

Final AGENDA Regular Council Meeting
CITY OF OVERBROOK January 11, 2017 7:00 PM
Overbrook City Hall 401 Maple St.

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Consent Agenda
 - C.1 Minutes – 12/14/16 Regular Council Meeting Minutes
 12/2/16 and 1/4/17 Work Session Notes
 - C.2 Warrants
 - C.3 Request to Shred City Documents
 - C.4 Animal Control Report
 - C.5 Planning Commission Report P&Z Minutes
 - C.6 Zoning Administrator Report
 - C.7 Housing Authority Board Report
 - C.8 Water Distribution System Report
 - C.9 Emergency Planning Group Report
 - C.10 Library Board Report
 - C.11 Sign Additional 2017 Budget Cert Forms
 - C.12 Re-approve Ord#393 Ks Gas Serv Fran
- D. Special Reports
 - D.1 Richard and Mary Hooker Proclamation by Mayor Don Schultz
 - D.2 Bryce McHenry US Alliance
 - D.3 Dee Wiley Double Dee’s Closing Celebration- request for fireworks Saturday 3/11/17 dark
 - D.4 Sarah Pelkey * request received following traffic incident this afternoon 1/11/17
- E. Public Comments
- F. Utility Billing Account Hearings
- G. Council Action/Discussion Items
 - G.1 Treasurer Report – Cathy Sowers
 - G.2 Discussion with Police Chief Terry Hollingsworth
 - G.3 Discussion with Code Compliance Officer Tyler Tornado
 - G.4 Maintenance Department Report – Don Bryant
 - G.5 City Clerk Report– Jim Koger
 - G.6 Review draft Codification/address questions from Citycode
 - G.7 Discussion with Parks and Recreation
 - G.8 Safety Audit Discussion -Jim Koger
 - G.9 2017 Waste Tire Grant Application
 - G.10 ORI Application Overbrook Municipal Court/City Attorney
- H. Unfinished Business
 - H.1 ECCHIC follow-up on insurance review
 - H.2 Additional discussion regarding possible Sidewalk Repair northern part of 300 Block of east side of Maple St
 - H.3 Update Personnel Manual Overtime Section
 - H.4 Other Unfinished Business
- I. New Business
 - I.1 KRWA Annual Meeting Designation of Voting Delegate
 - I.2 Other New Business
- J. Council Member Comments
- K. Mayor's Report L. Adjournment

(Note: A break may be scheduled at the Council's Discretion.)

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AGENDA Regular Council Meeting
CITY OF OVERBROOK February 8, 2017 7:00 PM
Overbrook City Hall 401 Maple St.

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Consent Agenda
 - C.1 Minutes – 1/11/17 Regular Council Meeting Minutes
1/27/17 Work Session Notes
 - C.2 Warrants
 - C.3 Request to Shred City Documents
 - C.4 Animal Control Report
 - C.5 Planning Commission Report P&Z Minutes
 - C.6 Zoning Administrator Report
 - C.7 Housing Authority Board Report
 - C.8 Water Distribution System Report
 - C.9 Emergency Planning Group Report
 - C.10 Library Board Report
 - C.11 Police Department Report
 - C.12 Code Compliance Report
 - C.13 Maintenance Department Report
 - C.14 City Clerk Report
 - C.15 OPR Director Report
- D. Special Reports
 - D.1 Stephanie Watson OCED Overbrook Senior Housing Tax Credit
 - D.2 Jan Nissen ECCHIC
- E. Public Comments
- F. Utility Billing Account Hearings
- G. Council Action/Discussion Items
 - G.1 Treasurer Report – Cathy Sowers
 - G.2 Police Department Action Items
 - G.3 Code Compliance Action Items
 - G.4 Zoning Administrator Action Items
 - G.5 Maintenance Department Action Items
 - G.6 Administration Department Action Items
 - G.7 Parks and Recreation Action Items
 - G.8 Government Day at the Capitol – Joanne Allen, Carol Baughman, Don Schultz
 - G.9 Community Room Thermostat Repair bill – Jim Koger
- H. Unfinished Business
 - H.1 ECCHIC follow-up on insurance review
 - H.2 US Alliance Proposal
 - H.3 Other Unfinished Business
- I. New Business
 - I.1 Osage County Highway Department Connecting Links maintenance agreement proposal
 - I.2 Land & Water Conservation Fund 2017 Annual Operation and Maintenance Assurance Statement
 - I.3 Appanoose PTO Chili Supper/Carnival Request for Donation
 - I.4 Resolution 2017-01 Kansas PRIDE Program
 - I.5 Other New Business
- J. Council Member Comments
- K. Mayor's Report
- L. Adjournment

