

**Council Meeting  
City of Overbrook  
Overbrook City Hall  
February 8, 2022 6:00 pm**

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00.</p> <p><b>Mayor Jon Brady</b> - present <b>Council Members:</b> Carol Baughman – present Cheryl Miller – present John Fairchild – present Caitlin Curtis – present Angela Mordecai- present</p> <p>We have a quorum. <b>Others present:</b> Jim Koger, Becky Coltrane, Aaron Traphagan, Sue Burdock, Eric Carlson, Tim Hsiao, Ben Kramer, Ross Miner, Kyle Michel,</p>
<p>B. Commendation for Tim Hsiao</p>	<p>Commendation for working extra hours, to help deal with a vicious dog issue.</p>
<p>C. Approval of Agenda</p>	<p>I move to approve the agenda. Carol, Cheryl Pass (5-0)</p>
<p>D. Consent Agenda</p>	<p>Jim wanted to note the waiver for accounting purposes.</p> <p>I move to approve the consent agenda.</p> <p>Carol, Cheryl Pass (5-0)</p>
<p>E. Special Reports E.1 Ben Kramer Water Project</p>	<p>E.1 Ben Kramer review- the contractor is working on punch list items, tried to start up the chlorination facilitating having troubles and have ordered more parts, all BFD's are in, Booster pump is good, SKADA system is working (we had a "show and tell" of the system), will be working with the funding agencies to finalize everything out. Discussion about liquidated damages.</p> <p>I move to approve the pay request #19 Cheryl, Angela Passed (5-0)</p>

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<p>E.2 Kyle Michel Fencing</p>	<p>Discussion on fencing new property and drainage issues that are already there and that will arise with building the new house, will bring his information to planning and zoning.</p>
<p>F. Public Comments</p>	<p>Kyle Michel – questions on neighbor’s driveway.</p> <p>Ross Minor- thank you for your help with my dogs. It was brought to his attention that our Officers don’t have any animal control training. And was wondering if we could possibly get them some training. (Refer to Police Action items)</p>
<p>G. Utility Billing Hearings</p>	<p>36 Shut offs, 21 paid, 14 that we didn’t hear from. We have also become affiliated with EWAP. We are no longer sending post cards with past due notices but will send a full letter with information to help with privacy concerns.</p>
<p>H. Council Action/Discussion Items H.1 Treasurer Report</p>	<p>Sue did not hear back from Brian on details. Jim reviewed some of the details from Brian’s report. Council is concerned about the budget and explanation of items. No motion for approval.</p>
<p>H.2 Police Department</p>	<p>Eric- we don’t have any animal control equipment. Would like to ask for money to purchase some animal control equipment, larger kennel, anti-bite gloves and a Taser gun. Lawrence Police Dept offered to send their animal control officers to help train our officers.</p> <p>I move to approve up to \$2000 to spend on animal control equipment. Angela, Cheryl Passed (5-0)</p> <p>Would like to advertise for the community service specialists. The Chief will need to sit down and discuss with the Treasurer how this will affect the budget. (Community service specialists’ position will be 20 hours a week at \$15/hour.)</p> <p>Is hiring another part-time officer. The council appreciates everything the police department is doing.</p>
<p>H.3 Maintenance Department Action Items</p>	<p>Aaron- moving along with project, working out issues with chlorine building, Well 5 has some issues and we are waiting on someone to come look at it. Not under warranty. Working through items with the contractor. Put together some information on COLA for the council to review.</p> <p>Council appreciates the work Aaron did on getting the info together.</p> <p>Look at Current Personnel policy on COLA. Needs to be changed or clarified. Would like to spend time on this at the next work session.</p>

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<p>H.4 Administration Department Action Items H.4a Executive Session</p>	<p>I move we go into Executive Session for 30 mins returning at 9:05 for non-elected personnel discussion.</p> <p>Carol, Cait Pass (5-0)</p> <p>Return to meeting at 9:05 no actions or decisions were made.</p> <p>I move to go back into executive session to discuss no-elective personal for 30mins. Will return to meeting at 9:37.</p> <p>Cait, Cheryl Pass (5-0)</p> <p>Out of executive session at 9:34 no actions no decisions were made.</p> <p>I move to go back to executive Session with just council and the Mayor for 15 mins. Returning at 9:52.</p> <p>Return from Executive Session at 9:52.</p>
<p>Reconvene</p>	<p>I move to reconvene this meeting to discuss the rest of agenda on February 16<sup>th</sup>, 2023 at 6:00pm</p> <p>Cait, Cheryl Passed (5-0)</p> <p>I move to adjourn this meeting to reconvene.</p> <p>Cait, Angela Passed (5-0)</p>
<p>Reconvene Feb. 16<sup>th</sup>, 2023</p>	<p>Call meeting to order at 6:01 Roll Call: John Fairchild – absent Angela Mordicai – present Cait Curtis – present Cheryl Miller – present Carol Baughman – present arrived at 6:10 pm</p> <p>Other Present – Jim Koger, Becky Coltrane, Aaron Traphagan, (Aaron’s wife)</p>
	<p>I move to amend agenda to open public comment.</p> <p>Cheryl, Cait Passed (4-0)</p>

