

CITY OF OVERBROOK, KANSAS

FINANCIAL STATEMENTS

Year ended December 31, 2021

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CITY OF OVERBROOK, KANSAS

FINANCIAL STATEMENTS
Year ended December 31, 2021

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INDEPENDENT AUDITOR'S REPORT

Mayor and City Council
City of Overbrook, Kansas

Adverse and Unmodified Opinions

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Overbrook, Kansas, (the City), as of and for the year ended December 31, 2021 and the related notes to the financial statement.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis of Adverse and Unmodified Opinions" section of our report, the accompanying financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2021, or the changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City as of December 31, 2021, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), and the *Kansas Municipal Audit and Accounting Guide*. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statement" section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified opinions.

Matter Giving Rise to Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the financial statement is prepared by the City on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Responsibilities of Management for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

In preparing the financial statement, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with GAAS, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget and individual fund schedules of regulatory basis receipts and expenditures-actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however, are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

Gordon CPA LLC

Certified Public Accountant
Lawrence, Kansas

August 15, 2022

CITY OF OVERBROOK, KANSAS
 Summary Statement of Receipts, Expenditures and Unencumbered Cash
 Regulatory Basis
 For the Year Ended December 31, 2021

| Funds | Beginning Unencumbered Cash Balance | Prior Year Cancelled Encumbrances | Receipts | Expenditures | Ending Unencumbered Cash Balance | Add: Outstanding Encumbrances and Accounts Payable | Ending Cash Balance |
|---------------------------------|---|---|---------------------|---------------------|--|--|---------------------------|
| General Funds: | | | | | | | |
| General | \$ 260,558 | \$ - | \$ 746,330 | \$ 621,940 | \$ 384,948 | \$ - | \$ 384,948 |
| Special Purpose Funds: | | | | | | | |
| Public Safety | 44,881 | - | 157,651 | 175,719 | 26,813 | - | 26,813 |
| Street Maintenance | 13,591 | - | 68,019 | 28,346 | 53,264 | - | 53,264 |
| Library | - | - | 85,428 | 85,428 | - | - | - |
| Parks and Recreation | 27,609 | - | 67,357 | 71,578 | 23,388 | - | 23,388 |
| Special Highway | 131,132 | - | 29,437 | 6,988 | 153,581 | - | 153,581 |
| Water Reserve | 143,452 | - | 31,411 | 77,892 | 96,971 | - | 96,971 |
| Sewer Reserve | 3,132 | - | 24,132 | 17,899 | 9,365 | - | 9,365 |
| Law Equipment Reserve | 7,750 | - | 6,000 | - | 13,750 | - | 13,750 |
| Employee Benefit Reserve | 23,521 | - | - | 850 | 22,671 | - | 22,671 |
| Water/Sewer Debt Reserve | 20,624 | - | 85,056 | 71,653 | 34,027 | - | 34,027 |
| Equipment Reserve | 46,365 | - | 102,310 | 123,725 | 24,950 | - | 24,950 |
| Bond and Interest Funds: | | | | | | | |
| Bond and Interest | 11,149 | - | 42,800 | 18,187 | 35,762 | - | 35,762 |
| Capital Projects Funds: | | | | | | | |
| Park/Lake | 9,121 | - | 28,153 | 19,698 | 17,576 | - | 17,576 |
| Water Distribution Project | 25,065 | - | 922,841 | 875,743 | 72,163 | 182,287 | 254,450 |
| Business Funds: | | | | | | | |
| Water Utility | 56,572 | - | 363,227 | 320,518 | 99,281 | - | 99,281 |
| Sewer Utility | 14,772 | - | 140,507 | 135,306 | 19,973 | - | 19,973 |
| Pool | 5,562 | - | 71,091 | 69,948 | 6,705 | - | 6,705 |
| Total Primary Government | 844,856 | - | 2,971,750 | 2,721,418 | 1,095,188 | 182,287 | 1,277,475 |
| Related Municipal Entity: | | | | | | | |
| Overbrook Public Library | 64,891 | - | 141,294 | 131,406 | 74,779 | 2,219 | 76,998 |
| Total Reporting Entity | \$ 909,747 | \$ - | \$ 3,113,044 | \$ 2,852,824 | \$ 1,169,967 | \$ 184,506 | \$ 1,354,473 |

Composition of Cash:

| | |
|-----------------------------------|---------------------|
| Checking | \$ 716,477 |
| Savings | 415,160 |
| Certificates of deposit | 145,838 |
| Checking - Library | 47,550 |
| Savings - Library | 23,307 |
| Certificates of deposit - Library | 6,141 |
| Total | \$ 1,354,473 |

CITY OF OVERBROOK, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

NOTE 1 - Summary of Significant Accounting Policies

Municipal Financial Reporting Entity

The City of Overbrook (the City) is a municipal corporation governed by a mayor and a five-member council. This financial statement presents the City (the primary government) and the Overbrook Public Library (the related municipal entity), for which it is considered to be financially accountable. The related municipal entity is included in the City's reporting entity because it was established to benefit the City and/or its constituents.

