

04/16/21 Overbrook City Council Special Meeting Minutes

Mayor Jon Brady and Overbrook City Council Members Carol Baughman, Caitlin Curtis, Phoenix Anshutz (via phone), John Fairchild and Cheryl Miller called the Special Meeting to order at 9:00AM on April 16, 2021 at 9AM at Overbrook City Hall. Representatives from Osage Waste and Ottawa Sanitation were in attendance along with many community members. The purpose of the meeting was to finalize the decision on the proposals for our Solid Waste and Recycling Contracts. The Council will also discuss and review updates to the Personnel Manual. As this was a Special Meeting, the Agenda is limited to these two topics.

Following lengthy discussion on the proposals, motion was made and seconded to renew the Solid Waste and Recycling Contracts with Osage Waste. Motion carried 3-0.

Following discussion regarding whether Vacation Hours and Sick Hours should count towards the 40 hours worked in a week related to how Overtime is calculated. Caitlin Curtis (Carol Baughman) moved to not have Vacation or Sick hours count as part of the 40 hours worked in a week. Motion carried 5-0.

After discussion regarding Overtime being paid after 40 hours worked in a week, the consensus was that the maximum number of hours worked consecutively was already established at 16 hours. In the event of an emergency, the Administrator/Mayor could authorize adjust accordingly. There was additional discussion about changing the policy for Overtime to begin after 8 hours of work in a day. No further action was taken as there was not support for a motion.

At 10:50AM, Council Member Cheryl Miller left the meeting due to a work commitment she had at 11:00AM.

Lastly, there was discussion about the City matching the employee contributions to their Health Savings Accounts. Caitlin Curtis (Carol Baughman) moved to approve the match contributions of up to 50% of an Employees contribution level. Motion carried 4-0.

No other business was conducted.

Carol Baughman (Caitlin Curtis) moved to adjourn at 11:16AM. Motion carried 4-0.

Respectfully submitted,

Jim Koger

Overbrook City Clerk

Approved May 12, 2021