

**MINUTES
COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET
NOVEMBER 13, 2019**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the November 13, 2019 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas. Mayor Jon Brady - present Council Members: Carol Baughman - present Joanne Allen - present Tammy Metzger - present Cheryl Miller - present John Fairchild - present Others present: Jim Koger Cathy Sowers Dan Gamblin Phoenix Anshutz Bob Klingler Aaron Traphagan</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed. Add I.3.a Park and Rec and I.3.b vacation. Move G5 up to D. Motion: I move to approve the agenda as amended. Moved: Carol Baughman, Joanne Allen Motion Carried (5-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes – 3/6/2019 Regular Council Meeting Minutes, 3/22/2019 Work Session Notes C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report P&Z minutes- no report C.5. Zoning Administrator Report C.6. Housing Authority Board Report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report C.10. Law Department/Animal Control Report C.11. Code Compliance Report</p>

	<p>C.12. Maintenance Department Report C.13. City Clerk Report C.14. OPR Director Report</p> <p>Motion: I move to approve the Consent Agenda as written. Moved: Tammy Metzger, Joanne Allen Motion Carried (5-0)</p>
<p>SPECIAL REPORTS: BOB KLINGLER (D.)</p>	<p>Discussion: Mayor’s Proclamation: Nov. 25, 2019 declared Bob Klingler Appreciation Day. Bob was recognized for his service to the city’s Park and Recreation program and was presented with a Certificate of Appreciation. Bob is retiring effective December 1, 2019.</p> <p>Bob presented his final Park & Rec report: new board member, drainage, dugout, shirts, sod, Justin Florance temporary chairman, Charger Day, transit geese; He thanked the City Council Mayor Jon Brady, LaVerna, and Cathy. He also thanked Danny, Aaron, Ross, Craig Welding, and Don Shultz. He relayed thanks to past and present members of the Park & Rec Board. Most of all he thanked Jim Koger.</p> <p>The mayor recognized Park & Rec as one of the most important things our city does. Council Members shared fond stories about their experiences with Bob.</p>
<p>PUBLIC COMMENTS: (E.)</p>	<p>None</p>
<p>UTILITY BILLING ACCOUNT HEARINGS (F.)</p>	<p>Discussion: Utility Billing Hearings Report</p> <p>Payment plans were presented for accounts 250000, 269700, 750000.</p> <p>Motion: I move to accept the payment plans as presented. Moved: Tammy Metzger, Carol Baughman Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (G.1)</p>	<p>Discussion: Treasurer’s Report presented. Levy received. 2019 Sales Tax received was reduced by approximately \$55000 dollars. Important to encourage residents to shop locally.</p>

	<p>Motion: I move to approve the Treasurer’s Report. Moved: Joanne Allen, John Fairchild Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM (G.2)</p>	<p>No Action Items</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM: REQUEST FOR QUOTATIONS (G.3.1)</p>	<p>Discussion: Requests for Quotes for a compact track loader were reviewed. Process explained. Dan Gamblin and Aaron Traphagan reported. Machines and costs were compared.</p> <p>Issue discussed: rocks mixed in salt and sand</p> <p>Motion: I move to purchase the John Deere Compact Track Loader. Moved: Carol Baughman, John Fairchild Second was rescinded by John Fairchild Motion Amended: I move to purchase the John Deere 333G giving Jim Koger the authority to negotiate for the lowest price between Murphy and Heritage. Second Motion: Cheryl Miller Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM: SALT/SAND STORAGE (G.3.2)</p>	<p>Discussion: Possible purchase of a carport to be used to cover our salt/sand pit. We will wait on the carport until spring. Jim Koger will use his budget authority to purchase a cover for the sand/salt this year.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: DISCUSS COMMERCIAL USE OF OUR TREE DUMP (G.4.2)</p>	<p>Discussion: Use of tree dump requested by a local tree service company. Will pay per load or trade for service in-kind. Other local tree services interested? Pros and cons discussed. The City Council did not reach a consensus to change our current policy.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM: RETIREMENT OF BOB KLINGLER (G.5)</p>	<p>Discussion: This item was moved to (D.)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEM: POOL PAINTING</p>	<p>Discussion: painting plan needed prior to next pool season. Next month will present areas of</p>