	<p>Public Comment: Aaron Traphagan spoke to the council about his grievance for employment being terminated. He feels the environment is a hostile work environment. He gave examples situations. The council asked questions of the incident that lead up to the situation of employment being terminated.</p> <p>Jim wanted to share what else happened. He shared his opinion.</p> <p>I move to go into Executive Session to discuss non-elected personnel with only the council and the mayor for 15 mins @6:26.</p> <p>Angela, Cait Passed (4-0)</p> <p>Out of executive session at 6:41. No actions, no decisions were taken.</p> <p>I move to go into executive session to discuss non-elective personnel, with Council, Mayor, Police Chief and Assistant City Clerk. At 6:43 return at 7:03.</p> <p>Cheryl, Angela Passed (4-0)</p> <p>Return from executive session at 7:03pm. No actions no decisions were made.</p> <p>Aaron made some additional comments about his termination. Council Thanked Aaron for his time and coming to the council meeting.</p>
<p>H.4b Street RFP</p>	<p>Streets that we are going to be working on. We have 3 areas that we are going to need to work. We are contracting out this work. This will come out of streets and special highway fund. This was discussed in the infrastructure meeting. We will be doing overlays, and some patching. County will do the center (24 feet) of Maple. We have a sink hole down by wrench benders.</p>
<p>H.4c Next Steps Upstairs, Old Gym</p>	<p>Move forward with putting in electricity upstairs, HVAC, even just cleaning up a bit more. Growth Committee needs to work on Comprehensive plan to move forward with the Gym to creating a usable community space.</p> <p>I move to move forward to getting a professional bid on mold remediation and what needs to be cleaned up upstairs, and turning the electricity back on.</p> <p>Cait, Angela Passed (4-0)</p>

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H.5 Pool Action Items	Removal of Christmas Decoration Garland at the pool.
I. Unfinished Business I.1 kwikcom public access	Setting up public wifi at pool and park. I move to install wifi at park and pool based on the bid from kwikcom. Cait, Cheryl Passed (4-0)
I.2 Other UFB	Driveway at 208 Trail Drive, resident ask for specific amount of money for him to repair the landscaping and additional work. Council would like some visual documentation of ditch, grass work and culvert work area. They will agree to draft a contract for two years with the condition of "if" the concrete fails.
J. New Business J.1 Committee Reports J.1a Growth J.1b Infrastructure J.1c. Public Safety J.1d Personnel	J.1 Growth Committee discussed having a Mayor's summit for Osage Co. On the 27 <sup>th</sup> of March, working on grants for sidewalks.  I move to spend up to \$750 for Mayor's summit meeting Cait, Cheryl Passed (5-0)  J.1b – No meeting, but they have talked about smoke testing at the lift stations, because it must be dry to do them. We started putting together an interview packet for residents to look at what they have in their home connected to the sewer. Looked at flow meters, they are too expensive.  J.1c. Talked about parking ordinance and how to give more parameters for it and focusing on safety.
J.2 Add Zoning Ordinance to our Codification	Our zoning ordinances are not codified on our website. Jim presented the quote on what the cost would be. One time fee of \$850. Would be added into the annual fee that we already pay of \$900.  I move to Codify the zoning ordinances. Carol, Cait Passed (4-0)
J.3 Other new business	Annual County "Connecting Links" maintenance. The county would pay us \$498. We have never done this in the past.  I move that we <u>do not</u> enter into an agreement with the "Connecting Links". Angle, Cheryl Passed (4-0)
J.4 Other new business	Water Project: booster Station, might have to amend the loan, figured out cross connection in the country, we had a sewage leak on the

	<p>forced main it has been fixed, maintenance department would like to sell the Ford lifted truck.</p>
<p>K. Council Member Comments</p>	<p>Jon - We need to make some adjustments to some pay with the personnel changes. We also have some decision making coming up with the water project with liquidated damages. We need some easement and legal descriptions for our wells. Are we still getting water pumped in from rural? Yes. If we get our wells up tomorrow we will no longer need to pump water from Rural.</p> <p>Carol – nothing</p> <p>Cheryl – concerned about dogs, from a previous problem, and people are voicing their concerns on social media.</p> <p>Cait – Are we supposed to be electing a new president of the council? What are the rules of that? Jim believes it in January during an election year.</p> <p>Angela – nothing</p> <p>Jim – would like to share his concerns about his temper and would be willing to take some training to learn some skills. And would be happy to talk to everyone about it and their concerns and would like to improve moving forward. Cheryl responded she would like to help ease up his workload. And addressing he stress level.</p>
<p>L. Mayors Comments:</p>	<p>Appreciate everyone’s support these past two weeks. And we will move forward with the best path forward. If we continue to work as a team we will make good progress.</p>
<p>L. Adjournment</p>	<p>I move we adjourn this meeting. Angela, Cheryl (4-0)</p>
<p>Respectfully Submitted Becky Coltrane Assistant City Clerk APPROVED March 8<sup>th</sup>, 2023</p>	