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Final AGENDA Regular Council Meeting

CITY OF OVERBROOK March 8, 2017 7:00PM Overbrook City Hall 401 Maple St.

A. Call to Order and Roll Call

B. Approval of Agenda

C. Consent Agenda

C.1 Minutes – 2/08/17 Regular Council Meeting Minutes
2/24/17 Work Session Notes

C.2 Warrants

C.3 Request to Shred City Documents

C.4 Animal Control Report

C.5 Planning Commission Report P&Z Minutes

C.6 Zoning Administrator Report

C.7 Housing Authority Board Report

C.8 Water Distribution System Report

C.9 Emergency Planning Group Report

C.10 Library Board Report

C.11 Police Department Report

C.12 Code Compliance Report

C.13 Maintenance Department Report

C.14 City Clerk Report

C.15 OPR Director Report

D. Special Reports

C.16 April Fair Housing Month Proclamation

D.1 Jeremy Gerisch Citizen Concern

D.2 Gregory Rickel Dynamite Revival Ministries, Carbondale

D.3 Bill Caton

Will request to move H.1 here with Mr. Bolz in attendance

E. Public Comments

F. Utility Billing Account Hearings

G. Council Action/Discussion Items

G.1 Treasurer Report – Cathy Sowers

G.2 Police Department Action Items

G.3 Code Compliance Action Items

G.4 Zoning Administrator Action Items

G.5 Maintenance Department Action Items

G.6 Administration Department Action Items

G.7 Parks and Recreation Action Items

G.8 Library Board Action Items

H. Unfinished Business

H.1 Follow-up on insurance review Ron Bolz

H.2 Other Unfinished Business

I. New Business

I.1 Request for Donation SFT PTO Carnival

I.2 SFT Yearbook Ad

I.3 Other New Business

I.3.a West Franklin Middle School PTO Donation Request

I.3.b Board Terms

J. Council Member Comments

K. Mayor's Report

L. Adjournment

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Final AGENDA Regular Council Meeting

CITY OF OVERBROOK April 12, 2017 7:00PM Overbrook City Hall 401 Maple St.

A. Call to Order and Roll Call

B. Approval of Agenda

C. Consent Agenda

C.1 Minutes – 3/08/17 Regular Council Meeting Minutes
3/24/17 Work Session Notes

C.2 Warrants

C.3 Request to Shred City Documents

C.4 Animal Control Report

C.5 Planning Commission Report P&Z Minutes

C.6 Zoning Administrator Report

C.7 Housing Authority Board Report

C.8 Water Distribution System Report

C.9 Emergency Planning Group Report

C.10 Library Board Report

C.11 Police Department Report

C.12 Code Compliance Report

C.13 Maintenance Department Report

C.14 City Clerk Report

C.15 OPR Director Report

D. Special Reports

D.1 Chelsea Morris USDA Rural Development SEARCH Grant

D.2 Joe Greene Osage Waste renewal of Solid Waste and Recycling Contracts

D.3 Animal Control Items:

D.3.a Jessica Simecka Citizen request Review of Number of Allowable Pets in household

