

CITY OF OVERBROOK
MINUTES

JANUARY 13, 1999
REGULAR MEETING OF THE COUNCIL

MEMBERS PRESENT: Mark Criger, Wally Thomas, Orville Sparks, Bruce Smith, Dale Fox, Mayor Glyn Day.

OTHERS PRESENT: Everette Dannar, Terry Ralston & family, Bob Sisson, Ron Dean, Jr., Max Friesen, JoEllen Criger, Phillip Morris, Rickie Slechta, JoAnn Lemberger, Cheryl Brown.

Mayor Day called the meeting to order at 7:30 P.M. The clerk called the roll; there was a quorum. Mayor Day opened the meeting with prayer.

MINUTES/ WARRANTS: Mark Criger moved to approve the minutes of the December meeting as written, seconded by Orville Sparks. Motion carried, 5-0. Dale Fox made a motion, seconded by Wally Thomas, to pay all warrants presented. Motion carried 5-0.

PRESENTATION: Reserve Officer Commander Everette Dannar made a presentation to Terry Ralston naming him Reserve Officer of 1998 in recognition of his hours and quality of service to the Overbrook Police Department. The reserve officers work for training purposes, but receive no salary.

POOL BUSINESS MATTERS: JoEllen Criger came before the council to discuss several things regarding the new swimming pool. She has been approached by some groups wanting to know what landscaping will be needed. Mark Criger said it is his understanding that everything inside the pool area will be concrete. JoEllen stated that she would like to have some kind of shrubbery between the pool and Shirley's Cafe if possible. Mark Criger said that he thinks McKee is planning on putting the fence right on the property line. Mayor Day said that those plans could be changed to allow for some landscaping. Orville Sparks suggested some kind of privacy fencing rather than shrubs on the north side of the pool. The matter was tabled until it can be discussed with McKee.

Criger also questioned what equipment is included with the pool, for example lifeguard chairs, diving boards, etc. McKee is to meet with the pool committee to discuss exactly what is needed in the bathhouse, and just what will come with the basic pool. It was agreed that Dale Fox would contact McKee to set up a meeting.

JoEllen said that she would like to make some changes as to personnel this summer. She would like to have 3 lifeguards at all times, as well as someone to be in charge of the bathhouse. She also recommends raising the pay to be comparable with Topeka and Lawrence. A better salary might also attract college-age kids rather than all high school. She also is considering raising the admission fee from \$1.00 to \$1.50. Following discussion, Mark Criger made a motion, seconded by Orville Sparks, to raise the salary for Water Safety Instructors to \$6.00 per hour, and \$5.75 per hour for

lifeguards. The motion carried 5-0. Criger also stated that she is asking everyone to reapply for jobs, and that previous employees will not automatically be re-hired. Dale Fox made a motion, seconded by Orville Sparks, to raise the admission fee to \$1.25 for everyone school-age and older, leave the pre-school at 50 cents, and offer passes that would equal \$1.00 per punch. Motion carried 5-0.

JoEllen also reported that she is working on a policy manual that will cover pool rules and personnel matters. Mayor Day wanted the record to show that the city is grateful to the First Security Bank for a donation of \$500 to be used at the pool.

CONCERNS REGARDING POLICE DEPARTMENT: Rickie Slechta was present to discuss a matter concerning the police department with the council. She stated that a recent incident in which she was involved demonstrated that our police department is inaccessible, and that other people feel the same way. She stated that people see the officers either in the patrolcars, or in the office with the door locked. She went on to describe an accident involving her pickup while it was parked in front of her business on Maple Avenue. Her complaint was that she had to call Lyndon in order to get a police officer to the scene of the accident, and that it was almost an hour later before Chief Ron Dean, Jr. arrived. At this time, Dale Fox made a motion, seconded by Bruce Smith, to go into executive session for 15 minutes to discuss matters related to non-elected personnel. Motion carried; the meeting was recessed at 8:10 P.M. Mayor Day called the meeting back into session at 8:23 P.M. Orville Sparks made a motion, seconded by Bruce Smith, to recess into executive session for 15 minutes. Motion carried; meeting was recessed at 8:25 P.M. Mayor Day called the meeting back into open session at 8:38 P.M. No action was taken by the council at this time. Ms. Slechta thanked the council for their time.

LEASE FOR PATROLCAR: Mark Criger told the council that Bill Warrington has told him that the 1989 Ford police car isn't worth what it would cost for all the needed repairs. Orville Sparks stated that he has driven the car, and doesn't feel that it is safe. The mayor asked how a \$7100 per year lease payment would be funded. Chief Dean said that there is no way the Law Fund can pay the whole amount, but that the lease payments for the 96 patrolcar were paid half from the General fund, and half from the Law fund. Dale Fox brought up the idea of putting aside money from the Law fund over a period of time in order to pay for patrolcars when needed. The clerk said that because of the tax lid, the only way to set aside funds is to reduce the current spending. For the past several years, the last two months of Law expenses have been taken from the General fund in order to avoid budget violations. The mayor stated that if another car is purchased in 1999, and the two patrolcars are rotated properly, it should be 5 or 6 years before another purchase is necessary; Chief Dean agreed with this statement. If the new car is paid for in three years, there should be two or three years when money could be set aside for the next purchase.

Orville Sparks made a motion, seconded by Mark Criger, to approve the purchase of a 1999 Ford Interceptor from Shawnee Mission Ford using the 3-year lease/purchase plan of approximately \$7100.00 per year. Motion carried 5-0.

MISC: The matter of the City Hall/Lodge roof leaks was tabled until Dale Fox gets more details from the Mason's.

CITY LAKE: Mayor Day received a letter from Leonard Jirak telling us that there may be funds available to Overbrook for the development of the fishing lake discussed last fall due to some other towns withdrawing from the project. The mayor recommends that if the land and labor still apply to the city's part of the funding, that this be pursued. Jirek is going to provide more details later.

CHECK SIGNERS: Dale Fox made a motion, seconded by Mark Criger, to name Glyn Day, Max Friesen, Bruce Smith, Cheryl Brown, and Wally Thomas as check signers for 1999. Motion carried, 5-0.

CITY DEPOSITORIES: Bruce Smith made a motion, seconded by Dale Fox, to name Kansas State Bank and First Security Bank as official depositories for city funds. Motion carried, 5-0.

OFFICIAL NEWSPAPER: Bruce Smith moved, with Wally Thomas seconding, to name the Osage County Chronicle the official newspaper for the City of Overbrook. Motion carried, 5-0.

LAW REPORT: Chief Ron Dean, Jr. wanted to commend the maintenance department for their efforts to treat the streets over the New Year's holiday, in spite of the equipment being broken. Chief Dean said that other towns with more manpower and equipment didn't do nearly as good a job.

Dean asked for a temporary excuse from council meetings in order to take an accounting class in the spring semester which would apply towards his Master's degree. He assured the council that someone would be available to report at the meetings, or he can meet with members at another time. The council agreed by concensus to excuse Dean.

Chief Dean asked for council approval to attend a class at Rockhurst College on being a more effective team leader that would apply towards his annual state required training. The cost would be \$99.00. The council agreed by concensus to allow Dean to go.

Chief Dean also thanked Rickie Slechta for coming to the council meeting with her concerns, and stated that the department will try to make improvements when possible, especially where accessibility is concerned.

MAINTENANCE REPORT: Bob Sisson reported that the new equipment for the lift station should be here in 4-6 weeks.

Sisson said that a new chain for the spreader has been ordered. The broken chain was the problem over New Year's when they were trying to treat the streets.

Sisson asked the council to consider getting bids to replace water lines where there have been numerous breaks over the past several years. Sisson reported that the 6" line coming from the wells into town is shut off at this time because of so many breaks and repaired sections. Mayor Day recommended getting some bids on the cost to replace these sections, and prioritize what needs to be done first.

Sisson wanted to address the matter of hiring someone to haul gravel rather than use the city's dumptruck. He explained that because of how the truck is set up, it will only go about 30 mph when fully loaded. He said that he doesn't feel that it's safe to drive on 56 Hwy under those conditions. Dale Fox said that the council had been led to think that we were hiring it done simply because the truck wouldn't haul very much at a time, but it's understandable if the truck isn't capable of hauling rock. Sisson said the truck is ideal for snow removal, and street repair.

TREASURER'S REPORT: Max Friesen reported that the balances appeared to be in good shape at the end of 1998, including funds to be encumbered for year-end expenses.

CLERK'S REPORT: Cheryl Brown mentioned the possibility of the city, including the police department, getting on the Internet through the high school. The cost would be \$195.00 for 1999, including the one-time initiation. Phillip Morris explained that some information of interest to the police department cannot be accessed by Chief Dean going to the library. Orville Sparks made a motion, seconded by Bruce Smith, to approve funding to connect to Trail Net. Motion carried, 5-0.

The clerk mentioned a special PRIDE meeting on January 19th, and Pat Martin wanted the mayor and some of the council to attend.

Brown told the council that Steve Jones is working on a new boundary ordinance. This hasn't been done since 1981, and it needs to be done as there have been several annexations since 1981. This is the first step towards updating city maps.

Galaxy Cablevision has been contacted about the possibility of having some kind of public access information broadcast.

The clerk wanted to remind everyone that the deadline for council filing is NOON, January 26, 1999.

Brown reported that since the city's computer equipment needs to be updated because of the year 2000 compliance, she would like to change to laser-printed utility bills at the same time. This would require a heavy-duty printer, at a cost of approximately \$1150.00. The clerk asked for authority to purchase all necessary hardware and software, not to exceed \$2700.00. Bruce Smith made a motion, seconded by Orville Sparks, to approve spending up to \$2700.00 for the new computer equipment. Motion carried, 5-0. The council agreed by concensus to allow the clerk to dispose of the old equipment the best way possible, as it's not worth much due to being so outdated.

HOUSING AUTHORITY: Bruce Smith made a motion, seconded by Dale Fox, to appoint JA Cordts to serve the remainder of Rosemary Topping's term, which expires in

November, 1999. Motion carried, 5-0. Smith informed the council that several, if not all, the members will be resigning soon for various reasons.

COUNCILILMEMBER COMMENTS: Orville Sparks wanted to thank Ron Dean and the police department on behalf of the fire department for assistance with emergency calls.

Sparks has been named the new training officer for the fire department, and would like to have a class regarding response to a plane crash emergency in the near future.

Sparks asked if the house just south of the Co-op is in the city limits. He was concerned about the care of the cattle. The clerk said she has received the same concerns from other people, but wasn't sure who to contact.. Ron Dean said that the house is located in the city, but the pasture is in the county. There was discussion as to what can be done about the situation.

Dale Fox wanted to thank the EMT's for their response when his mother needed them.

MAYOR'S REPORT: The mayor wanted to thank First Security Bank again for their contribution to the pool. He also has been approached by Chance Ellis for ideas for Ellis to do in order to earn his Scout Eagle badge. The mayor suggested he do something regarding seating for people watching kids at the playground at Jones Park. The council thought that sounds like a good project.

The mayor suggested that the council start thinking about city services and how they might be affected by the Y2K situation.

MISC: Chief Dean asked for council permission to have the "school zone" and "stop" signs at Market & Ash Streets removed. The council tabled having the stop signs removed until the situation can be checked out.

Dale Fox made a motion, seconded by Orville Sparks, to adjourn the meeting. Motion carried; meeting adjourned at 10:15 P.M.

APPROVED: _____

2-11-99

Submitted by,
Cheryl L. Brown, City Clerk

MINUTES

CITY OF OVERBROOK
REGULAR COUNCIL MEETING FEBRUARY 11, 1999

MEMBERS PRESENT: Wally Thomas, Orville Sparks, Mark Criger, Dale Fox.
Bruce Smith arrived late; Mayor Day absent.

OTHERS PRESENT: Ron Dean, Jr., Bob Sisson, Cheryl Brown, Rich Hamit,
Rickie Slechta, Sheila Dale, JoEllen Criger.

Dale Fox, president of the council, called the February meeting to order at 7:30 PM. in the absence of Mayor Day. The clerk called the roll; there was a quorum present.

MINUTES/WARRANTS: Mark Criger made a motion, seconded by Orville Sparks, to approve the minutes of the January, 1999 council meeting as written. Motion carried.

Orville Sparks made a motion, seconded by Mark Criger, to pay all warrants presented. Motion carried.

COUNTY LAND USE: Sheila Dale, Osage Co. Zoning Officer, came before the council to introduce herself, and to ask for the city's cooperation in updating the county's comprehensive plan. She feels that the city's interests should be considered in order to promote growth in the individual towns while developing the county as a whole. Dale stated that the present plan was put in place in the 1980's. She said that the county is going to hire a consultant, and will meet with the various city planning commissions in the future.