(G.6)	need, contractor cost estimates, determine if we can do “in-house”.
UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE (H.1)	Discussion: chlorination building location, Philip Fishburn communications, water rate proposal: 2020 – 10% increase 2021 – 10% increase 2022 – 9% increase 2023 – 9% increase Sewer rate proposal: raise of 4% for 1-4 years Need to draft an ordinance for consideration at the December Council Meeting.
UNFINISHED BUSINESS: CLOSING OAK STREET BETWEEN 7 TH AND 8 TH STREETS (H.2)	Discussion: Through the city newsletter, the public was invited to attend to participate in the discussion of closing the Oak Street between 7 th and 8 th street. We have received no feedback from the public. Options were discussed, draft ordinances reviewed. Motion: I move that we close Oak Street year-round. Moved: John Fairchild, Tammy Metzger Motion Carried (5-0)
UNFINISHED BUSINESS: SIGN FOR DOWNTOWN BUSINESSES (H.3)	Discussion: Waiting for a response from KDOT.
UNFINISHED BUSINESS: CLARIFICATION OF 91-623 KEEPING OF DOMESTIC FOWL, 91-607 KEEPING LIVESTOCK IN CITY, 91-608 EXCEPTIONS (H.4)	Discussion: not finished with the update, request to continue until the December 2019 Council Meeting
OTHER UNFINISHED BUSINESS: (H.5)	None
NEW BUSINESS: CASEY’S GENERAL STORE CMB LICENSE (I.1)	Discussion: Nothing different from last year when we approved Casey’s CMB license. We need to change the definition of Cereal Malt Beverage. Motion: I move to approve changing the definition of Cereal Malt Beverage. Moved: Joanne Allen, Carol Baughman Motion Carried (5-0) Motion: I move to approve Casey’s CMB license. Moved: Joanne Allen, John Fairchild Motion Carried (5-0)

<p>NEW BUSINESS: DOLLAR GENERAL CORE BUSINESS DISTRICT RELATED TO CEREAL MALT BEVERAGE LICENSE (I.2)</p>	<p>Discussion: Jim Koger discussed the statute regarding allowing a retailer within 200 feet of a school to sell CMBs with City Attorney Michael Coffman. The city may allow such retailer to sell cereal malt beverages if a new ordinance is drawn up allowing businesses within 200 feet of a school to be part of the core business district. Dollar General may request a change of ordinance which will take a couple of months to complete</p>
<p>NEW BUSINESS: OTHER NEW BUSINESS: IN-TOWN PARK & REC CHAIR SEAT PROPOSAL (I.3a)</p>	<p>Discussion: The Park and Rec board proposes that Andy Zajic fill the empty in-town seat.</p> <p>Motion: I move to approve Andy Zajic as a Park and Rec board member.</p> <p>Moved: Tammy Metzger, Joanne Allen Motion Carried (5-0)</p>
<p>Sell back vacation</p>	<p>Discussion: Selling back vacation hours Motion: I move that we sell back vacation hours as requested by employees. Moved Joanne Allen, Tammy Metzger Motion Carried (5-0)</p> <p>Will revise policy to allow selling back vacation hours.</p>
<p>NEW BUSINESS: OTHER NEW BUSINESS (I.3b)</p>	<p>None</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: REQUEST FOR EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL (G.4.1)</p>	<p>Discussion: Need for executive session.</p> <p>Motion: I move we go into executive session for the purpose of discussing matters that are related to non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act. The open meeting will resume here at 10:10 pm Moved: Tammy Metzger, John Fairchild Motion Carried (5-0)</p> <p>The open meeting resumed at 10:10 pm. During executive session, no decisions were made, and no action was taken.</p>
<p>COUNCIL MEMBER COMMENTS: (J)</p>	<p>none</p>

MAYOR'S COMMENTS: (K)	none
ADJOURNMENT: (L)	Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 10:18 pm. Moved: Joanne Allen, Carol Baughman Motion Carried: (5-0)
Respectfully submitted, LaVerna Gray Overbrook Assistant City Clerk	