

**MINUTES
COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET
FEBRUARY 12, 2020**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the February 12, 2020 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman - present Cheryl Miller - absent John Fairchild – present Caitlin Curtis – present Phoenix Anshutz - present Others present: Jim Koger Terry Hollingsworth Ross Miner Trent Moore</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed.</p> <p>Move G.4.B to D.1 Historical Society Building Move G.4.A: Drug Testing topic until March 2020 Council Meeting</p> <p>Motion: I move to approve the agenda as amended. Moved: Carol Baughman, Caitlin Curtis Motion Carried (4-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes – 3/6/2019 Regular Council Meeting Minutes, 3/22/2019 Work Session Notes C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report P&Z minutes C.5. Zoning Administrator Report C.6. Housing Authority Board Report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report C.10. Law Department/Animal Control Report C.11. Code Compliance Report</p>

	<p>C.12. Maintenance Department Report C.13. City Clerk Report C.14. OPR Director Report</p> <p>Motion: I move to approve the Consent Agenda as written. Moved: Phoenix Anshutz, John Fairchild Motion Carried (4-0)</p>
<p>SPECIAL REPORTS: HISTORICAL SOCIETY BUILDING: JOYCE DILLON (D.1)</p>	<p>Discussion: Need for executive session</p> <p>Motion: I move to go into executive session to discuss matters related to preliminary real estate transactions pursuant to the real estate exception, K.S.A. 75-4319(b)(1), including members of the Historical Society, the City Clerk, and the Assistant City Clerk. The open meeting will resume in the City Council Room at 7:15 pm.</p> <p>Moved: Carol Baughman, John Fairchild Motion Carried (4-0)</p> <p>The executive session returned to an open session at the stated time. No binding action was taken during the executive session.</p> <p>Discussion: Historical Museum building plans</p> <p>Motion: I move to accept the proposal by the Historical Society to build on 104 E Santa Fe Trail. Moved: John Fairchild, Carol Baughman Motion Carried: (4-0)</p> <p>Discussion: Transfer of property to the Historical Society.</p> <p>Motion: I move to give the Mayor the authority to sign any necessary papers to transfer the property. Moved: Carol Baughman, John Fairchild Motion Carried: (4-0)</p>
<p>SPECIAL REPORTS: POOL TESTING: TRENT MOORE (D.2)</p>	<p>Discussion: Cost of drives to Topeka for water testing, use of test strips, option to use the public water supply testing, in-line water testing system, safety storage of liquid bleach and acid, pool</p>

	budget, best test kits; Jon Brady will collaborate with Trent Moore about other options.
PUBLIC COMMENTS: (E.)	none
UTILITY BILLING ACCOUNT HEARINGS (F.)	<p>Discussion: Utility Billing Hearings Report</p> <p>11 accounts did not respond to a request for a payment plan and are scheduled for shut off.</p> <p>Payment plans were presented for the following accounts: Accounts 570000 Accounts 781000</p> <p>Motion: I move to approve the utility payment plans as presented. Moved: Carol Baughman, Caitlin Curtis Motion Carried: (4-0)</p>
COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (G.1)	<p>Discussion: Treasurer's Report presented. Need for review water and sewer disbursements' figures.</p> <p>Motion: I move to approve the Treasurer's Report Moved: Carol Baughman, John Fairchild Motion Carried: (4-0)</p>
COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: DURANGO REPAIR (G.2)	<p>Discussion: Durango needs a new engine. Cause of engine failure is unknown. Budget parameters, Cost range \$3,600-\$5,700. Car was maintained every 3 months. Will implement maintenance logs for all vehicles and machinery.</p> <p>Motion: I move to give the police chief the authority to have the engine of the Durango replaced, not to exceed \$5,700.00 Moved: Phoenix Anshutz, Caitlin Curtis Motion Carried (4-0)</p>
COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM (G.3)	Discussion: Sold the orange dump truck, trench box, pitching machines, scoreboards on Purple Wave for an approximate total of \$11,000
COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: DRUG TESTING PROGRAM (G.4.A)	Discussion: CDL drug testing requirements: Will discuss at the March 2020 Council Meeting