POOL REPORT: JoEllen Criger informed the council that the pool committee met the night before with Bruce McKee to discuss plans for the bathhouse. McKee thinks that there should be more than enough money to make the necessary improvements. The cost of the lifeguard chairs and diving boards are included in the total pool cost. McKee suggested that any local contractors that the council knows of should be notified about doing some of the plumbing and electrical work. McKee plans to re-do the pump house as soon as possible. It was decided that an effort should be made to find a buyer for the equipment that is still functional. Criger told the council that she was going to run WSI and lifeguard ads in the Chronicle, and Ottawa and Lawrence papers for now. Dale Fox suggested putting an ad in the KU paper as well. Criger said that the plan is for McKee to finalize plans after the March council meeting. The clerk reminded the group that something special needs to be done with the \$500 gift from First Security Bank.

Y2K PROBLEM: Pastor Paul Perry came before the council as a citizen to address the city's awareness of the potential problem with computers and the year 2000. From what he has heard, there are three main areas of concern. They are the actual computers, the software, and the imbedded chips. His understanding is that the imbedded chip problem could cause 80% of the country to be without power for 3 days to 3 months, 3 months to 3 years, or 3 years to never coming back on. Perry wanted to know if the council has made, or is in the process of making plans to provide potable water and

sewer services for the community in the event that the regular power supply is not available for longer than 3 days. Perry told the council that he knows of at least one well in town on Bob Barber's property, and that the Barber's have said they would be willing to share with the whole community. The city would have to come up with a way to pump the water without normal power supplies. The other concern would be a way to compensate for the sewer liftstations not having access to the regular power supply.

Perry also feels that people should be encouraged to stockpile a 3-month supply of foods that can be eaten as is, or that alternative cooking methods be planned. Ways to provide heat since this will take place in the winter should also be taken into consideration.

Dale Fox agreed that other wells in town should be checked out. Pastor Perry also suggested that an emergency plan to cover usage-control be in place. He also recommends that the back-up supplies be purchased as soon as possible to avoid high prices and lack of availability. Perry stated that if nothing happens, he would rather be embarrassed with a stockpile of food and other items, than to do nothing to provide for his family in the event that this turns out to be a real disaster.

Wally Thomas said he was worried that the concern about this problem would cause some panic in itself. Perry agreed, but said that he would prefer that some preparation be made rather than ignore the problem. Mark Criger said that various organizations should be contacted about developing emergency plans. The council agreed by consensus to start looking into formulating a plan, and take stock of what's available and what's needed.

MISC: Bob Sisson reported that the school zone signs at the old Middle School have been removed, but the stop signs are still there until further notice.

BOUNDARY ORDINANCE: The clerk presented the ordinance drafted by the city attorney. She said that this hasn't been done since 1981, and there have been several annexations and vacating ordinances have been passed since that time. After this ordinance has been adopted, a resolution will need to be passed each year when property has been added or deleted from the city. Orville Sparks made a motion, seconded by Mark Criger, to adopt Ordinance No. 222 to establish current boundaries for the city. Motion carried.

HOUSING AUTHORITY: The clerk reported that letters of resignation have been received from Don Hylton, Cliff Fischer, and Bruce Cole. Mark Criger made a motion, seconded by Orville Sparks, to appoint John Jewell and Cliff O'Bryhim to the Overbrook Housing Authority to replace Bruce Cole and Cliff Fischer. Motion carried. The council did not reappoint Morris Wilson as his term expires this month, and he is planning on moving out of the community when his house has been sold.

LAW REPORT: Chief Dean reviewed the report presented to the council. He said that the Ident-a-kid program went over very well at O'Bryhim's. He's hoping to access the day care providers and home-schooled kids. Dean said that the new patrolcar is here, and the decals should be on later this week. He said that the 1999 Law Grant money is

late coming this year, so in the event that more grant money is awarded in the future, he will not actually buy equipment until the money is in hand.

Dean also reported that he, along with the superintendent, principal, and an officer from the Kansas Highway Patrol had inspected some of the lockers at the Overbrook Attendance Center for narcotics. There were a few alerts, but nothing was found. There is a problem, so future inspections will be made. Orville Sparks commented that he found Everette Danner to be very professional when Sparks rode with Danner on patrol. He also commended Ron Dean for helping with an emergency when they were shorthanded. Dean said that he feels it's important for the emergency services in a town to work together.

MAINTENANCE REPORT: Bob Sisson reported that he had asked for some bids on replacing the 6" water line coming from the wells, but hasn't received them as yet. Sisson also said that one of the routine water tests had indicated a higher than allowed Coliform bacteria count, and the notice had been published as required. Additional tests have been done since, and the results should be back soon. Problems with the chlorinator may have caused the problem, and it has been repaired.

Sisson said that some of the signs by the school have been changed, and more changes may have to be made.

Sisson said he has had a problem with an individual turning on one of the fire hydrants without authorization. He will talk to the mayor about sending an official letter to the person. Sisson also assured the council that if he's unavailable, that the council or the mayor needs to contact Bob Call when there's a problem with the water. Recently there was an incidence where water was turned on by someone other than the maintenance department, and the problem turned out to be the customer's hot water heater, and not the city water.

The council agreed by consensus to send Bob Sisson and Bob Call to Wichita for the Kansas Rural Water convention the last of March.

CLERK'S REPORT: Cheryl Brown reported that the new computer is operational, but she's keeping the old equipment until the new programs and forms have been checked completely.

COUNCILMEMBER COMMENTS: Dale Fox reported that he has talked to the Mason's about the leaking roof on this building. The lodge does not have a money surplus, so repairs need to be done as cost-effective as possible. Fox thinks that the materials can be purchased and the work done by local people if we can figure out how to get the materials and workers on the roof. The matter was tabled until more information is obtained.

Mark Criger made a motion, seconded by Orville Sparks, to adjourn the meeting. Motion carried; meeting was adjourned at 8:40 P.M.

Respectfully submitted,
Cheryl Brown, Clerk

APPROVED: 3-10-99

CITY OF OVERBROOK

MINUTES REGULAR COUNCIL MEETING

MARCH 10, 1999

MEMBERS PRESENT: Mark Criger, Dale Fox, Orville Sparks, Wally Thomas,
Bruce Smith, Mayor Glyn Day.

OTHERS PRESENT: Rich Hamit, Rickie Slechta, Joe & Kenny Greene, JoAnn
Lemberger, Scott Averill, Sharon Doty, Kerry Kisslinger,
Roger Harmon, Bob Sisson, Max Friesen, Ron Dean, Jr.,
Cheryl Brown

The council meeting was called to order by Mayor Day at 7:30 p.m. The clerk called the roll; all members were present. The mayor then opened the meeting with prayer.

MINUTES/WARRANTS: Dale Fox made a motion, seconded by Mark Criger, to approve the minutes of the February council meeting as written. Motion carried 5-0.

Orville Sparks made a motion, seconded by Wally Thomas, to pay all warrants presented. Motion carried 5-0.

OSAGE WASTE: Joe and Kenny Greene were present to ask that the contract between them and the city be renewed for another year. After discussing the fact that no complaints have been received up to this time, Mark Criger made a motion, seconded by Dale Fox, that the contract with Osage Waste Disposal, Inc. be renewed from June, 1999 to June, 2000. Motion carried 5-0.

POOL REPORT: Mark Criger said that not many applications for WSI's and lifeguards have been received at this time. Criger said that the leak on the deep end needs to be monitored closely, and that he has talked to the contractor regarding this matter. He will be helping JoEllen with interviews. Criger said that two local people are interested in doing some of the work. Plans for the bathhouse are being discussed.

Y2K CONCERNS: Mayor Day said that we do need to develop a plan to cover the water supplies, power for the lift stations, alternate heat sources, and how to run the

police cars and maintenance vehicles. The council agreed by consensus to put together a plan to be discussed at a future meeting. Sisson is to get prices on generators, etc.

AFLAC INSURANCE: Kerry Kisslinger and Sharon Doty came before the council to ask permission to discuss their insurance coverage with the city employees. The council agreed that the employees could make arrangements to do this as the cost would be covered by the individual employee.

OVERBROOK TENNIS ASSOCIATION: Scott Averill came to ask the city to consider paying for the construction of lights at the courts, with one bank of lights going to light the sand volleyball pit. The lights would be user-fee supported. Averill stated that the amount needed is \$5500. Mayor Day asked Averill if Day was correct in assuming that Averill was looking for a go-ahead from the council, rather than an actual donation at this time. Bruce Smith stated that he would like to support the project. Mark Criger said he would like to have bids before making any decision. The council agreed that having lights in that area would be beneficial to the whole park. Sisson said he would like to have a security light installed as he has noticed traffic in that area after dark. He was told to talk to KPL regarding this matter. The council agreed by consensus to provide financial assistance when bids have been received.

CITY HALL ROOF: The matter was tabled until Dale Fox talks to the lodge members.

BOUNDARY ORDINANCE: The clerk explained that the register of deeds found a discrepancy in the ordinance passed in February, so it needs to be re-done. Orville Sparks made a motion, seconded by Bruce Smith, to adopt Ordinance No. 223 to establish boundaries for the City of Overbrook. Motion carried 5-0. The council agreed by consensus to forward the publishing bill to Coffman, Jones, & Gilliland.

MISCELLANEOUS: Orville Sparks made a motion, seconded by Dale Fox, to appoint JoAnn Lemberger to the Housing Commission to replace Morris Wilson. Motion carried 5-0.

Bruce Smith made a motion, seconded by Orville Sparks, to accept the Connecting Links agreement with Osage County to maintain the portion of Maple Avenue within the city limits. Motion carried 5-0.

The clerk said that she has received requests for the after-prom party and also the grade school carnival. Orville Sparks made a motion, seconded by Bruce Smith, to donate \$100 for the After-Prom Party, and \$100 to the Overbrook Attendance Center spring carnival. Motion carried 5-0.

BICYCLE ORDINANCE: Rickie Slechta brought up the problem with kids riding their bikes on the sidewalk in front of her business and the way they lay them in front of the library. Chief Ron Dean, Jr. said that we have an ordinance to handle this matter. Mayor Day said we need to get the signs up as soon as possible and start enforcing the ordinance.

LAW REPORT: Chief Dean said that we do not have an ordinance that covers "paint ball" incidents, but that there is a section in the Uniform Public Offense Code that makes it unlawful to discharge an airgun, air rifle, bow & arrow, slingshot, or BB gun in the city limits that can be amended to include paintball guns. The council agreed by consensus to pursue this, along with a provision to regulate laser light devices.

Dean asked if we should take sealed bids on the 89 Ford patrolcar. The clerk was told to run ads to do this at the April meeting. Dean is going to see if we can leave the car at Osage AutoWorks for inspection.

MAINTENANCE REPORT: Bob Sisson presented bids from Goodyear Backhoe and D&A's Backhoe for the replacement of one mile and two miles of rural 6" water line. There have been numerous breaks and repairs done on these particular sections of line over the years, and Sisson feels it should be replaced as soon as possible. The bids are as follows:

Replacement of 1 mile water line-----Goodyear/\$25,080.00

D & A's / \$23,855.00

Replacement of 2 miles water line-----Goodyear/\$50,160.00

D & A's/\$46,780.00

Each of the bids would be increased if a rock breaker machine is necessary. The council agreed by consensus that at least one mile of the water line needs to be replaced, but tabled the matter until a decision on how to fund the project can be made.

Sisson reported that he has been talking to the state regarding crosswalk signs and poles for the school, and he has ordered some replacement street signs.

Orville Sparks made a motion, seconded by Bruce Smith, to pay Sisson \$250.00 towards expenses at the Kansas Rural Water Association meetings the end of this month. Motion carried 5-0.

Sisson said that the new lift station has been installed and seems to be working very well. He will put the newer of the two pumps in the east lift station as soon as possible, and the older pump will be used for backup.

TREASURER'S REPORT: Max Friesen stated that he was concerned about how fast we're spending money. It was noted that there were several large warrants due to paying ^{for} half the lift station, the first payment on pool bond interest, and also for the installation of the lift station.

CLERK'S REPORT: Cheryl Brown reminded everyone that the election will be in 27 days, but voter registration closes on March 22. The March water bills were printed on new forms with the new printer, and all went well.

COUNCILMEMBER COMMENTS: Orville Sparks said that the city's water supply would be crucial in the event of an anhydrous fire, and this should be considered in deciding how much rural water line to replace.

COMMENDATION: Mayor Day wanted the record to show his appreciation to Mark Criger for the years he has served on the council as this will be Criger's last full meeting.

TRAILS: Roger Harmon wanted the council to be aware that there are funds available through the Kansas All Terrain Vehicle association for the development of trails. It is an 80-20% funding, with the city providing the 20%. The council agreed that this would be an idea to go along with a city lake in the future. It was decided to contact the Wildlife & Parks Dept. to see if there will be funding available for the lake.

Dale Fox made a motion, seconded by Bruce Smith, to adjourn at 9:20 P.M.
Motion carried 5-0.

