tests, but said that the most recent ammonia test was very low. Robbins said he would be more inclined to think that any toxicity problems might be run-off from the co-op plant. Robbins also suggested the city consider creating a "wetland" area, but will have more data concerning that at a later time.

Robbins did say that sludge levels have not increased all that much since 1995. He recommended cleaning just the areas that show an increased level, rather than whole cells.

After discussion about other problems in the sewer system, Robbins told the council that Kansas Rural Water could do a "smoke test" on the whole town for approximately \$500. This would point out problems in the manholes, main lines, and service connections. Bruce Smith made a motion, seconded by Rich Hamit, to approve doing a smoke test on the city's sewer system, in coordination with KRWA to pinpoint specific problems. Motion carried 3-0. Ideas for notifying residents about how and when the smoke test is done were discussed. The council agreed by concensus to have King Engineering and Bob Sisson do manual inspection of some of the manholes.

Rickie Slechta asked how any toxicity from the lagoons would be identified since that has been a concern of people living downstream. Robbins said several things could possibly cause problems besides the lagoons, such as large amounts of dumped spoiled grain, and runoff from some of the surrounding businesses. He said that tests such as bioassays could be done. Robbins said that if the landowners are concerned, they could contact the Kansas Dept of Health & Environment to do some testing. He wasn't sure who would be responsible for the expense.

LAW REPORT: Chief Ed Harnison reviewed the written report for the council. Harnison asked the council to consider an ordinance prohibiting fishing and hunting at the city lake. Mayor Day said that we have been relying on Leonard Jirek to inform us as to when things need to be done, but will check with him regarding posting signs or passing ordinances.

Chief Harnison recommended that the speed limit on West First Street from Maple to the salebarn be changed to 20 m.p.h. as it is a business district. Rich Hamit made a motion, seconded by Jason Florance, to enact a 20 m.p.h. speed limit west on First Street from Maple Street to the city limits. Motion carried 3-0.

Harnison reported that the 1996 Ford has been repaired for \$328 instead of the possible \$1000.

Chief Harnison asked that the school crossing signs on Hwy 56 be replaced, possibly using the neon green color. He also said that they might be more visible if there is some kind of a background. Bob Sisson was asked to check into the matter.

Harrison told the council that he and Officer Dannar will be going to St. Joseph, Mo. Thursday to interview an inmate in the jail regarding the NAPA and Overbrook Lumber robberies.

Cheryl Brown told the council that it's almost time for Harrison and Dannar to enroll in KPERs, but they would like to join the Police and Fireman's System. This would mean that the city has to apply for enrollment, and since this can only be done on January 1st of each year, the city needs to do this for membership to begin January 1, 2002. Rich Hamit made a motion, seconded by Bruce Smith, to apply for affiliation to the Kansas Police and Fireman's Retirement System. Motion carried 3-0. The clerk will have the resolution at a future meeting.

Chief Harrison asked approval for the purchase of shirts for his department as Christmas presents at a cost of approximately \$16.00 per shirt. The council agreed by concensus.

MAINTENANCE REPORT: Bob Sisson told the council that the re-sealing and repair work on Maple Street will be re-done by Ili Plains Sands, as soon as weather permits. The work done on E. First Street seems to be satisfactory.

He said that Leonard Jirek is wanting the city to get electricity supplied to the lake before the weather gets too cold. The fish seems to be doing okay at this time. The clerk and Sisson will check with KPL regarding this matter.

Sisson said that the pool has been winterized, and thinks that after watching McKee's workers this time, the city can do it from now on.

He said that he had to buy another chlorinator injector. For some reason, these have to be replaced fairly often. KRWA looked it over, and thinks we may have to consider changing systems in the future.

TREASURER'S REPORT: Max Friesen said he was concerned about some of the funds having negative balances. The extra expenses for the lake has taken alot from the general fund which usually is able to cover the negative balances in the law and pool fund. The only fund which has a good surplus is the highway fund, and even the water/sewer fund is barely holding even. Mayor Day said that for the purpose of upgrading the water system, we may have to consider raising rates in the near future.

CLERK'S REPORT: Cheryl Brown asked permission to take a vacation day on the Friday after Thanksgiving which would mean closing the office. The council agreed by concensus.

The clerk pointed out the pictures and articles in the Kansas Government Journal about the silhouettes located east of town. Mayor Day said that the Overbrook PRIDE was one of 17 towns to be recognized this past year. Pat Martin said that the display is even on the Internet.