Library Board - The Overbrook Public Library Board operates the City's public library. Acquisition or disposition of real property by the Board must be approved by the City. Bond issuances must also be approved by the City.

Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The *Kansas Municipal Audit and Accounting Guide (KMAAG)* regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

Regulatory Basis Fund Types

General Fund - the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund - used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Bond and Interest Fund - used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Capital Projects Fund - used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Business Fund - funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund etc.)

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

CITY OF OVERBROOK, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

NOTE 1 - Summary of Significant Accounting Policies (Continued)

Budgetary Information (Continued)

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

If the City is holding a revenue neutral rate hearing, the budget timeline for adoption of the final budget has been adjusted to on or before September 20th. The City was not required to hold a revenue neutral rate hearing for this year.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for the prior year's accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for capital projects funds and Water Reserve, Sewer Reserve, Law Equipment Reserve, Employee Benefit Reserve, Water/Sewer Debt Reserve and Equipment Reserve.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the City Council.

NOTE 2 - Deposits and Investments

Deposits. K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

Investments. K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices. As of December 31, 2021, the City held no such investments.

Concentration of credit risk. State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

CITY OF OVERBROOK, KANSAS

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2021

NOTE 2 - Deposits and Investments (Continued)

Custodial credit risk - deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The City has no designated "peak periods."

At December 31, 2021, the City's carrying amount of deposits was \$1,277,474 and the bank balance was \$1,305,431. The bank balance was held by two banks, resulting in a concentration of credit risk. Of the bank balance, \$500,000 was covered by federal depository insurance and the remaining \$805,431 was collateralized with securities held by the pledging financial institutions' agents in the City's name.

At December 31, 2021, the Library's carrying amount of deposits was \$76,998 and the bank balance was \$84,193. The bank balance was held by two banks, resulting in a concentration of credit risk. The bank balance was covered by federal depository insurance.

Custodial credit risk - investments. For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured. The City had no such investments as of December 31, 2021.

NOTE 3 - Retirement Plan

Plan Description. The City and the Library participate in the Kansas Public Employees Retirement System (KPERs), a cost-sharing, multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERs issues a publicly available financial report that includes financial statements and required supplementary information. KPERs' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERs website at www.kpers.org by writing to KPERs (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions. K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERs member-employee contribution rates. KPERs has multiple benefit structures and contribution rates depending on whether the employee is a KPERs 1, KPERs 2 or KPERs 3 member. KPERs 1 members are active and contributing members hired before July 1, 2009. KPERs 2 members were first employed in a covered position on or after July 1, 2009, and KPERs 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERs member-employee contribution rate at 6% of covered salary for KPERs 1, KPERs 2 and KPERs 3 members. K.S.A. 74-4975 establishes KP&F member-employee contribution rate at 7.15% of covered salary. Member contributions are withheld by their employer and paid to KPERs according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERs 1, KPERs 2, KPERs 3 and KP&F be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.87% for KPERs and 22.80% for KP&F for the fiscal year ended December 31, 2021. Contributions to the pension plan from the City \$16,046 for KPERs and \$18,071 for KP&F for the year ended December 31, 2021. Contributions to the pension plan from the Library were \$4,163 for the year ended December 31, 2021.

Net Pension Liability. At December 31, 2021, the City's proportionate share of the collective net pension liability reported by KPERs was \$123,376 and \$155,076 for KP&F. At December 31, 2021, the Library's proportionate share of the collective net pension liability reported by KPERs was \$29,270. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2020, which was rolled forward to June 30, 2021. The City's and Library's

CITY OF OVERBROOK, KANSAS

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2021

NOTE 3 - Retirement Plan (Continued)

proportion of the net pension liability was based on the ratio of the City's and Library's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup of KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in these financial statements.

The complete actuarial valuation report, including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the KPERS website at www.kpers.org or can be obtained as described above.