Respectfully,

Cheryl L. Brown
City Clerk

APPROVED

4-14-99

CITY OF OVERBROOK

MINUTES

SPECIAL COUNCIL MEETING

MARCH 22, 1999

MEMBERS PRESENT: Dale Fox, Wally Thomas, Bruce Smith, Orville Sparks,
Mayor Glyn Day. Mark Criger absent.

OTHERS PRESENT: Max Friesen, Leonard Jirek, Ron Kuhn, Cheryl Brown

The special meeting was called to order at 8:00 P.M. by the mayor. Roll was called; there was a quorum present.

Mayor Day stated that the meeting had been called to discuss the possibility of Overbrook receiving grant funding to build a city lake. Leonard Jirek, Kansas Department of Wildlife and Parks, informed the council that due to other towns dropping out of the grant program, there is approximately \$31,000 available at this time. When Overbrook applied for the grant in 1998 the cost share was 59% KDWP and 41% city with the total grant amount applied for being \$67,750.00. The grant money available now is \$36,250.00. The value of the land being donated, along with donated labor, will still count towards the city's share of the project. Jirek said the first things to be done are an engineering feasibility study and land appraisal..

Ron Kuhn, a civil engineer with experience in watershed projects, was present at Mayor Day's request. He estimated that the feasibility study could be done for approximately \$500-750.

After discussion of what studies and permits would be needed, the council agreed to pursue the lake project with Kansas Dept. of Wildlife & Parks, and accept the project in stages. Jirek also presented an application for the year 2000 grant which he must submit by April 1. This would finish what the 1999 grant does not cover. Mayor Day calculated that at this point the city's share would be approximately \$20,000. Jirek said that the value of the property could be as high as \$10,000 which would come off the city's share. The matter of concern is how the remaining cost would be funded. Jirek pointed out the fact that the extension on the grant goes until December 31st.

Max Friesen agreed to contact Kramer Engineering for a contour map, and Jirek indicated that the cost of that survey could be applied to the city's share of the funding. At this point, the city would only be out 41% of the cost to determine if the project is even feasible as we are entering into the agreement with the intention of completing it. The mayor asked Ron Kuhn to submit a proposal for the engineering study to be acted upon after the contract with KDWP is finalized. Bruce Smith made a motion, seconded by Orville Sparks, to go ahead with the feasibility study and appraisal. Motion carried 4-0. Orville Sparks made a motion, seconded by Dale Fox, to sign the contract applying for the year 2000 grant. Motion carried 4-0.

Orville Sparks moved to adjourn with Bruce Smith seconding. Motion carried; the meeting was adjourned at 9:15 P.M.

APPROVED

4-14-99

Cheryl L. Brown, City Clerk

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

APRIL 14, 1999

MEMBERS PRESENT: Dale Fox, Bruce Smith, Mark Criger, Wally Thomas, Mayor Glyn Day. Orville Sparks absent. Newly elected members: Jason Florance, Rich Hamit.

OTHERS PRESENT: Kristy Hamit, Dick Hamit, Lila Hamit, JoEllen Criger, Ken Dale, Bruce McKee, Max Friesen, Bob Sisson, Cheryl Brown.

Mayor Day called the April meeting to order at 7:30 PM. The clerk called the roll; there was a quorum present. The mayor opened the meeting with prayer.

MINUTES/WARRANTS: Mark Criger made a motion, seconded by Bruce Smith, to approve the minutes of the March regular meeting as written. Motion carried 4-0. Bruce Smith moved to approve the minutes of the March 22 special meeting as written; seconded by Wally Thomas. Motion carried 4-0.

Bruce Smith made a motion to pay all warrants presented. It was seconded by Mark Criger; motion carried 4-0.

SPECIAL THANKS: Mayor Day expressed his appreciation to Mark Criger for all he's done while serving as councilmember. He also thanked Orville Sparks, who was unable to attend. Mark Criger stated that this has been a good experience, and encouraged all citizens to be involved with local government in some way. He expressed his thanks to past and present governing body members.

SWEARING IN OF NEW COUNCIL MEMBERS: The clerk administered the oath of office to Bruce Smith, Jason Florance and Rich Hamit, at which time their terms officially began.

Bruce Smith made a motion, seconded by Wally Thomas, to send Hamit and Florance to a one-day seminar sponsored by the League of Municipalities for new members at a cost of \$75/person. Motion carried.

The mayor opened the floor for comments from the new members that they might have learned during their campaigns. Hamit stated that most of the people he talked to were concerned about dogs and junk vehicles.

Florance stated that "brown" or "green" water was one of concerns he heard.

POOL REPORT: JoEllen Criger presented the council with copies of the Overbrook Swimming Pool policy book. It contains rules for the employees, and also the patrons. She asked that any changes be brought to her attention before the pool opens. Criger asked for permission to buy an answering machine, rescue tubes, a sign for the rules, and a new backboard. Bruce McKee said that the rescue tubes and backboard may be included with the new pool. The council agreed by consensus to buy an answering machine for the pool phone. Criger said that she has two or three people in mind to hire, but isn't in a hurry since lifeguard training doesn't start until May 7th. She is planning to hire 6 lifeguards and 2 cashiers, with Sarah Morris as Assistant Manager. This way there will be a manager at the pool at all times. Criger also said that the Rotary group is interested in helping with a project in the future. Donating the old chainlink fence to the Ball Association was agreed on by the council.

Bruce McKee, contractor for the new pool, was present to report on progress. McKee stated that the pool itself should be ready by Memorial Day, but he is

concerned that the bathhouse might not be done. There was discussion about the best way to comply with ADA regulations.

8:00 P.M. Bid-opening: Mayor Day opened the only bid received for the 1989 Ford patrolcar. It was from Osage AutoWorks in the amount of \$300.00. Bruce Smith made a motion, seconded by Dale Fox, to accept the bid. Motion carried 5-0.

POOL REPORT (CONTINUED): Bruce McKee said he would try and furnish a drawing to show exactly what is proposed. He also said that the plumber that bid the job is very busy, as is the electrician, but he'll use his people if necessary. Mayor Day asked McKee to come to the May 12th meeting for another update.

BALL ASSOCIATION: Mayor Day stated that five of the six Ball Association members dropped out this year, and it came very close to the city having to run things, but several people volunteered at the last minute, including Glyn Day who is Vice-President. Ken Dale agreed to be President, and as such was present to ask for a donation to upgrade or replace equipment. Day suggested a donation between \$500 and \$1000. Dale Fox asked how much local sales tax money has come in. The clerk said that approximately \$985.00 has come in, but not all businesses pay monthly, so it's too early to know what the exact amount will be at this time. Bruce Smith made a motion, seconded by Wally Thomas, to donate \$1000 to the Overbrook Ball Association. Motion carried 5-0. Bob Sisson asked about the possibility of charging some kind of admission fee. The reason for not charging anything was stated as no other town in the league does at this time.

Y2K UPDATE: Mayor Day said that he plans to talk to John Butel with the rural water district regarding their plans. The council also agreed by consensus to talk to the Co-op about reserving a 500 gallon tank of fuel to be used by the city. Sisson said that a 3-phase generator could cost around \$20,000, not including a way to transport it. Mayor Day said that we need to have a plan for a full water supply on December 31, 1999, as well as talk to the fire department regarding their plans.

HEALTH INSURANCE: Dale Fox made a motion, seconded by Bruce Smith, to approve the 1999-2000 contract with Blue Cross Blue Shield for provision of health insurance for full-time employees. The cost has gone up, due to previous claims and also the average age of employees covered. Motion carried 5-0.

LAW REPORT: Chief Ron Dean, Jr. was absent, but had provided a written report for the council to review. The clerk reported that several warnings issued for riding bicycles on sidewalks in the business area. Rich Hamit said several people voiced concern about the kids riding on the street in this same area. It was pointed out that the kids are allowed to walk the bikes on the sidewalk. Hamit asked if there might be a way to keep them from riding bikes in the 200-300 block of Maple. Mayor Day said that he had asked Chief Dean to issue warning tickets as a result of a petition by some of the business people in the area, and this will be done at the police department's discretion from now on. The clerk stated that she was concerned about how the bikes are being ridden on any street, and that she wondered if the kids were aware that bicycles are subject to the same traffic rules that cars are. She said that she sees kids go across intersections without stopping at stop signs, and is surprised that there hasn't been any accidents up to this time. Dale Fox suggested that the police department offer a bicycle-safety class of some kind.

MAINTENANCE REPORT: Bob Sisson said that he has hired Kevin Gloss to mow at Jones Park again this year for the same \$70/mowing. Sisson reported that the

new lift station pump is working fine. He will be installing the newer of the two old pumps in the east station soon.

Sisson asked about the city buying a tranquilizer gun for animal control. They have had several incidents with mean dogs where the possibility of being attacked was a real threat. Chief Dean will be asked to check into the matter.

The condition of E. First Street was discussed. It was decided to do minimal maintenance until the new construction has been done, as much as possible. The possibility of acquiring more land when we actually re-do the street was discussed. Asking the township to help was also mentioned.

Sisson told the council that he still feels some kind of telemetry system is needed on the water towers to alert someone when there's a drop in the water level. The one he's looked at costs about \$1000-\$1500. It would call up to 5 numbers until there is a response.

Bob Sisson said that he wants to talk to the fire department about the possibility of using another hydrant rather than the one by City Hall when possible, and also the way hydrants are turned on and off. When this is done too fast, anything built up in the lines breaks loose and causes problems all over town. Flushing the hydrants helps, but then the individuals also need to flush their lines. Putting a hydrant close to the tower was discussed. Mayor Day said the main goal is to provide the best water quality, and also maintain a good relationship with the fire department. People also need to realize that flushing hydrants on their own is illegal, and causes problems when done incorrectly. Sisson said that he is waiting on Kansas Rural Water to do the flow testing on the hydrants.

Mayor Day asked Sisson to check traffic control signs to make sure there is a 5' clearance from the ground to comply with regulations.

TREASURER'S REPORT: Max Friesen reported that the fund balances seem to be in order for this time of year, and feels more confident this month than he did last month.

CLERK'S REPORT: The clerk asked permission to charge paper plates, etc. to the city for the meal being provided for the Gold Rush Wagon Train on April 21st. The council agreed by consensus. Several people are furnishing the evening meal. She encouraged the council to visit the campsite that night.

A thank you was received from the Overbrook Attendance Center for the donation of \$100.

MISC: Bruce Smith made a motion, seconded by Dale Fox, to accept Rich Hamit's ~~place on~~ the Planning Commission. Motion carried. Dale Fox made a motion, seconded by Jason Florance, to appoint Bruce Cole to the Planning Commission to complete Ernest Rose's ~~place~~ ^{term.} Motion carried 5-0.

COUNCILMEMBER COMMENTS: Dale Fox said that he's been talking to a new company about fireworks for July 4th. This company offers insurance with the actual display.

Wally Thomas asked about the status of the city lake project. The mayor said that the project is approved, so the next step is the feasibility study. The engineer should be at the May meeting. An appraisal will also be needed to determine how much the land will count towards the city's share of the grant.

Rich Hamit asked who is responsible for flattened or filled drainage tubes. Mrs. Edna Fox told him that water just sits in the ditch on her property. Mayor Day said that up to this time, the property owner is responsible for buying the tubes, and the city will dig up the old one, and install the new one. Hamit asked about the ones that are under the streets. Sisson said that the township has something that spreads

resignation
from

the culvert that may help this problem. He's going to try it on a couple to see how it works.

Mayor Day asked Sisson asked if he could put a couple of loads of aglime in front of the storage building at the ballpark.

MAYOR'S REPORT: Mayor Day made the following appointments:

Dale Fox	Water/sewer
Bruce Smith	Streets
Wally Thomas	Police Commissioner
Jason Florance	Office Administration
Rich Hamit	Special Projects-Pool, Recreation, etc.

There being no further business before the council, Dale Fox made a motion, seconded by Wally Thomas, to adjourn. Motion carried; the meeting was adjourned at 10:00 P.M.

Recorded by

Cheryl L. Brown,
City Clerk

APPROVED: _____

5-12-99

MINUTES

REGULAR COUNCIL MEETING

MAY 12, 1999

MEMBERS PRESENT:

Dale Fox, Bruce Smith, Wally Thomas, Rich Hamit,
Jason Florance, Mayor Glyn Day.

OTHERS PRESENT:

JoEllen Criger, Bruce McKee, Phillip Morris, Max
Friesen, Ron Dean, Jr, Bob Sisson, Cheryl Brown.

Mayor Day called the May council meeting to order at 7:30 P.M. Roll was called by the clerk; there was a quorum present. The mayor opened the meeting with prayer.

MINUTES/WARRANTS: Bruce Smith made a motion, seconded by Rich Hamit, to approve the minutes of the regular April meeting with appropriate changes. Motion carried 5-0.

Bruce Smith made a motion, seconded by Dale Fox, to pay all warrants presented. Motion carried 5-0.

