

**COUNCIL MEETING  
CITY OF OVERBROOK, OVERBROOK LIBRARY  
317 MAPLE STREET  
March 9, 2022**

<p>CALL TO ORDER, ROLL CALL: (A)</p>	<p>Mayor Jon Brady called the March 9, 2022 Council Meeting to order at 6:00 pm in the Community Room, Overbrook Library, 317 Maple, Overbrook. <b>Mayor Jon Brady - present</b> <b>Council Members:</b> Carol Baughman – present Cheryl Miller – present John Fairchild – present Caitlin Curtis – present Angela Mordecai - present <b>Others present:</b> Jim Koger - present Terry Hollingsworth - present</p>
<p>NOT USED THIS MONTH (B)</p>	
<p>APPROVAL OF AGENDA: (C)</p>	<p>Discussion: Please add a New Business Item Review of Ordinance- request to discuss where “Free Range” fits in our Poultry/Fowl Ordinance. Also add a Special Reports Item to discuss Grocery Store Grant Presentation with a discussion regarding hiring a Grant Writer.</p> <p>Motion: Approve agenda as amended Moved: Carol Baughman, John Fairchild Motion: (5-0)</p>
<p>CONSENT AGENDA: (D)</p>	<p>D.1 Minutes – 2/9/2022 City Council Meeting Minutes D.2 Warrants D.3 Request to Shred City Documents D.4 Planning Commission Report P&amp;Z minutes D.5 Zoning Administrator Report D.6 Housing Authority Board Report D.7 Water Distribution System Report D.8 Council Work Order List D.9 Library Board Report D.10 Law Department/Animal Control Report D.11 Code Compliance Report D.12 Maintenance Department Report</p>

	<p>D.13 City Clerk Report  D.14 OPR Director Report  D.15 Dynamite Ministries Request for 5/7/22 Outdoor Service</p> <p>Motion: To approve the agenda as written  Moved: Carol Baughman, Angela Mordecai  Motion Carried: (5-0)</p>
<p>SPECIAL REPORTS: BEN KRAMER  WATER DISTRIBUTION PROJECT:  (E.1)</p>	<p>Ben Kramer provided an update on the project, including the most recent pay and disbursement requests;  Motion: To approve pay and disbursement requests.  Moved: Carol Baughman, John Fairchild  Motion Carried: (5-0)</p>
<p>SPECIAL REPORTS: CAITLIN CURTIS  GRANT PRESENTATION:  (E.2)</p>	<p>Discussion: Caitlin Curtis led the discussion on the possibility of us hiring a grant writer to help us apply for grocery store grants. Following discussion, Cheryl Miller (Angela Mordecai) moved to hire the grant writer, as proposed by Caitlin, with a cap at \$2,000 for the expense of writing the grant(s) for the grocery store. Motion carried 5-0.</p> <p>Caitlin invited the other Council Members to review the grocery store proposal saved to dropbox and suggested that we have a special meeting in the near future to discuss the format we wanted to follow, whether it be a Co-Op, or one that is City owned.</p>
<p>SPECIAL REPORTS: MARY  ANDERSON AND JOAN KAFF CODE  COMPLIANCE CONCERNS:  (E.3)</p>	<p>Discussion: Mary Anderson asked about possible code compliance issues in the 200 block of West Market, 400 block of Maple, 600 block of Maple, 300 and 500 blocks of West 5<sup>th</sup>, 500 block of Sunset Lane, 400 and 500 blocks of Locust, and at Market and Maple Street. Mrs. Anderson was informed about steps taken to improve the conditions.</p>
<p>SPECIAL REPORTS: DANA  KLINGBEIL DRAINAGE:  (E.4)</p>	<p>Dana was unable to attend the meeting. No action taken.</p>
<p>PUBLIC COMMENTS:  (F)</p>	<p>None</p>

<p>UTILITY BILLING ACCOUNT HEARINGS: (G)</p>	<p>Discussion: Following discussion,  Motion: Move to approve Utility Bill Hearings Moved: Caitlin Curtis, Angela Mordecai Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: (H.1)</p>	<p>Discussion: Following discussion,  Motion: Approve the treasurer report Moved: Cheryl Miller, Carol Baughman Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT ACTION ITEMS: (H.2)</p>	<p>Chief Hollingsworth shared that there will be a City-wide Clean-up the Saturday before the Garage Sale weekend. We'll get three roll-off dumpsters, a limb pickup is scheduled. Consensus was \$5 per can for non-latex, \$2 per spray can.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEMS: (H.3)</p>	<p>Aaron was in the field working with Carstensen's on the project.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATIVE DEPARTMENT ACTION ITEMS: (H.4)</p>	<p>Jim Koger gave his report. We discussed a street repair plan and the RFQ for a City Auditor. With only one document received, the Council extended the deadline for two weeks. We missed the deadline to apply for the Broadband Initiative, however, we will have 7 more opportunities to apply. We will work on this some more.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POOL ACTION ITEMS: (H.5)</p>	<p>Jim Koger will work with Ann Fawl to get the list of items that need work before the pool season begins, i.e. Skimmers, lights, flooring.</p>
<p>UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE: (I.1)</p>	<p>Discussed earlier in meeting.</p>
<p>OTHER UNFINISHED BUSINESS: COMMITTEE REPORTS: (I.2)</p>	<p>Committees are working hard on many different projects. Please feel free to attend a meeting, especially if there are topics that you'd really like to work on!</p>
<p>UNFINISHED BUSINESS: (I.3) NEIGHBORHOOD REVITALIZATION:</p>	<p>We'll invite the County Economic Development Director to our March work session to discuss the County plan.</p>
<p>OTHER UNFINISHED BUSINESS:</p>	<p>Nothing to report</p>

(I.4) LAND BANK FUNDING:	
OTHER UNFINISHED BUSINESS: (I.5)	None
NEW BUSINESS: MINIMUM HOUSING CODE: (J.1)	City is working with attorney on an ordinance and will present the ordinance to council for review by the next meeting.
OTHER NEW BUSINESS: DRAFT COUNCIL MEETING RULES OF PROCEDURE: (J.2)	Nothing to report
OTHER NEW BUSINESS: PROPERTY, LIABILITY, AND CASUALTY INSURANCE RENEWAL (J.3)	Following discussion, Carol Baughman (Cheryl Miller) moved to approve the EMC renewal. Motion carried 5-0.
OTHER NEW BUSINESS: (J.4)	There was discussion regarding how “Free Range” was defined in our Fowl Ordinance. Officer Hollingsworth had already left the meeting, so nothing was finalized. We’ll discuss further in an upcoming meeting.
COUNCIL MEMBER COMMENTS: (K)	Carol Baughman – none Caitlin Curtis – Thanks for all volunteer work! Thanks for approving the Grant Writer! Ask Grocery Questions anytime! John Fairchild – none Angela Mordecai – Thanks to all the volunteers! Hanna Smith – Enjoyed the discussion tonight, She has family in the Ukraine so has been following the events closely there. Cheryl – none
MAYOR’S COMMENTS: (L)	Working on overall structure. Org Chart
ADJOURNMENT: (M)	Discussion: Motion to adjourn Council Meeting at 9:07pm.  Motion: Adjourn Council Meeting Moved: Caitlin Curtis, Angela Mordecai Motion Carried: (5-0)
APPROVED April 13 <sup>th</sup> , 2022, Jim Koger Overbrook City Clerk	