NOTE 4 - Long-Term Debt

Changes in Long-term Debt. During the year ended December 31, 2021, the following changes occurred in long-term debt:

| <u>Type of Issue</u> | <u>Beginning Principal Outstanding</u> | <u>Additions to Principal</u> | <u>Reductions of Principal</u> | <u>Ending Principal Outstanding</u> | <u>Interest Paid</u> |
|--------------------------|--|---------------------------------------|--|---|----------------------|
| General Obligation Bonds | \$ 75,000 | \$ - | \$ 15,000 | \$ 60,000 | \$ 3,188 |
| State Revolving Loans | 348,263 | 827,897 | 63,296 | 1,112,864 | 10,746 |
| Capital Leases | 36,727 | 63,782 | 36,727 | 63,782 | 1,385 |
| | <u>\$ 459,990</u> | <u>\$ 891,679</u> | <u>\$ 115,023</u> | <u>\$ 1,236,646</u> | <u>\$ 15,319</u> |

General Obligation Bonds. General obligation bonds currently outstanding are as follows:

| <u>General Obligation Bonds</u> | <u>Interest Rate</u> | <u>Amount Outstanding</u> | <u>Original Amount</u> | <u>Date of Issue</u> | <u>Final Maturity</u> |
|-------------------------------------|----------------------|-------------------------------|----------------------------|--------------------------|---------------------------|
| Series 2010 | 1.50 - 4.25% | <u>\$ 60,000</u> | <u>\$ 775,000</u> | 9/1/2010 | 9/1/2025 |

The annual debt service requirements to maturity for the general obligation bonds are as follows:

| <u>Year Ending December 31,</u> | <u>Principal Due</u> | <u>Interest Due</u> | <u>Total Due</u> |
|-------------------------------------|----------------------|---------------------|------------------|
| 2022 | \$ 15,000 | \$ 2,550 | \$ 17,550 |
| 2023 | 15,000 | 1,912 | 16,912 |
| 2024 | 15,000 | 1,276 | 16,276 |
| 2025 | 15,000 | 637 | 15,637 |
| | <u>\$ 60,000</u> | <u>\$ 6,375</u> | <u>\$ 66,375</u> |

Revolving Loans. State revolving loans currently outstanding are as follows:

| <u>State Revolving Loans</u> | <u>Interest Rate</u> | <u>Amount Outstanding</u> | <u>Original Amount</u> | <u>Date of Issue</u> | <u>Final Maturity</u> |
|----------------------------------|----------------------|-------------------------------|----------------------------|--------------------------|---------------------------|
| KS PWSLF #2989 | 1.50% | \$ 876,197 | \$ 6,175,300 | 2/1/2003 | 2/1/2024 |
| KS WPCRFB #C20 1587 01 | 3.56% | 236,667 | 1,054,662 | 10/22/2004 | 10/22/2024 |
| | | <u>\$ 1,112,864</u> | <u>\$ 7,229,962</u> | | |

The annual debt service requirements to maturity for the revolving loans are as follows:

CITY OF OVERBROOK, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

NOTE 4 - Long-Term Debt (Continued)

| Year Ending December 31, | <u>Principal Due</u> | <u>Interest Due</u> | <u>Total Due</u> |
|-----------------------------|----------------------|---------------------|-------------------|
| 2022 | \$ 66,023 | \$ 7,370 | \$ 73,393 |
| 2023 | 67,811 | 5,629 | 73,440 |
| 2024 | 91,836 | 3,842 | 95,678 |
| 2025 | 10,997 | 2,005 | 13,002 |
| | <u>\$ 236,667</u> | <u>\$ 18,846</u> | <u>\$ 255,513</u> |

Annual debt service requirements to maturity were not available for the Kansas Public Water Supply Loan Fund #2989, as the loan was not yet finalized as of December 31, 2021.

Capital Leases. Capital leases currently outstanding are as follows:

| <u>Capital Leases</u> | <u>Interest Rate</u> | <u>Amount Outstanding</u> | <u>Original Amount</u> | <u>Date of Issue</u> | <u>Final Maturity</u> |
|-----------------------|----------------------|-------------------------------|----------------------------|--------------------------|---------------------------|
| 2021 Skid Steer | 3.75% | <u>\$ 63,782</u> | <u>\$ 63,782</u> | 11/4/2021 | 11/4/2027 |