POOL REPORT: JoEllen Criger was present to get council approval to print the pool policy manual presented at the April meeting. This manual contains policy for the pool employees as well as the patrons. The council agreed by consensus for her to proceed with having it printed. Criger said that she will have swimming lesson forms as soon as she knows how many qualified people will be available for instruction. Mayor Day asked who has been hired at this time. Criger named the following personnel: Rachel King, Sarah King Morris, Ramy Morris, Katie Herman, Brandon Babb, and Trisha Fenton. Nathan King and Polly Criger will be working as fill-ins on week-ends. Sarah Morris will be the assistant manager, and the plan is for either Sarah or JoEllen to be on duty most, if not all, of the time.

Bruce McKee stated that he had thought that there would be more progress made towards the completion of the pool by this time. He presented the council with an updated work-schedule. McKee said that the property line had been remarked due to concern by Shirley Simmons, and that the pumphouse is two feet inside the line. McKee and Sisson had visited with her regarding this matter, and McKee is sure that all parties are satisfied with the location. Mayor Day stated that he wanted to make sure that Shirley is comfortable with the location of the pumphouse.

McKee said that the pool can be opened before the bathhouse is 100% done, and landscaping can be done after the official opening.

Criger and Dale Fox expressed some concern about the drop-off at the Zero-depth entry. McKee said that most all pools start with a 3' depth with some kind of separate wading pool. Criger said that the lifeguards have been instructed to be extra observant because the whole pool will be different for all the kids, not just the toddlers.

McKee said that he has accepted bids from Snook Plumbing and K&K Electric. Snook Plumbing will trench the water line from the new meter set because Sisson was unable to get the local guys to guarantee being able to do the job when we need it done.

McKee reported that there will be a meeting on Monday morning with all the contractors, and that anyone is welcome to be present. McKee suggested that an automatic cleaner be purchased if there's money left in the budget, which he thinks is a definite possibility. He stated again that they are still aiming for a May 31st opening date.

Jason Florance addressed the problem of a crack in the pool. McKee said that there is a place where the water is seeping into the pool, so technically it could be called a "crack", but a special hydroplug will be used to fix the problem. He said that there are several ways to fix this type of problem.

RE-APPOINTMENT OF CITY OFFICERS: The following motions were made to reappoint city employees that are hired, and not elected:

Motion by Dale Fox, second by Bruce Smith for Bob Sisson, Maintenance Supt. Carried 5-0.

Motion by Wally Thomas, second by Bruce Smith for Bob Call, Asst. Maint. Carried 5-0.

Motion by Jason Florance, second by Rich Hamit for Ron Dean, Jr. for Chief of Police. Carried 5-0.

Motion by Bruce Smith, second by Dale Fox for Ed Harmison, Billy Warrington, Everette Dannar, Steve Pfannenstiel, and William Nicholson as Deputy Law Officers. Motion carried 5-0.

Motion by Dale Fox, second by Jason Florance for Larry Coursen as Municipal Judge. Motion carried 5-0.

Motion by Bruce Smith, second by Wally Thomas for Syndia Coursen Winder for Municipal Court Clerk. Carried 5-0.

Motion by Bruce Smith, second by Jason Florance for Cheryl Brown for City Clerk. Carried 5-0.

Motion by Rich Hamit, second by Dale Fox for Max Friesen for City Treasurer. Carried 5-0.

Motion by Dale Fox, second by Jason Florance for Stephen Jones for City Attorney. Motion carried 5-0.

DRAINAGE CONCERNS: Phillip Morris came before the council to report on evidence that he has collected of violations of state and city ordinances regarding surface and subsurface water drainage. He stated that the mayor had asked him to present this evidence to the council before taking it to the state health department. Morris said that the state fine for this violation is \$10,000 per person, and also \$10,000 per city for each violation. He then presented the council with information and pictures of one such violation in his neighborhood.

Bob Sisson told the council that he had told the builder of this house to hook into the sewer because there was no ditch for sump pump or perimeter drains. Since this time, the builder has redone the drains, and capped the connection into the city sewer. Morris stated that the house currently being constructed is also in violation of the laws. Sisson said that he wasn't aware that the newer house had been hooked up to the city sewer, but that he would check into the matter tomorrow.

Mayor Day said that another issue at hand is existing connections that are in violation of the ordinance regarding hook-ups. He said that a letter could be sent to every resident explaining that it's illegal to have sump pumps and foundation drains connected to the city sewer lines. This letter would explain the penalties for the violations. A more extreme possibility would be to have smoke-testing done for the whole town. Following discussion, the council agreed by concensus to draft a letter for a city-wide mailing explaining the situation, and then schedule a smoke-test with Kansas Rural Water Association. The cost would be approximately \$1500-2000, and would probably take a week or so to complete. The mayor asked Morris if he would be satisfied with a letter being sent to each household, and scheduling a smoke test. Morris stated that he didn't see a reason to take the evidence any higher if these measures were taken by the city. He did say that people should be given an adequate amount of time to correct illegal connections before the smoke testing is done, but that they should be aware of action being taken if they are in violation. Morris also pointed out the fact that the cost of the smoke testing could be recovered by fines issued for violations. The council thanked Morris for his concern, and Mayor Day said he would keep him informed as to progress. There was further discussion as to the wording of the letter to be sent to all city customers. There was also discussion regarding the possible reactions of "friends and neighbors" who are found to be in violation of the

state and city regulations. These regulations have been in force for many years, but have been handled on an "as necessary" basis up to this point.

The council discussed the need to amend our existing ordinance to specify sump pumps as illegal hook-ups, and also address how much inspecting is done before the hook-up to the city sewer system is approved.

Y2K PLAN: Mayor Day reported that John Butel with RWD #5 is sure that their water supply will be sufficient because of backup sources of energy to run the pumps. Dale Fox suggested having a definite plan for water usage and storage to ensure a supply for emergency uses, and also consumption. The mailing of a letter to the residents explaining our plans was discussed. Jason Florance said that the Fire Department has addressed emergency supplies of gasoline and water. The council agreed by consensus that the city should work with the Fire Department regarding these matters, and also discuss what plans the Co-op has made for the situation. Bob Sisson told the council that the Co-op is going to discontinue selling off-road diesel from a pump, and we should consider getting a tank for our use.

MISC: A tranquilizer gun for animal control, a telemetry warning system for the water towers, and the city lake project were tabled until more information can be obtained.

PLANNING COMMISSION: Rich Hamit made a motion, seconded by Bruce Smith, to appoint Kristy Hamit to the Planning Commission to serve the remainder of Rich Hamit's term. Motion carried 5-0.

MISC: Jason Florance asked what equipment will be used to do flow checks on the fire hydrants. Bob Sisson said that Kansas Rural Water is planning on doing this testing in July of this year. Sisson was asked to check prices on flow-meters so that this testing can be done whenever the fire department or the city wants it done.

LAW REPORT: Chief Ron Dean reviewed his written report for the council. Dean told the council that the 1997 Training Act requires all new officers, including full-time, part-time and reserve, must have a psychological evaluation. Dean said the most inexpensive fee he could find is \$105.00, but that he feels the cost is worth it because of all the hours put in by our reserve officers at no cost salary-wise. Dean also mentioned thank-you letters from Beulah Dodge and the school.

MAINTENANCE REPORT: Bob Sisson reported that he has a 1" meter ordered for the pool, and that Snook's Plumbing will do the trenching to set the new meter.

Sisson has checked the west side of town to make sure the traffic signs are the correct distance from the ground, and will do the east side as soon as possible.

Emergency provisions of gasoline and diesel were discussed. It was agreed that Sisson should visit with the Co-op manager about what steps they will be taking to prepare for any kind of emergencies, and also about how they will be selling diesel in the future. The council agreed by consensus to continue buying diesel as needed rather than purchase a tank and stand.

Sisson reported that he has been doing some street-patching before any re-sealing is done. It was agreed by consensus to re-seal as many streets as possible for \$25,000.00. Dale Fox and Sisson will check streets needing done.

Sisson wanted the council to know that he's received complaints about cars being parked on both sides of Sycamore Street which makes driving through difficult. Chief Dean said that there is no traffic violation as long as there is 10 feet between the vehicles. He also said that each car not moved after being notified would be subject to a citation.

Several things needing repaired at Jones Park were discussed, including some of the lighting. Sisson has done some of this, and will take care of the other matters as soon as possible.

TREASURER REPORT: Max Friesen reported that the city funds appear to be in satisfactory condition.

CLERK'S REPORT: Cheryl Brown reported that KPL is closing down all paystations except for Falley's and Food 4 Less in Topeka, and that after May 20th KPL payments cannot be accepted. She has posted signs in several locations and also published notice in the Chronicle.

COUNCILMEMBER COMMENTS: Jason Florance said he had one report of "yellow water" on the west side. Sisson said that he had flushed the line, but is puzzled why that one house is the only one to ever call in with the water problem.

Dale Fox reported that he will be ordering fireworks from a different company this year. This company carries it's own insurance coverage that's included with the price of the fireworks, so Fox is hopeful that the city won't have to pay extra this year.

MAYOR'S REPORT: Mayor Day wanted the council to consider a way to address the extra traffic to the sale barn and locker plant. The council agreed to check into how much of this property is inside the city limits, and whether or not there's ever been a street dedicated in this area. The mayor was thinking that even a good alley-way going around this area would be helpful.

There being no further business before the council, Dale Fox made a motion, seconded by Bruce Smith, to adjourn. Motion carried; the meeting was adjourned at 9:50 P.M.

Respectfully submitted,

Cheryl L. Brown,
City Clerk

APPROVED: _____ 6-9-99

MEMBERS PRESENT: Bruce Smith, Jason Florance, Rich Hamit, Mayor Glyn Day, Wally Thomas (7:35 pm). Dale Fox absent.

OTHERS PRESENT: Mark & Jo Ellen Criger, Bruce McKee, Lee Krause, Scott Averill, Ron Hunt, Ed Harmison, David Sowers, Max Friesen, Ron Dean, Jr., Cheryl Brown.

Mayor Day called the regular council meeting to order at 7:30 P.M. Roll was called by the clerk; there was a quorum present. The mayor opened the meeting with prayer.

MINUTES/WARRANTS: Bruce Smith made a motion, seconded by Rich Hamit, to approve the minutes of the May meeting as written. Motion carried 3-0.

A motion to pay all warrants presented was made by Bruce Smith and seconded by Rich Hamit. Motion carried 4-0.

FIREWORKS SALES: Mayor Day said David Sowers had asked permission for the Boy Scouts to have a fireworks stand on the fairgrounds again this year. Bruce Smith made a motion, seconded by Wally Thomas, to approve the Boy Scouts selling fireworks during the same hours as the previous year. Motion carried 4-0.

POOL REPORT: Bruce McKee reported that they will start filling the pool on Thursday as the lights are in and the equipment has been installed. The things left to be done can be finished with the pool filled and in use. McKee said that the pool should be opened by the 15th or 16th. There was discussion about the plumbing setup, and the possibility of changing the meter connections. It was decided that this should be discussed with Bob Sisson, who was absent tonight. Jo Ellen Criger asked about getting a new refrigerator as the old one leaks water, and only has one shelf. The council agreed by concensus that Criger buy a new refrigerator, and have the old one hauled to the maintenance shop to be disposed of later. She also reported that a pop machine will be used this year to avoid having to make changes in the concession stand that the state requires if you use a dispenser and individual cups. Criger also suggested that the money donated by First Security Bank be used to buy cement tables and benches. The council agreed that this would be practical and long-lasting.

CITIZEN COMPLAINT: Ed Harmison was present to explain that he has had problems with "yellow" water for the past 3 or 4 years. He said that sometimes it might be 2 or 3 weeks between incidences, but it's happened every other day during the past 2 weeks. Harmison questioned whether or not the problem could be the result of a valve not being shut off correctly, or his location at the end of a line. Bruce Smith said that Harmison is close to the end of a line. Smith also said that thorough

flushing should clean out the system. He also stated that this problem is indigenous to our well water. Harmison said that he never had this problem up until 3 or 4 years ago. He asked if the city has a long-term solution to this problem, such as some kind of grant to replace old water lines. Mayor Day explained that grant money from the Kansas Dept. of Commerce is available to communities that have 51% or greater low-to-moderate income population. Overbrook's is estimated to be 27%, which is the second lowest in the county. Following more discussion, the council agreed to survey the town to get feed-back on problems, to discuss this with Kansas Rural Water Association about solutions other than line-replacement, and talk to other towns that have had this same problem. Bruce Smith also suggested having the wells tested for iron again. Bruce Smith made a motion, seconded by Jason Florance, to have the clerk draft a survey letter regarding water problems, and also information about illegal sewer hook-ups and a possible "smoke" test later this year. Motion carried 4-0. Harmison agreed to come to the next meeting to check on what progress has been made.

