

**MINUTES
COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET
March 14, 2018**

<p>CALL TO ORDER, ROLL CALL: (A)</p>	<p>Mayor Jon Brady called the March 14, 2018 Council Meeting to order at 7:00 p.m. in Overbrook City Hall, 401 Maple, Overbrook, Kansas. Mayor Jon Brady – present Council Members: Carol Baughman - present Joanne Allen - present Tammy Metzger- present David Penrod - present Cheryl Miller - present Others present: Jim Koger Terry Hollingsworth Dan Gamblin Cathy Sowers</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: agenda reviewed Motion: Move to approve the agenda as written Moved: Tammy Metzger, Carol Baughman Motion carried (5-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes- 2/14/18 Regular Council Meeting Minutes 2/23/18 Work Session Notes C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report P&Z minutes C.5. Zoning Administrator Report C.6. Housing Authority Board Report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report C.10. Law Department/Animal Control Report C.11. Code Compliance Report C.12. Maintenance Department Report C.13. City Clerk Report C.14. OPR Director Report C.15 April Fair Housing Month C.16 Review for approval dates requested by Gregory Rickel for outdoor ministries at the Rotary Shelter at Jones Park Discussion: Consent agenda Motion: Move to approve the Consent Agenda as written Moved: Carol Baughman, Tammy Metzger Motion Carried (5-0)</p>

SPECIAL REPORTS: (D)	No special reports
PUBLIC COMMENTS (E)	Welcomed Tammy Schlingmann, Osage County Herald Chronicle reporter
UTILITY BILLING ACCOUNT HEARINGS (F)	Discussion: Utility Billing Hearings Report - Past Due Payment Plans presented: Account #269700 Account #270500 Account #286000 Motion: Move to approve the payment plans as written Moved: Tammy Metzger, Carol Baughman Motion carried (5-0)
COUNCIL ACTION/DISCUSSION ITEMS: TREASURER (G.1)	Discussion: Treasurer Report Motion: Move to approve the Treasurer Report Moved: Carol Baughman, David Penrod Motion Carried: (5-0)
COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE: KDOT REQUEST RECONFIGURATION OF SCHOOL CROSSING LIGHTS (G.2.A)	Discussion: 3 bulbs too closely resemble a stoplight, while waiting for new lights we will reconfigure the old ones. Motion: Replace 4 lights the same size we have now at an approximate cost of \$2,800.00-\$3,200.00 Moved: David Penrod, Joanne Allen Motion Carried (5-0) Discussion: Crosswalk on Highway 56 – TEAP study
COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE: POSSIBLE POOL SKIMMER LEAK (G.2.B)	Discussion: Possible pool skimmer leak: obtain a recommendation from Bruce McKee and one other company; Speaker wires;
COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE: WELL DISCUSSION (G.2.C)	Discussion: Kramer Preliminary Engineering Report, condition of our wells and buildings, safety of chlorine building, fencing, ask Kramer Engineering to attend the April work session. Motion: move to fix up the well houses Moved: Carol Baughman, Joanne Allen Motion Carried (5-0)

<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION: APPLICATIONS FOR POOL MANAGER (G.3.A)</p>	<p>Discussion: Pool Manager position</p> <p>Motion: I move that the city council recess into executive session to review applications for pool manager. The justification of such motion is for the non-elected personnel matter exception, K.S.A. 75-4219(b)(1). The open meeting will resume in the council room at 8:20pm. Attending: Council Members and Mayor</p> <p>Moved: Tammy Metzger, Carol Baughman Motion Carried (5-0)</p> <p>Council returned to open session at 8:20pm. No decisions were made or actions were taken.</p> <p>Motion: Based on the committee’s recommendation, I move to hire Ann Fawl as pool manager at \$12.00 per hour. Moved: David Penrod, Tammy Metzger Motion Carried (5-0)</p>
<p>Break</p>	<p>8:25 pm -8:32 pm</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION: DEPARTMENTAL STRUCTURE CONVERSATION INCLUDING 2ND FT OFFICER AND PUBLIC WORKS SUPERVISOR (G.3.B)</p>	<p>Motion: I move that the city council recess into executive session to discuss non-elected personnel: Second full time police officer and public works supervisor. The justification of such motion is for the non-elected personnel matter exception K.S.A. 75-4219(b)(1) The open meeting will resume in the council room at 8:48 pm</p> <p>Moved:Joanne Allen, David Penrod Motion Carried (5-0)</p> <p>Returned to open meeting at 8:48 pm, requesting an additional 15 minutes of discussion in Executive Session</p> <p>Returned to open meeting at 9:03 pm. No actions were taken or decisions made.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ZONING (G.4)</p>	<p>Discussion: update regarding fencing at 311 Cedar</p>
<p>UNFINISHED BUSINESS: CODIFICATION UPDATE (H.1)</p>	<p>Discussion: Codification</p>

UNFINISHED BUSINESS: SURVEYING DISCUSSION (H.2)	Discussion: Survey on First street; Casey's easement: look into the cost of condemnation of property.
UNFINISHED BUSINESS: OLD GYM DISCUSSION (H.3)	Discussion: Darin Jones' interest in doing something with the Old Gym for the theater: work with the Maintenance Department, permission granted to clean; Boards on windows in process; Housing Authority will clean up supplies they have stored there.
UNFINISHED BUSINESS: BOARD MEMBER APPOINTMENTS: OHA, OPR (H.4)	Discussion: Two people are interested in serving on the OPR board. No information on the OHA board opening. In April will have two library board positions open.
OTHER UNFINISHED BUSINESS (H.5)	No discussion.
NEW BUSINESS: EMC RENEWAL (I.1)	Discussion: EMC renewal due April 1 st . Motion: move to approve the EMC proposal with pending changes Moved: David Penrod, Joanne Allen Motion Carried (5-0)
NEW BUSINESS: BCBS RENEWAL (I.2)	Discussion: Cost raise of 17%, renews May 1 st , will compare to other plans
NEW BUSINESS: OTHER NEW BUSINESS (I.3)	Discussion: Committee formed for Departmental Restructuring: Cheryl Miller , Joanne Allen, Jim Koger, and Jon Brady
COUNCIL MEMBER COMMENTS: (J)	Cheryl Miller: focus groups, Shepard's brick building;
MAYOR'S COMMENTS: (K)	Trimming of trees at Kevin Gloss's
ADJOURNMENT: (L)	Mayor Jon Brady called for a motion to adjourn. Motion: Move to adjourn at 9:40 pm Moved: Tammy, David Motion carried (5-0)
Respectfully submitted, LaVerna Gray: Overbrook Assistant City Clerk APPROVED 4/11/2018	