The annual debt service requirements to maturity for the capital leases are as follows:

| Year Ending December 31, | <u>Principal Due</u> | <u>Interest Due</u> | <u>Total Due</u> |
|-----------------------------|----------------------|---------------------|------------------|
| 2022 | \$ 9,677 | \$ 2,392 | \$ 12,069 |
| 2023 | 10,040 | 2,029 | 12,069 |
| 2024 | 10,412 | 1,657 | 12,069 |
| 2025 | 10,807 | 1,262 | 12,069 |
| 2026 | 11,212 | 857 | 12,069 |
| 2027 | 11,634 | 436 | 12,070 |
| | <u>\$ 63,782</u> | <u>\$ 8,633</u> | <u>\$ 72,415</u> |

NOTE 5 - Compensated Absences

City employees receive vacation and sick leave benefits. Vacation benefits accrue on a monthly basis and an annual carryover caps the number of days transferred from year to year. Upon termination, employees are compensated for any unused vacation leave. Sick leave accrues on a monthly basis up to a maximum. Upon termination, employees are not compensated for any unused sick leave. It is the City's policy to recognize the costs of compensated absences when actually paid.

NOTE 6 - Commitments and Contingencies

The City receives significant financial assistance from numerous federal and state governmental agencies in the form of grants and state pass-through aid. The disbursements of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and are subject to audit. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on the financial statements of the City as of December 31, 2021.

CITY OF OVERBROOK, KANSAS
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2021

NOTE 7 - Interfund Transfers

Operating transfers during the year ended December 31, 2021, were as follows:

| <u>From</u> | <u>To</u> | <u>Amount</u> | <u>Regulatory Authority</u> |
|--------------------|--------------------------|-------------------|-----------------------------|
| General | Pool | \$ 47,000 | Council Motion |
| General | Equipment Reserve | 14,988 | K.S.A. 12-1,117 |
| General | Water Reserve | 24,036 | K.S.A. 12-631o |
| General | Bond and Interest | 15,000 | Council Motion |
| General | Park & Lake | 24,960 | K.S.A. 12-1,118 |
| Public Safety | Law Equipment Reserve | 6,000 | K.S.A. 12-1,118 |
| Water Utility | Equipment Reserve | 4,980 | K.S.A. 12-825d |
| Water Utility | Water Reserve | 5,832 | K.S.A. 12-825d |
| Water Utility | Sewer Reserve | 1,000 | K.S.A. 12-825d |
| Water Utility | Water/Sewer Debt Reserve | 13,704 | K.S.A. 12-825d |
| Water Reserve | Sewer Reserve | 20,000 | K.S.A. 12-631o |
| Street Maintenance | Equipment Reserve | 4,980 | K.S.A. 12-1,117 |
| Sewer Utility | Equipment Reserve | 4,980 | K.S.A. 12-825d |
| Sewer Utility | Sewer Reserve | 3,132 | K.S.A. 12-825d |
| Sewer Utility | Water/Sewer Debt Reserve | 71,352 | K.S.A. 12-825d |
| | | <u>\$ 261,944</u> | |

NOTE 8 - Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters, for which the City has carried commercial insurance. Settled claims resulting from these risks have not exceeded commercial insurance in any of the past three fiscal years.

NOTE 9 - Other Long-Term Obligations from Operations

Other Post-Employment Benefits. As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

Death and Disability Other Post-Employment Benefits. As provided by K.S.A. 74-4927, disabled members in the Kansas Public Employees Retirement System (KPERs) receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERs that is funded to pay annual benefit payments. The employer contribution rate is set at 1% for the year ended December 31, 2021.

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SCHEDULE 1

CITY OF OVERBROOK, KANSAS
 Summary of Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2021