TENNIS ASSOCIATION: Scott Averill and Ron Hunt were present to discuss bids they had received from K&K Electric (Lee Krause) and Dave's Electric for lights at the tennis courts. Averill said that a tentative date for a dedication ceremony is July 25th. The bids are as follows:

- | | |
|-----------------|--|
| Dave's Electric | 1. Four pole setup using steel direct buried poles
\$17,232 |
| | 2. Four pole setup using wood poles
\$14,600 |
| | Neither of these bids include KPL fees, or any sales tax. |
| K&K Electric | 1. Four forty-foot poles with two fixtures on each pole &
2-yr warranty from K&K Electric
\$21,900 |

There was considerable discussion as to the best plan, and also the financing for this project, including a possible "lease" plan over a period of 10 years.

Mayor Day told the council that he had authorized K&K Electric to make some necessary repairs on the ball diamond lighting and circuit breaker repairs in the concession stand. Krause reported that the council should consider replacing the existing parking lot lights that have been shot up. He suggested raising the lights another 20 feet to put them out of BB gun range.

The council agreed by concensus to table these matters until more information is available.

Y2K FUEL SUPPLIES: The clerk reported that the manager of the Co-op told her that they have a 1000 gallon tank that can be run off a car battery at a cost of approximately \$1,000.00. He said the Co-op doesn't have a specific plan for Y2K emergencies at this time, but will inform the city when one is in place. He didn't see a problem with gas & diesel for emergency vehicles.

CITY LAKE PROJECT: The mayor presented a bid from King & Associates Engineering to do the feasibility study required for the city lake. Bruce Smith made a motion, seconded by Rich Hamit, to accept the bid from King. Motion carried 4-0.

FLOW-METERS: Jason Florance reported that the price of a Danko hand-held flow meter to check fire hydrants is \$230. This was the only response he's received so far. The matter was tabled until we check on recommendations from KRWA.

APPOINTMENTS: Jason Florance made a motion, seconded by Wally Thomas, to appoint Connie Sparks to the Housing Commission. Motion carried 4-0.

Sheila Dale has volunteered to serve as Emergency Preparedness Director for the City of Overbrook. The council agreed by concensus.

STREETS: Rich Hamit asked if the potholes will be fixed before the streets are re-sealed. The clerk said that Sisson has ordered patching supplies to fix potholes before Hi Plains does street-sealing. She also said that the backhoe has been out of commission for the past 2 or 3 weeks waiting on Victor Phillips Co. to come do the repairs.

MISC: Bruce Smith asked if the Consumer Confidence Report required by the state has been started. The clerk said the city has received information from Rural Water #5, but the city's report hasn't been started as far as she knows. Smith reminded her that it has to be mailed by mid-October.

REVIEW SALARIES: Bruce Smith made a motion, seconded by Jason Florance, to go into executive session for 20 minutes to discuss matters not related to elected personnel. Motion carried 4-0; meeting was recessed at 9:03 PM. Mayor Day opened the meeting at 9:23 PM. at which time Bruce Smith moved with a second from Wally Thomas to recess for another 10 minutes. Motion carried 4-0. Mayor Day opened the meeting at 9:33 PM. Jason Florance made a motion, seconded by Rich Hamit, to grant 4% raises to fulltime maintenance personnel, the police chief and his part-time officers, and raise the city clerk's salary to \$10.00/hr. The salaries of the treasurer, judge, and court clerk will remain at the current level. Motion carried 4-0. All this information is open to the public during regular office hours.

LAW REPORT: Chief Ron Dean, Jr. reviewed his report for the council. Dean also informed the council that the supplement to his report contains information about the change in a top-management to team-management approach he is now using. He feels this makes better use of all his officers. Dean has no information about prices on a tranquilizer gun for animal control. Smith asked if the city's insurance covers his reserve officers. Chief Dean said that as commissioned officers, they are covered by the city's insurance. Dean asked permission to attend a team-building seminar on August 23, 1999 at a cost of \$139.00. These hours count towards his training

requirements. Rich Hamit made a motion, seconded by Bruce Smith, to approve Dean's attending this seminar at a cost of \$139.00. Motion carried 4-0. Dean told the council that he is checking into graduate school, but doesn't think there will be a conflict in his attending council meetings.

TREASURER'S REPORT: Max Friesen told the council that the expenses seem to about right in relationship to the year's total budget.

CLERK'S REPORT: Cheryl Brown told the council that Jim Long, auditor with Bogner & Long, told her that the legislature removed the tax lid that has been in place for the past 10 years. She is waiting for detailed information from the League as to any limitations or specific requirements. Chief Dean asked that the law budget be increased because even with working some hours for free and trying to keep expenses down, final expenses have to be taken from the General Fund to avoid budget violations. The clerk said that Long will be at the July 14th meeting to give the audit report, and also listen to specific budget concerns.

Bruce Smith made a motion, seconded by Jason Florance, to pay the invoice for fireworks before the July meeting if necessary. Motion carried 4-0.

Brown said that the city had received a thank you from the Gold Rush Wagon Train thanking us for our hospitality.

COUNCILMEMBER COMMENTS: Rich Hamit thanked the council and city for sending Jason and himself to the League's conference for newly-elected members. He felt that it was very helpful. Hamit suggested having a work session at the pool before it opens. The mayor said that anyone can go at anytime, but that a final inspection doesn't need to be done until all the work listed in the agreement has been done. There was discussion as to who should do the inspection. Hamit asked to be included in the group doing the final inspection.

There being no other business before the council, Bruce Smith made a motion, seconded by Jason Florance, to adjourn the meeting. Motion carried 4-0; the meeting was adjourned at 9:52 PM.

Respectfully submitted,

Cheryl L. Brown, City Clerk

APPROVED: 7-14-99

MINUTES REGULAR COUNCIL MEETING JULY 14, 1999

MEMBERS PRESENT: Dale Fox, Wally Thomas, Bruce Smith, Rich Hamit.
Jason Florance absent; Mayor Day arrived late.

OTHERS PRESENT: Ed Harmison, Ken Krause, Derrick Dahl, Scott
Averill, Leonard Jirek, JoEllen Criger, Marian
Massoth, Bob Sisson, Max Friesen, Ron Dean, Jr.,
Cheryl Brown.

Dale Fox, president of the council, called the July meeting to order in the absence of Mayor Glyn Day at 7:30 P.M. The clerk called the roll; there was a quorum present.

MINUTES/WARRANTS: Bruce Smith made a motion, seconded by Rich Hamit, to approve the minutes of the June meeting as written. Motion carried 4-0.

Bruce Smith made a motion, seconded by Wally Thomas, to pay all warrants presented, except one to McKee Pools until Mayor Day gets here later. Motion carried 4-0.

TENNIS ASSOCIATION BIDS: The council reviewed a proposal from Dave's Electric to install lights at the tennis courts. The proposal is as follows:

1. \$17,232 - Four pole set-up using steel direct buried poles
2. 14,600 - Four pole set-up using wood poles
3. 950 - Add coin timer system for lights

An additional \$4123 would be needed to include the volleyball courts. This project can be financed through Government Capital Corp. over a 6-yr period for an annual payment of \$3,778.70, or \$4,858.64 depending on which type of poles are used. After discussion of the possibility of the cost going down when more services are added to the Meadowbrook II additon, the council agreed by concensus to table the matter until later.

WATER SURVEY LETTER: The clerk presented the letter she had drafted to survey the citizens regarding the water quality, and also to inform people about illegal sewer connections. The council agreed by concensus to have the clerk mail the letters as soon as possible. Dale Fox said he had seen a program about how certain bacteria thrive on iron in the water systems. There was discussion on how this condition would be treated. The council stated that hopefully the Kansas Rural Water representative can offer some solutions for this problem.

HYDRANT FLOW METER: This was tabled until more information can be obtained.

POOL PLUMBING: Bob Sisson reported that some of the plumbing has been re-done at the pool. The water now comes off the 4" line through the 1" meter. The pressure is fine except when the pool is being filled. Part of the problem is the high-pressure sinks and stools that were installed.

WATER COMPLAINT/HARMISON: Bob Sisson said that he did find a valve on W. Market that had been shut off some time ago, so Harmison's house was in effect on the end of a line. Sisson has opened up the valve, and hopefully this will help eliminate the rusty water problem in this area. Sisson also reported that he had installed a 2" hydrant at Dale Fox's suggestion in the area of O'Bryhim's Trailer Court to increase the effectiveness of flushing the line.

CONSUMER CONFIDENCE REPORT: Bruce Smith reminded Bob Sisson that this report is due the middle of October, and there are a couple of seminars scheduled to help cities with this report.

LAW REPORT: Ron Dean told the council that he found a tranquilizer gun for approximately \$350.00. He has talked to several animal control people for suggestions. The syringes used in this gun have to be filled by a veterinarian. Dale Fox said that he has a supplier that might have something at a better price. The matter was tabled until Fox gets a price quote.

Chief Dean asked the council to approve the purchase and user fee for a pager from KPL. This would be very helpful for officers on call. Bruce Smith made a motion, seconded by Rich Hamit, to approve the purchase of the pager for \$69.00 and the monthly user charge of \$12.95. Motion carried 4-0.

MAINTENANCE REPORT: Bob Sisson reported that the yearly inspection and sanitizing has been done on the 75,000 water tower.

The streets have been re-sealed on the west side of town as far as the \$25,000 would go.

Sisson once again brought up the need of a tower telemetry system. He reported a recent incident that could have been avoided had such a warning system been in operation. He did not have exact prices, but will be getting some very soon.

Someone from KRWA is to be here in August for fire hydrant flow testing.

Max Friesen asked why the county didn't reseal Maple Street north of Hwy 56. The clerk was asked to call the county commissioners to get an explanation. There was also discussion about the state's responsibility at Hwy 56 intersections. Rich Hamit said that he would call the state for this information.

Rich Hamit asked if Sisson could check on the one-way signs on 7th Street by the pool and the school.

TENNIS ASSOCIATION: Scott Averill, Derrick Dahl, and Ken Krause arrived at the meeting at this time. Dale Fox told them that the financing for the tennis court lighting had been discussed earlier. Fox said that the matter had been tabled until next year in the hope that more services in the new addition would decrease the total expense of the project. Averill said more services would decrease the cost approximately \$500-1500. He also reminded the council that no money would have to be spent until July, 2000. The council agreed by consensus to table the matter until the August meeting when more definite pool expense figures are available.

CITY LAKE PROJECT: Leonard Jirek, Kansas Wildlife & Parks, was present to discuss the engineer's feasibility study. Jirek said that the study supports what he had in mind to build. The soil structure, slope, and drainage appear to be favorable for an 8-acre lake. He said

that the next step is to decide to build it or not, remembering that there is a deadline for the funding process. Jirek said that if the council accepts the results of the study, taking bids or accepting the proposal in the study from King & Associates needs to be done. Also the land needs to be appraised as soon as possible. Marian Massoth of King & Associates was present to discuss their proposal for the design and preparation of construction plans for the lake. The cost would be \$6075, which would include all necessary permits. Because of the proximity to Hwy 56, the Division of Water Resources would require an inspector on site when the actual construction is being done. This would be an hourly charge, somewhere around \$30-35 per hour.

There was more discussion about the January 1st deadline to use the first grant for construction, which Jirek estimates will take about 30 days of actual work. Jirek wrote two grants which overlap, and both can be used for the construction. Mayor Day arrived at this time.

Mayor Day stated that the proposal from King & Associates seems to be in line, and doesn't think that taking bids would make a significant difference in the total cost. There was discussion as to Mayor Day doing the inspection as he is an engineer. Day said that the state probably would want someone there full-time, and he wouldn't be able to do that because of his business. Payment time for the construction was discussed. Jirek said that the contract needs to state that the engineer and contractor would be paid after the work is completed, because the grant reimburses the city rather than direct payment to the ones doing the work. Massoth could not assure the council that her company would do that as they normally charge on a monthly basis. Jirek said that another possibility would be to budget the engineering fee monthly, and pay the contractor when the lake is finished. Massoth said she would discuss the payment matter, as well as the time needed to do the work, with the other members of her firm, and inform Mayor Day as soon as possible. Jirek said he would also contact another engineering firm as a backup. Bruce Smith made a motion, seconded by Dale Fox, to accept the bid from King & Associates for \$6075.00 to do the engineering on the city lake project contingent on an August 25th deadline, and the required permits included. Motion carried 4-0. Mayor Day will contact Joe Hummerickhouse to do the appraisal on the land.

TREASURER'S REPORT: Max Friesen stated that the fund balances appear to be in good shape at the half-way point of the fiscal year.

MISC: The clerk told the council that Jim Long of Bogner & Long was unable to be here tonight for the audit report and budget preparation, and has asked to meet on Monday, July 26th at 7:00 PM to do this. Long recommends that the council not raise the tax levy at this time even though the tax lid has been removed by the legislature. This is the latest date for the meeting as the proposed budget and hearing must be published by July 29th. This would mean adjourning tonight's meeting until then. The council agreed by consensus.

