

City of Overbrook
Overbrook City Hall
January 10, 2024 6:00pm

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00pm.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman – present Cheryl Miller – present, left 7:49 Kyle Maichel – present Caitlin Curtis – present 6:15, left at 6:20 Angela Mordecai-absent We have a quorum.</p> <p>Others present: Hanna Smith – new council member, Matt Craig- new council member Becky Coltrane Assistant City Clerk, Eric Carlson Police Chief, Chayt Hathaway maintenance dept.</p> <p>The mayor thanked Angela and Cait for their service.</p>
<p>B. Swearing in of new Members, Elect new council president</p>	<p>Swearing in of Hanna Smith, Kyle Maichel, Matt Craig Welcome new Council Members. Nomination for Matt Craig to be council president, second by Kyle. Passed (5-0)</p> <p>Matt Craig will be the new Council President.</p> <p>Review of some basic rules and guidelines. Need to get FEMA cards for new council and new employees. Committees and Department involvements.</p>
<p>C. Agenda</p>	<p>Chery would like to move the public safety dog issue to right after public comments.</p> <p>I move to approve the agenda as Amended. Cheryl, Carol Passed (5-0)</p>
<p>D. Consent Agenda</p>	

	<p>Jim explained that if the consent agenda has something you want pulled out to discuss just bring it up here.</p> <p>I move to approve the consent Agenda Cheryl, Carol Passed (5-0)</p>
E. Water Project, RW5 Contract	<p>RW5 – review of contract and explanation to new council members. Review of how our Wells are now electronic and are working with software to turn wells on and off automatically. (It used to be manually) Still waiting to finalize the final KDHE loan. Waste Water – Jim applied for a grant for technical assistance. Working with Schwab Eaton. New Fire station: Our engineer is working with their engineer to work on how we are going to provide them sewer. It will be sewer connection, and not a sewer extension.</p>
F. Public Comment	<p>Maintenance did a fantastic job with the snow. Need to think about where they dump the snow. Discussion on looking at a snow removal plan. Discussion on snow removal equipment.</p>
G. 2a Public Safety	<p>Move up before G.1 Treasurers Report</p> <p>Public Safety: Updates on Animal Ordinance, changed some wording. The police chief presented changes to members. Questions about how we are going to determine barking measurable? When does a dog need to be on leash, What does at-large mean? Adjusting of fines. Violations: Verbal, Written, \$50.00 fine, \$50.00 fine and then court. Need to change poisonous bite, to venomous bite.</p> <p>I move to approve the documents to add the fine violations, and document corrections. Carol, Matt Passed (5-0)</p>
G.2.b. Parking Ordinance	<p>No updates</p>
G.1 Treasurers Report	<p>a. I move to approve treasurers report Carol, Matt Passed (4-0)</p>
G.3	<p>a. Restrooms at front of old gym. Danny is waiting on return calls. Looking at guttering on building. b. Sink hole on Landon trail, we approved \$7,000 to fix trial head. We have bought the materials and are now waiting on the weather to fix it.</p>

G.4a Personnel Policy Updates	<p>Personnel Policy Updates: Personnel Handbook. I move to make the changes in the Handbook.</p> <p>Carol, Hanna Passed (4-0)</p>
G.4b ARPA Utility Benevolence update, Lank Bank	<p>ARPA Utility Benevolence update, Land Bank</p> <p>Last month we approved some of the ARPA dollars. Jim applied those to some delinquent utility accounts. We have been tasked with creating an application for funds.</p> <p>Jim researched and has found a way to apply some of these funds into a land bank.</p>
G.4c Waste Tire Grant application	<p>Do we want to apply for this grant again. See Jim’s notes and number spreadsheet.</p> <p>I move we apply for the grant.</p> <p>Matt, Carol Passed (4-0)</p>
G.4d County Wide housing Assessment	<p>Partner with the county to have this assessment completed. It would make us more eligible to apply for more grants.</p> <p>I move to participate and pay for the HAT.</p> <p>Hanna, Carol Passed (4-0)</p>
G.5 Pool Action Items	<p>Jim and Jon will get with Corey to work on getting plans made for upgrades to the pool.</p>
G.6 OPR Action Items	<p>Weather cancelled their meeting last night. Basketball starts this weekend unless weather cancels.</p>
H. unfinished business	
I. New Business Expanded Sunday Retail Sale Hours	<p>A. Is Casey’s selling under the “Expanded use ACT.” The city ordinance does not allow sales before noon on Sunday’s. This will be discussed. How is this enforced? There are questions here.</p>
K. Mayor Comments	<p>Matt- Thank you for making me the new president on the first day.</p> <p>Hanna – is very excited to be on the council. And is ready to go to work.</p> <p>Carol – nothing</p> <p>Kyle – nothing</p>

	<p>Becky – nothing</p> <p>Jim – Welcome to our new members. We are excited to have you here. We had a good meeting. The staff had a good meeting this morning with working on Denali.</p> <p>Work Session January 19th At 12:00.</p>
Mayors comments	<p>Jon – Thanks for a great meeting, we have some open positions on planning and zoning and on Parks and Rec board. Appreciate everyone being here.</p>
L. Adjournment	<p>I move we adjourn.</p> <p>Carol, Matt</p> <p>Passed(4-0)</p>
<p>Respectfully Submitted</p> <p>Becky Coltrane</p> <p>Assistant City Clerk</p> <p>APPROVED February 14th, 2024</p>	