D.3.b Shandy Vollrath Citizen concern Dog at Large

D.4 Bob Klingler Park and Rec Board KDWLP Fisheries Report

E. Public Comments

F. Utility Billing Account Hearings

G. Council Action/Discussion Items

G.1 Treasurer Report – Cathy Sowers

G.2 Police Department Action Items

G.3 Code Compliance Action Items

G.4 Zoning Administrator Action Items includes a discussion regarding donated property

G.5 Maintenance Department Action Items

G.6 Administration Department Action Items

G.7 Parks and Recreation Action Items

G.8 Library Board Action Items

H. Unfinished Business

H.1 Follow-up on health insurance renewal

H.2 Review Vendor Permit and Peddler/Solicitor Ordinance, Special Events

H.3 Board Terms

H.4 Other Unfinished Business

I. New Business

I.1 Other New Business

J. Council Member Comments

K. Mayor's Report

L. Adjournment

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Final AGENDA Regular Council Meeting

CITY OF OVERBROOK May 10, 2017 7:00PM Overbrook City Hall 401 Maple St.

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Consent Agenda
 - C.1 Minutes – 4/12/17 Regular Council Meeting Minutes
4/28/17 Work Session Notes
 - C.2 Warrants
 - C.3 Request to Shred City Documents
 - C.4 Animal Control Report
 - C.5 Planning Commission Report P&Z Minutes
 - C.6 Zoning Administrator Report
 - C.7 Housing Authority Board Report
 - C.8 Water Distribution System Report
 - C.9 Emergency Planning Group Report
 - C.10 Library Board Report
 - C.11 Police Department Report
 - C.12 Code Compliance Report
 - C.13 Maintenance Department Report
 - C.14 City Clerk Report
 - C.15 OPR Director Report
- D. Special Reports
 - D.1 Cameron Davis Drainage Issue
 - D.2 New Liquor Store Owners City License
- E. Public Comments
- F. Utility Billing Account Hearings
- G. Council Action/Discussion Items
 - G.1 Treasurer Report – Cathy Sowers
 - G.2 Police Department Action Items
 - G.3 Code Compliance Action Items
 - G.4 Zoning Administrator Action Items
 - G.5 Maintenance Department Action Items
 - G.6 Administration Department Action Items
 - G.7 Parks and Recreation Action Items
 - G.8 Library Board Action Items
- H. Unfinished Business
 - H.1 Review of Number of Allowable Pets in household
 - H.2 Review Vendor Permit and Peddler/Solicitor Ordinance, Special Events
 - H.3 Board Terms
 - H.4 Other Unfinished Business
- I. New Business
 - I.1 Garrett’s Fireworks Stand Permit
 - I.2 Other New Business
- J. Council Member Comments
- K. Mayor's Report
- L. Adjournment

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FINAL AGENDA Regular Council Meeting

CITY OF OVERBROOK June 14, 2017 7:00PM Overbrook City Hall 401 Maple St.

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Consent Agenda
 - C.1 Minutes – 5/10/17 Regular Council Meeting Minutes
5/26/17 Work Session Notes
 - C.2 Warrants
 - C.3 Request to Shred City Documents
 - C.4 Animal Control Report
 - C.5 Planning Commission Report P&Z Minutes
 - C.6 Zoning Administrator Report
 - C.7 Housing Authority Board Report
 - C.8 Water Distribution System Report
 - C.9 Emergency Planning Group Report
 - C.10 Library Board Report
 - C.11 Police Department Report
 - C.12 Code Compliance Report
 - C.13 Maintenance Department Report
 - C.14 City Clerk Report
 - C.15 OPR Director Report
- D. Special Reports
 - D.1 Conrad and Mary Boos Mayor’s Proclamation
 - D.2 Wade Sisson and Kyle Sederstrom 2018 Library Budget
 - D.3 Jim Long
- E. Public Comments
- F. Utility Billing Account Hearings
- G. Council Action/Discussion Items
 - G.1 Treasurer Report – Cathy Sowers
 - G.2 Police Department Action Items
 - G.3 Code Compliance Action Items
 - G.4 Zoning Administrator Action Items
 - G.5 Maintenance Department Action Items
 - G.6 Administration Department Action Items
 - G.7 Parks and Recreation Action Items
 - G.8 Library Board Action Items
- H. Unfinished Business
 - H.1 Review of Number of Allowable Pets in household
 - H.2 Review Vendor Permit and Peddler/Solicitor Ordinance, Special Events
 - H.3 Review Draft Ordinance #398 Updated Utility Billing Ordinance
 - H.4 Other Unfinished Business
- I. New Business
 - I.1 Firework Display Permits
 - I.2 TJ’S Mainstreet Grill New Owners City License
 - I.3 Discuss June 23rd Work Session- Maintenance Department Employee Timekeeping training
 - I.4 Executive Session requested by Council Member Jon Brady to discuss Personnel matters of non-elected personnel
 - I.5 Other New Business
- J. Council Member Comments
- K. Mayor's Report
- L. Adjournment