| <u>Funds</u> | <u>Certified Budget</u> | <u>Adjustment for Qualifying Budget Credits</u> | <u>Total Budget for Comparison</u> | <u>Expenditures Chargeable to Current Year</u> | <u>Variance Over [Under]</u> |
|--------------------------|-----------------------------|---|--|--|--------------------------------------|
| General Funds: | | | | | |
| General | \$ 795,438 | \$ 245,060 | \$ 1,040,498 | \$ 621,940 | \$ [418,558] |
| Special Purpose Funds: | | | | | |
| Public Safety | 221,000 | - | 221,000 | 175,719 | [45,281] |
| Street Maintenance | 110,000 | - | 110,000 | 28,346 | [81,654] |
| Library | 92,500 | - | 92,500 | 85,428 | [7,072] |
| Parks and Recreation | 73,000 | - | 73,000 | 71,578 | [1,422] |
| Special Highway | 123,741 | - | 123,741 | 6,988 | [116,753] |
| Bond and Interest Funds: | | | | | |
| Bond and Interest | 33,187 | - | 33,187 | 18,187 | [15,000] |
| Business Funds: | | | | | |
| Water Utility | 423,891 | - | 423,891 | 320,518 | [103,373] |
| Sewer Utility | 140,000 | - | 140,000 | 135,306 | [4,694] |
| Pool | 103,315 | - | 103,315 | 69,948 | [33,367] |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
GENERAL FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over <u>[Under]</u> |
|--|-------------------|---------------------|------------------------------------|
| Receipts | | | |
| Taxes and shared revenue | | | |
| Ad valorem property tax | \$ 154,712 | \$ 164,298 | \$ [9,586] |
| Delinquent tax | 664 | 2,500 | [1,836] |
| Motor vehicle tax | 18,632 | 18,384 | 248 |
| RV tax | 466 | 347 | 119 |
| Commercial vehicle taxes | 313 | 368 | [55] |
| Franchise fees | 62,740 | 85,000 | [22,260] |
| Intergovernmental | 3,389 | 2,900 | 489 |
| Sales tax | 228,017 | 200,000 | 28,017 |
| Licenses, rent, permits | 5,290 | 7,500 | [2,210] |
| Municipal court | 11,648 | 30,000 | [18,352] |
| Interest income | 3,819 | 12,000 | [8,181] |
| Miscellaneous revenues | 11,580 | 9,000 | 2,580 |
| Federal grants | <u>245,060</u> | - | <u>245,060</u> |
| Total Receipts | <u>746,330</u> | <u>\$ 532,297</u> | <u>\$ 214,033</u> |
| Expenditures | | | |
| General government | | | |
| Personnel services | 131,170 | \$ 175,000 | \$ [43,830] |
| Commodities | 59,514 | 150,000 | [90,486] |
| Contractual services | 277,948 | 85,000 | 192,948 |
| Public safety | 2,557 | 25,000 | [22,443] |
| Highways and streets | 13,567 | 25,000 | [11,433] |
| Recreation and culture | - | 60,000 | [60,000] |
| Capital outlay | 11,200 | 168,514 | [157,314] |
| Operating transfers | 125,984 | 106,924 | 19,060 |
| Adjustment for qualifying budget credits | <u>-</u> | <u>245,060</u> | <u>[245,060]</u> |
| Total Expenditures | <u>621,940</u> | <u>\$ 1,040,498</u> | <u>\$ [418,558]</u> |
| Receipts Over [Under] Expenditures | 124,390 | | |
| Unencumbered Cash, Beginning | <u>260,558</u> | | |
| Unencumbered Cash, Ending | <u>\$ 384,948</u> | | |

See independent auditor's report on the financial statements.

