

City of Overbrook
401 Maple PO Box 288
Overbrook, KS 66524
Phone: 785-665-7328 Fax: 785-665-7236
www.overbrookks.com cityclerk@overbrookks.com

FOOD TRUCK LICENSE APPLICATION

Applicant Information:

Business Name	Owner's Name
Owner's Mailing Address	Phone Number and Email

By checking below, Vendor certifies that they have the following required documentation:

- Liability Insurance in the amount of \$1,000,000.00 per occurrence to protect the vendor, property owners, and the city from all liability claims for damage to property and bodily injury which may arise from operations.
- Signed consent of property owners
- Aware of responsibility to report sales tax for the 66524 zip code for all sales occurring in Overbrook.
- Enclosed payment to City of Overbrook for the Permit or renewal (\$15 one time or \$25 annual)
- Food Truck has current valid Kansas Department of Health Certificate

HOLD HARMLESS AGREEMENT

The undersigned, agrees to indemnify and hold harmless the City of Overbrook Ks and its officers, employees, contractors, agents and members of the governing body from and against all claims, damages, actions, lawsuits, liability and expenses in connection with the loss of life, personal injury, and or damage to or loss of property caused wholly or in part by any act or omission of the undersigned or its agents, guests, invitees, contractors or employees related to the City of Overbrook.

The mobile food vehicle vendor agrees to hold the property owner harmless for any claims for damage to property or injury to persons which may be caused by any activity in connection with the issuance of any mobile food vendor license.

Signed by _____ **Date** _____

Title: _____

Policy:

All Food Trucks should have a Food Truck Permit

\$15 for being in the City one time per year.

\$25 for being in the City two or more times per year.

Note: if later decide to go with multiple event/year permit, you'd just owe an additional \$10.

Can be applied for at any time during the year and does not limit where Food Truck can be located as long as the Vendor has permission from the Property Owner and the Food Truck is legally parked.

Exceptions:

These provisions shall not apply to the following activities:

1. The sale of farm or garden products or fruits grown by the seller or his or her employer or recognized Farmers Market
2. Individuals providing catering services to a private event and not open for the sale of food and/or beverages to the general public
3. Auctions
4. Garage Sales at private residences
5. Lemonade Stands
6. Brick and Mortar Restaurants already operating as a business within a City of Overbrook, KS address

Penalty:

First Offense: We let Vendor know they need a permit and give them the opportunity to fill out the paperwork.

Second Offense: Ticket issued \$15 Fine plus \$75 Court Cost (we would give them a permit once the fee is paid).