

Council Meeting
City of Overbrook
Overbrook City Hall
Sept. 13, 2023, 6:00 pm

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman – Cheryl Miller – Kyle Maichel – Caitlin Curtis – Angela Mordeca</p> <p>We have a quorum. Others present: Becky Coltrane Assistant City Clerk, Eric Carlson Police Chief, Danny Gamblin Maintenance (arrived at 6:30), Chayt Hathaway Maintenance, Dana Mentzer court clerk, Dennis McPhail.</p>
<p>B. Revenue Neutral Rate</p>	<p>Revenue neutral rate Hearing. Budget hearing on September 18 @ 6:30 to approve 2024 Budget. Work session September 28th @ 6:30</p>
<p>C. Agenda</p>	<p>I move to approval the agenda. Carol, Cheryl Passed (5-0)</p>
<p>D. Consent Agenda</p>	<p>I move to approval the consent agenda. Angela, carol Passed (5-0)</p>
<p>E. Special Reports</p>	<p>E.1 Water project, Carstensen is back to complete punch list. We will be working with maintenance to review items on the list for completion. Two invoices from Kramer that still need to be paid. The total is _____.</p> <p>I move to pay the two invoices out of city funds. Kyle, Cheryl Additional discussion on how long we will continue to pay Kramer Engineering. Passed (5-0)</p>

Discussion on repayment of Loan to KDHE\$ 4,152,000. Obligation bond is \$180,000.00.

I move to approve an ordinance to authorize the sale and approval of the bonds for the water project. Ordinance 438

Cait, Carol

Line-item vote:

Cait - yes

Cheryl-yes

Carol-yes

Angela-yes

Kyle -yes

Passed (5-0)

Resolutions: 2023bond-1

I move to accept the 2023bond-1 resolution.

Carol, Cait

Line-item vote

Kyle – yes

Angel-yes

Cait-yes

Cheryl-yes

Carol-yes

Passed (5-0)

I move to give the Mayor and Clerk to sign documents.

Cheryl, Carol

Passed (5-0)

*see attached summary sheet.

Dennis McPhail was present to discuss the damage to his property by the water project and would like it regraded and reseeded. He has made multiple complaints and has been in the log repeatedly.

e.2 Brett Wagoner- working with Eric Garrett, would like declaration of blight for address on 802 Maple. The reason behind this is so they can get funding for restoration of the property.

I move to declare this address as blight.

Cheryl, Carol

Passed (5-0)

<p>E. Public Comments</p>	<p>Dennis McPhail would like to discuss the speed limit on 56 HWY. There is more traffic, and the semi traffic is getting out of control. Is interested in expanding the 35 mile/hour zone. Would like to formally request this to be looked at and talked to the state. The recommendation from the police chief to set the speed limit to 35 mph from city limit to city limit on Hwy 56. (east- west boundaries)</p> <p>I move to go with the police chief's recommendation. Cheryl, Angela Passed (5-0)</p>
<p>G.</p>	<p>G.1 Treasurers Report: Jim reviewed Bank Reconciliation and balances. We are making progress with getting all of the accounts looking good.</p> <p>G.1.b. Audit Approval:</p> <p>I move to approve the 2022 audit. Chery, Carol Passed (5-0)</p> <p>G.2 Public Safety: Presentation on becoming an accredited program. They need a database system to keep track of cases. They have a software system called PM AM HCM.</p> <p>I move to purchase the software system. Cait, Angela Passed (5-0)</p> <p>G.3 Maintenance Dept. Skid Steer tracks really need bought for the skid steer to keep it functional. Has three estimates for tracks. Has investigated local guys to help us put tracks on the skid steer.</p> <p>I move to purchase new skid steer tracks, up to \$5000.00. Angela, Cheryl Discussion on which fund to take it out. Proportionalize it across the funds. Passed (5-0)</p> <p>Danny reviewed the maintenance report.</p> <p>Discussion about Chayt Hathaway to become full time maintenance employee. I move to approve Chayt full time. Cheryl, Cait Passed (5-0)</p>

G.4d	<p>Mercury Wireless – contract to lease land at the lagoons. Would like to have approval to sign the contract. We Have run the contract by Michael Coffman, and the Sewer project engineer to make sure there is no conflict.</p> <p>I move to allow Jon to sign contract with Mercury Wireless. Angela, Carol Passed (5-0)</p> <p>We will break for Jim, Jon, and Kyle to go to Rural Water Meeting. 7:45 will reconvene at 8:15.</p> <p>Return from break at 8:40</p>
G.4. a	4.a. 2024 Budget Discussion. Review for meeting on Revenue Neutral Rate. We will meet Sept. 28 th to finalize the budget.
	4.b Public Safety Committee Actions Items- none
	4.c. Infrastructure Committee Action Items – review of smoke testing, sidewalk discussion.
,	4.d Request from Mercury Wireless to store materials on City Property.
	4.e Chayt Hathaway Review
G.5	Pool Action Item
	<p>G.5a Repairs to the pool -- Danny got the pump to work. And pulled the strainer out, he found many items that need repair. Danny and Chayt have been working diligently on repairing the pool.</p> <p>I move to spend up to \$750 to spend and sign Contract with Midwest Pools to winterize the pool. Cheryl, Angela Passed (5-0)</p>
G.6	Resignation of Jessica Caylor, Jon will be doing an exit interview with her. And parks and rec has some questions and discussion.
I. New Business	I.1 EMC recommendation – recommendations on insurance on the towers and the swing set at the ball fields needs sand/mulch under it.
	I.2 Bob Klinger presented to the council an idea of increasing the limit of catfish to be caught at the lake from 2 to 4. Jim feels like there needs to be a formal proposal from the committee before any decision can be made.

	<p>I.3 Review what Jon, Jim and Kyle learned from the Rural Water Meeting.</p> <p>I.4 Honoring John Fairchild at the November meeting.</p>
J. Council Members Comments	<p>Carol – nothing</p> <p>Cheryl – Pickleball Courts – a jewel for the community. Would like the council to celebrate it more! Let’s give Jon a lot of credit for moving the city forward in all the systems we are now implementing.</p> <p>Jon – we got an additional price reduction on the asphalt for the road to the park.</p> <p>Cait – glad that the community had something that everyone could get behind together. Would like to have a better tracking on expenses so we could see and budget better.</p> <p>Angela – would like to invite Kyle to attend the infrastructure meeting. Curious about the property by Dollar General, what are they going to make it. Jon said it’s going to be an ice cream drive through.</p> <p>Kyle – will be at the next infrastructure meeting. Agrees with Cait on better tracking on what Maintenance is working on so we can determine how to pay them better.</p> <p>Becky – Jim is doing an excellent Job at learning and managing our new Denali Software and working on budget, reconciliation, and many other items. Also, the Maintenance guys are doing an excellent job at managing their spending and keeping track of receipts, and it has been easy to track their spending.</p>
K. Mayor Comments	<p>Jon- would like to compliment the whole staff on managing and getting the software to work like what we need. And the division of labor. Maintenance is getting multiple things accomplished.</p>
L. Adjournment	<p>I move to adjourn the meeting.</p> <p>Cait, Carol</p> <p>Passed (5-0)</p>
Respectfully Submitted Becky Coltrane Assistant City Clerk APPROVED 10/25/23	