SCHEDULE 2 - 2

CITY OF OVERBROOK, KANSAS
 PUBLIC SAFETY FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over <u>[Under]</u> |
|------------------------------------|------------------|-------------------|------------------------------------|
| Receipts | | | |
| Taxes and shared revenue | | | |
| Ad valorem property tax | \$ 137,782 | \$ 146,306 | \$ [8,524] |
| Delinquent tax | 774 | 3,000 | [2,226] |
| Motor vehicle tax | 18,327 | 18,083 | 244 |
| RV tax | 459 | 341 | 118 |
| Commercial vehicle tax | <u>309</u> | <u>340</u> | <u>[31]</u> |
| Total Receipts | <u>157,651</u> | <u>\$ 168,070</u> | <u>\$ [10,419]</u> |
| Expenditures | | | |
| Personnel services | 149,432 | \$ 165,000 | \$ [15,568] |
| Commodities | 13,691 | 20,000 | [6,309] |
| Contractual | 3,801 | 10,000 | [6,199] |
| Capital outlay | 2,795 | 20,000 | [17,205] |
| Operating transfers | <u>6,000</u> | <u>6,000</u> | <u>-</u> |
| Total Expenditures | <u>175,719</u> | <u>\$ 221,000</u> | <u>\$ [45,281]</u> |
| Receipts Over [Under] Expenditures | [18,068] | | |
| Unencumbered Cash, Beginning | <u>44,881</u> | | |
| Unencumbered Cash, Ending | <u>\$ 26,813</u> | | |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
STREET MAINTENANCE FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over [Under] |
|------------------------------------|------------------|-------------------|-----------------------------|
| Receipts | | | |
| Taxes and shared revenue | | | |
| Ad valorem property tax | \$ 62,829 | \$ 66,731 | \$ [3,902] |
| Delinquent tax | 169 | 2,500 | [2,331] |
| Motor vehicle tax | 4,819 | 4,755 | 64 |
| RV tax | 121 | 90 | 31 |
| Commercial vehicle tax | <u>81</u> | <u>68</u> | <u>13</u> |
| Total Receipts | <u>68,019</u> | <u>\$ 74,144</u> | <u>\$ [6,125]</u> |
| Expenditures | | | |
| Streets | 23,366 | \$ 110,000 | \$ [86,634] |
| Operating transfers | <u>4,980</u> | <u>-</u> | <u>4,980</u> |
| Total Expenditures | <u>28,346</u> | <u>\$ 110,000</u> | <u>\$ [81,654]</u> |
| Receipts Over [Under] Expenditures | 39,673 | | |
| Unencumbered Cash, Beginning | <u>13,591</u> | | |
| Unencumbered Cash, Ending | <u>\$ 53,264</u> | | |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
 LIBRARY FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over [Under] |
|--|-------------------|----------------------|-----------------------------|
| Receipts | | | |
| Taxes and Shared Revenue | | | |
| Ad valorem property tax | \$ 74,843 | \$ 79,474 | \$ [4,631] |
| Delinquent tax | 384 | 3,000 | [2,616] |
| Motor vehicle tax | 9,791 | 9,661 | 130 |
| RV tax | 245 | 182 | 63 |
| Commercial vehicle tax | <u>165</u> | <u>183</u> | <u>[18]</u> |
| Total Receipts | <u>85,428</u> | <u>\$ 92,500</u> | <u>\$ [7,072]</u> |
| Expenditures | | | |
| Appropriation to Library Board | <u>85,428</u> | <u>\$ 92,500</u> | <u>\$ [7,072]</u> |
| Total Expenditures | <u>85,428</u> | <u>\$ 92,500</u> | <u>\$ [7,072]</u> |
| Receipts Over [Under] Expenditures | - | | |
| Unencumbered Cash, Beginning | <u>-</u> | | |
| Unencumbered Cash, Ending | <u>\$ -</u> | | |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
PARKS AND RECREATION FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over <u>[Under]</u> |
|--|----------------------|----------------------|------------------------------------|
| Receipts | | | |
| Taxes and Shared Revenue | | | |
| Ad valorem property tax | \$ 20,445 | \$ 21,716 | \$ [1,271] |
| Delinquent tax | 108 | 1,250 | [1,142] |
| Motor vehicle tax | 2,697 | 2,662 | 35 |
| RV tax | 67 | 50 | 17 |
| Commercial vehicle tax | 45 | 50 | [5] |
| Charges for services | 40,342 | 20,000 | 20,342 |
| State aid/grants | 3,389 | 2,900 | 489 |
| Miscellaneous revenues | <u>264</u> | <u>-</u> | <u>264</u> |
| Total Receipts | <u>67,357</u> | <u>\$ 48,628</u> | <u>\$ 18,729</u> |
| Expenditures | | | |
| General government | <u>71,578</u> | <u>\$ 73,000</u> | <u>\$ [1,422]</u> |
| Total Expenditures | <u>71,578</u> | <u>\$ 73,000</u> | <u>\$ [1,422]</u> |
| Receipts Over [Under] Expenditures | [4,221] | | |
| Unencumbered Cash, Beginning | <u>27,609</u> | | |
| Unencumbered Cash, Ending | <u>\$ 23,388</u> | | |

See independent auditor's report on the financial statements.

SCHEDULE 2 - 6

CITY OF OVERBROOK, KANSAS
 SPECIAL HIGHWAY FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over [Under] |
|--|-----------------------|-----------------------|-----------------------------|
| Receipts | | | |
| Intergovernmental revenues | \$ 29,437 | \$ 28,500 | \$ 937 |
| Total Receipts | <u>29,437</u> | <u>\$ 28,500</u> | <u>\$ 937</u> |
| Expenditures | | | |
| Contractual | 6,988 | \$ 123,741 | \$ [116,753] |
| Total Expenditures | <u>6,988</u> | <u>\$ 123,741</u> | <u>\$ [116,753]</u> |
| Receipts Over [Under] Expenditures | 22,449 | | |
| Unencumbered Cash, Beginning | <u>131,132</u> | | |
| Unencumbered Cash, Ending | <u>\$ 153,581</u> | | |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
 NON-BUDGETED SPECIAL PURPOSE FUNDS
 Schedule of Receipts and Expenditures - Actual
 Regulatory Basis
 For the Year Ended December 31, 2021

