

**MINUTES
COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET
June 10, 2020**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the June 10, 2020 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman - present Cheryl Miller - present John Fairchild – absent Phoenix Anshutz – absent Caitlin Curtis - present Others present: Jim Koger LaVerna Gray Cathy Sowers Ross Miner</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed.</p> <p>Motion: I move to approve the agenda as written Moved: Cheryl Miller, Carol Baughman Motion Carried (3-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes – 5/13/2020 Regular Council Meeting Minutes, 5/30/2020 Special Meeting, 6/3/2020 Public Hearing, 6/3/2020 Special Meeting C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report P&Z minutes C.5. Zoning Administrator Report C.6. Housing Authority Board Report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report C.10. Law Department/Animal Control Report C.11. Code Compliance Report- C.12. Maintenance Department Report C.13. City Clerk Report C.14. OPR Director Report</p>

	<p>Motion: I move to approve the Consent Agenda as written. Moved: Carol Baughman, Cheryl Miller Motion Carried (3-0)</p>
SPECIAL REPORTS: (D)	none
PUBLIC COMMENTS: (E.)	none
UTILITY BILLING ACCOUNT HEARINGS (F.)	<p>Discussion: No hearings. Can now legally process shut offs. It is recommended by KCC to offer a 12-month payment plan. A consensus was met to follow the recommendations of KCC with the process starting June 20, 2020</p>
COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (G.1)	<p>Discussion: Treasurer’s Report presented.</p> <p>Motion: I move to approve the Treasurer’s Report Moved: Carol Baughman, Cheryl Miller Motion Carried: (3-0)</p>
COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT ACTION ITEM: MAYOR BRADY COMMENT ON POLICY REGARDING INVESTIGATIONS (G.2)	<p>Discussion: All investigations are handled by the police department. The City Council does not provide input. All new police officers need to receive a copy of the Animal Ordinance. Viewed “A Salute to the Badge” by WIBW, featuring Police Chief Terry Hollingsworth. New “Slow Children at Play” signs will be posted; Case tracking system progress; Officer turn over and training; Abandoned houses; Business code violation progress;</p>
COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM (G.3)	No Action Items
COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: (G.4)	No Action Items
COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM: NEW EXERCISE EQUIPMENT LOCATION RECOMMENDATION (G.5a)	<p>Discussion: New exercise equipment shown. Purchased with PRIDE and grant money. Park and Rec Board recommended park locations for the equipment.</p>

<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM: LEASE OF OLD GYM (G.5b)</p>	<p>Discussion: Park and Rec would prefer to share the gym rather than lease it out. Park and Rec will reach out to the individual interested in leasing to develop a plan for usage as all parties are interested in serving the community. Wiffle ball tournament is forming. Plans for a kick ball tournament. Goose update.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEM: (G.6)</p>	<p>Discussion: Plan to open pool on June 15, feedback from the community, cleaning plan, concessions, social distancing; Will continually assess wellness.</p>
<p>UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE (H.1)</p>	<p>Discussion: Municipal Water Conservation Plan for the City of Overbrook: drought response, incorporating practical and effective ways to measure the water depth in our wells in the new water plan; Council will review for possible approval in July 2020.</p>
<p>UNFINISHED BUSINESS: INITIAL REVIEW OF DRAFT ORDINANCE REQUIRING NUMBERS ON BUILDINGS (H.2)</p>	<p>Discussion: Visibility, 911 calls, Inform businesses and residents. Addresses must be posted by January 1, 2021. Letters will be sent to all residents and business in the water bill. Also will inform via the City newsletter.</p> <p>Motion: I move to approve the ordinance Moved: Caitlin Curtis, Cheryl Miller Motion Carried (3-0)</p>
<p>UNFINISHED BUSINESS: REVIEW OF FIREWORKS ORDINANCE (H.3)</p>	<p>Discussion: Post on website and on Facebook to inform the public.</p> <p>Motion: I move to accept the proposed changes to the Fireworks Ordinance. Moved: Cheryl Miller, Carol Baughman Motion Carried (3-0)</p> <p>Discussion: Overbrook Fair Board Fireworks Stand at the fairgrounds Move: I move to approve the fireworks application pending appropriate documentation. Moved: Caitlin Curtis, Cheryl Miller Motion Carried (3-0)</p>
<p>UNFINISHED BUSINESS: DISCUSS REPAIR/REPLACEMENT OF MESSAGE SIGN</p>	<p>Discussion: Bid for electronic sign. Bid for replacement or repair of large store shop window.</p>

<p>(H.4)</p>	<p>Will explore more options for the message board and the front of City Hall.</p> <p>Motion: I move to have Performance Glass remove and replace the Storefront window (option 2) Moved: Cheryl Miller, Carol Baughman Motion Carried (3-0)</p>
<p>CDBG- CV Grant</p>	<p>Form a committee of 2 community members, Carol Baughman, John Fairchild, Garrett Nordstrom and LaVerna to develop criteria for dispersal of grant funds. Business and meal disbursement, # of employees. Qualifications and applications</p>
<p>OTHER UNFINISHED BUSINESS: (H.5)</p>	<p>Discussion: small building purchase</p> <p>Motion: Moved: Motion Carried (5-0)</p>
<p>NEW BUSINESS: One Day Swimming Passes (I.1)</p>	<p>Discussion:</p> <p>Motion: I move to give 20 passes to the pool Moved: Cheryl Miller, Carol Baughman Motion Carried (3-0)</p>
<p>Hot line – anonymous tips</p>	<p>Discussion: community and neighborhood concerns, League of Kansas Municipalities policy, ask the police officers to research.</p>
<p>NEW BUSINESS: OTHER NEW BUSINESS (I.2)</p>	<p>Discussion: Banners: budget, flag holders, graphic designers, obtaining costs to propose to the City and public service groups. A budget of 5 or 6 thousand may be manageable</p> <p>More Discussion: Sidewalks and Drive Way Tubes: policy, goals, requirements, providing guidance for citizens, defining arterial streets and residential streets, drainage, grants, affordability, school walkers, water projects affect on sidewalks, Special Highway dollars for sidewalks,</p>
<p>COUNCIL MEMBER COMMENTS: (J)</p>	
<p>MAYOR’S COMMENTS: (K)</p>	
<p>ADJOURNMENT: (L)</p>	<p>Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 10:10 pm.</p>

	Moved: Joanne Allen, Carol Baughman Motion Carried: (5-0)
Respectfully submitted, LaVerna Gray Overbrook Assistant City Clerk	