COUNCILMEMBER COMMENTS: Bruce Smith said that someone asked him about what share of the improvements on E. First Street that Max Friesen

agreed to pay when the land was annexed. The clerk was asked to have the records available for the next meeting.

Smith also asked if we have more information about how the Co-op's bankruptcy will affect the city's tax revenue. The clerk said that unless the judge rules that they don't have to pay taxes, nothing should change for this year.

MAYOR'S REPORT: Mayor Day told the council that he is not planning to run for re-election in April, and wants the council to think about people who might consider running. Mayor and two council positions (Fox and Thomas) will be open for election.

There being no further business before the council, Bruce Smith made a motion, seconded by Jason Florance, to adjourn. Motion carried 3-0; meeting was adjourned at 10:05 P.M.

Submitted by,

Cheryl L. Brown
City Clerk

APPROVED: 12-13-2000

MINUTES

REGULAR COUNCIL MEETING

DECEMBER 13, 2000

MEMBERS PRESENT: Bruce Smith, Rich Hamit, Jason Florance, Mayor
Glyn Day, Dale Fox, Wally Thomas absent.

OTHERS PRESENT: Pat Martin, Cindy & Rick Keefover, Jim Waller, Ed
Harrison, Everette Danner, Max Friesen, Bob Call,
Cheryl Brown.

The regular December council meeting was called to order at 7:30 PM by Mayor Day. Roll was called by the clerk which affirmed the presence of a quorum.

MINUTES/WARRANTS: Bruce Smith made a motion, seconded by Jason Florance, to approve the minutes of the November meeting with changes requested by the mayor in reference to the possibility of raising water/sewer rates. Motion carried 3-0.

Jason Florance made a motion, seconded by Bruce Smith, to pay all warrants presented. Motion carried 3-0.

STREET LIGHT ADDITIONS: Bruce Smith made a motion, seconded by Rich Hamit, to pass Resolution No 43 requesting the addition of a street light on W. First Street in the vicinity of Davis Meats. Motion carried 3-0.

Bruce Smith made a motion, seconded by Rich Hamit, to pass Resolution No. 44 that requests the installation of a street light as a power source for Friesen Lake. The clerk explained that Western Resources requires that the road leading from Hwy 56 to the lake have an actual name. Smith amended his motion to include naming the street "Lakeshore Lane" for this purpose, seconded again by Rich Hamit. Motion carried 3-0.

SPEED LIMIT CHANGE: Jason Florance made a motion, seconded by Rich Hamit, to adopt Ordinance No 230 which changes the speed limit on W. First Street from Maple Avenue to the city limits from 30 m.p.h. to 20 m.p.h. Motion carried 3-0.

KPERS CHANGE: Bruce Smith made a motion, seconded by Jason Florance, to pass Resolution No 45 which is necessary for the city to affiliate with the Kansas Police & Firemen Retirement System in January, 2002. This will require that present and future police officers eligible for retirement benefits will support KPERS. Motion carried.

2001 CEREAL MALT BEVERAGE LICENSES/GAME MACHINE LICENSES: Bruce Smith made a motion, seconded by Jason Florance, to renew Cereal Malt Beverage licenses and game machine licenses for the following:

Package sales only O'Brylum's Thriftway
 Casey's General Stores
Package sales and consumption on the premises The Patch
Video games, pool tables, and jukeboxes The Patch
 Conrad's Bar & Grill

Motion carried 3-0.

LAW REPORT: Chief Ed Harrison reviewed his written report for the council. He also stated that he should be hearing something about the 2001 Law Grant soon. The funds from the vest grant have been received.

Chief Harrison said that Rich Hamit gave him a book on school-crossing signs, but he is still working on getting that situation up to date. The clerk said that Bob Sisson had ordered some of the signs, and that they just came in on Tuesday.

Harrison asked the council how they wanted the Jeff Good case handled. Good has put some kind of covering around his carport, but still has three vehicles sitting outside the carport that are not in compliance with the ordinance. The council agreed

by consensus that Harmison should follow the ordinance regarding how to issue the citation.

Chief Harmison reported the number of cases that have happened since the first of the month, and that juveniles are involved in several of them. Mayor Day asked if the County Attorney is still unwilling to prosecute these cases. Chief Harmison stated that the new County Attorney will take office in January, and while he may be more stringent, he may still be limited in how he can deal with juveniles.