Mayor Day asked Bob Sisson to check out a complaint regarding Vaughn's driveway at 206 Elm.

DRAFT FOR POOL: Mayor Day said that he wanted to discuss this draft with Bruce McKee before council approval of the check. He wanted to make sure that this wasn't the final payment since the work has not been completed. He was also questioning what caused some of the increased costs, and would like to have McKee come to the meeting on July 26th to

discuss these matters. The council agreed by consensus to hold the payment until after this discussion.

COUNCILMEMBER COMMENTS: Rich Hamit asked if he could have a key to City Hall, so that he has access to the ordinances and statute books. Council agreed by consensus.

Dale Fox made a motion, seconded by Bruce Smith, to adjourn the meeting until 7:00 PM on July 26, 1999. Motion carried 4-0.

MINUTES

ADJOURNED MEETING

JULY 26, 1999

MEMBERS PRESENT: Dale Fox, Bruce Smith, Rich Hamit, Wally Thomas.
Jason Florance & Mayor Glyn Day absent.

OTHERS PRESENT: Max Friesen, Jim Long, Cheryl Brown.

The meeting was called back to order at 7:00 PM by Dale Fox, president of the council. There was a quorum present.

AUDIT REPORT: Jim Long of Bogner & Long reviewed the audit of the 1998 financial reports of the city. After discussing each of the funds briefly, he stated that the records were found to be in excellent order. He stated that he was concerned again this year, as in past years, about the low cash reserves and recommends trying to increase the balances as much as possible. Bruce Smith made a motion, seconded by Rich Hamit, to accept the audit report. Motion carried 4-0.

2000 BUDGET: Jim Long discussed the budget for the year 2000 that he had prepared for the city, using the same tax mill levy limits as in the past. He told the council that he felt that with an increase in valuations, the needs of the town could be met without raising the mill levy, even if the law allows this to be done. Wally Thomas, made a motion, seconded by Bruce Smith, to adopt the 2000 budget as proposed by Bogner & Long. Motion carried 4-0. The hearing will be at 8:00 PM on August 11th in conjunction with the regular council meeting.

AUDIT PROPOSAL: Long presented the council with a proposal from Bogner & Long to do the audit for the City of Overbrook for 1999, 2000, 2001 at a fee of \$3700 per year. This is the same fee as charged the past three years. Bruce Smith made a motion, seconded by Rich Hamit, to accept the audit proposal from Bogner & Long for the years 1999, 2000, and 2001 for \$3700 per year. Motion carried 4-0.

As there was no further business brought before the council, and Bruce McKee was not present, Rich Hamit made a motion to adjourn. Wally Thomas seconded; meeting was adjourned at 8:02 P.M. by motion of 4-0.

Submitted by
Cheryl L. Brown, City Clerk

APPROVED: _____

8-11-99

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING

AUGUST 11, 1999

MEMBERS PRESENT: Rich Hamit, Bruce Smith, Jason Florance, Dale Fox at 7:35 pm, and Mayor Glyn Day. Wally Thomas absent.

OTHERS PRESENT: Rickie Slechta, Larry Coursen, Max Friesen, Ron Dean, Bob Sisson, Cheryl Brown.

The regular August council meeting was called to order by Mayor Day at 7:30 P.M. The clerk called the roll; there was a quorum present. Opening prayer was offered by the mayor.

MINUTES/WARRANTS: Rich Hamit made a motion, seconded by Bruce Smith, to approve the minutes of the July council meeting. Motion carried 3-0.

Bruce Smith made a motion, seconded by Rich Hamit, to pay all warrants presented. Motion carried 3-0.

COURT REQUEST: Judge Larry Coursen was present to ask council approval for the purchase of a laptop computer to be used for the municipal court program. At this time, the court clerk is using her own personal computer and transporting it from her home when court is in session. At least twice, there have been problems with the program itself, and the judge who wrote this program had to meet her in Overbrook to fix the problem. The police department laptop cannot be used as they cannot have access to court files. Coursen told the council that it's not easy getting the judge here when there is a problem, but a laptop would make it easier to take the problem to the judge. The clerk pointed out that the next person to be court clerk may not even own a computer which would mean buying one at some point. Bruce Smith made a motion, seconded by Jason Florance, to approve up to \$2,000 for the purchase of this computer. Motion carried 4-0.

CLERK REPORT: Cheryl Brown told the council that there has been a fair response to the "water" survey mailing, and that she would try to organize them in districts, and then the nature of the complaints.

MAINTENANCE REPORT: Bob Sisson reported that the routine inspections will be done on the 50,000 water tower sometime in September. Sisson said that he will be checking out the school crossing lights, and helping the police department with barricades, etc. for the fair. He asked how the work done by the city employees and equipment during and after the fire at the corner of Maple and Santa Fe Trail should be

handled. Mayor Day said that a detailed listing of time and equipment charges should be submitted to the insurance company.

Sisson said that he had attended a class regarding the Consumer Confidence report required by state law, and wanted permission to purchase a diskette prepared by Kansas Rural Water for \$100 that would help with the preparation of this report. Bruce Smith made a motion, seconded by Dale Fox, to purchase this diskette. Motion carried 4-0.

There was discussion about the recommended updates from Midwest Tank on the 75,000 water tower. Sisson was told to get bids from other companies, as these are not covered by our maintenance contract. Mayor Day suggested contacting Kansas Rural Water about the new regulations.

Sisson said that he is checking into a system that would warn when the tower levels are too high or low, and some way of automatic controls for the wells to adjust the levels.

There was discussion about possible additional water supplies in case of another major fire. Ways to access more water volume from the rural water district were discussed.

2000 BUDGET HEARING: Mayor Day called the 2000 budget hearing to order at 8:00 P.M. The clerk stated that even though the legislature had removed the tax lid, this budget does not call for any increase in the tax levy. Dale Fox made a motion, seconded by Bruce Smith, to approve the proposed budget for the year 2000. Motion carried 4-0.

MAINT. MISC: Rich Hamit asked if KDOT has ever contacted the city about repairs on their right-of-ways along Hwy 56. Sisson said that he had been told that the state would be back to finish these intersections, but no time was set.

LAW REPORT: Chief Dean reviewed his written report with the council. The police department now has a pager to help stay in contact. This number is 785-253-5378.

Dean again commended the performance of the fire and police department, city employees, and the ones who came from Carbondale and Scranton during the fire in July.

After discussion, the purchase of a tranquilizer gun for animal control was tabled until more information is obtained.

MISC: The clerk stated that she hasn't heard from anyone as to why Maple Street north of Hwy 56 wasn't resealed by the county this year. She was instructed to keep trying.

CITY LAKE PROJECT: Mayor Day reported that King's Engineering has until September 1, 1999 to present their design and other reports necessary to proceed. This should be available at the September meeting.

MISC: Rickie Slechta stated that several years ago, she was informed that there would be insurance problems involved with using tranquilizer guns. Chief Dean said that he would check on this with the city attorney.

WATER SUPPLY: Rickie Slechta was present to inquire if the water supply would be adequate if there is another fire, especially on the west side of Maple where all the businesses are closer together. Dale Fox stated that there are firewalls between the buildings that would slow down the fire's progress, but the building where the fire actually starts could possibly be lost, depending on how soon it's detected and what's in the building. The council told her that only so much water could be available at any given time, and that is why other water sources are being considered.

Slechta also asked if there are old gas storage tanks underground where the pharmacy was located. The concensus was that some kind of vent pipes would have been discovered when the debris was removed if such tanks were still there.

COUNCILMEMBER COMMENTS: Jason Florance reported that the fire department is wanting to use the east water tower to install an antennae for new radio equipment. Council agreed by concensus to allow this, providing it does not interfere with the operation of the tower.

Dale Fox again stated that he wanted to make sure that the wiring and pump boxes at the wells are upgraded.

Rich Hamit said that Nelta Land has asked for permission to use fireworks at a wedding reception on October 2, 1999. The council agreed by concensus to allow the fireworks for this occasion. Chief Dean brought up considering allowing the sale and use of fireworks on New Year's Eve. The matter was tabled until the state law is researched.

LETTER OF COMMENDATION: Chief Dean requested that a letter be sent to the other towns that helped with the July fire previously mentioned. Council agreed. Mayor Day said that he was impressed with the way that everyone worked together at this fire. The council agreed by concensus to present a plaque to the fire department along with a letter to be presented at the next meeting.

TREASURER'S REPORT: Max Friesen said that he is concerned with the final costs of the pool. The clerk reported that the total cost will be approximately \$20,000 more than the bond money. Mayor Day said that he wants to hear an explanation from Bruce McKee regarding the final billing.

Dale Fox made a motion, seconded by Bruce Smith, to adjourn the meeting at 8:50 P.M. Motion carried; meeting was adjourned.

APPROVED: _____

9-8-99

Cheryl Brown, City Clerk

MINUTES REGULAR COUNCIL MEETING SEPTEMBER 8, 1999

MEMBERS PRESENT: Wally Thomas, Rich Hamit, Jason Florance, Dale Fox, Bruce Smith (7:38 pm), Mayor Glyn Day.

OTHERS PRESENT: Bruce McKee, JoEllen & Mac Criger, Vic Robbins, Max Friesen, Bob Sisson, Ron Dean Jr, Cheryl Brown.

The regular September council meeting was called to order by Mayor Day at 7:30 P.M. Roll was called by the clerk; there was a quorum present. Opening prayer was offered by the mayor.

MINUTES/WARRANTS: Jason Florance made a motion, seconded by Wally Thomas, to approve the minutes of the August regular meeting. Motion carried 4-0. Dale Fox made a motion, seconded by Rich Hamit, to pay all warrants presented. Motion carried 4-0.

SWIMMING POOL REPORT: JoEllen Criger had nothing special to report, other than to say that it was a good season, and that she thinks that they did double the business this year, even with a late start. She and Bruce McKee have gone over a final list of things to be done before next spring. McKee said that his crew will be here tomorrow to winterize the pool, but the bathhouse has to wait until the plumbing repairs have been done. It was also reported that the city will put in a bigger water line and meter before next season. Treating the Zero Depth entry to reduce the slickness was discussed.

Bruce McKee went over the final itemized billing for the pool. He also reported the following upgrades from the original proposal: filter system, diving boards, and automatic pool cleaner. He recommended that a pool cover be purchased as soon as possible.

The council agreed that the reason for the extra expense was due to bond insurance, surveying, concrete testing, and bond counsel of which none were included in the original pool bond. Bruce Smith made a motion, seconded by Wally Thomas, to pay McKee Pools the final payment of \$25,223.88 as soon as the job list has been signed by JoEllen Criger. Motion carried 5-0. Everyone expressed their satisfaction with the pool, and thanked McKee for a job well done.

There was discussion about leaving water in the pool to be used in case of a big fire. Sisson said that McKee recommends leaving just a small amount of water in the deep end, and that there is a hydrant at Rural Water's tower that can be used to get large amounts of water.

CITY LAKE PROJECT: Vic Robbins with King & Associates Engineering was present to discuss preliminary plans. Robbins said that the site has been surveyed, and the preliminary reports turned out as expected. The geology report shows good clay, with the only rock being on the bottom of the stream. He said the depth in front of

the dam would be approximately 20' after excavation. Having a 100' buffer between the lake and the surrounding property was discussed, as well as access roads. After questions about the adjacent subdivision came up, the council agreed by consensus that a meeting with the appraiser, engineer, Max Friesen, and Leonard Jirek of Wildlife & Parks would be in everybody's best interest. The meeting was scheduled for 3 P.M. Friday, September 10th at City Hall. Council members were encouraged to come if possible. Robbins said that his firm could be ready to put out bid notices in a week or so, but that's not usually done until all the state permits have been approved. Mayor Day said his only concern is to keep the project moving in order to comply with the grant requirements.

MISC: Bob Sisson said that he was going to check with the state on water tank safety requirements before getting bids. Sisson still hasn't received bids for a tower telemetry system.

Chief Ron Dean Jr said that there are no apparent insurance liability problems with the city using a tranquilizer gun for animal control.

LAW REPORT: Chief Dean reported that the fair coverage went smoothly, with the help of extra reserve officers. Dean expressed his appreciation to American Lawn & Leisure for the use of two ATV's, and also Hidden Springs Golf Course for the use of a golf cart. Dean also asked Rich Hamit if he could get a copy of the regulations for signs and traffic control devices. The letters of appreciation to Carbondale and Scranton fire departments are ready to be delivered, but the plaque for our fire department has to wait until the next meeting. Mayor Day suggested sending a written thank-you to the people that furnished vehicles during the fair.

MAINTENANCE REPORT: Bob Sisson reported that the school flashing lights have been repaired and seem to be working.

He said that he has done some patching by Hwy 56 and Maple, and the state told him that they are going to do some work on both sides of the highway.

Sisson said that the routine maintenance is scheduled for the east water tower for Thursday of this week.