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AGENDA Regular Council Meeting

CITY OF OVERBROOK July 12, 2017 7:00PM Overbrook City Hall 401 Maple St.

A. Call to Order and Roll Call

B. Approval of Agenda

C. Consent Agenda

C.1 Minutes – 6/14/17 Regular Council Meeting Minutes
6/23/17 Work Session Notes

C.2 Warrants

C.3 Request to Shred City Documents

C.4 Animal Control Report

C.5 Planning Commission Report P&Z Minutes

C.6 Zoning Administrator Report

C.7 Housing Authority Board Report

C.8 Water Distribution System Report

C.9 Emergency Planning Group Report

C.10 Library Board Report

C.11 Police Department Report

C.12 Code Compliance Report

C.13 Maintenance Department Report

C.14 City Clerk Report

C.15 OPR Director Report

D. Special Reports

D.1 ~~Cameron Davis drainage~~ Update Cameron called 7/12/17 asked to be removed from Agenda

D.2 Senior Housing Project Update – Bill Caton/OCED

D.3 Fire Department- Request to close block for Open House

D.4 Buddy Rogers- Hydrant Flushing Program

E. Public Comments

F. Utility Billing Account Hearings

G. Council Action/Discussion Items

G.1 Treasurer Report – Cathy Sowers

G.2 Police Department Action Items

G.3 Code Compliance Action Items

G.4 Zoning Administrator Action Items

G.5 Maintenance Department Action Items

G.6 Administration Department Action Items

G.7 Parks and Recreation Action Items

G.8 Library Board Action Items

H. Unfinished Business

H.1 Updated Animal Control Ordinance

H.2 Review Vendor Permit and Peddler/Solicitor Ordinance, Special Events

H.3 Other Unfinished Business

H.3.a Dead Trees/Tree Trimming/Ord 353

I. New Business

I.1 Other New Business

J. Council Member Comments

K. Mayor's Report

L. Adjournment

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AGENDA Regular Council CITY OF OVERBROOK

September 13, 2017 7:00PM Overbrook City Hall 401 Maple St.