<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: ACQUISITION OF REAL PROPERTY (G.4.B)</p>	<p>Discussion: Need for executive session</p> <p>Motion: I move to go into executive session to discuss matters related to preliminary real estate transactions pursuant to the real estate exception, K.S.A. 75-4319(b)(1). The executive session will include the City Clerk. The open meeting will resume in the City Council Room at 8:30 pm. Moved: Caitlin Curtis, John Fairchild Motion Carried: (4-0)</p> <p>The executive session returned to an open session at the stated time. No binding action was taken during the executive session.</p> <p>Discussion: Annexation of property, providing water and sewer service</p> <p>Motion: I move that, contingent upon sale of the property, that the City will provide water, sewer and annexation if a cost sharing mechanism is agreed upon by the landowner and the City of Overbrook. Moved: John Fairchild, Carol Baughman Motion Carried: (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM: PURCHASE OF NEW UTV (G.5)</p>	<p>Discussion: Sharing the cost and usage of a new UTV with Park & Rec</p> <p>Motion: I move that the city pay 50% of the cost of a new UTV not to exceed a total cost of \$8,000. Moved: Carol Baughman, John Fairchild Motion Carried (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POOL ACTION ITEM: (G.6)</p>	<p>No Action Items</p>
<p>UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE (H.1)</p>	<p>Discussion: CDBG and Rural Development grant monies, loan rates, debt service payments, SRF funding,</p> <p>Motion: I move to give authority to the mayor to sign a “Notice to Proceed” to the engineers. Moved: Caitlin Curtis, Carol Baughman Motion Carried (4-0)</p>

UNFINISHED BUSINESS: POOL PAINTING PLAN UPDATE (H.2)	Discussion: Pool painting plan, cost of paint, maintenance crew and returning lifeguards will paint, other pool maintenance and preparation; Target date for pool opening is May 15, 2020.
UNFINISHED BUSINESS: CLARIFICATION OF 91-623 KEEPING OF DOMESTIC FOWL, 91-607 KEEPING LIVESTOCK IN CITY, 91-608 EXCEPTIONS (H.3)	Discussion: no guineas, limit 10 birds, no public slaughter Motion: I move to approve ordinance #419 as amended. Moved: Caitlin Curtis, John Fairchild Motion Carried (4-0)
UNFINISHED BUSINESS: BID FOR LIBRARY HVAC CONTRACT (H.4)	Discussion: 7 proposals were submitted. Heard back from 2 companies, proposals were discussed anonymously. Motion: I move that we proceed with Vendor B Moved: Phoenix Anshutz, John Fairchild Motion Carried (4-0)
UNFINISHED BUSINESS: MASONIC LODGE PROPERTY (H.5)	Discussion: Waiting to hear from the Masons. The paperwork is ready to go.
OTHER UNFINISHED BUSINESS: (H.6)	None
NEW BUSINESS: DYNAMITE REVIVAL MINISTRIES REQUEST TO HOLD OUTDOOR CHURCH SERVICE AT JONES PARK (I.1)	Discussion: Asking for one date Motion: I move that we accept the request Moved: Carol Baughman, Caitlin Curtis Motion Carried (5-0)
NEW BUSINESS: OTHER NEW BUSINESS (I.2)	Closure of Market Street for the Farmer's Market by collaborating with the police department. Signage and vertical banners for the Farmer's Market
COUNCIL MEMBER COMMENTS: (J)	process for making proposals billing error correction The topic for the next work session will be the city businesses sign.
MAYOR'S COMMENTS: (K)	none
ADJOURNMENT: (L)	Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 9:46 pm. Moved: Carol Baughman, John Fairchild Motion Carried: (4-0)
Respectfully submitted, LaVerna Gray	

Overbrook Assistant City Clerk Approved March 11, 2020	
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