

**Council Meeting
City of Overbrook
Overbrook City Hall
March 8, 2023 6:00 pm**

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman – present (6:03) Cheryl Miller – present John Fairchild –present Caitlin Curtis – present Angela Mordecai- present</p> <p>We have a quorum. Others present: Jim Koger, Becky Coltrane, Eric Carlson, Danny Gamblin, Calvin Young, Kyle Michel, Courtney Michael, Nathan Averill, Brady Anshutz, Todd Goodyear (6:47)</p>
<p>B. CDBG Grant close-out</p>	<p>Move to after public comments.</p> <p>I move to approve Jon to sign to close out CDBG Grant. Cheryl, Carol Approve (5-0)</p>
<p>C. Approval of Agenda</p>	<p>I move to approve the agenda. Cheryl, Angela Approve (5-0)</p>
<p>D. Consent Agenda</p>	<p>I move to approve the consent agenda. Cheryl, Carol Approve (5-0)</p>
<p>E. Special Reports E.1 Ben Kramer Water Project Brady Anshutz clean up</p>	<p>E.1 Ben Kramer review- We had final inspection and walk through, with KDHE, and Rural Development. It went well. We have a punch list to finish up, chlorination building is back online. Ben said he has sent change order off to Nate, Nate did not agree with it, Ben is working on additional change order. Discussion on Pay request for fencing.</p> <p>Jon- Cartensens has the list of concerns from homeowners, to finish up. Grading/seeding/clean up. Ben has been working on the final quantities and change order, liquidated damages. We’ve been purchasing water</p>

	<p>from Rural Water. We've adjusted our Load from Rural Development. Discussion on liquidated damages.</p> <p>I move to approve the final change order number six of \$177,318.90. Angela, John Approved (5-0)</p> <p>Discussion on monthly disbursement #21 and Pay request # 18</p> <p>I moved to approve the Disbursement request #21 and pay request #18. Cheryl, Carol Approved (5-0)</p> <p>Brady Anshutz – Concerns about landscaping and drainage, believes that the seeding is substandard if any has even been done. Yard is damaged, feels that the contractor or city, should rectified the situation. Questions, if the contractor is not willing to fix the yards, would the city provide monetary compensation to homeowners to fix their own properties/landscaping.</p>
<p>F. Public Comments</p>	<p>Kyle Maichel – Concerned about his water Issue in his ditch. His ditch and water issue has not been touched, since September. Also is concerned about how low his meter is set.</p> <p>Courtney Maichel- restated concerns about neighbor and the water drainage.</p> <p>Todd Goodyear, talked to Nate with Carstensen about issue on property at Stubbs and 56. Concerns about gravel placed behind the business and the water drainage in the alley.</p> <p>Nathan Averill- made a statement that is was a very poor decision for the council to make, to pay a private citizen for yard repair as a result of a complaint. It will cause a problem for years to come.</p> <p>I move that the city will take care of ditch on both sides of Mr. Grahams (208 Trail Drive) driveway, and we will not pay Mr. Graham the \$1,800. Cheryl, Carol Approve (5-0)</p> <p>Maintenance Department will have improvements to the drainage ditch in the neighborhood made by April 30th.</p>

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<p>G. Utility Billing Hearings</p>	<p>26 shut office notices, 10 paid the required amount, 13 we haven't heard from. I move to approve the utility hearings. Angela, John Approved (5-0)</p>
<p>H. Council Action/Discussion Items H.1 Treasurer Report</p>	<p>Review of End of year report. And discussion of monthly expenditures.</p>
<p>H.2 Police Department</p>	<p>Eric reviewed his report. Gave updates on burglaries.</p>
<p>H.3 Maintenance Department Action Items</p>	<p>Calvin and Danny reviewed their report. Water project, sewer project main break discoveries that were found. Hickman's came out to do some update on lift station. Brought information about a company that will clean our sewer pipes. Updates on fixing potholes. Update on sink hole in front of wrench benders. Information on putting in new pipe for the storm water brought spreadsheet with expenses. Would like to get approval to purchase a walk behind plate crusher to help with repairs to potholes. We have be doing some cleaning up in the shop and making some improvements, taking pride in their work space.</p> <p>I move to approve up to \$2,600 on a compactor for the maintenance Dept. Angela, Cheryl Approved (5-0)</p>
<p>H.4 Administration Department Action Items H.4a Executive Session</p>	<p>Break at 8:29 – Call back to order at 8:34</p> <p>I move to go into executive session to talk about reviews not elected personnel. With only elected personnel. For 15 mins. Return at 8:57 no actions no decisions were made. Angela, Jon Approved (5-0)</p>
<p>H. 4b Personnel Policy</p>	<p>Review of Merit increases and pay adjustments, and minimum pay matrix in the personal policy.</p> <p>I move to pay the merit pay and cost of living increase of 2%.</p> <p>I move to amend the previous motion to adjust the cost of living to 4%. Carol, Cheryl</p>

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	<p>Passed (5-0)</p> <p>I move to approve all the changes in the policy except the pay matrix. Cait, Cheryl Approve (5-0)</p>
H. 4c KDOT Connecting Links	<p>Jim would like to approval to apply to the KDOT Connecting Links Grant. It will Fix the approaches to HWY 56.</p> <p>I move to give authorization to apply to this grant. Angela, Cheryl Passed (5-0)</p>
H.5 Pool Action Items	None
H.6 OPR Action Items	<p>Power Grid Update – looking at updating power grid for ball field lights. Bid from Velocity to upgrade. Bid is \$7,000.00</p> <p>I move to approve the bid from Velocity. Carol, Angela Passed (5-0)</p>
I. Unfinished Business	We got paperwork back saying we could qualify for this.
I.1 city Hall PSIQ	
I.2 a Street RFP	We will be back by next council meeting.
I.2b Draft upstairs RFP	Will have draft for next month. We do have power upstairs now.
I.3 Draft update to Bright Speed Franchise Fee	Jim updated ordinance from 3% to 5%. Jim will send the update to Legal.
I.4 Planning and Zoning Structure Update	Planning Commission is working on the process of changing the structure of the board of appeals.
I.5 Other UFB	
J. New Business	
J.1 Committee Reports	
J.1a Growth – Mayor’s Summit	Growth’s meeting is overlapping with public safety meeting. Mayor’s Summit we already have some replies. Will be March 17 th from 7-9 at TJ’s.
J.1b Infrastructure	Infrastructure will have a meeting on March 22 @6:00
J.1c. Public Safety-Prohibitive yard parking	Updated section 302. Will be sent to the city attorney for legal issues. Public safety will be a vacancy ordinance.
J.1d Personnel	
J.2 Request from Dynamite Revival Ministries	<p>I move to approve the request to have church services at the Overbrook City Lake on May 5 from 4:30-5:00.</p> <p>Carol, Cait Passed (5-0)</p>
J.3 Other new business	
K. Council Member Comments	<p>Carol – none, Cheryl – none, Cait- when a special meeting is called she would like to have more information about the particulars of the request before the meeting. John – no comments. Jim- we covered a lot of things this evening. Becky - none</p>

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L. Mayors Comments:	We will do better to have more information available at special meetings and we will have more of a cap on public comments.
L. Adjournment	I move to adjourn this meeting. Angela,Carol Passed (5-0) Meeting Adjourn 9:57pm
Respectfully Submitted Becky Coltrane Assistant City Clerk APPROVED February 8 th , 2023	