Sisson also stated that he thinks that installing another meter service for the bathhouse would be a better solution than changing the water line and existing meter at the pool. He feels that this would solve the low pressure problem that occurs when the pool is being filled and the stools are being flushed at the same time. The council agreed by consensus with Sisson's recommendation. Dale Fox said that anyone who has questions about this can talk to him for explanations.

Bob Sisson said that the Consumer Confidence report prepared by the Kansas Rural Water Association has been done. Mayor Day said that the only mistake he saw is that they listed only Rural Water District No 5 as a source of water, and didn't mention that the city has 5 wells. Sisson said that he will contact the KRWA to make the correction. The report has to be mailed by October 19th.

Bruce Smith asked if Sisson is aware that there is a small leak by one of the mobile homes across from the old middle school.

Sisson also said that he still hasn't heard from the state about using one of their highway poles for the "no parking" signs by the school.

Rich Hamit asked Sisson to check into trimming the tree by the school crosswalk sign by the pool. Sisson said that he may just remove the tree as it has been trimmed several times.

PRINTER FOR COURT: Judge Coursen had left a written request with the mayor for approval to purchase a printer to be used with the laptop computer. The one he would like to buy costs \$299. Chief Dean said that a printer is needed for the reports that are done by the court computer program the city is using. Bruce Smith made a motion, seconded by Jason Florance, to approve the purchase of a printer for the municipal court. Motion carried 5-0.

STREET LIGHT REQUEST: The clerk said that the Herron's have complained that their neighborhood is very dark, and would like to have another streetlight installed. Hamit said that there are street lights already in place on both ends of the block. The clerk said that the chances of KPL putting a light in the middle of a block are small. The council agreed by consensus not to pass a resolution asking for another streetlight at this time. The Herron's might want to consider having additional lighting on their property.

TREASURER REPORT: Max Friesen said that the balances look good for this time of year. He is concerned about where the \$25,000 for the final pool payment will come from. After discussion, Dale Fox made a motion, seconded by Rich Hamit, to approve cashing the smaller of the CD's if necessary in order to pay all the pool bills. Motion carried 5-0. The clerk stated that this probably wouldn't be necessary if the pool bond payment wasn't also due this month. The clerk was asked how much local city sales tax revenue has come in so far. She said that \$38,000 has come in through August 31st.

MAINTENANCE TRUCK: Bob Sisson reported that the pickup is in the shop, and there is a possibility that it may need some major repairs.

COUNCILMEMBER COMMENTS: Rich Hamit said he had received complaints about trees being too close to the streets. The clerk said that Chief Dean needs to notify the property owner.

There being no further business before the council, Dale Fox made a motion, seconded by Jason Florance, to adjourn. Motion carried; meeting adjourned at 9:30 P.M.

APPROVED: 10-13-99

CITY OF OVERBROOK

MINUTES

REGULAR COUNCIL MEETING OCTOBER 13, 1999

MEMBERS PRESENT: Dale Fox, Wally Thomas, Rich Hamit, Jason Florance, Mayor Glyn Day. Bruce Smith absent.

OTHERS PRESENT: Osage Rural Fire Dist#4 volunteers, Marian Massoth, Ron Dean, Jr, Max Friesen, Bob Sisson, Cheryl Brown.

The regular October council meeting was called to order by the mayor at 7:30 P.M. A quorum was determined by roll call. Mayor Day offered a short prayer to open the meeting.

MINUTES/WARRANTS: Rich Hamit made a motion, seconded by Wally Thomas, to approve the minutes of the September council meeting as written. Motion carried 4-0.

Jason Florance made a motion, seconded by Dale Fox, to pay all warrants presented. Motion carried 4-0.

PRESENTATION: Mayor Day recognized the volunteers of Osage Rural Fire District #4 for all the work they do for the community, but especially for the great work they did regarding the fire of July 16, 1999 involving The Palladium and Overbrook Pharmacy. Chief Ed Harmison accepted the plaque from the citizens on behalf of the department. Those present, in addition to Chief Harmison, included Sheila, Ken and Carolee Dale, Connie Sparks, Rusty Shepard, Mary, John and Colin Neill, Spence Martin, Ed Waller Sr, Ed Waller Jr, Kevin Smith, and Dan Waters. Several volunteers were unable to attend the meeting. The council also expressed their gratitude for all that's done by the department.

CITY LAKE PROJECT: Marian Massoth of King Engineering was present to inform the council that we have reached the point of putting out bid notices, and she needs input on deadlines, locations, and contractors that the council might want informed in addition to publishing the notice. Massoth told the council that she didn't foresee any problems with the necessary permits being approved. Following discussion, the deadline for bids was set for 2 P.M. on Monday, November 15th. This should be ample time to have the notice published and interested parties to obtain the packets. The final bid would be approved at a special meeting on November 17th at 6:00 P.M. This will allow the council 48 hours to study the bids before making any decisions.

Massoth also stated that the city needs to have an emergency action plan in place to meet state requirements. It was decided that the Chief of Police would be the first contact on the list, followed by the Maintenance Supervisor. The council agreed by consensus on the dates for bid deadlines, and also the emergency plan. King Engineering will be involved in reviewing the bids as far as the technical points are concerned. Mayor Day said that using city personnel as much as possible will help to keep the city's actual expenses at a minimum. He

also suggested the possibility of having either Sisson or Call certified by the state to do the soil testing. Massoth did say that with a Class C compaction the everyday inspection will not involve testing samples. This will be discussed more at a later meeting. Discussion of access points and roads was tabled until a later time. Mayor Day suggested we start thinking about a name for the lake.

MAINTENANCE REPORT: Bob Sisson reported the swimming pool has been winterized, except for the bathhouse which will be done by Snook's Plumbing.

The wells are all running at this time. Sisson said that he is waiting on a bid from K&K Electric for new boxes at the wells.

Sisson also said that a new mower has been purchased, and wanted to know what to do with the old one if the deck can't be fixed and the mower kept as a spare. The council agreed by consensus to donate it to the ball association if the deck can't be made usable for the city.

Sisson also said that he's planning on blocking off sections of the rural 6" water line to locate where the main problem is. He said that eventually it's going to need replaced, one way or another.

Wally Thomas showed the council a jar of water that he'd received from the Hunt's on Ash Street. Mayor Day said that since only 2 houses on that street are having serious "red water" problems, there has to be something wrong with a valve or other equipment that's causing the problem. Sisson said that someone from Kansas Rural Water Assn. thought the problem might be due to a small filtering system. Dale Fox asked if the connection from the main line to the meters has been checked. He explained that if this connection comes off the side of the line, rather than the top, what collects in the bottom of the line is being pulled into their line. Sisson said that he would call DigSafe, and dig up this section as soon as possible. Mayor Day suggested that Sisson talk to Hunt's and Meyer's so they would know what we're doing, and why.

TREASURER'S REPORT: Max Friesen said that the fund balances seem to be in good shape for this time of the year.

LAW REPORT: Chief Ron Dean Jr. reviewed his report with the council. He also stated he has found a tranquilizer gun for animal control that costs \$350. There will also be some expense for cartridges and the 22 caliber blanks as necessary. The cartridges have to be loaded by a veterinarian, but there are no requirements for special training as far as the use of the gun is concerned. Dale Fox made a motion, seconded by Rich Hamit, to authorize the purchase of the tranquilizer gun. Motion carried 4-0.

Chief Dean asked the council to consider renting a drinking water dispenser for the police department, and also city hall. He explained that after 11 PM, the officer on duty has no access to beverages other than vending machines. The cost would be \$8.50/month plus \$6.50/gallon. Dale Fox made a motion, seconded by Wally Thomas, to get the water dispenser, and put it in the room between the police department and city hall. Motion carried 4-0.

MAYOR'S REMARKS: The mayor presented a final pool report from JoEllen Criger. According to her figures, the pool was open 79 days. They took in

approximately \$12,735 from lesson fees, admissions, and concessions. Mayor Day asked where money collected from private lessons goes. The clerk said that as far as she knows, the fee goes to the instructor. Discussion was held on the possibility of the city receiving part of these fees, and also the city's liability since city property is being used for private lessons. The matter was tabled until JoEllen Criger can provide more information.

As there was no further business before the council, Dale Fox made a motion, seconded by Jason Florance, to adjourn. Motion carried; meeting was adjourned at 9:15 P.M.

Submitted by
Cheryl L. Brown, City Clerk

APPROVED: 11-10-99

CITY OF OVERBROOK
SPECIAL COUNCIL MEETING

NOVEMBER 1, 1999

MEMBERS PRESENT: Rich Hamit, Bruce Smith, Dale Fox, Jason
Florance, Mayor Glyn Day. Wally Thomas absent.

OTHERS PRESENT: Ron Dean, Jr, Ed Harmison, Everette Dannar,
Billy Warrington, Mark Daniels, Cheryl Brown.

Mayor Glyn Day called the special council meeting to order at 6:30 P.M.
The clerk called the roll; there was a quorum present.

The mayor stated that the purpose of the meeting was to accept the
resignation of Chief of Police Ron Dean, Jr. Mayor Day read the letter
submitted by Chief Dean, which stated that the resignation would be effective
November 8, 1999. Rich Hamit made a motion, seconded by Bruce Smith, to
accept the resignation. Motion carried 4-0.

Mayor Day thanked Chief Dean for doing a good job as chief, stating
that the department is in better shape as he's leaving than it was when Dean
started. He wished Dean good luck in future endeavors.

Chief Dean thanked everyone connected with his job, and wanted people
to know that his decision to take other employment was based on what he feels
will be best for him and his family.

The council thanked Dean for a job well done.

The mayor wanted everyone to know that Dean had kept him informed
about the job possibility, but didn't feel that it should be public knowledge
until a definite decision had been made.

Bruce Smith made a motion, seconded by Dale Fox, to recess the
meeting for 20 minutes to discuss matters not related to elected personnel.
Motion carried; executive session began at 6:39 pm. between the council and
Ron Dean, Ed Harmison, and Everette Dannar.

The meeting was called back to order by the mayor. The clerk was
asked about a waiting period with Blue Cross Blue Shield coverage for full time
employees. She informed the council that there is a 90-day waiting period
which coincides with the probation period of our personnel policy. The
availability of life insurance and KPERS retirement was discussed. Bruce
Smith made a motion, seconded by Jason Florance, to go back into executive
session at 7:06 PM for 15 minutes. Motion carried.

Mayor Day called the meeting back into open session. There was
discussion regarding overtime/compensation time. The clerk said that how an
employee was paid for overtime has always been up to the council, with the

employee's agreement. Rich Hamit made a motion, seconded by Bruce Smith, to go into executive session from 7:35 PM until 7:50 PM. Motion carried.

The mayor called the meeting back into open session at 7:50 PM. Bruce Smith made a motion, seconded by Dale Fox, to recess the meeting from 7:52 until 8:02 PM. Motion carried.

Mayor Day opened the meeting at 8:02 PM. Bruce Smith made a motion, seconded by Dale Fox, to recess the meeting until 8:12 PM. Motion carried.

The mayor called the meeting back into regular session at 8:13 PM. Dale Fox made a motion, seconded by Jason Florance, to name Ed Harmison as interim Chief of Police from the time of Ron Dean's resignation until the appointment of a full-time Chief of Police. Motion carried. Dale Fox made a motion, seconded by Jason Florance, to pay the interim police chief \$12.27/hr. Motion carried 4-0.

Bruce Smith made a motion, seconded by Rich Hamit, to offer the position of Chief of Police to Ed Harmison at the current payscale of \$12.27/hr, pay interim insurance if the current waiting period cannot be waived, pay for 2 weeks vacation and 2 weeks sick leave as he has worked part-time for the city 26 years. Motion carried 4-0. The council asked that Harmison give his answer by the November 10th council meeting.

The council agreed by consensus that they would like to eventually have 2 full-time police officers, but tabled the matter until the new Chief has been hired and budget questions can be researched.

Dale Fox made a motion, seconded by Jason Florance, to adjourn. Motion carried; meeting adjourned at 8:24 PM.

Submitted by

Cheryl L. Brown, City Clerk

APPROVED: 11-10-99

MINUTES SPECIAL COUNCIL MEETING NOVEMBER 17, 1999

MEMBERS PRESENT: Dale Fox, Rich Hamit, Bruce Smith, Wally Thomas, Mayor Glyn Day. Jason Florance absent.

OTHERS PRESENT: Max Friesen, Marian Massoth, Derrick Dahl, Brad Shaffer, Cheryl Brown.

The special meeting was called to order by Mayor Day. The roll was called by the clerk; there was a quorum present.

Mayor Day stated the purpose of the meeting is to discuss the installation of a septic system at the Overbrook MiniStorage location, and to award a bid for the construction of the city lake.