| | <u>Water Reserve</u> | <u>Sewer Reserve</u> | <u>Law Equipment Reserve</u> | <u>Employee Benefit Reserve</u> | <u>Water/Sewer Debt Reserve</u> | <u>Equipment Reserve</u> |
|------------------------------------|--------------------------|--------------------------|--------------------------------------|---|---|------------------------------|
| Receipts | | | | | | |
| Miscellaneous revenues | \$ 1,543 | \$ - | \$ - | \$ - | \$ - | \$ 8,600 |
| Lease proceeds | - | - | - | - | - | 63,782 |
| Operating transfers | <u>29,868</u> | <u>24,132</u> | <u>6,000</u> | <u>-</u> | <u>85,056</u> | <u>29,928</u> |
| Total Receipts | <u>31,411</u> | <u>24,132</u> | <u>6,000</u> | <u>-</u> | <u>85,056</u> | <u>102,310</u> |
| Expenditures | | | | | | |
| Personnel services | 7,065 | - | - | - | - | - |
| Commodities | 12,946 | - | - | - | - | - |
| Contractual | 37,881 | 17,899 | - | 850 | - | - |
| Capital outlay | - | - | - | - | - | 123,725 |
| Debt service | - | - | - | - | 71,653 | - |
| Operating transfers | <u>20,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Expenditures | <u>77,892</u> | <u>17,899</u> | <u>-</u> | <u>850</u> | <u>71,653</u> | <u>123,725</u> |
| Receipts Over [Under] Expenditures | [46,481] | 6,233 | 6,000 | [850] | 13,403 | [21,415] |
| Unencumbered Cash, Beginning | <u>143,452</u> | <u>3,132</u> | <u>7,750</u> | <u>23,521</u> | <u>20,624</u> | <u>46,365</u> |
| Unencumbered Cash, Ending | <u>\$ 96,971</u> | <u>\$ 9,365</u> | <u>\$ 13,750</u> | <u>\$ 22,671</u> | <u>\$ 34,027</u> | <u>\$ 24,950</u> |

See independent auditor's report on the financial statements.

SCHEDULE 2 - 8

CITY OF OVERBROOK, KANSAS
 BOND AND INTEREST FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over <u>[Under]</u> |
|--|----------------------|----------------------|------------------------------------|
| Receipts | | | |
| Taxes and Shared Revenue | | | |
| Ad valorem property tax | \$ 18,471 | \$ 19,602 | \$ [1,131] |
| Delinquent tax | 347 | 3,000 | [2,653] |
| Motor vehicle tax | 8,621 | 8,507 | 114 |
| RV tax | 216 | 160 | 56 |
| Commercial vehicle tax | 145 | 295 | [150] |
| Operating transfers | <u>15,000</u> | <u>-</u> | <u>15,000</u> |
| Total Receipts | <u>42,800</u> | <u>\$ 31,564</u> | <u>\$ 11,236</u> |
| Expenditures | | | |
| Debt service | <u>18,187</u> | <u>\$ 33,187</u> | <u>\$ [15,000]</u> |
| Total Expenditures | <u>18,187</u> | <u>\$ 33,187</u> | <u>\$ [15,000]</u> |
| Receipts Over [Under] Expenditures | 24,613 | | |
| Unencumbered Cash, Beginning | <u>11,149</u> | | |
| Unencumbered Cash, Ending | <u>\$ 35,762</u> | | |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
 CAPITAL PROJECTS FUNDS
 Schedule of Receipts and Expenditures - Actual
 Regulatory Basis
 For the Year Ended December 31, 2021