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Consent Agenda
 - C.1 Minutes – 8/09/17 Regular Council Meeting Minutes
08/25/17 Special Mtg Notes, Work Session Notes
 - C.2 Warrants
 - C.3 Request to Shred City Documents
 - C.4 Animal Control Report
 - C.5 Planning Commission Report P&Z Minutes
 - C.6 Zoning Administrator Report
 - C.7 Housing Authority Board Report
 - C.8 Water Distribution System Report
 - C.9 Emergency Planning Group Report
 - C.10 Library Board Report
 - C.11 Police Department Report
 - C.12 Code Compliance Report
 - C.13 Maintenance Department Report
 - C.14 City Clerk Report
 - C.15 OPR Director Report
 - C.16 Review for approval error in previously approved November 12, 2014 City Council Minutes
- D. Special Reports
 - D.1 Proclamation making September 13th Overbrook Floral Appreciation Day
 - D.2 Donovan Thornton Sewer backup
 - D.3 Jason Hoskinson BG Consultants Surveying Proposal
- E. Public Comments
- F. Utility Billing Account Hearings
- G. Council Action/Discussion Items
 - G.1 Zoning Administrator Action Items
Includes review of Surveyor items
 - G.2 Police Department Action Items
 - G.3 Treasurer Report – Cathy Sowers
 - G.4 Code Compliance Action Items
Includes review for approval Ordinance #387 Abatement Information
 - G.5 Maintenance Department Action Items
 - G.6 Administration Department Action Items
Includes discussion regarding updated fee schedule for Wastewater Sampling
And CFAP Lease Agreement Update
Personnel Items- Wage Adjustment Dan Gamblin Water Operator Certification; Tyler Torneden Pt Class
1 to Pt Class 2
MunicipalImpact.com Website Proposal
 - G.7 Parks and Recreation Action Items
 - G.8 Library Board Action Items
 - G.9 End of Year Pool Report and Action Items
- H. Unfinished Business
 - H.1 Updated Animal Control Ordinance
 - H.2 Review Vendor Permit and Peddler/Solicitor Ordinance, Special Events
 - H.3 Codification Update
 - H.4 Sidewalk update property north of post office
 - H.5 City Lake Geese re-location Options
 - H.6 Other Unfinished Business
- I. New Business
 - I.1 2020 Census review LUCA participation
 - I.2 Kwikom Proposal to add antenna
 - I.3 Margo Day Painting
 - I.4 Other New Business
- J. Council Member Comments
- K. Mayor's Report
- L. Adjournment

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AGENDA Regular Council CITY OF OVERBROOK

October 11, 2017 7:00PM Overbrook City Hall 401 Maple St.

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Consent Agenda
 - C.1 Minutes – 9/13/17 Regular Council Meeting Minutes
 - C.2 Warrants
 - C.3 Request to Shred City Documents
 - C.4 Animal Control Report
 - C.5 Planning Commission Report P&Z Minutes
 - C.6 Zoning Administrator Report
 - C.7 Housing Authority Board Report
 - C.8 Water Distribution System Report
 - C.9 Emergency Planning Group Report
 - C.10 Library Board Report
 - C.11 Police Department Report
 - C.12 Code Compliance Report
 - C.13 Maintenance Department Report
 - C.14 City Clerk Report
 - C.15 OPR Director Report
- D. Special Reports
- E. Public Comments
- F. Utility Billing Account Hearings
- G. Council Action/Discussion Items
 - G.1 Zoning Administrator Action Items
 - G.2 Police Department Action Items
 - G.3 Treasurer Report – Cathy Sowers
 - G.4 Code Compliance Action Items
 - G.5 Maintenance Department Action Items
 - G.6 Administration Department Action Items
 - G.7 Parks and Recreation Action Items
 - G.8 Library Board Action Items
 - G.9 Year Pool Action Items
- H. Unfinished Business
 - H.1 Updated Animal Control Ordinance
 - H.2 Review Vendor Permit and Peddler/Solicitor Ordinance, Special Events
 - H.3 Codification Update
 - H.4 City Lake Geese re-location Options
 - H.5 Review Municipal Impact Website proposal
 - H.6 Review Kwikom proposal to add antennas to our Water Towers
 - H.7 Thornton Sewer Damage Claim
 - H.8 Update on Survey Discussion held at the September Council Meeting
 - H.9 Other Unfinished Business
- I. New Business
 - I.1 Renew KRWA Membership
 - I.2 Other New Business
- J. Council Member Comments
- K. Mayor's Report
- L. Adjournment

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AGENDA Regular Council CITY OF OVERBROOK
November 8, 2017 7:00PM Overbrook City Hall 401 Maple St.