LATERAL FIELD: The city attorney's opinion of the requirements of the sewer ordinance was discussed. His interpretation is that there is nothing in the current ordinance that would prevent allowing a small lateral field within city limits; however, he wanted the council to be aware that they might be setting a standard for future requests. Mayor Day said that he doesn't foresee any expansion in the near future that would bring about this same situation. Bruce Smith made a motion, seconded by Wally Thomas, to allow a lateral field to be installed on the Overbrook MiniStorage with the following stipulations:

1. Small amount of usage
2. 24" trench, and minimum of 100' lateral length

Motion carried 4-0.

CITY LAKE PROJECT BID: Marian Massoth presented the bids received at the bid opening held the previous Monday. The bids were as follows:

Criqui Construction	\$105,183
Emerson Construction	101,311
Ohlsen Construction	91,583
Thomas Construction	65,154

After discussion, Dale Fox made a motion, seconded by Bruce Smith, to accept the bid of \$65,154 from Thomas Construction Co. of Fort Scott, Ks. to build the city lake as soon as all necessary permits have been obtained. Motion carried 4-0.

Dale Fox made a motion, seconded by Rich Hamit, to adjourn the meeting at 6:35 P.M. Motion carried 4-0.

Cheryl L. Brown, City Clerk

APPROVED: 12-8-99

MINUTES

REGULAR COUNCIL MEETING NOVEMBER 10, 1999

MEMBERS PRESENT: ~~Wally Thomas~~, Rich Hamit, Jason Florance,
Dale Fox, Mayor Glyn Day. Wally Thomas and Bruce
Smith absent.

OTHERS PRESENT: Marian Massoth, Derrick Dahl, Jonathan Harmison, Orville
Sparks, Rickie Slechta, Bob Sisson, Everette Dannar, Ed
Harmison, Max Friesen, Cheryl Brown.

Mayor Day called the meeting to order. Roll was called; a quorum was present.
The mayor opened with prayer.

MINUTES/WARRANTS: Rich Hamit made a motion, seconded by Jason Florance, to
approve the minutes of the October meeting. Motion carried 3-0. Jason Florance made a
motion, seconded by Dale Fox, to approve the minutes of the November 1, 1999 special
meeting. Motion carried 3-0.

Dale Fox made a motion, seconded by Jason Florance, to pay all warrants
presented. Motion carried 3-0.

MAINTENANCE REPORT: Bob Sisson reported that Kansas Rural Water had been
here and done the pressure checks on the fire hydrants. All tested satisfactorily. They
also recommended that the fire department not use the hydrant by City Hall unless
necessary because of the high pressure. KRWA also suggested color-coding the hydrants
according to pressure.

Sisson said that the good pump removed from the west lift station when the
system was replaced has been installed in the east lift station and seems to be working
okay.

He presented the council with an estimate from K&K Electric for new electrical
boxes complete with locks and lightning arrestors. It would cost approximately \$1400
per well. The matter was tabled until a later meeting, probably after the first of the year.
The flasher on Maple Street needs new parts, but seems to be working for the moment.

Sisson asked the council if they still wanted to wait until all the construction in
Meadowbrook II is done before repairing E. First St. He has received several complaints
about the deterioration of the road. The mayor suggested asking the township to help do
some grading for a temporary solution.

REAPPOINTMENT OF PLANNING COMMISSION: Dale Fox made a motion,
seconded by Jason Florance, to reappoint John Butel, Duane Stout, Cliff O'Bryhim, Lois
Ruble, Bruce Cole, and Kristy Hamit for a 3-year term. Motion carried 3-0.

CITY LAKE PROJECT: Mayor Day reminded the council that bids for the lake will
be opened on Monday, November 15th, and asked that Marian Massoth be present.
Massoth gave an update on the progress of the permits needed for the project. She said
that drawings of the driveway or entry into the area needs to be submitted to KDOT for

the access permit. She also said that KDHE recommends considering doing a watershed protection plan in the event that there is future construction around the lake. Massoth said that 5 contractors have requested bid packets as of today. She also submitted additional billing for putting the bid notice and packets together that had not been included in the original bill. Mayor Day asked Massoth to provide him with the KDOT requirements for the access permit in order to hire an engineer to oversee this when necessary.

MINI-STORAGE REQUEST: Derrick Dahl was present as a possible buyer of the Overbrook MiniStorage property, and to ask the council to consider approval of a lagoon system for sewer treatment since it's not feasible to hook on to the city sewer at that location. The council tabled the matter until the city attorney can review the legal aspects regarding the city ordinance. Mayor Day said that KDHE had told him that the state had no objection, as long as the city grants permission. Dahl was asked to come to the special meeting on November 17, 1999 for a decision.

MISC: Rich Hamit made a motion, seconded by Dale Fox, to go into executive session for 10 minutes to discuss matters not related to elected personnel. Motion carried 3-0; meeting was recessed. Mayor Day reopened the meeting at 8:47 pm; Dale Fox made a motion, seconded by Rich Hamit, to recess for another 10 minutes. Motion carried; meeting was recessed. The meeting was called back to open session at 8:57 PM. At that time, Dale Fox made a motion, seconded by Rich Hamit, to approve the hiring of Edward Harmison as Chief of Police. Starting salary will be \$12.27/hr for regular time, \$18.41/hr overtime. He will start with 2 weeks vacation and sick leave, and will earn vacation at the rate of an employee beginning his 11th year of employment (12 hrs/month). Motion carried 3-0. Harmison will begin his duties on Monday, November 15th.

TREASURERS REPORT: Max Friesen reported that other than the Law Fund, the balances seem to be okay for this time of the year.

LAW REPORT: Chief Harmison reported that both patrolcars are in good shape. He would like the council to consider a plan to hire another full-time officer as soon as possible. There is a chance that there may be an opening in the police training academy in Salina the end of December. The matter was tabled until the November 17th special meeting. The year 2000 budget was not figured for 2 full-time officers, and Dale Fox said that he wanted some figures on what changes would be needed before considering hiring another officer. The matter was tabled until November 17th.

COUNCILMEMBER COMMENTS: Dale Fox said he has done some more talking to Roger Harmon about the funding for trails to connect the Jones Park area with the proposed City Lake. Fox brought up a situation concerning a creek downstream from the lagoons. Mayor Day talked to someone with the department of health about the effluent from the lagoons is affecting a creek on this property. Someone from the state will be checking into this matter as soon as assignments have been made by the supervisor.

MAYOR'S REPORT: Mayor Day wanted to welcome Ed Harmison as the new Chief of Police, and is looking forward to working with him.

Dale Fox made a motion, seconded by Jason Florance, to adjourn the meeting. Motion carried 3-0. Adjournment was at 9:05 P.M.

Recorded by

Cheryl L. Brown,
City Clerk

APPROVED: 12-8,99

MINUTES REGULAR COUNCIL MEETING DECEMBER 8, 1999

MEMBERS PRESENT: Jason Florance, Dale Fox, Rich Hamit, Wally Thomas.
Mayor Day and Bruce Smith absent.

OTHERS PRESENT: Marian Massoth, Ed Harmison, Everette Dannar, Max
Friesen, Bob Call, Cheryl Brown, Boy Scouts and Leaders
from Troop #

The meeting was called to order by Council President Dale Fox at 7:30 P.M. Roll was called by the clerk; there was a quorum present.

MINUTES/WARRANTS: Rich Hamit made a motion, seconded by Jason Florance, to approve the minutes of the November regular meeting. Motion carried 4-0. Rich Hamit made a motion, seconded by Jason Florance to approve the minutes of the November 17 special meeting as written. Motion carried 4-0.

Jason Florance made a motion, seconded by Wally Thomas, to pay all warrants presented. Motion carried 4-0.

EMPLOYEE BENEFITS FOR LIBRARY: Kelly Mabon and Marilyn Anderson were present to state that the Library Board has recently adopted employee benefits, which would require levying additional tax. This tax would not affect the 2000 budget that is already in place, but would need approval from the council before the 2001 budget is adopted. The council agreed by concensus to table the matter until the January meeting when the full council is present. The library board has furnished an ordinance which will put this matter in place upon council approval.

CITY LAKE PROJECT: Marian Massoth was present to give an update on the progress of the required permits to build the city lake. She is staying in contact with the various state officials to make sure the permits are issued as soon as possible.

Massoth reviewed a property-owner map given to her by the county. There was discussion about what property would be affected if the dam ever breached. Massoth stated that the breach calculation showed that the flooding would affect a 600' wide stretch across Hwy 56 and up to 2 1/2' depth, and that the depth would be much less over the majority of the affected area. Massoth also reminded the council that the design is for the highest-hazard conditions because of the highway. The dam will be constructed to hold more than an 11" rainfall in an 8 hour timespan. Vic Robbins, also from King's Engineering, stated that an 11" rain would still leave about 4 feet of visible dam. Dale Fox said that he would be willing to contact the property owners to answer questions about any concerns they may have.

BOY SCOUTS: Bill Granger, Jon Metcalf, and William VanDorn were present with nine of their Boy Scout Troop to observe the meeting to help the scouts earn merit badges for citizenship in the community and communications.

LAW REPORT: Chief Ed Harmison asked to go into executive session to discuss matters related to non-elected personnel. Wally Thomas made a motion, seconded by Rich Hamit, to recess the meeting for 15 minutes. Motion carried 4-0. Dale Fox called the meeting back to order. The clerk was asked some questions about the budget for 2000. Expenditures for the law fund have been set at \$69,058 in 2000. This amount has been authorized for spending, but there is no guarantee that the law fund will receive that amount in revenue. Currently, all court related expenses, such as judge and clerk salary, and attorney fees are taken from the General fund, and not the Law fund. Salaries, gasoline, equipment replacement and repair, ammunition, and telephone expenses are taken from the Law fund, until it has been depleted. From that point all law expenses come out of the General fund.

Rich Hamit made a motion, seconded by Jason Florance, to hire Everette Danner as a second full-time police officer at a salary of \$10.50/hr following his academy training, and \$10.25/hr while attending the academy. Danner would be starting with 5 days of vacation and 5 days of sick leave. He would be starting at the academy January 3, 2000. Motion carried 4-0. Chief Harmison asked that Danner start as a full-time officer beginning December 27, 1999 to meet academy requirements. Council agreed by concensus. Danner also stated that he would not need to go on the city's insurance program at this time.

Chief Harmison told the council that while making a bike safety presentation at the grade school, the question of where the kids could leave their bikes parked in the downtown area was asked. Harmison suggested installing bike stands in a couple of places where they could be locked. One place mentioned was under the stairs on the south side of the city building, and also one in the vicinity of Glen Day's office. Maintenance was asked to check into prices and locations.

Chief Harmison stated that he has applied for another federal grant, and is proposing to use the money for some new weapons.

MAINTENANCE REPORT: Bob Call told the council that the backhoe has been repaired, and they've been getting everything winterized. He had nothing else to report at this time.

CLERK'S REPORT: Cheryl Brown asked if the council wanted to give the employees either a gift certificate or small bonus. Wally Thomas made a motion, seconded by Jason Florance, to give \$20 to each employee. Motion carried 4-0.

ZONING CHANGE: The clerk presented a recommendation from the Planning Commission to change the zoning at 405 W. Market from Single family Residential to Multiple family Residential zoning. Jason Florance made a motion, seconded by Rich

Hamit, to adopt Ordinance No. 224 which re-zones the property at 405 W. Market to Multiple Family Residential. Motion carried 4-0.

2000 LICENSE RENEWALS: Wally Thomas made a motion, seconded by Jason Florance, to renew Cereal Malt Beverage licenses to The Patch, O'Bryhim's Thriftway, and Casey's General Store. Motion carried 4-0.

Wally Thomas made a motion, seconded by Jason Florance, to renew game machine licenses for The Patch and Conrad's Bar & Grill. Motion carried 4-0.

Wally Thomas made a motion, seconded by Jason Florance, to issue a City Alcoholic Liquor license to Conrad's Bar & Grill to cover the same period as the State Liquor license. Motion carried 4-0.

TREASURER'S REPORT: Max Friesen stated that the fund balances seem to be in order for this time of the year.

PROPERTY ZONING: Roger Harmon was present to ask if the zoning at 413 Maple would allow for multiple families. The clerk informed him that the property is zoned Commercial which would allow for multiple families, as well as other types of businesses.

Harmon also reminded the council that funding for some type of trail in the vicinity of the City Lake and Jones Park may be available through the National Trails Act. This funding comes from gasoline taxes paid by off-road vehicles. The council agreed by consensus to have Harmon follow up on helping the city apply for this grant.

MISC: The clerk informed the council that Galaxy Cablevision is raising basic rates by \$1.00 in January, but adding 3 channels. There was discussion about what the city can and cannot do regarding cable service.

There being no additional business before the council, Jason Florance made a motion, seconded by Rich Hamit, to adjourn. Motion carried 4-0; meeting was adjourned at 9:15 P.M.

Submitted by,

Cheryl L. Brown,
City Clerk

APPROVED: 1-12-2000