| | <u>Park/ Lake</u> | <u>Water Distribution Project</u> |
|------------------------------------|-----------------------|---|
| Receipts | | |
| Charges for services | \$ 3,193 | \$ - |
| Loan/grant proceeds | - | 922,841 |
| Operating transfers | <u>24,960</u> | <u>-</u> |
| Total Receipts | <u>28,153</u> | <u>922,841</u> |
| Expenditures | | |
| Personnel services | 2,257 | - |
| Commodities | 6,311 | - |
| Contractual | 11,130 | 968 |
| Capital outlay | - | 872,386 |
| Debt service | <u>-</u> | <u>2,389</u> |
| Total Expenditures | <u>19,698</u> | <u>875,743</u> |
| Receipts Over [Under] Expenditures | 8,455 | 47,098 |
| Unencumbered Cash, Beginning | <u>9,121</u> | <u>25,065</u> |
| Unencumbered Cash, Ending | <u>\$ 17,576</u> | <u>\$ 72,163</u> |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
 WATER UTILITY FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over [Under] |
|--|----------------------|-----------------------|-----------------------------|
| Receipts | | | |
| Charges for services | \$ 363,227 | \$ 390,000 | \$ [26,773] |
| Total Receipts | <u>363,227</u> | <u>\$ 390,000</u> | <u>\$ [26,773]</u> |
| Expenditures | | | |
| Personnel services | \$ 101,127 | \$ 80,000 | \$ 21,127 |
| Commodities | 79,529 | 65,000 | 14,529 |
| Contractual | 13,805 | 30,000 | [16,195] |
| Capital outlay | - | 29,871 | [29,871] |
| Refuse collection | 100,251 | 125,000 | [24,749] |
| Debt service | 290 | - | 290 |
| Operating transfers | <u>25,516</u> | <u>94,020</u> | <u>[68,504]</u> |
| Total Expenditures | <u>320,518</u> | <u>\$ 423,891</u> | <u>\$ [103,373]</u> |
| Receipts Over [Under] Expenditures | 42,709 | | |
| Unencumbered Cash, Beginning | <u>56,572</u> | | |
| Unencumbered Cash, Ending | <u>\$ 99,281</u> | | |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
SEWER UTILITY FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over [Under] |
|------------------------------------|------------------|-------------------|-----------------------------|
| Receipts | | | |
| Charges for services | \$ 140,422 | \$ 140,000 | \$ 422 |
| Miscellaneous revenues | <u>85</u> | <u>-</u> | <u>85</u> |
| Total Receipts | <u>140,507</u> | <u>\$ 140,000</u> | <u>\$ 507</u> |
| Expenditures | | | |
| Personnel services | \$ 39,513 | \$ 45,000 | \$ [5,487] |
| Commodities | 9,446 | 60,000 | [50,554] |
| Contractual | 6,883 | 35,000 | [28,117] |
| Operating transfers | <u>79,464</u> | <u>-</u> | <u>79,464</u> |
| Total Expenditures | <u>135,306</u> | <u>\$ 140,000</u> | <u>\$ [4,694]</u> |
| Receipts Over [Under] Expenditures | 5,201 | | |
| Unencumbered Cash, Beginning | <u>14,772</u> | | |
| Unencumbered Cash, Ending | <u>\$ 19,973</u> | | |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
 POOL FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2021

| | <u>Actual</u> | <u>Budget</u> | Variance Over [Under] |
|--|---------------------|-----------------------|-----------------------------|
| Receipts | | | |
| Charges for services | \$ 24,091 | \$ 27,500 | \$ [3,409] |
| Operating transfers | <u>47,000</u> | <u>50,000</u> | <u>[3,000]</u> |
| Total Receipts | <u>71,091</u> | <u>\$ 77,500</u> | <u>\$ [6,409]</u> |
| Expenditures | | | |
| Personnel services | 40,203 | \$ 50,000 | \$ [9,797] |
| Commodities | 16,153 | 30,000 | [13,847] |
| Contractual | <u>13,592</u> | <u>23,315</u> | <u>[9,723]</u> |
| Total Expenditures | <u>69,948</u> | <u>\$ 103,315</u> | <u>\$ [33,367]</u> |
| Receipts Over [Under] Expenditures | 1,143 | | |
| Unencumbered Cash, Beginning | <u>5,562</u> | | |
| Unencumbered Cash, Ending | <u>\$ 6,705</u> | | |

See independent auditor's report on the financial statements.

CITY OF OVERBROOK, KANSAS
OVERBROOK PUBLIC LIBRARY - RELATED MUNICIPAL ENTITY
Schedule of Receipts and Expenditures - Actual
Regulatory Basis
For the Year Ended December 31, 2021

| | |
|------------------------------------|------------------|
| Receipts | |
| City appropriation | \$ 85,428 |
| Interest | 15 |
| Donations and grants | 48,123 |
| Room rentals | 4,086 |
| Miscellaneous | <u>3,642</u> |
| Total Receipts | <u>141,294</u> |
| Expenditures | |
| Personnel services | 79,233 |
| Contractual | 36,449 |
| Collection | 15,695 |
| Capital outlay | <u>29</u> |
| Total Expenditures | <u>131,406</u> |
| Receipts Over [Under] Expenditures | 9,888 |
| Unencumbered Cash, Beginning | <u>64,891</u> |
| Unencumbered Cash, Ending | <u>\$ 74,779</u> |

See independent auditor's report on the financial statements.