Cindy Keefover, owner of From the Heart, was present to express her situation. The business was burglarized and vandalized the first weekend in December with the damages being in excess of \$10,000.00. She has been contacted by the school district social worker regarding community service for one of the offenders. The social worker was completely unaware of the extent of the damage done by the two juveniles. Keefover understands that there are limits as to what can be done by our local law officers because of the age factor, but feels that something needs to be done to prevent this from happening repeatedly. At this point, the only way to change things is through the legislature.

MISC: Pat Martin invited everyone present to her open house on December 17th. Several people stated they are enjoying the Christmas lights at the Martin house.

MAINTENANCE REPORT: Bob Call was present to report to the council in the absence of Bob Sisson. Call stated that the repairs and resealing has been done on Maple, and appears to be more acceptable.

Call said that the smoke test for sewer problems has been put on hold until the weather is more suitable.

He said that Diane Patton was here and after inspecting the wells and related information, feels that the AquaMag system can be installed to help reduce the iron in our well water, but we haven't received all the estimates from the companies that would do the actual installation and sell the chemicals. There was discussion about getting things set up, and the possible cost of the chemicals per year. The matter was tabled until the January meeting when all the costs can be reviewed.

Mayor Day asked the clerk to check with some of the surrounding towns about water rates for comparison to be taken into consideration when discussing installing the treatment system.

Bruce Smith asked if maintenance could remove some of the larger snow piles by the senior housing.

Mayor Day told the council that he had received a phone call from Paul McCartney complaining that the snow hadn't been bladed on his street. The clerk reported that Sisson told her that he couldn't get through that street due to cars being parked on the street. Sisson said that he intends to try later this evening. Jimmy Waller arrived at this time to also ask about snow removal by O'Bryhim's mobile home court. Mayor Day said that Sisson will be out again later this evening. Waller said that part of the problem is the ice that's underneath the snow. The mayor asked that people try and keep vehicles off the streets as much as possible during ice and snow storms.

TREASURER'S REPORT: Max Friesen was unable to report as the clerk had difficulties with the accounting program, and was unable to reach anyone for technical help. The clerk asked if the council wanted to pay the full bill from Hi Plains Sands, or just the first half as usual. The council agreed by consensus to pay half now and the balance in January.

CLERK'S REPORT: Cheryl Brown asked the council if they would agree to allow employees to carry more than half of their unused vacation this one time due to a possible year-end low cash flow. The employees are willing to carry their vacation time and not be paid for half of the unused hours as is stated in the personnel policy. There

may not be a problem at the end of the month, but Brown wants the employees to be assured that they won't lose vacation time. Bruce Smith made a motion to allow the unused vacation to be carried over into the next year, to be dispersed either in payment or vacation hours as soon as possible. Jason Florance seconded; motion carried 3-0.

MISC: Rich Hamit made a motion, seconded by Bruce Smith, to approve a \$20.00 bonus for the following employees: Bob Sisson, Bob Call, Cheryl Brown, Ed Harrison, Everette Danner, Terry Hollingsworth, Terry Ralston, Randy Harrison, Bill Warrington, Gary Hoffsommer, and Ted Miller. Motion carried 3-0.

Rich Hamit said that he has some information about a paint striping machine that he will discuss with Bob Sisson. Hamit also informed the council that there's a possibility that P.R.I.D.E. may buy the empty lot on the corner of Maple and Santa Fe Trail to be used as a park. They have been talking with the owner, but nothing has been finalized.

MAYOR'S REPORT: Mayor Day commended all those involved with snow removal. He also reminded everyone that the deadline for filing for council or mayor is January 22, 2001. The clerk said that candidates must be a registered voter who resides within the city limits. The mayor also thanked the city employees for holding down expenses the past several months.

PETITION TO VACATE: Bruce Smith made a motion, seconded by Jason Florance, to accept the petition to vacate the plat of Meadowbrook I Addition as requested by the property owner, Max Friesen. Motion carried 3-0. This is being done to simplify Friesen's deeding the lake property to the city.

There being no further business before the council, Bruce Smith made a motion to adjourn. Jason Florance seconded; meeting was adjourned at 9:08 P.M by a vote of 3-0.

Submitted by

Cheryl L. Brown
City Clerk

APPROVED: 1-10-2001