

**Council Meeting
City of Overbrook
Overbrook City Hall
September 14, 2022
6:00 pm**

<p>A. Call to order Roll call</p>	<p>Mayor Jon Brady called the meeting/Budget Hearing to order at 6:05 Mayor Jon Brady - present Council Members: Carol Baughman – arrived@6:09 Cheryl Miller – present John Fairchild – absent Caitlin Curtis – present Angela Mordecai – present We have a quorum. Others present: Jim Koger, Becky Coltrane, Aaron Traphagan, Eric Carlson, Kyle Michael</p>
<p>B. 2023 RNR and Budget Hearing</p>	<p>Discussion: Does Public have any comment? Council Comment? Motion: I motion to approve the 2023 Budget Cheryl, Angela Passed (4-0) Motion: I motion to adjourn public hearing Cheryl, Angela Passed (4-0)</p>
<p>C. Approval Agenda</p>	<p>Add J.4 Printing of Growth Committee flyers Add H.4e Executive Session</p>

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	<p>Motion: I motion to approve agenda as amended Angela, Cheryl Passed (4-0)</p>
<p>D. Consent Agenda D.1 to D. 14</p>	<p>Discussion: Motion: I motion to approve the consent agenda. Cheryl, Carol Passed (4-0)</p>
<p>E. Kramer Water Distribution Project</p>	<p>Discussion: Ben Kramer to review the pay requests, and statements.</p> <p>Motion: I motion to pay the pay requests as presented. Cheryl, Angela Passes (4-0)</p> <p>Discussion and explanation of pigging and flushing the lines. How they do pressure testing. Disinfecting the lines and testing the water. Review of the tentative schedule for completion of the whole project, looking at possibility of Thanksgiving. Discussion on who is paying the Engineering Firm with the extension of the project. Who is paying for additional costs?</p> <p>CBDG Extension: Motion: I make a motion to have the mayor authorize CBDG extension.</p> <p>Carol, Cait Passed (4-0)</p>
<p>F. Public Comments</p>	<p>Kyle Michael's water issues project. Ralph (Contractor) will start project on Monday 9/19/2022. Questions about why we haven't kept Kyle in the loop of the progress moving forward? He's Frustrated. Aaron is going to attempt to coordinate a meeting with Ralph (the contractor), Kyle and Mr. Graham for Friday 9/16/2022</p>
<p>G. Utility Bill Hearings</p>	<p>Motion: I motion to approve the utility hearings. Cheryl, Angela Passed (4-0)</p>

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<p>H. Council Action Items/Discussion Items</p>	
<p>H.1 Treasurer Report</p>	<p>Sue Absent. Jim put together report. CPA hired to help us work some issues out.</p> <p>Jim reviewed some line items. We are working on a lot of items to fix.</p> <p>We will bring the treasurers report back to review next month.</p> <p>No action taken.</p>
<p>H.2 Police Department a. Storm Siren Location</p>	<p>Both locations are good. Sirens will overlap county sirens. Location by the water tower is a better location.</p> <p>Erick Carlson presented new Police Department Pay Matrix (see attachment, added to Dropbox in council packet)</p> <p>Motion: I make a motion to approve the pay matrix. Cait, Angela</p> <p>Discussion: Maintenance is working on new matrix as well.</p> <p>Passed (4-0)</p> <p>Mayor called for a Break at 7:45pm Back in session @ 7:57pm</p> <p>Eric has measurements for streets: Cedar -15 feet, Ash 18- feet, 5th street - 18 feet. To help address the problem of Semi-trucks parking on the streets. Standard Traffic Ordinance.</p>
<p>H.3 Maintenance Department Action Items a. Street Repair Plan</p>	<p>Recap of the previous month: water project, meter replacements, low pressure issues in north neighborhood, sewer move forward with Schawb-Eaton. New lab for testing water, Tech Labs. Patching locations. Asking for suggestions of how to move forward with patching/paving of streets?</p> <p>Motion: I motion for Aaron to get 1 load of cold patch to do enough work for a week of rental</p>

	<p>equipment as listed and reconvene if additional is needed.</p> <p>Angela, Cheryl Passed (4-0)</p>
<p>H.4 Administration Department Action Items</p> <ul style="list-style-type: none"> a. Pressure Wash front of City Hall/Library b. Grocery Store Resolution c. Grant Information, Internet, Safe Streets d. Phone autopay save \$10 per cell phone e. executive session – probationary employees. 	<p>Executive Session</p> <p>Motion: I motion for 15 mins for executive session for non-elective personnel. 8:47</p> <p>Cheryl, Carol Passed (4-0)</p> <p>Return to meeting at 9:02 No actions, no decisions were made.</p> <p>Probationary review pay increase, and review pay increase for maintenance department.</p> <p>Motion: I motion make Becky Coltrane full-time assistant city clerk starting Oct. 1, with increase in pay.</p> <p>Angela, Cheryl Passed (4-0)</p> <p>Motion: I motion to approve pay increase for all Maintenance Dept. Cheryl, Cait Passed (4-0)</p> <p>Motion: I motion to approve increase of pay for Sue Burdick Treasurer.</p> <p>Angela, Cait Passed (4-0)</p> <ul style="list-style-type: none"> a. Pressure washer – table b. Grocery Store – Jim explained Bond Council, our next step would be engaging Bond Council, amend grocery store resolution. <p>Motion: I motion to accept the changes to the grocery store resolution.</p> <p>Cait, Cheryl</p>

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	Passed (4-0)
H.5 Pool Action Item a. Leak b. OPR action Item-Grant	a. Skimmers need replaced they are leaking 6,000gallons a day b. Motion: I motion to approve the OPR Grant action Item. Cheryl, Angela Passed (4-0)
I.3 Committee reports, Growth	Growth – flyer Personnel- Safety – ordinance enforcements, new police chief, Infrastructure – Planning and Zoning-
I.4 Grant Down payment assistance	Motion: I move that we accept the grant down payment assistance from the county. Cheryl, Cait Passed (3-0) 1- Abstention by Angela Mordecai because she is unfamiliar with the documentation.
I.5 Land Bank Property	Discussion on land that might be donated.
I.6 Other unfinished business	
J New business J.1 Updates to Personnel Policy J.2 Tree Trimming J.3 Other new business J.4 committees budget	J.1 add updated policy pay schedule J.2 tree trimming, ordinance 8-601 J.4 Do we have a budget for this? Table the rest of this discussion. Motion: I motion for budget Authority of \$500 for growth committee. Cait, Cheryl Discussion: all spending authority should go through the city budget, if not, certain “open meeting” acts need to be followed.

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	Motion failed (0-4)
Council Member Comments:	Angela – thanks for hanging in there, congrats to Becky, how is John Fairchild? Cheryl – likes the council, everyone gets along, good diversity, we can disagree but can come to solutions Carol – no comment Cait – ditto, interested in creating scholarships for families that can't afford to pay fees to participated in OPR activities.
Mayors Comments:	Water project is going to wear us down. Keep moving on and being positive.
Respectfully Submitted Becky Coltrane Assistant City Clerk Approved 10/12/2022	Motion: I make the motion we adjourn the meeting. Carol, Cheryl Passed (4-0) Meeting Adjourned 10:19pm