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Consent Agenda
 - C.1 Minutes – 10/11/17 Regular Council Meeting Minutes C.8 Water Distribution System Report
 - 10/27/17 Work Session Notes C.9 Emergency Planning Group Report
 - C.2 Warrants C.10 Library Board Report
 - C.3 Request to Shred City Documents C.11 Police Department Report
 - C.4 Animal Control Report C.12 Code Compliance Report
 - C.5 Planning Commission Report P&Z Minutes C.13 Maintenance Department Report
 - C.6 Zoning Administrator Report C.14 City Clerk Report
 - C.7 Housing Authority Board Report C.15 OPR Director Report
- D. Special Reports
 - D.1 Steve Samuelson presenting the Council with a CRS Award Kansas Department of Agriculture
 Division of Water Resources/Floodplain Management
 - D.2 Lynn Koch area Game Warden to discuss the Geese at Overbrook City Lake
 - D.3 Kramer Engineering to discuss Search Grant/Water System Engineering Report
- E. Public Comments
- F. Utility Billing Account Hearings
- G. Council Action/Discussion Items
 - G.1 Zoning Administrator Action Items
 - G.2 Police Department Action Items
 - G.3 Treasurer Report – Cathy Sowers
 - G.4 Code Compliance Action Items
 - G.5 Maintenance Department Action Items
 - G.6 Administration Department Action Items
 - G.7 Parks and Recreation Action Items
 - G.8 Library Board Action Items
- H. Unfinished Business
 - H.1 Updated Animal Control Ordinance
 - H.2 Codification Update
 - H.3 Update on Survey Discussion held at the September Council Meeting
 - H.4 Review Kwikom proposal to add antennas to our Water Towers
 - H.5 Old Gym Discussion
 - H.6 Other Unfinished Business
- I. New Business
 - I.1 Renew Casey's General Store CMB
 - I.2 New KDHE Solid Waste Grant Discussion
 - I.3 Discussion regarding the Concealed Carry Exemption expiring 12/31/17 per LKM Article
 - I.4 SFT After Prom Request for Support
 - I.5 Maintenance Department Discussion
 - I.6 Other New Business
- J. Council Member Comments K. Mayor's Report L. Adjournment

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Final AGENDA Regular Council CITY OF OVERBROOK
December 13, 2017 7:00PM Overbrook City Hall 401 Maple St.

- A. Call to Order and Roll Call
- B. Budget Hearing Amended 2017 Budget
- C. Approval of Agenda
- D. Consent Agenda
 - D.1 Minutes – 11/08/17 Regular Council Meeting Minutes D.8 Water Distribution System Report
 - 11/24/17 Special Meeting, 11/24/17 Work Session Notes D.9 Emergency Planning Group Report
 - D.2 Warrants D.10 Library Board Report
 - D.3 Request to Shred City Documents D.11 Police Department Report
 - D.4 Animal Control Report D.12 Code Compliance Report
 - D.5 Planning Commission Report P&Z Minutes D.13 Maintenance Department Report
 - D.6 Zoning Administrator Report D.14 City Clerk Report
 - D.7 Housing Authority Board Report D.15 OPR Director Report
- E. Special Reports
 - E.1 Mike Lee Resident Concern Geese Control
 - E.2 Kramer Engineering to discuss Search Grant/Water System Engineering Report
- F. Public Comments
- G. Utility Billing Account Hearings
- H. Council Action/Discussion Items
 - H.1 Zoning Administrator Action Items
 - H.2 Police Department Action Items
 - H.3 Treasurer Report – Cathy Sowers
 - H.4 Code Compliance Action Items
 - H.5 Maintenance Department Action Items
 - H.6 Administration Department Action Items
 - H.7 Parks and Recreation Action Items
 - H.8 Library Board Action Items
- I. Unfinished Business
 - I.1 Updated Animal Control Ordinance
 - I.2 Codification Update
 - I.3 Update on Survey Discussion held at the September Council Meeting
 - I.4 Review Kwikom proposal to add antennas to our Water Towers
 - I.5 Old Gym Discussion
 - I.6 KDHE Solid Waste Grant Application
 - I.7 Other Unfinished Business
- J. New Business
 - J.1 CMB Renewals
 - J.2 Employee Reviews
 - J.3 Other New Business
- K. Council Member Comments L. Mayor's Report M. Adjournment

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